



Tumwater School District

Dr. Sean Dotson
Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
(360) 709-7000 www.tumwater.k12.wa.us

Capital Projects:
(360) 709-7005
Financial Services:
(360) 709-7010
Human Resources:
(360) 709-7020
Payroll/Benefits:
(360) 709-7029
Student Learning:
(360) 709-7030
Special Services:
(360) 709-7040

School Director's Agenda

Thursday, February 11, 2021

Start Time: 6:00pm

Location: Zoom

To Provide Public Comment Via Zoom:

<https://zoom.us/j/94024364409>

Please Note: Public Comment is only available to those who have signed up in advance by sending their name and topic to becky.powell@tumwater.k12.wa.us or at 360-709-7001.

- 6:00pm** **Call Meeting To Order** (*Melissa Beard*)
- Recognition/Flag Salute
- 6:02pm** **Public Comment Reminder** (*Melissa Beard*)
- 6:03pm** **Agenda Discussion/Approval** (*Melissa Beard/Sean Dotson*)
- 6:04pm** **Meeting Minutes Review**
- January 14, 2021 Board Meeting
- 6:05pm** **Consent Agenda**
- Personnel Report
 - Payroll and Vouchers
 - Budget Status Report
 - Capital Projects-Contract Award
 - Capital Projects-Contract Acceptance
 - Donation-G.W. Bush Middle School
- 6:06 pm** **Recognition/Public Comment Follow-Up/By The Numbers** (*Sean Dotson*)
- Buildings & Grounds Staff (*Sean Dotson*)
- 6:16pm** **Student Representative Report**
- Cascadia High School (*Natasha Bunce*)
 - A.G. West Black Hills High School (*Rebecca Allen*)
 - Tumwater High School (*Ella Jimenez*)

BOARD OF DIRECTORS
MELISSA BEARD STEPHANIE GOEBEL DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

"Continuous Student Learning in a Caring, Engaging Environment"

- 6:30pm Public Comment**-*In the interest of maintaining the integrity of the published agenda, individual speakers are asked to limit their comments to not more than 5 minutes. Additional speakers on the same topic will be allowed 3 minutes each, for a total of 20 minutes on any one topic.*
- Speakers-Agenda and Non-Agenda Items (*Becky Powell*)
- 7:00pm Reports to the Board**
- 1st Reading, Policy 3530-Fundraising Activities Involving Students (*Jim Brittain*)
 - 1st Reading, Policy 6102-District Fundraising Activities (*Jim Brittain*)
 - Strong Start for Wellness (*Shawn Batstone*)
 - Superintendent's Report (*Sean Dotson*)
 - Student Data (*Tara Richerson*)
- 8:00pm Action Items**
- 2nd Reading, Policy 3424-Opioid Related Overdose Reversal (*Kelli Ehresmann*)
 - 2nd Reading, Policy 3416-Medication at School (*Kelli Ehresmann*)
 - 2nd Reading, Policy 3413 Student Immunizations and Life-Threatening Health Conditions (*Kelli Ehresmann*)
- 8:05pm Board Discussion**
- Legislative Update (*Darby Kaikkonen*)
 - WIAA Update (*Casey Taylor*)
 - Equity Discussion (*Board*)
- 8:35pm Board Comments**
- 8:45 pm Adjourn**

NEXT BOARD MEETING: Regular Board Meeting on March 11, 2021 (*sign-in info available by 3/5/21*), **Board Workshop on March 18, 2021** (*sign-in info available by 3/12/21*), **SIP Discussion w/BMS Principal and Work Session on March 25, 2021** (*sign-in info available by 3/19/21*)

The Board may also schedule additional special or emergency meetings consistent with RCW 28A.343.380.

APPROVAL OF MINUTES

- January 14, 2021 Board Meeting



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Tumwater School District
School Board Meeting Minutes
Zoom Meeting originating at District Office
621 Linwood Avenue SW
Tumwater, WA 98512
January 14, 2021
6:00 pm

Board Members Present: Melissa Beard, Casey Taylor, Stephanie Goebel, Darby Kaikkonen, Scott Killough, Superintendent Sean Dotson (Secretary)

President Melissa Beard called the meeting to order at 6:00pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. She then led us in the flag salute.

Public Comment Reminder:

- President Melissa Beard outlined how the Public Comment portion of the meeting works.

Agenda Discussion/Approval:

- Agenda Changes: Superintendent Sean Dotson shared that there were no changes to the previously published version of the agenda.

Review of Minutes

- **Stephanie Goebel/Scott Killough, M/S (Moved/Seconded) to approve the minutes from the December 10, 2020 Regular Board Meetings. The motion passed unanimously.**

Consent Agenda

- **Casey Taylor/Darby Kaikkonen, M/S to approve the Consent Agenda as presented. The motion passed unanimously. The Consent Agenda was approved as follows:**

- Personnel Report:

Employment:				
Shannon Malone	Paraprofessional	MTS	2 hours Continuing, 4.5 hours One Year Only	TAP
Christina Berry	Office Professional 6	Special Services	One Year Only (2020-2021), effective November 16, 2020	TOPA

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"Continuous Student Learning in a Caring, Engaging Environment"

Adjusted:				
Lori Kanz	Office Professional 3	TVA	From Office Professional 1 to Office Professional 3, effective December 9, 2020	TOPA
Jacqueline Thornton	Paraprofessional	Transportation	New assignment at 10 hours per week, effective January 4, 2021	TAP
Wendy Carter	Paraprofessional	THS	From One Year Only to Continuing effective January 18, 2021	TAP
Kasey Gonzalez	Paraprofessional	THE	2.5 hours per day, Temporary, effective January 7, 2021	TAP
Lisa Alonzo	Office Professional 1	Special Services	From OP1 in Student Learning to OP1 in Special Services, effective January 4, 2021	TOPA
Resignation:				
Amanda Winslow	Paraprofessional	THS	Effective January 15, 2021	TAP
Cindy Guffey	Bus Driver	Transportation	Effective January 4, 2021	PSE
Everett Gage	Temporary Custodian	Buildings & Grounds	Effective December 13, 2020	PSE
Retirement:				
Diane Cronin	Paraprofessional	BLE	Effective January 29, 2021	TAP
Leaves:				
Marcia Sizemore	Teacher	BHHS	0.2 LOA for the rest of the 2020-21 school year, starting February 8, 2021	TEA
Adi Khalsa	Teacher	BMS	LOA starting January 4, 2021, returning April 1, 2021	TEA
Nicole Deaton	Paraprofessional	MTS	LOA starting December 14, 2020, returning April 12, 2021	TAP
Fallon Kelly	Paraprofessional	BHHS	LOA starting January 4th, 2021, returning April 12, 2021	TAP
Danielle Baker	Teacher	MTS	LOA starting March 1, 2021, returning May 10, 2021	TEA

