



# Mat-Su Middle College School Application Process

## Fall 2024 Application Process for NEW STUDENTS to MSBSD

Mat-Su Middle College School (MSMCS) is a partnership between the Mat-Su Borough School District (MSBSD), the University of Alaska (UAA), and the Mat-Su College (MSC) campus. This unique opportunity for high school juniors and seniors is located at the MSC campus. The application period for current sophomores and juniors will open **January 1, 2024** and must be completed in its entirety, no later than **August 8, 2024**. Please read all instructions below carefully to complete the application process in its entirety.

### MSMCS APPLICATION PROCESS STEP BY STEP

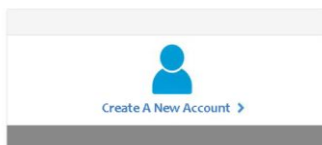
- **Step 1**  
Establish a MSBSD ParentVUE account to access the Online Application.  
[Student Registration & Parent Account Activation](#)
- **Step 2**  
Complete [MSMCS Online Application](#) - See detailed information below.
- **Step 3**  
Apply to UAA/Mat-Su College to generate a University of Alaska (UA) Identification (ID) Number.  
[UA Identification Number](#)  
Once your UA ID is established, you will receive an email from UA with information to create UA credentials and set a password. Please follow the instructions in its entirety.  
[UA Credentials and Password](#)
- **Step 4**  
Take [ALEKS \(Math\) Assessment](#). ALEKS is proctored on the Mat-Su College Campus. A student has 3 hours to complete. The benchmark for college math placement is a 30. The ALEKS may be taken up to 5 times per year. A student is required to study ALEKS between the assessment for 3 hours or more to unlock the next test. A tutorial will be automatically created after completion of the first assessment. To register for the assessments: [Accuplacer/ALEKS Assessment Sign-Up](#)
- **Step 5**  
Take [Accuplacer \(English\) Assessment](#). Accuplacer is proctored on the Mat-Su College Campus. A student has unlimited time to complete. The benchmark for college English placement is a 530 to be placed in Writing 111. If a student scores a 519-529 there is an option to take a written prompt that is evaluated by a college professor to determine college class placement. The Accuplacer Assessment may be taken up to two times per semester. To register for the assessments: [Accuplacer/ALEKS Assessment Sign-Up](#)

### MSMCS Online APPLICATION Instructions for NEW STUDENTS to MSBSD

A parent/guardian and student will complete the online application by visiting the Mat-Su Borough School District website and create a ParentVUE account.

1. **Navigate to the New to the District:** <https://www.matsuk12.us/registration>

NEW TO THE DISTRICT?  
CLICK BELOW, CHOOSE MORE OPTIONS & CREATE A NEW ACCOUNT



ParentVUE Guide - Creating a Brand New Account

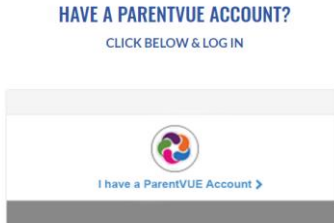
2. **Follow Student Registration & Parent Account Activation instructions:**  
[Student Registration & Parent Account Activation](#)



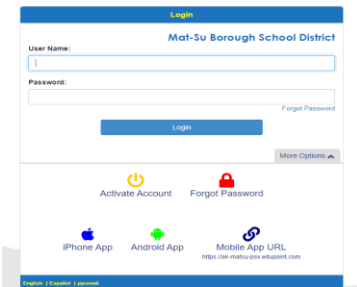
# Mat-Su Middle College School Application Process

