

May SCN Meeting Minutes

May 21, 2024 at 11:30 am

Introductions/Welcome- 16 attendees

Strategic Planning Update (Dr. Adams)-

- Last year had discussion on need of strategic plan. Team Works International was hired to do the review.
- Had focus groups- teachers, parents, students, staff
- What everyone wanted was the real drivers of review
- Theory of action of the classroom and theory of action for the District. These things include how we treat each other, how we learn together, etc.
- mission is why we exist as an organization. vision is what do we want to create.
- Teaching and learning. research based
- programming- everyone have access to it
- learning culture and what that looks like. how we engage parents, community
- how we empower staff- using data as levers
- June 4 will have a workshop and then on June 10 the information will be presented. Hoping for approval on July 8. Would like it completed before staff come back the next school year
- Q& A-
 - How are you going to present it to staff? Would kick off to staff in August and during professional learning. It will all be ongoing throughout the year.
 - Should simplify wording and explain how it impacts the families. Not using too many acronyms

School Food Pantries (Shahna Janssen and Sarah Willoughby)-

- Booster Pak program is ending and will no longer exist after this school year.
- There are still funds in that programs account which will be able to be used in a different manner
- 7 school pantries- Clive Learning Academy, Western Hills, Stilwell, Indian Hills, VSW, VHS, and Walnut Creek.
- 6 elementaries will have Back Pack Program (food bags) and 2 will have pantries.
- Finding space in building for pantries could be a challenge
- A pantry will give families access to food as oppose to an individual child
- Will be able to pick and choose what to order for each pantry depending on that school's needs
- Food Bank of Iowa will deliver all the food. This is free to our district
- cold and dry storage- USDA food will be available
- each building establishes times for students to get food

- each building will establish a community time for families and others to come to the pantry
- Ideally would like to have pantries open on different days. This could allow families to go whenever needed. You do not have to sign up or be a member of that community. The Food Bank wants to have food available for everyone.
- Each pantry can limit how much each family takes (how much meat per household size)
- no proof of income is needed. one form must be on file to receive USDA food
- no proof they are WDMCS family
- families can visit any pantry site, regardless of where they attend school
- All 7 schools have had site visits with Food Bank and school coordinators have been established
- What still needs done:
 - June 3 Food Bank Training
 - Summer- cold storage (fridges/freezers) and shelving orders and installed
 - setting up pantry hours
- Will need volunteers. This is a new process that we will be learning as we go. Volunteers will be needed for food deliveries, organizing pantries, student pantry times and especially pantry hours
- Q&A-
 - Jordan Creek- will still receive bags and pass out. Who handles this? Will be the same process as the past. Usually the school counselor coordinates. Food Bank will deliver so no need for parents to go pick up.
 - How can we utilize Silvercord? Food deliveries , inventory, checking expiration dates could be a good option
 - VHS Greenhouse Club can donate produce they grow
 - How are you going to get the word out to schools and community? District works with the city and other organizations to get the word out. Will start at the school level first to get an idea of what is needed before opening up to the community. Teachers can share through Talking Points which translates to home language. Info will be shared with free/reduced students
 - How do you know how much to order? Food Bank rep recommends starting small and then order more if needed. Can go and pick up more food if needed before next delivery.
 - Are they looking at opening up during school hours? Because of showing ID/Raptor and student safety, pantries will not be open during school hours
 - Have reached out to WDM and Clive Human Services about concern on doubling services, but both have said yes definitely needed because the need is so high

School Year Wrap-Up-

- Will keep same time/format (hybrid) for next year