Alicia Estrada	Office Professional 6	Admin	LOA starting December 1, 2020 - December 28, 2020	TOPA
James Brigham	Custodian	PGS	LOA starting December 18, 2020 - January 28, 2021	PSE
Angela Foresta	Paraprofessional	LRE	Intermittent LOA starting December 17, 2020, returning January 12, 2021	TAP
DeeAnn Larsen	Paraprofessional	LRE	LOA starting December 7, 2020, returning December 14, 2020	TAP
Deborah (Starr) Wyatt	Teacher	SS	LOA for the 2020-21 school year, effective approximately February 1, 2021	TEA
Kelly McNeal	Teacher	BHHS	0.4 LOA for the 2020-21 school year; effective February 8, 2021	TEA
Hayley Ridout	HR Specialist 1	HR	LOA starting January 25, 2021, returning May 10, 2021	NON-REP
Co-Curricular:				
Paige Walker	Head Volleyball coach	BHHS		N/A
Corrections:				
TOPA 2020-21 CBA and Covid Stipend approved at December 10th Board Meeting				

➤ Payroll and Vouchers

GENERAL FUND:

Payroll				
Payroll Taxes			\$	1,055,651.27
Direct Deposit			\$	3,110,125.90
Payroll Benefit Wire Transfer			\$	1,075,220.53
Accounts Payable - Payroll	72805604	to	72805614	\$ 21,494.31
Accounts Payable	72218049	to	72218058	\$ 18,369.12
Accounts Payable	77218059	to	72218076	\$ 244,479.11
Accounts Payable	72218077	to	72218095	\$ 380,113.15
Accounts Payable	72218096	to	72218113	\$ 991,892.38
Accounts Payable	72218114	to	72218132	\$ 76,588.43
Accounts Payable	72218133	to	72218133	\$ 86.32
Accounts Payable ACH			\$	30,077.13

Accounts Payable ACH			\$	78,714.62
Accounts Payable ACH			\$	73,863.01
Accounts Payable ACH			\$	435,735.94
Accounts Payable ACH			\$	55,591.80
Accounts Payable ACH				
Accounts Payable ACH				
Voided Warrants				
Accounts Payable - COMP TAX			\$	488.98
TOTAL GENERAL FUND:			\$	7,648,492.00

CAPITAL PROJECTS FUND:

Accounts Payable	72012401	to	72012406	\$	148,263.95
Accounts Payable	72012407	to	72012413	\$	482,973.66
Accounts Payable ACH				\$	272,048.12
Accounts Payable ACH				\$	30,319.01
Accounts Payable ACH					
Voided Warrants					
Accounts Payable - COMP TAX				\$	-
TOTAL CAPITAL PROJECTS FUND:			\$	933,604.74	

ASSOCIATED STUDENT BODY FUND:

Accounts Payable	72441884	to	72441884	\$	144.80
Accounts Payable	72441885	to	72441886	\$	300.00
Accounts Payable ACH				\$	10,228.15
Accounts Payable ACH					
Accounts Payable ACH					
Voided Warrants					
Accounts Payable - COMP TAX				\$	18.32
TOTAL ASSOCIATED STUDENT BODY FUND:			\$	10,691.27	

**PRIVATE
PURPOSE FUND:**

Accounts Payable	72700557	to	72700557	\$	1,671.50
Accounts Payable					
ACH				\$	3,184.75
Accounts Payable					
ACH				\$	6,000.00
Accounts Payable -					
COMP TAX					

**TOTAL PRIVATE PURPOSE
FUND: \$ 10,856.25**

**TRANSPORTATION
VECHILE FUND:**

Accounts Payable
ACH

**TOTAL TRANSPORTATION
VECHILE FUND: \$ -**

- Budget Status Report
- Donations:
 - \$1000 from BMS PIE to BMS Learning Hub
 - \$1000 from EvergreenDIRECTCU to BMS Library
 - \$700 from TUMS to BMS Music

Student Reports

The question posed to the student board reps for this meeting is: What is on your mind and what do you want the school board to be thinking about as it relates to your learning?

- Ella Jimenez-THS: She feels that sport is the biggest thing on the mind of students at THS. Many students want to return with several showing symptoms of struggling with their mental health. She has gotten a lot of questions about the grading system, hoping something will occur like it did in the Spring. She has had a 4.0 throughout all of high school and she has never had grades as low as she does right now. She thanked everyone for their hard work and those students who understand what goes on "in the background" really appreciate it!
- Rebecca Allen-BHHS: She posed the question to her peers. Many did not want/care to answer. She got a lot of responses saying they feel they are getting a lot of work and it is really adding to their stress. They are hoping for a flexible grading system. Many want to go back but to first understand the details of what that will look like. Some students felt it was not time for them to go back and others felt at least sports needed to begin. They also don't want false-hopes being shared as well as a plan for enforcing masks and other safety protocols. Different groups have different needs, such as an IEP student and an AP student. She has noticed that the teachers could use some love. They have had to make adjustments on doing their job and now adjusting again and so they need support.

Recognition/Pubic Comment Follow-Up/By The Numbers

- Public Comment Follow-Up: We have had very active Public Comment at recent meetings in addition to messages that continue to come in. He and the Board really do value and care about the feedback that is received. They do not take any of it lightly but know that no matter the decisions that are made they cannot make everyone happy because there are so many perspectives. He appreciates the patience and participation.
- Recognition of Tumwater School Board: Sean Dotson shared that throughout his career he has never seen a time in his career when serving as a school board member has been more challenging. He read a Proclamation from Governor Inslee and shared a slideshow of photos from around the district, thanking board members for their time and efforts.
- Recognition of Lindsey Bates & Community Schools: Lindsey is the Community Schools Manager at Tumwater School District and worked on the Kicks and Coats for Kids projects. In partnership with local organizations she was able to secure brand new Nike shoes and coats for over 200 kids in the district! Lindsey brought all these partners together to make this happen for all Tumwater kids and families. Lindsey accepted the recognition on behalf of all the support and collaboration from community members and organizations.