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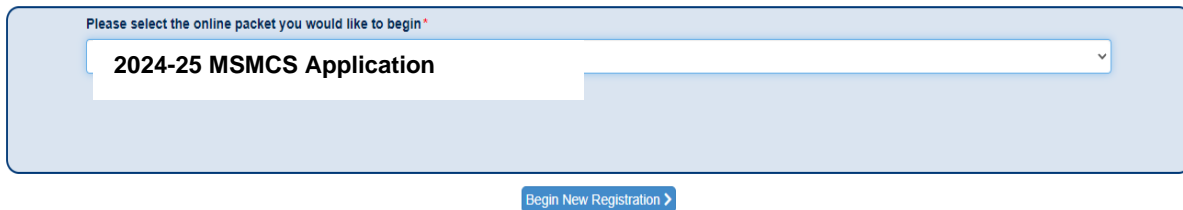
- Follow set up instructions to set up the account. If you do not receive the email, please contact the MSBSD IT Department at 907-746-4357
- Once the account is established, Navigate to *Have a ParentVUE Account* and **LOGIN** <https://www.matsuk12.us/registration>



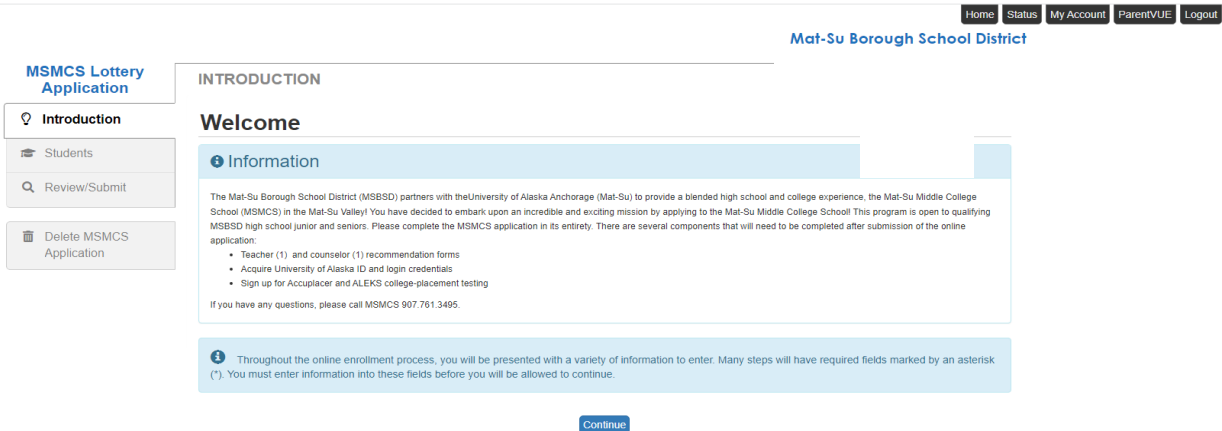
- LOGIN** to Online Registration Account Access



- CHOOSE** 2024- 2025 MSMCS Application from the dropdown menu and **CLICK** *Begin New Registration*



- REVIEW** Welcome and **CLICK** Continue





# Mat-Su Middle College School Application Process

## Fall 2024 Application Process for NEW STUDENTS to MSBSD

8. **ENTER** Electronic Signature – First and Last Name (Signature must match full name on ParentVUE account) **CLICK** Save and Continue

Mat-Su Borough School District

**MSM Application** INTRODUCTION

- Introduction
- Students
- Review/Submit
- Delete MSM Application

### Signature

Please enter your first and last name below:

By typing your name below and clicking "Save and Continue", you attest that you are the account holder, are authorized to provide the information, and agree that the information provided is accurate to the best of your knowledge. Your typed name must match exactly as it appears in the upper right-hand corner of the screen.

**Electronic Signature \***

[Save And Continue >](#)

9. **SELECT** Apply button next to eligible MSMCS student (must be going into 11 or 12 grade) **CLICK** Save and Continue

Mat-Su Borough School District

**MSM Application** STUDENTS

- Introduction
- Students
- Review/Submit
- Delete MSM Application

Please add or update student details for each student you want to enroll:

First Name	Last Name	Grade	Apply	School Selection	Status
First Name	Last Name	Grade	<a href="#">Apply</a>		

[+ Add New Student](#)

[Save And Continue >](#)

10. **COMPLETE** Demographic information. **CLICK** Save and Continue

Mat-Su Borough School District

**MSMCS Lottery Application** DEMOGRAPHICS 16%

- Introduction
- Students
- Review/Submit
- Delete MSMCS Application

### Demographics: |

**Instructions**

Grade Level refers to the students 2022-2023 grade level. Choose the grade your student will be in NEXT year.

