

Palmer Junior Middle School

Parent and Family Engagement Policy 2022-2023

Palmer Junior Middle School's Vision for Parent and Family Engagement PJMS is committed to the goal of providing quality education for every child. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and families work together to promote high achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success every step along the way.

PJMS recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. PJMS intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed and shall be done through the following steps:

A. *PJMS* will jointly develop/revise with parents the school parent engagement policy and distribute it to parents of participating children and make available the parent involvement plan to the local community.

- **Conduct the first annual meeting in the first quarter of the school year**
- **Make the involvement policy available to parents by Parent/Teacher Conferences**
- **Attach the parent involvement policy on the Palmer Junior Middle School Website**

PJMS Parent and Family Engagement Policy 2022-2023

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

- **The first annual Meeting will be held on November 18, 2022**

C. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement.

- **Title I informational meetings: Advertised in Newsletters**
- **Family involvement events will be scheduled with opportunity for participation:**
 - **8/16/2022 Bingo night back to school with PJMS**
 - **12/19/2022 Ornament making night**
 - **2/8/2023 STEM Night**
 - **5.18.2023 End of year Celebration**

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, improvement, and development of the Title I school plan

- **Parents will be reminded of upcoming Title-I events via newsletters (SMORE) and Connect-Ed**
- **Parents are encouraged to offer feedback regarding Title-I events through surveys**

E. Involve parents and school staff in the development of a School- Parent Compact that explains ways the school staff, parents, and students will work together to increase student achievement.

- **Make the parent involvement policy available to parents**
- **Attach the parent involvement policy on the PJMS website**
- **Available copies of the parent involvement policy and Family School Compact in the front lobby of our school**

PJMS Parent and Family Engagement Policy 2022-2023

F. Provide parents timely information about –

a. the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and

- **Appropriate staff will provide assessment data to families at conferences and MTSS**

b. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

- **Contact information is provided on the PJMS Website**

c. a description of the Title I program in the school

- **Title-I Family School Compact and school website**

d. If the school wide program plan is not satisfactory to the parents, submit any parent comments on the plan when the school makes the plan available to the community. Parents can comment via:

- **Phone calls, emails, Parent Surveys, Family Night Surveys, and at conferences**

e. The staff, parents, and students of PJMS shall work together to share the responsibility for improved student academic achievement by:

- **conducting parent/teacher conferences, annually and as needed
October 31, 2022
February 24, 2023**
- **providing Appropriate grade level assessments (aims web and MAP); results will be discussed with parents regarding individual child's achievement during Parent/Teacher conferences and as requested**

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PJMS Parent and Family Engagement Policy 2022-2023

- **Providing frequent reports to parents on their children's progress;**
 - Staff will use SYNERGY to record grades
 - Staff will discuss individual student progress during Parent/Teacher conferences and as requested
- **Providing parents with regular meetings to make suggestions and participate in decisions relating to the education of their children.**
 - Parent conferences
 - Family nights and surveys
 - Open communication between teacher and parent

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, PJMS

J. Shall provide assistance to the parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;

- **PJMS will provide information about using SYNERGY, Alaska content standards, academic achievement standards, and academic assessments as requested**

PJMS Parent and Family Engagement Policy 2022-2023

K. Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy, math, and technology training, as appropriate, to foster parental involvement.

- Use technology to keep families informed
- Provide links for at-home learning on teacher website pages
- Inform parents about testing and how data is used and shared
- Provide electronic and paper formatted information to families

L. In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

- **Use of EL and IEA representatives to support instruction and MTSS process**
- **PJMS staff will utilize a multitude of resources from the school, the District Office, and from the community to assert that communication and devices to translate information are fluid, timely, and understandable.**

Brad Allen, Principal of Palmer Junior Middle School

November 18 ,2022

PJMS Parent and Family Engagement Policy 2022-2023