Public Comment

- Agenda and Non-Agenda Items: Tami Collins stated that 8 people signed up to address the Board on three different topics. Henry Valz, Tammy Bunn, Erica Wall, DJ Brimer on behalf of Justin McKaughan, Sudhir Oberoi and Chris Hudson spoke on the topic of returning to school. Tim Voie spoke on the topic of TEA/District Collaboration and Concerns. Natalie Manning spoke about her experience with on-line learning.

Reports to the Board

- On-Line Learning-Staff/Student Experiences: Shawn Guthrie, Jonathan Fox, Cathy McNamara and Nick Reykdal presented on this topic. Shawn began by talking about how closely the two middles schools are working this year, not just the administration but the teachers as well. He shared some information about how they are focusing on student engagement and listening to student voices. Nick talked about technology and student connectivity, parent conferences as well as professional development for teachers. Cathy talked about feedback, focusing on how teachers can give authentic feedback to students in a zoom environment. She also shared that a lot of time has been put into talking about grading, working with a district level grading committee with the frame of mind of "doing no harm." Jonathan explained some of the work that has gone on around student and staff wellness. Generation Wellness training has helped not only staff but helped them learn to tend to the needs of students, sharing tricks and tips. In addition, Character Strong has played a big part in social-emotional learning of the students. Finally, he shared the plan for communication and working to make sure parents and students to know where to go to get the information they need, while not overwhelming them with emails.

- 1st Reading, Policy 3424, Opioid Related Overdose Reversal: Kelli Ehresmann presented on this topic.
- 1st Reading, Policy 3416, Medication at School: Kelli Ehresmann presented on this topic with some assistance from Linda Moffitt, who serves as the district RN.
- 1st Reading, Policy 3413, Student Immunizations and Life-Threatening Health Conditions: Kelli Ehresmann presented on this topic.
- 12/10/20 Board Meeting Follow-Up/Clarification: Melissa Beard talked about the fact that she made a statement at the December board meeting that was interpreted by staff that she was upset with the Superintendent, which was not the case. She wants to make sure she is aware of her intent of her comments vs the impact.
- Superintendent's Report: Sean began by discussing the communication that went out to families about the four phases of returning to in-person learning in a hybrid model and reminded that we have, from the very beginning, said we would be relying on data from County and State health officials regarding COVID rates and their recommendations. He reviewed the board approved hybrid opening decision framework and our current status as we move towards reopening on the dates that we have proposed in the four phases. He shared some of the data we have collected as students/families are responding to the survey asking if they will be staying remote or returning to in-person learning. We are still waiting to hear from approximately 1300 students, with reminders going out to them regularly that we are waiting for this information. Anyone who ultimately does not respond will be marked as returning to in-person learning.

He moved on to discuss grading and some of the data that Tara Richerson in our Student Learning Department has gathered as she works with administrators and teachers at each school. The hope is there is continued improvement in lowering the number of Fs but not sure if we can get to our normal rate of 5%-7%. Tara shared that teachers are going above-and-beyond to work with students. Students are trying as hard as they can in this environment. Teachers need to see demonstration of learning while granting grace.

He wrapped up by sharing the "Swiss Cheese Model" of preventing the spread of COVID and talked about all the ways that we will be working on this each-and-every day as we return to in-person learning.

President Melissa Beard recessed the meeting for a short break. The meeting reconvened at 8:05pm.

Action Items

- Superintendent's Contract: Melissa Beard presented. **Scott Killough/Darby Kaikkonen, M/S to approve the Superintendent's Contract as presented. The motion passed unanimously.**
- Legislative Priorities: Sean Dotson and Darby Kaikkonen presented. **Stephanie Goebel/Scott Killough, M/S to approve the Legislative Priorities as presented. The motion passed unanimously.**

Board Discussion

- Legislative Update: Darby Kaikkonen presented. Session started on Monday, fully virtual. The legislative priorities will help her to track what is going on with the bills that are related. WSSDA has a bill watch list and although it has some information that is helpful, it doesn't have everything. She will be focusing only on TSD priorities and those are the updates she will bring to meetings. There is a bill on equity training for boards and there was quite a lot of pushback and she will keep an eye on it. Another bill, regarding transportation, has a hearing scheduled in the morning, where they will discuss the funding model. She has a couple more that she will be looking into further and will continue to share additional information.
- WIAA Update: Casey Taylor presented. He met with district athletic directors to review the changes outlined by WIAA. All Fall sports will start February 1st with codes of conduct and eligibility still in effect. We must be in Phase 2 for competition and we have seven weeks to complete a season. We are currently in Phase 1, which allows for outdoor activities for low and moderate practices and training with a mask. Hi-risk sports must maintain pods of 5. Indoor activities are limited to strength and conditioning and in a building that allows 500 square feet per person. Phase 2 means all low/moderate indoor sports can resume competition and all low/moderate/high risk outdoor sports can also resume competition. We do not know yet what will happen with high-risk indoor sports. Currently there is a maximum for all sports of 200 total people, including athletes and spectators. We are currently looking at ways to provide livestream options to accommodate free of charge. All sports will require 5 practices before competition, except for football which will require 10. We will need to look at transportation implications and may experience limited officiating during this time.
- Equity Update: Scott Killough presented. Puget Sound ESD is the anchor for equity training in the state. They are working with Tumwater's Equity Advisory Committee. The first four meetings were foundational to help get the 45 people all on the same page. The next meetings will be more specific to Tumwater. The committee is still taking members and he gave Tami Collins' contact info. He shared that these meetings have been very informative, especially with regard to red-lining.

Board Member Comments

- Darby Kaikkonen: She thanked Sean, DO staff, principals and teachers. The work being done is incredible!
- Scott Killough: He had site visits at BHHS and PGS in December and things seem to be going well. Both Dave and Kim are very proud of their staff for all the work they are doing. Staff are being so creative in their ability to problem-solve.
- Casey Taylor: He met Tim Graham, Don Farler and Shawn Batstone to bring his WIAA updates. He gave Public Comment at Thurston County Public Health and how guidelines and metrics do not line up as well as asking them to advocate to get teachers into group A2 for vaccinations. He received a couple emails this week about returning to school and he commits to going through the process for returning to hybrid. He reassures everyone that the Board has not taken these decisions lightly. He hopes that the divisions discussed during Public Comment do not remain a part of Tumwater School District.