**Student ID**

**Legal First Name \***

**Legal Middle Name \***

No Middle Name

**Legal Last Name \***

Suffix

**Gender \***

**Birth Date \***

Grade Level

[< Previous](#) [Save And Continue >](#)



# Mat-Su Middle College School Application Process

## Fall 2024 Application Process for NEW STUDENTS to MSBSD

### 11. **COMPLETE** Parent/Guardian Relationships. **CLICK** Save and Continue

Home Status My Account Parent/VUE Logout

Mat-Su Borough School District

#### MSMCS Lottery Application

- Introduction
- Students**
- Review/Submit
- Delete MSMCS Application

#### RELATIONSHIPS



Parent/Guardian Relationships:

#### Instructions

Indicate the relationship each Parent/Guardian has with the student:

Relationship	First Name	Last Name	Gender
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Mother

< Previous Save And Continue >

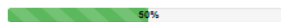
### 12. **CHOOSE** Drop Down School Selection: **Mat-Su Middle College School** - **CLICK** Save and Continue

Mat-Su Borough School District

#### MSM Application

- Introduction
- Students**
- Review/Submit
- Delete MSM Application

#### SCHOOL SELECTION



School Selection:

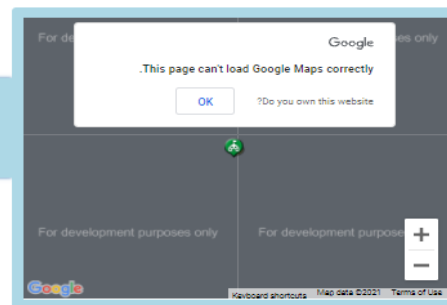
#### Information

Based on the home address entered, you live outside our school boundaries.

Home Address:

1. School Selection (If choosing your boundary school you only need to choose one school)\*

Mat-Su Middle College School  
Mat-Su College Campus, Palmer, AK 99645



< Previous Save And Continue >



# Mat-Su Middle College School Application Process

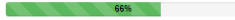
## Fall 2024 Application Process for NEW STUDENTS to MSBSD

13. **COMPLETE** MSMCS Student Application and **CLICK** Save and Continue (all questions are required)  
Example questions below

### MSMCS Lottery Application

- Introduction
- Students**
- Review/Submit
- Delete MSMCS Application

### SCHOOL SELECTION



MSMCS Student Application: |

### STUDENT APPLICATION

Why do you want to attend Mat-Su Middle College School? \*

How did you hear about the Mat-Su Middle College School? \*

MSMCS combines high school and college on a college campus. In what ways are you prepared for this experience? \*

Give an example of a challenging situation and steps you took to work through it? \*

Do you feel your transcript reflects your academic abilities? Please explain. \*

What are your plans and goals following high school graduation? \*

Please include academic strategies that you think are important for in person learning? \*



# Mat-Su Middle College School Application Process

## Fall 2024 Application Process for NEW STUDENTS to MSBSD

**CONTINUED...** **COMPLETE** MSMCS Student Application and **CLICK** Save and Continue (all questions are required)

Example questions below

### STUDENT AGREEMENTS

Completion of high school graduation requirements & college courses is the primary goal of attendance at MSMCS.

I agree to the above statement \*

Students agree to attend all seminars, MSMCS orientation week, assigned book check out and assigned book return as a condition of acceptance.

I agree to the above statement \*

Students & parents are expected to attend Preview Night

I agree to the above statement \*

Students will register with BOTH Mat-Su College and MSBSD. A student will register for college classes upon the completion of their college academic advising appointment. MSBSD registration opens July 1st through MSBSD ParentVUE.

