

## Tumwater School District Procedures

### STUDENT INCENTIVES

#### **Definitions:**

- A. Prize: something of value conveyed as a result of chance, generally for promotional purposes, to one or more participants in a district-sponsored event.
- B. Award: Recognition or something of value conveyed as a result of competition, merit or in recognition of service to the district on the part of the recipient.
- C. De minimis: Minimal value, a small amount, lacking significance or importance, having little or no impact on public funds, so minor as to merit disregard.

#### **Gift/Award/Prize Values**

The district will consider any prize or award amount equal to or less than \$25.00 (*twenty-five*) dollars to be *de minimis*. In determining whether an incentive is a *de minimis* amount, the district will consider whether the amount is insignificant to a recipient for tax purposes and insignificant to the district.

The value of an individual student prize will not exceed \$25.00 (*twenty-five dollars*). Public funds shall not be given as a student incentive, prize or gift. Because Gift Cards may be used like cash, Gift Cards are never an allowable gift, award, nor prize.

*Example:* An ASB Club could provide an item valued at \$25.00 (twenty-five dollars) such as a sweatshirt, t-shirt shirt or hat to the club's members. Another example would be an ASB Club could give a \$25.00 flower arrangement to a teacher or other staff member to say "thank you" to that staff member for extraordinary service.

#### **Associated Student Body Fundraising – Individual Student Incentives**

All property and money acquired by the Associated Student Body (ASB), except private non-associated student body funds, are district funds and will be deposited and disbursed from the district's ASB program fund. The district may use a portion of ASB funds to award individual students efforts for fundraising that is related to ASB activities, but only if the activity is for a legitimate school purpose and spending is in accordance with the board-approved budget.

*Example:* ASB students raise money for student body activities. The student who raises the most money receives a pizza certificate incentive from ASB funds in recognition of their efforts. This is an acceptable incentive.

**Corporate Incentives**

If the incentive is made to an individual student directly from the corporation, the incentive becomes the personal property of the student and is not calculated as an incentive provided by the district. In order to be considered personal property, the incentive at no time may be presented to the district or be in possession of the district.

Any vendor, group or organization that offers student incentives to support the district must communicate with the district, prior to providing the incentive to ensure its efforts are compatible with the district's educational goals. The district reserves the right to reject any student incentive that would not serve the interests of the district.

Prizes or awards provided to the ASB by outside vendors must also fall within the individual and district limits.

**IMPLEMENTED: January 22, 2015**