- Stephanie Goebel: She hopes also that teachers and staff can get vaccinations soon! The Board gets a lot of emails and there is no answer that is right. There is an answer that is challenging no matter which way you look at it and there are no politics involved in the decisions that are being made. What is best for students and staff is the most important thing and she is in awe of how quickly everyone has adapted.
- Rebecca Allen: She had not realized how much a school board does before her experience on the board and she appreciates everyone so much! On January 7th so many teachers talked about current events rather than ignoring everything going on and she appreciates it, especially given political divides that exist.
- Ella Jimenez: After months of being depressed and anxious, tonight's meeting has really helped to lift a weight off her shoulders. She is very grateful to be a part of this process.
- Melissa Beard: The emails coming in have really made her think and are sometimes tough to read. She believes they are important so staff can be aware what people are feeling as they do everything possible to make this work. She really does believe that we can keep staff safe and bring kids back to school. There has been so much work going on since November but there has been so much time put into making sure hybrid can work! Everyone is being creative and doing things they had never been trained to do previously. She loves that TSD listened to feedback from the community in the Fall, where they shared that staying with their teacher, whether on-line or in person, was the most important thing to some people. That choice was given and that is not the case in other districts. She wrapped up by thanking everyone for the board appreciation video!

With no further business coming before the Board, the Regular Board Meeting adjourned at 8:59pm.

Recorded by:
Tami L. Collins

Signed this 11th day of February, 2021.

Board Member

Board Secretary

CONSENT AGENDA

- Personnel Report: Questions can be directed to Beth Scouller.
- Payroll and Vouchers: Questions can be directed to Jim Brittain.
- Budget Status Report: Questions can be directed to Jim Brittain.
- Capital Projects-Contract Award: Questions can be directed to Mel Murray.
- Capital Projects-Acceptance of Contract: Questions can be directed to Mel Murray.
- Donation Acceptance:
 - \$4500 to BMS PIE from the Nisqually Indian Tribe



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Sean Dotson
Superintendent

February 5, 2021

TO: School Board
FROM: Beth Scouller
SUBJECT: Personnel Report

Preliminary

Employment:				
Sharilyn Howell	Office Professional 6	HR	Temporary Office Professional 6, effective January 25, 2021-May 7, 2021	TOPA
Brandon Marskell	Leave Replacement Teacher	BMS	1.0 FTE One Year Only Leave Replacement Teacher for the remainder 2020/21 school year	TEA
Michello Moreno	Teacher	THE	1.0 FTE, One Year Only (2020-2021), effective February 1, 2021	TEA
Kayla Stephens	Teacher	BLE	1.0 FTE, One Year Only (2020-2021), effective February 1, 2021	TEA
Hannah Anderson	Teacher	LRE	1.0 FTE, One Year Only (2020-2021), effective February 1, 2021	TEA
Amber Morales	Paraprofessional	SL	One Year Only	TAP
Chelsi Yarger Weedon	Paraprofessional	BLE	One Year Only (2020-2021)	TAP
Deb Petersen	Paraprofessional	BLE	One Year Only (2020-2021)	TAP
Debra McLain	Paraprofessional	BHHS	Temporary, effective February 4, 2021 - April 2, 2021	TAP
Jenifer Slep	Paraprofessional	TMS	One Year Only (2020-2021)	TAP
Amanda Pratt	Paraprofessional	TMS	One Year Only (2020-2021)	TAP
Angela Christin	Paraprofessional	EOE	One Year Only (2020-2021)	TAP
Winter Clark	Paraprofessional	THE	One Year Only (2020-2021)	TAP
Summer Bossard	Paraprofessional	EOE	One Year Only (2020-2021)	TAP
Ben McGray	Paraprofessional	EOE	One Year Only (2020-2021)	TAP
Amber Black	Paraprofessional	MTS	One Year Only (2020-2021)	TAP
Patricia Challender	Paraprofessional	THE	Continuing (2020-2021)	TAP
Robert Yett	Paraprofessional	LRE	One Year Only (2020-2021)	TAP
Tina Martin	Paraprofessional	LRE	One Year Only (2020-2021)	TAP
Adjusted:				
Laurie Williams	Paraprofessional	Transportation	From 3.25 hours per day to 3.5 hours per day	TAP

BOARD OF DIRECTORS

MELISSA BEARD CASEY TAYLOR SCOTT KILLOUGH DARBY KAIKKONEN STEPHANIE GOEBEL

"Continuous Student Learning in a Caring, Engaging Environment"

Andrew Couglan	Substitute Custodian	Buildings & Grounds	From Substitute Custodian to Temporary Custodian, effective January 19, 2021-April 16, 2021	PSE
Melanie Heatherington	Paraprofessional	TMS	Additional 2 hours per day (One Year Only), effective January 21, 2021	TAP
Nikki Jones	Paraprofessional	LRE	Additional .5 hour per day (One Year Only), effective February 1st, 2021	TAP
Aubrie Grant	Paraprofessional	THE	From One Year Only in the EBD room to One Year Only as the C-19 room para	TAP
Jessy Austin	Office Professional 6	TMS	From Office Professional 6 to Office Professional 5, effective January 22, 2021	TOPA
Lisa Thomas	Paraprofessional	THE	Additional 30 minutes per day, One Year Only	TAP
Jessica Thomas	Paraprofessional	THE	Additional 20 minutes per day, One Year Only	TAP
Lisa Richardson	Paraprofessional	THE	Additional 30 minutes per day, One Year Only	TAP
Daniel Hinkle	Teacher	EOE	1.0 FTE, One Year Only (2020-2021), effective February 8, 2021	TEA
Candy Sapp	Paraprofessional	EOE	Additional 30 minutes per day, One Year Only	TAP
Vickie Rose-Thusing	Paraprofessional	BLE	Additional 60 minutes per day, One Year Only	TAP
Jackie Lince	Paraprofessional	BLE	Additional 60 minutes per day, One Year Only	TAP
Frank Curzi	Paraprofessional	BLE	Additional 60 minutes per day, One Year Only	TAP
Nancy Winkley	Paraprofessional	BLE	Additional 30 minutes per day, One Year Only	TAP
Hannah Roberts	Paraprofessional	BLE	Additional 30 minutes per day, One Year Only	TAP
Jason Dick	Paraprofessional	SL to BMS	From One Year Only in Student Learning to Continuing at BMS	TAP
Stephanie Waltrip	Paraprofessional	EOE	Additional 30 minutes per day, One Year Only	TAP
Laurie Hinkle	Paraprofessional	EOE	Additional 30 minutes per day, One Year Only	TAP
Kathi Clarke	Paraprofessional	EOE	Additional 30 minutes per day, One Year Only	TAP
Jennifer Wilbur	Paraprofessional	EOE	Additional 1 hour per day, One Year Only	TAP
Patricia Massie	Paraprofessional	PGS	Additional 30 minutes per day, One Year Only	TAP
Sandy Vandenberg	Paraprofessional	PGS	Additional 30 minutes per day, One Year Only	TAP