I agree to the above statement \*

Each student will be enrolled full-time at MSMCS. For each semester, full-time is defined as enrollment in a minimum of four classes. This can be a combination of high school and college courses.

I agree to the above statement \*

Student athletes will discuss their academic/athletic conflicts with their college professors at the beginning of the athletic season.

I agree to the above statement \*

Students need to be punctual and maintain good attendance in all high school and college classes; consequently, students are responsible for following both MSBSD and UAA calendars.

I agree to the above statement \*

Vacations during the orientation week and the college semester may result in failing courses and program removal.

I agree to the above statement \*

Students should be able to maturely handle the freedoms and scheduling of a college setting and understand that MSMCSs presence on the college campus is a privilege, not a right.

I agree to the above statement \*

College-ready students will be enrolled in adult college courses and treated as other college students. The rigor of this program requires time management skills, organizational skills, and self-discipline.

I agree to the above statement \*

Students enrolled in college courses will be expected to resolve issues with instructors, admissions and administration.

I agree to the above statement \*

Following MSMCS policies, students who do not earn a grade of at least 'C' (2.00 on a 4.00 scale) in each course will be placed on academic probation or removed from the program if warranted.

I agree to the above statement \*

Failing, withdrawing, or earning less than a grade of 'C' in college courses may impact ability to obtain future financial aid.

I agree to the above statement \*

MSMCS operates on a college schedule. As such, students may have blocks of time not scheduled in a classroom; however, the expectation is that this time is used to study.

I agree to the above statement \*



# Mat-Su Middle College School Application Process

## Fall 2024 Application Process for NEW STUDENTS to MSBSD

CONTINUED... **COMPLETE** MSMCS Student Application and **CLICK** Save and Continue (all questions are required)

MSMCS/Mat-Su College is an open campus and as such students are free to leave campus during lunch and free periods. Parent/Guardian(s) and students must sign an 'Open Campus Acknowledgement and Agreement' Form.

I agree to the above statement \*

I understand if I have an IEP or 504 plan, I will need to initiate contact with the Mat-Su College Disability Support Services (DSS) upon admission to the program to discuss approval for accommodations in college classes.

I agree to the above statement \*

Students will be on academic and behavioral probation and may be moved back to their home school if academic performance is unsatisfactory or if they display inappropriate behavior which violates the UA Student Code of Conduct and/or MSBSD Student Handbook.

I agree to the above statement \*

This checkbox constitutes acceptance and approval of the statements listed above.

Student Digital Signature \*

[< Previous](#) [Save And Continue >](#)

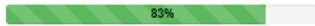
14. **COMPLETE** MSMCS Parent Application and **CLICK** Save and Continue (all questions are required)  
Example questions below.

Mat-Su Borough School District

### MSMCS Lottery Application

- [Introduction](#)
- [Students](#)
- [Review/Submit](#)
- [Delete MSMCS Application](#)

### SCHOOL SELECTION



### MSMCS Parent Application:

#### PARENT APPLICATION:

Typed signature of Parent/Guardian who is answering the questions in this section. \*

What are some ways in which you can support your child in this unique learning environment? \*

Please rate your student's ability to make mature choices. \*

Please rate your student's willingness to be challenged intellectually. \*

Please rate your student's ability to make independent choices. \*

Please rate your student's desire to make education a priority over social and recreational interests. \*

Is there anything on your student's academic, discipline, or attendance record that you would like to address? \*

Is there any other comment you would like to share that may help in our decision making process? \*



# Mat-Su Middle College School Application Process

## Fall 2024 Application Process for NEW STUDENTS to MSBSD

CONTINUED... **COMPLETE** MSMCS Parent Application and **CLICK** Save and Continue (all questions are required)

### PARENT AGREEMENT:

Parent/Guardian 1: Please type your full name. \*

This checkbox constitutes acceptance and approval of the statements listed above.

