

East Olympia Elementary PTO Meeting Minutes
July 13, 2023 - 5:30 pm Summer Session
Kindred Park

1. Call to Order - President Pam Fenstermacher

2. Welcome - President Pam Fenstermacher
 - Members present: Pam Fenstermacher (President), Adrienne Quintanna (Vice President), Teres Stricklett (Treasurer co-chair), Diane Murrey (Treasurer co-chair), Angela Ewing (Secretary)

3. School year calendar of events:
 - Popsicles in the Park with the PTO - August 25th as a possible date; 6-8pm. Kona Ice to fundraise? Bring PTO sign-ups and a calendar of events for volunteers.
 - Rainiers Game - September.
 - Harvest Party - October (Stephanie to chair). Adrienne will follow up about budget and what Stephanie needs to move forward. We need a time and date.
 - Movie nights - we need to check with Liz about conflicts with sports in the district.
 - Spirit week - do we need to align this with the district calendar?
 - Hoedown - November. Check with Tobeck.
 - Door decorating - December. Combine this with charity and community outreach. Include hot cocoa and a PTO meeting following the event. Make sure we give clear information, and that students are actively involved.
 - Book Fair - Fall and Spring. Online with scholastic? Do we want to align this with the door decor event? Combine the spring book fair with Read-a-Thon?
 - Sock Hop - Spring. We need to decide on details.
 - Chuck-E-Cheese fundraiser - January.
 - STEAM Fair - February. Ande to lead? Combine with Whalen for Heart Association fundraiser?
 - Read-a-Thon - March. Combine with book fair? We discussed organizing this ourselves rather than using a 3rd party.
 - Bingo/Game night - April. We discuss having the 5th graders help to plan and execute the event. Perhaps as a fundraiser.
 - Teacher Appreciation - May. May 7th is national date.

- Fun Run - June. We discussed making the track more organized, maybe not having winners?
4. Supporting School Staff:
 - Ideas discussed included:
 - Breakfasts
 - Coffee
 - May 7th Teacher Appreciation
 5. Supporting event chairs and volunteers:
 - Create a procedures manual/resource guide for event coordinators
 - PTO Board member to be assigned to each event to support
 6. Spirit Wear - Adrienne
 - We discussed going back to Sound Apparel, but looking into the softer Bella Canvas material
 - Do we have enough stock on hand for the open house?
 - Adrienne will get pricing
 7. PTO Shed update
 - Pam and Adrienne cleaned out old food and water from the shed
 - We have a lot of decorations for the harvest party.
 8. Treasurer's Report - Teres
 - Teres provided details about the budget, which was then emailed to board members for approval (see addendum).
 9. Secretary Update - Angela
 - Angela has received materials from Rana, and will have the Gmail ready for the next meeting
 - Folders with meeting minutes and agendas will be shared with all board members
 - PTO board members will be introduced via email and social media for the new school year.
 10. Next Meeting Date
 - July 31, 2023. To include Liz Masunaga, Principal