Colleen Gunderson	Paraprofessional	PGS	Additional 30 minutes per day, One Year Only	TAP
Kristin Jones	Paraprofessional	PGS	Additional 30 minutes per day, One Year Only	TAP
Emily Farden	Paraprofessional	PGS	Additional 30 minutes per day, One Year Only	TAP
Steve Brooks	Teacher	BLE	From Grade 2 to remote Grade 1 for the remainder of the 2020-21 school year	TEA
Katie Campbell	Teacher	THE/LRE	From Grade 1 at THE to remote Grade 1 serving THE/LRE for the remainder of the 2020-21 school year	TEA
Deborah Dahlen	Teacher	BLE/LRE	From Grade 5 at BLE to remote Grade 5 serving BLE/LRE for the remainder of the 2020-21 school year	TEA
Amanda Strong	Teacher	THE/MTS	From Grade 1 at THE to remote Grade K serving THE/MTS for the remainder of the 2020-21 school year	TEA
TJ Thornton	Teacher	PGS	From Grade 4 to remote Grade 5 for the remainder of the 2020/21 school year	TEA
Kristi Bunda	Teacher	PGS	From Grade K to remote Grade K for the remainder of the 2020/21 school year	TEA
Ryan Fiedler	Teacher	EOE	From Grade 3 to remote Grade 3 for the remainder of the 2020/21 school year	TEA
Sara Glass	Teacher	PGS/LRE	From Media Specialist to remote Grade 4 for the remainder of the 2020/21 school year	TEA
Jane Rizika	Teacher	EOE/MTS	From Grade 5 at EOE to remote Grade 5 for EOE/MTS students for the remainder of the 2020/21 school year	TEA
Ryan Robertson	Paraprofessional	MTS	From Paraprofessional to Long Term Sub	TAP
Leah Bacon	Teacher	PGS/THE	From Grade 2 at PGS to remote Grade 2 for PGS/THE students for the remainder of the 2020/21 school year	TEA
Danielle Beamish	Teacher	PGS	From Grade 3 at PGS to remote Grade 3	TEA
Stephanie Spriggs	Teacher	PGS	From Grade 3 at PGS to remote Grade 1 at PGS	TEA

Lori Tibbetts	Teacher	EOE/MTS	From specialist at EOE to remote Grade 4 for EOE/MTS students	TEA
Shannon Morris	Teacher	LRE/MTS/THE	From specialist at EOE to remote Grade 3 for LRE/MTS/THE students for the remainder of the school year	TEA
Alison Gillett	Teacher	BLE	From Grade K to remote Grade K for BLE students the remainder of the 2020/21 school year	TEA
Tammi Hicks	Paraprofessional	MTS	Additional .5 hour, One Year Only	TAP
Janell Warner	Paraprofessional	MTS	Additional .5 hour, One Year Only	TAP
Bobbi Jo Mager	Paraprofessional	MTS	Additional .5 hour, One Year Only	TAP
Kylee Eichner	Paraprofessional	MTS	Additional .5 hour, One Year Only	TAP
Cindy Buckwalter	Paraprofessional	MTS	Additional .5 hour, One Year Only	TAP
Michael Cousino	Teacher	THE	From Specialist to Grade 4 for the remainder of the 2020-21 school year	TEA
Holly Coty	Teacher	BLE	From Grade 3 to remote Grade 4 for BLE students for the remainder of the 2020/21 school year	TEA
Kylee Harper	Teacher	PGS	From para to 1.0 FTE One Year Only Leave Replacement Teacher for the remainder 2020/21 school year	TEA
Jen Wilbur	Teacher	EOE	From para to remote Grade 1 for EOE students for the remainder of the 2020/21 school year	TEA
Resignations:				
Tami Collins	Superintendent's Executive Assistant	DO	Effective March 16, 2021	NON-REP
Retirements:				
William Smith	Teacher	MTS	Effective June 21, 2021	TEA
Dee Ann Larsen	Paraprofessional	LRE	Effective July 31, 2021	TAP
Leaves:				
Kristin Jewell	Teacher	THS	LOA starting March 10, 2021, returning April 29, 2021	TEA
Tanya Baker	Project Manager	DO	Partial LOA, effective January 14, 2021-April 5, 2021	NON-REP
Nancy Price	Teacher	BLE	LOA starting February 18, 2021, return date to be determined	TEA

Kelly Femiano	Teacher	PGS	LOA starting approximately February 1, 2021, return the start of 2021/2022 school year	TEA
Laura Ashley	Teacher	MTS	LOA starting February 1, 2021, returning May 5, 2021	TEA
Cynthia Streuli	Paraprofessional	SS	LOA starting February 1, 2021, returning in the spring	TAP
Ryan Robertson	Paraprofessional	MTS	LOA starting February 1, 2021, returning in the spring	TAP
Elaine Gilmour	Teacher	THE	Partial LOA starting February 1, 2021, then full LOA starting February 18, 2021, return date to be determined	TEA
Michael Cousino	Teacher	THE	Partial LOA starting February 1, 2021, returning February 18, 2021	TEA
Tina Vay	Assistant Cook	TMS	LOA, starting February 1, 2021 through the end of the 2020-2021 school year	PSE
James Kross	Bus Driver	Transportation	LOA, starting February 1, 2021 through February 15, 2021	PSE
Neil Weber	Bus Driver	Transportation	LOA, starting February 1, 2021 through February 9, 2021	PSE
Louis Unis	Bus Driver	Transportation	LOA, Starting December 16, 2020 - February 26, 2021	PSE
Vivianne Sawhill	Assistant Cook	THS	LOA, starting February 1, 2021- February 1, 2022	PSE
Diana Wilks	Assistant Cook	MTS	LOA starting February 1, 2021 through the remaining 2020-2021 school year	PSE
Sean Colgan	Teacher	PGS	LOA starting February 18, 2021, returning TBD	TEA
Julie Nicol	Teacher	EOE	LOA starting February 18, 2021, returning TBD	TEA
Shannon Morris	Teacher	EOE	Intermittent LOA starting February 2, 2021 through February 17, 2021	TEA
Maureen Celle	Paraprofessional	ECLC	LOA starting February 1, 2021 through the remaining 2020-2021 school year	TAP
Co-Curricular:				
Matthew George	Assistant Cross Country Coach	THS		N/A
Travis Schultz	Assistant Cross Country Coach	THS		N/A
Evahleigh Hedin-Baughn	Head Cheer Coach	THS		N/A

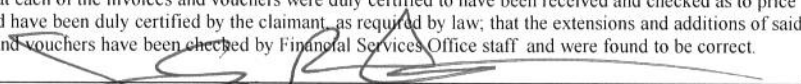
Tumwater School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,
Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund for
the month of January 2021.

