

**Tumwater School District
Board Policy**

ASSIGNMENT OF ADMINISTRATIVE STAFF

Administrative staff are responsible to the Board through the Superintendent. The assignment of administrative staff shall be in accordance with the organizational chart of the District. The Board shall approve the assignment of administrative staff at the time of employment.

The Superintendent shall have the authority to reorganize and/or rearrange the specific responsibilities of the administrative and supervisory staff in a manner that will provide for the effective operation of the District. The Superintendent shall, in considering any assignment or transfer, base a decision on such factors as the desired performance and/or expectations inherent in the position, the staff member's background and preparation, the staff member's past performance, and the impact on other facets of the District's operations, including addressing district strategic plan goals.

Administrative staff members shall be informed of their assignments as prescribed by law.

Legal Reference: RCW 28A.67.073 Transfer of administrator to subordinate certificated position.

ADOPTED: October 27, 1983

REVISED: July 11, 2013