

East Olympia Elementary PTO Meeting Minutes

February 16, 2022 @ 4:00 pm

EOE Library

4:02pm **Call to Order**

4:02pm **Welcome - Vice President Diane Murrey**

- Introduction of officers and members present: Teres Stricklett, Phallon Cavelli, Rana Longworth, Penny Kocan, Kerri Reed, Tamara Paddock, Dallas Sayers, Taylor Welch, Adrienne Wasserman, Dan Wasserman

4:04pm **Approval of January Meeting Minutes**

- Approved as presented

4:05pm **Principal's Report - N/A**

- Principals were both in an emergency staff meeting

4:06pm **Treasurer's Report - Teres Stricklett**

- Fall Fundraiser (restricted funds): requests are coming in and balances have been updated
- Minuteman Press statement: unaware of what this is for - will look into it
- Vintage T-shirt inventory: - \$809.30 on the books; will sell rest of inventory at \$10 each to bring balance to \$0
- Benevity information handed off to Teres
- Working to balance books and update information from previous years

4:11pm **Current Business**

- **School Garden (Ms. Reed):** Cindy Tobeck is garden coordinator and PTO has \$1000 budget for garden; EOE has the largest school garden in the district and each teacher has a bed but we produce no food; Thurston County Food Bank & Tumwater City Counsel Garden Coordinator have selected to support EOE's garden this year; Shane Pier at Thurston City Detention Center may partner with EOE; meeting to be held Saturday April 16th at EOE garden to discuss plans and possibilities; this is a great opportunity for parents to begin to volunteer again; PTO to help get the word out following April 16th meeting outcome
- **Readathon:** Updates and final prize list for the March 7th start date were shared; fundraising committee approved by majority vote to use all funds from advertising to cover PTO prizes and rewards; Ms. Reed shares that in the past Fun Run profits were saved to cover all costs of following year's PTO
- **Book Fair:** Online only option is no longer available as Scholastic has canceled it; Teres is working with Mr. Schneider and looking into other online options - B&N and Osborne Books were brought up as possibilities; Diane has gone through B&N before and EOE gets a percentage of all sales where customer presents EOE ticket (requires volunteers at B&N)
- **Bylaws:** Reviewed bylaws and will vote on suggestions in March meeting; Teres asked why terms are 2 years and if bylaws could reflect something that states terms are 2 consecutive years unless there is no new interest in vacancies at which point a person can continue for a 3rd year upon majority vote; Penny asks if we can update bylaws to allow other community members, those without kids at EOE into executive board; Phallon requests the possibility of an Audit Committee and a Nomination Committee added to committee lists and used yearly to keep finances in check and nominations neutral; Phallon suggests that clear dates be set for officer terms so that nothing is left up to interpretation and that these dates align with the dates of the fiscal year for efficiency and so that the fiscal year is not crossing over two different executive boards

5:01pm **Old Business**

- **Pacific Northwest Theatre:** someone still needs to reach out to Meghan regarding this
- **Limeberry:** January date brought in \$319.24; \$70 profit from vintage t-shirt sales; next event will be in June
- **Bank Card:** Diane says that bank card is ready to go

5:05pm Additional Agenda Items

- **Health Office Supply Request (Tina):** PTO has \$100 budget for Health Office; Tina is requesting items for the health office within budget; PTO approves by majority vote to purchase Tina's request; Diane suggests gently used sweatpants to cover need sweatpants for children with accidents
- **Parking/Pick-Up Suggestion:** Diane presents member idea to get parent volunteers to help direct traffic and hold signs during pick-up; it was decided that this was dangerous and more people outside at pick-up would not be helpful

5:12pm Task Review, Next Meeting Date - February 16, 2022

- All - Review bylaw suggestions and possibly meet before next meeting to lay out wording for a vote
- Teres - Look into Minuteman Press statement
- Teres - Come up with a plan or possibilities for alternative to the Book Fair
- Teres - Place order for approved Health Office request
- Phallon - Finalize all plans and square away Readathon Prizes with Patty
- Any board member - Contact Meghan for update on PNW Theater

5:14pm Adjournment