2-13

DATE: **February 11, 2021**

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Financial Services Office staff and were found to be correct.


James E. Brittain, CPA, Executive Director of Financial Services

THIS IS TO CERTIFY that the warrants and electronic transfers of the Tumwater School District No. 33, Thurston County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:		
Payroll		
Payroll Taxes		\$ 1,035,863.50
Direct Deposit		\$ 3,031,292.92
Payroll Benefit Wire Transfer		\$ 1,059,484.61
Accounts Payable - Payroll	72805615 to 72805625	\$ 18,955.43
Accounts Payable	72218134 to 72218148	\$ 93,018.82
Accounts Payable	77218149 to 72218149	\$ 1,000.00
Accounts Payable	72218150 to 72218171	\$ 109,983.83
Accounts Payable	72218172 to 72218185	\$ 178,756.18
Accounts Payable	72218186 to 722181205	\$ 1,061,285.41
Accounts Payable	72218206 to 72218227	\$ 331,002.08
Accounts Payable ACH		\$ 13,466.69
Accounts Payable ACH		\$ 453,939.15
Accounts Payable ACH		\$ 54,908.40
Accounts Payable ACH		\$ 30,177.68
Accounts Payable ACH		\$ 15,589.31
Accounts Payable ACH		\$ (60.00)
Accounts Payable ACH		\$
Voided Warrants		\$ (16,275.03)
Accounts Payable - COMP TAX		\$ 155.72
TOTAL GENERAL FUND:		\$ 7,472,544.70

CAPITAL PROJECTS FUND:		
Accounts Payable	72012414 to 72012416	\$ 10,570.37
Accounts Payable	72012417 to 72012417	\$ 15,032.38
Accounts Payable	72012418 to 72012418	\$ 170.00
Accounts Payable	72012419 to 72012423	\$ 91,631.91
Accounts Payable ACH		\$ 189,354.63
Accounts Payable ACH		\$ 263,770.19
Accounts Payable ACH		\$ 238,030.30
Voided Warrants		\$
Accounts Payable - COMP TAX		\$ -
TOTAL CAPITAL PROJECTS FUND:		\$ 808,559.78

ASSOCIATED STUDENT BODY FUND:		
Accounts Payable	72441887 to 72441887	\$ 250.00
Accounts Payable ACH		\$ 1,759.07
Accounts Payable ACH		\$
Accounts Payable ACH		\$
Voided Warrants		\$
Accounts Payable - COMP TAX		\$ 47.19
TOTAL ASSOCIATED STUDENT BODY FUND:		\$ 2,056.26

PRIVATE PURPOSE FUND:		
Accounts Payable	72700557 to 72700557	\$
Accounts Payable ACH		\$
Accounts Payable ACH		\$
Accounts Payable - COMP TAX		\$
TOTAL PRIVATE PURPOSE FUND:		\$ -

TRANSPORTATION VEHICLE FUND:		
Accounts Payable ACH		\$
TOTAL TRANSPORTATION VEHICLE FUND:		\$ -

Board of Directors of Tumwater School District No. 33	
<p>I, Sean Dotson, being duly sworn, depose and say: That I am the Secretary to the Board of Tumwater School District No. 33, Thurston County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.</p> <p style="text-align: right;">_____ <i>Sean Dotson, Secretary to the Board</i></p>	



Tumwater School District

Dr. Sean Dotson
Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
(360) 709-7000 www.tumwater.k12.wa.us

**TO: School Board
Superintendent**

FROM: Jim Brittain, Executive Director of Financial Services

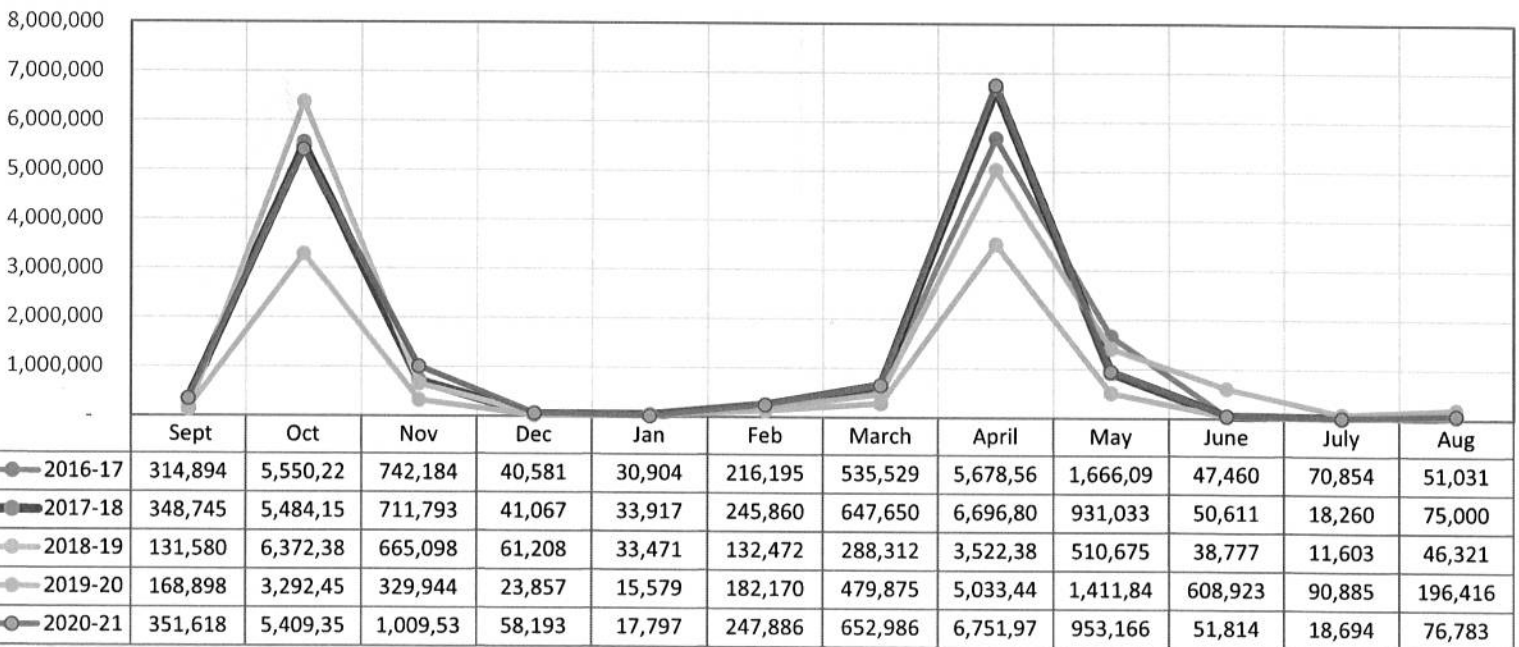
RE: Budget Status Reports – January 2021