Parent/Guardian 1 Signature \*

Parent/Guardian 2: Please type your full name.

This checkbox constitutes acceptance and approval of the statements listed above.

Parent/Guardian 2 Signature

[< Previous](#) [Save And Continue >](#)

### 15. **REVIEW** and **CLICK** Save and Continue

Mat-Su Borough School District

#### MSMCS Lottery Application

- [Introduction](#) ✔
- [Students](#)** ✔
- [Review/Submit](#)
- [Delete MSMCS Application](#)

#### STUDENTS

Please add or update student details for each student you want to enroll:

First Name	Middle Name	Last Name	Grade	Apply	School Selection	Status
				<a href="#">Edit</a> <a href="#">Don't Apply</a>	1. Mat-Su Middle College School	<span style="background-color: #28a745; color: white; padding: 2px 5px;">Complete</span>
This student is excluded due to their grade level						

[+ Add New Student](#)

[< Previous](#) [Save And Continue >](#)

### 16. **REVIEW** and **CLICK** SUBMIT

Mat-Su Borough School District

#### MSMCS Lottery Application

- [Introduction](#) ✔
- [Students](#) ✔
- [Review/Submit](#)** !
- [Delete MSMCS Application](#)

#### REVIEW/SUBMIT

[Review](#)

Clicking "Review" allows you to confirm all data entered during the registration process to ensure accuracy. The registration process is not complete until the forms have been reviewed and submitted.

Status	Student	Grade Level	School Selection	Comments
<span style="background-color: #28a745; color: white; padding: 2px 5px;">Ready To Submit</span>	Maky		1. Mat-Su Middle College School	

Before selecting review please confirm all students are complete before moving forward.

[< Previous](#) [Submit](#)

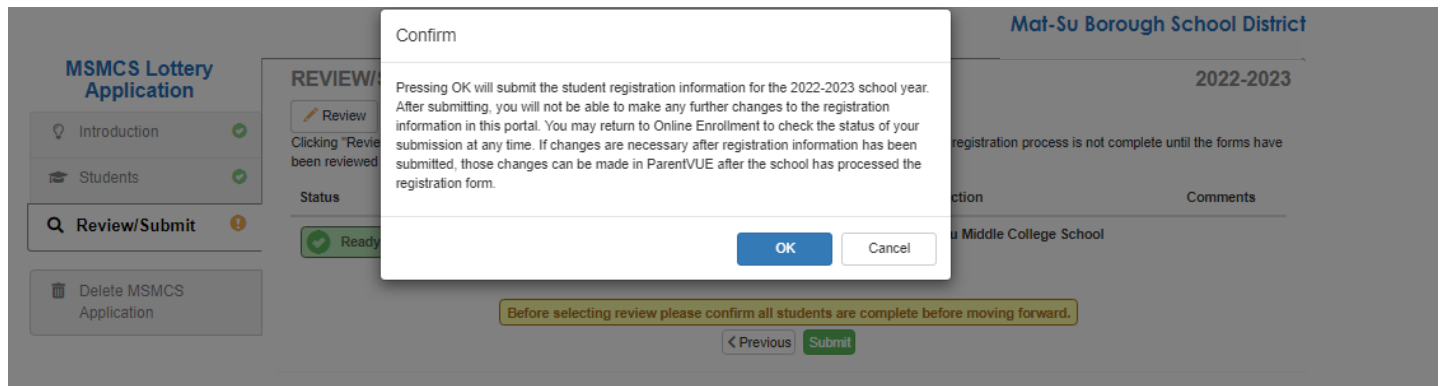




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### 17. **CONFIRM** and **CLICK** OK



### 18. Once the ONLINE MSMCS Application is submitted, please complete **STEPS 2-6** found on the first page of this document. Once all STEPS have been completed, the admissions team will evaluate the application file. Please check your email for an offer of acceptance from MSMCS! Any questions, please call or email.