

**Tumwater School District
Procedures**

CARE OF STUDENTS WITH DIABETES

School districts are required to provide a safe learning environment and access to all other nonacademic school-sponsored activities for students with diabetes. The Superintendent shall establish procedures for accommodating students with diabetes. The Superintendent shall appoint the registered nurse to develop and follow an Individual Health Care Plan (IHCP) for each student with diabetes.

In addition to adhering to the requirements of each IHCP, for the general care of students with diabetes, the District shall:

1. Acquire necessary parent requests and instructions for treatment.
2. Acquire monitoring and treatment orders from Licensed Health Care Providers (LHCPs) prescribing within the scope of their licensed authority.
3. Provide sufficient and secure storage for medical equipment and medication provided by the parent.
4. Permit students with diabetes to perform blood glucose tests, administer insulin, treat hypoglycemia and hyperglycemia, with easy access to the necessary supplies, equipment and medication necessary under the IHCP. This includes the option for students to carry the necessary supplies, equipment and medication on their person and perform monitoring and treatment functions wherever they are on school grounds or at school sponsored events.
5. Permit students with diabetes unrestricted access to necessary food and water on schedule and as needed, and unrestricted access to bathroom facilities. When food is served at school events, provision shall be made for appropriate food to be available to students with diabetes.
6. School meals shall not be withheld from any student for disciplinary reasons. Students with diabetes shall not miss meals because they are not able to pay for them. The charge for the meal will be billed to the parent or adult student and collected consistent with district policies.
7. Parents and LHCPs of students with diabetes will be provided with a description of their student's schedule to facilitate the timing of monitoring, treatment and food consumption.
8. Each student's IHCP shall be distributed to appropriate staff based on the student's needs and the staff member's contact with the student.

As part of the IHCP, parents may choose to designate an unrelated adult (Parent-Designated Adult or PDA) to provide care, such as blood sugar monitoring and/or insu-

lin administration, that otherwise would be performed by a health professional licensed under RCW 18.79. The statute defines a PDA as “a volunteer, who may be a school employee, who receives additional training from a health care professional or expert in diabetic care selected by the parents, and who provides care for the child consistent with the individual health plan.” If parents choose to designate a PDA, the following will be in effect:

1. If a PDA is a school employee, the District will keep on file a voluntarily written, current, and unexpired letter of intent each year from the employee to act as a PDA. This letter must be filed without coercion from the District. Additionally, the letter must state the employee’s willingness to be a volunteer PDA. School district employees may not be subject to any reprisal or disciplinary action for refusing to file a letter. Furthermore, the District will keep on file documentation of the required additional training that all PDAs must receive for the additional care the PDA may provide as authorized by the parent, such as insulin or glucagon injections and blood glucose monitoring procedures.
2. The PDA must attend school district training for staff directly involved in the care of the student with diabetes. The PDA, if not a district employee, may provide documentation of comparable training in lieu of attending district offered training.
3. The PDA must provide care consistent with the Individualized Health Care Plan.
4. Since RNs may not delegate procedures such as blood glucose monitoring and insulin injections to unlicensed staff, the TSD registered nurse is not responsible for the supervision of the PDA for those procedures that cannot be delegated and are authorized by the parent for the PDA to provide.
5. The parent must provide written authorization for a PDA to provide additional care, specifying the additional care so authorized. This may include blood glucose testing and injections. In addition, the parent must arrange for a LHCP or an expert in diabetes to provide training for the additional care that the parent authorizes the PDA to provide.

Tumwater School District, its employees, agents or parent-designated adults (PDAs) who act in good faith and in substantial compliance with a student’s IHCP and the instructions of the student’s LHCP shall not be criminally or civilly liable for services provided under Chapter 350, Laws of 2002.

Legal References: Chapter 350, Laws of 2002
Section 504 of the Rehabilitation Act of 1973
PL 101-336 Americans with Disabilities Act