Budget Status Report - Attached are the January 2021 Budget Status reports for all five operating funds (General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund and Transportation Vehicle Fund).

The following provides General Fund information for levy collections, net cash balance and monthly ending fund balance.

Levy Collections - The following graph shows the actual levy collection for 2016-17 through 2020-2021 (September – January - Actual / February through August - Estimate).

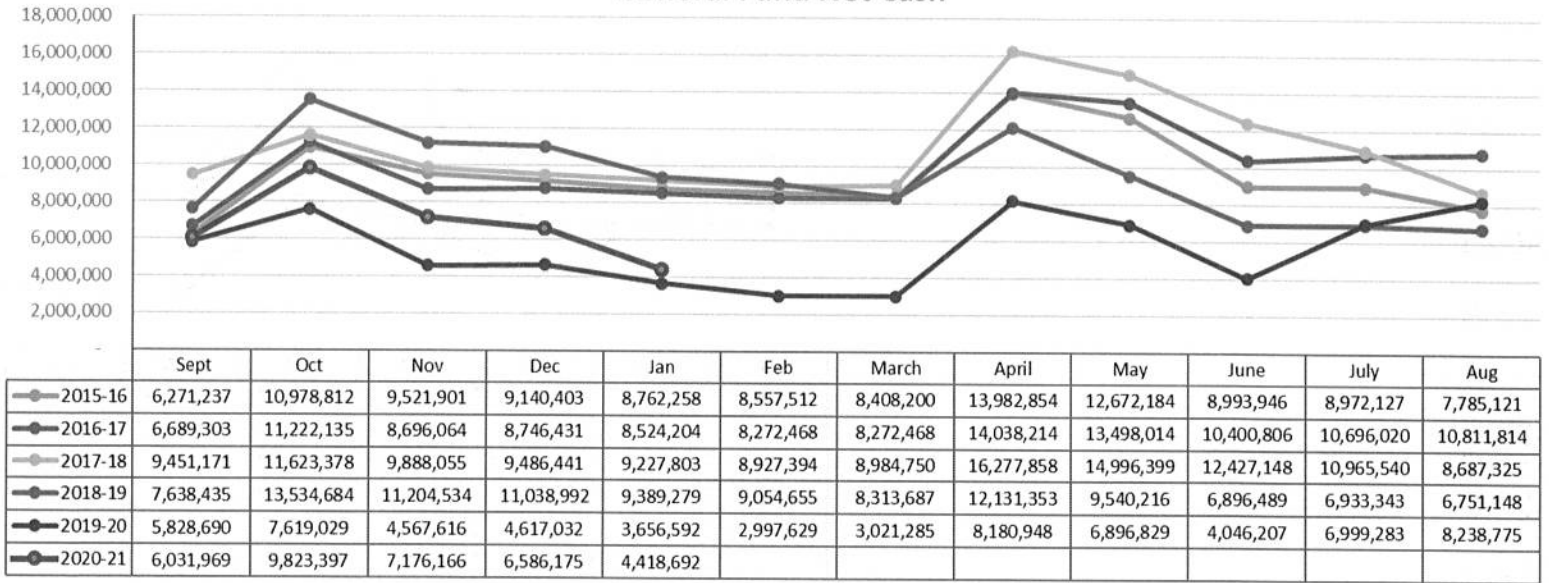
Levy Collection



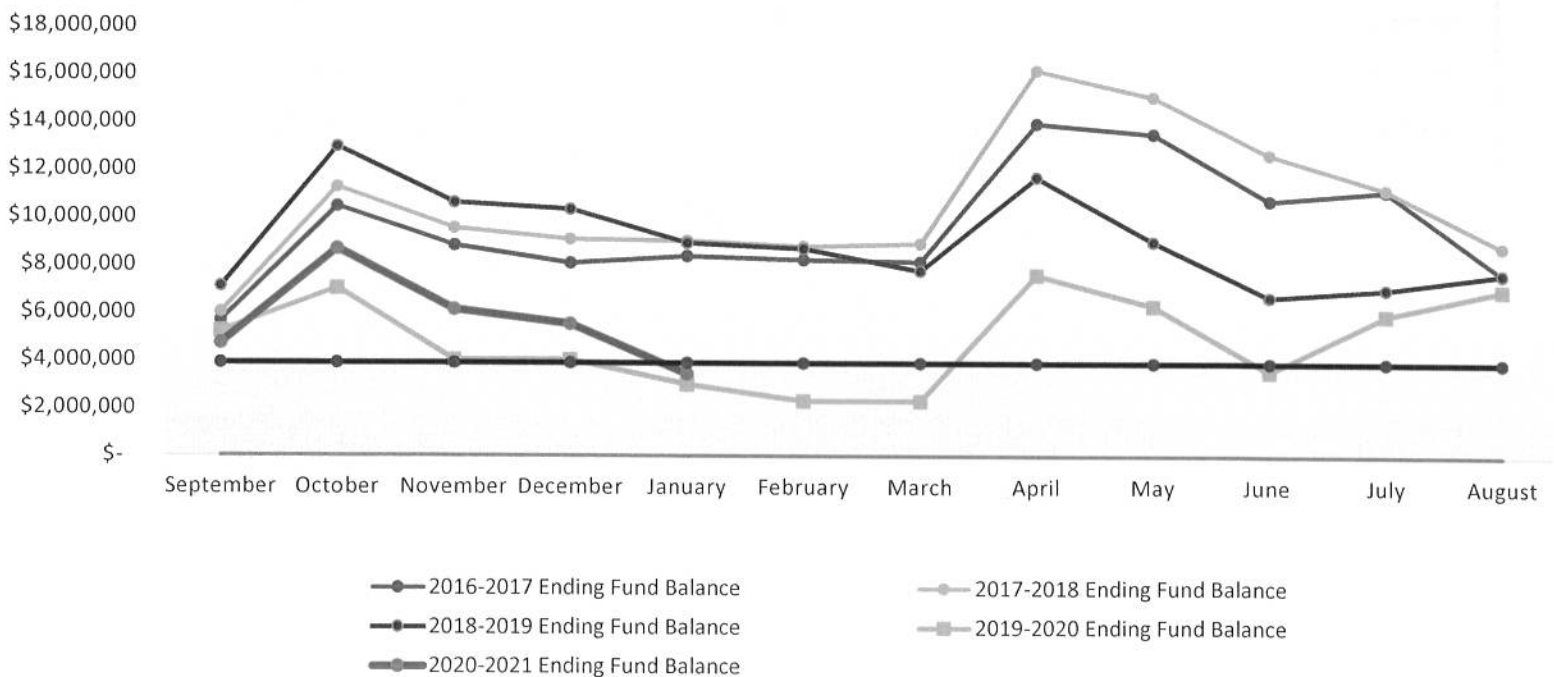
2020-2021 – January through August levy collections are based on prior years collections

General Fund Net Cash Balance (cash less warrants outstanding): The following graph shows the district's net cash balance for the periods 2015-2016 through January 2021. The district overspent in in January 2021 by \$2,132,941. This was due to the reduced Special Education enrollment impacting our State Special Education funding and added MSOC costs.

General Fund Net Cash



General Fund – Fund Balance: The following chart provides General Fund TSD Fund Balance for the periods 2016-17 through January 2021. The straight line is the district's required 4% minimum fund balance. January ending fund balance is \$3,452,588 excluding New Market Skill Center of \$1.1 million. The total fund balance for the district is \$4,507,704. We are \$433,198 higher in fund balance than same month last year.



10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of January, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	15,061,458	17,796.63	6,728,442.69		8,333,015.31	44.67
2000 LOCAL SUPPORT NONTAX	2,913,955	20,276.71	211,554.28		2,702,400.72	7.26
3000 STATE, GENERAL PURPOSE	59,159,864	4,571,371.43	22,745,906.09		36,413,957.91	38.45
4000 STATE, SPECIAL PURPOSE	15,058,636	432,963.45	4,548,871.92		10,509,764.08	30.21
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	3,514,153	258,923.41	1,086,601.09		2,427,551.91	30.92
7000 REVENUES FR OTH SCH DIST	10,000	.00	7,787.26		2,212.74	77.87
8000 OTHER AGENCIES AND ASSOCIATES	137,500	.00	.00		137,500.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	95,855,566	5,301,331.63	35,329,163.33		60,526,402.67	36.86
B. EXPENDITURES						
00 Regular Instruction	55,865,919	4,397,835.38	22,819,178.21	28,730,154.57	4,316,586.22	92.27
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	11,020,385	998,871.55	4,724,668.93	7,578,582.15	1,282,866.08-	111.64
30 Voc. Ed Instruction	3,700,140	332,711.45	1,648,789.00	2,178,932.65	127,581.65-	103.45
40 Skills Center Instruction	3,611,190	252,690.83	1,332,198.88	1,027,393.73	1,251,597.39	65.34
