

**East Olympia Elementary PTO Meeting Agenda**  
**November 18, 2020 - 4:00 pm**  
**Zoom Webinar**

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1. **Call to Order - 4:00pm**
2. **Welcome - President Diane Murrey - 4:01pm**
  - **Introduction of Officers and members Present** - Rana Longworth, Erin Zahn, Brandel Aguirre, Kaci Anchors, Jennifer Mettler, Aurie Scheibmeir, Patty Kilmer, Jodi Schaeffer.
3. **Approval of October Meeting Minutes - 4:05pm**
  - A motion was made and approved to approve the October minutes as presented
4. **Principal's Report - Patty Kilmer - 4:07pm**
  - Patty mentioned how she and the staff miss everyone so much and that it is a highlight of their day when people come to pick up packets. Patty is looking for feedback from different grade levels on how families are doing. A discussion was had with different members present on how they are coping and dealing with the challenges.
  - People keep moving into the area as others are leaving so enrollment numbers are holding. She has also heard that some students may want to come back from TVA the next semester.
  - The school is also looking at different hybrid models besides A/B, such as AM/PM, but they have to look at all the different challenges, especially transportation. They are looking at working with local transportation (buses, vanpools, etc.) to possibly help so that everyone has access to school no matter where they live.
5. **Treasurer's Report - Brandel Aguirre - 4:15pm**
  - October parade came in under budget by \$39 (\$150 budget was approved)
  - There are some fees from October that will be clearing in November such as bags/candy and Post Office Fees.
6. **Current Business - 4:17pm**
  - **Scholastic Book Fair** - Erin Zahn stated Scholastic Book Fair is underway and fully virtual. The sale will be open for 2 weeks and any profit made will come in Scholastic Dollars which will never expire so can be used at a later date to meet future needs.

## 7. Old Business - 4:20pm

- **Harvest Parade/Costume Contest** - Kaci reported the parade was a success and that costume prizes went out. The kids were super excited to receive them. Not every grade level got prizes because there were not very many entries.

## 8. Additional Agenda Items - 4:22pm

- **Fred Meyer Rewards** - Diane mentioned we are working on getting this set up so families can support us when shopping.
- **Spirit Wear** - Diane and Erin performed a full inventory. We will contact Kaila and Courtney to see if they have kids they want to deliver shirts to. We don't have a sale set up yet. Erin suggested we try to sell the adult shirts available, maybe starting with staff. We discussed what we wanted to sell and decided to limit it to t-shirts, sweatshirts and hats (there has been a specific request for hats)
- **Specialist/Activity Group** - Kaci stated they are trying to set up an event for December, maybe a virtual holiday run or something to do with the 12 days of Christmas.
- **Student of the Month** - Patty said the school will be having student of the month recognition again starting in November; via email.
- **Staff Celebration** - Patty is wanting to highlight all staff at EOE and was looking into purchasing lawn signs. The estimate she got was over \$1300 for 65 staff (including kitchen, janitorial and office staff) so is unsure if/how she should proceed and what funds to use. Rana mentioned that maybe we should look elsewhere, possibly Etsy, as they might have something cheaper. Jodi suggested the sign say "I teach at EOE, what's your superpower?" or something similar and adjust it for different staff members.

9. **Next meeting date** - Wednesday December 16, 4pm via zoom

10. **Adjournment - 4:35pm**

Minutes prepared by Erin Zahn