50+60 Compensatory Ed Instruct.	4,689,843	199,753.11	1,043,183.73	1,387,749.57	2,258,909.70	51.83
70 Other Instructional Pgms	343,278	16,421.21	81,222.29	77,958.03	184,097.68	46.37
80 Community Services	578,485	45,517.96	229,564.60	394,926.38	46,005.98-	107.95
90 Support Services	17,869,483	1,190,471.10	7,341,213.62	8,586,952.25	1,941,317.13	89.14
<u>Total EXPENDITURES</u>	97,678,723	7,434,272.59	39,220,019.26	49,962,649.33	8,496,054.41	91.30
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	1,823,157-	2,132,940.96-	3,890,855.93-		2,067,698.93-	113.41
F. <u>TOTAL BEGINNING FUND BALANCE</u>	8,843,934		8,398,559.61			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	7,020,777		4,507,703.68			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	4,930	4,930.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	50,000	.00
G/L 825 Restricted for Skills Center	1,100,000	1,055,115.36
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 RESERVE FOR DEBT SERVICE	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	1,000,000	.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 COMMITTED TO MIN FUND BALANCE P	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 ASSIGNED TO OTHER PURPOSES	103,745-	.00
G/L 890 Unassigned Fund Balance	4,969,592	459,490.68-
G/L 891 Unassigned Min Fnd Bal Policy	0	3,907,149.00
<u>TOTAL</u>	7,020,777	4,507,703.68

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of January, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	800,000	28,950.00	662,857.60		137,142.40	82.86
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	1,000,000	15,054.72	1,248,329.18		248,329.18-	124.83
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	1,800,000	44,004.72	1,911,186.78		111,186.78-	106.18
B. EXPENDITURES						
10 Sites	375,000	.00	.00	58,985.89	316,014.11	15.73
20 Buildings	6,810,000	804,838.82	2,899,007.79	1,225,368.84	2,685,623.37	60.56
30 Equipment	2,065,000	3,240.98	206,976.14	940,494.11	917,529.75	55.57
40 Energy	0	.00	35,179.73	0.00	35,179.73-	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	5,000	480.00	480.00	960.00	3,560.00	28.80
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	9,255,000	808,559.80	3,141,643.66	2,225,808.84	3,887,547.50	58.00
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	7,455,000-	764,555.08-	1,230,456.88-		6,224,543.12	83.49-
F. TOTAL BEGINNING FUND BALANCE						
	11,322,000		11,625,729.72			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE						
(E+F + OR - G)	3,867,000		10,395,272.84			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	170,000	180,335.24
G/L 830 RESERVE FOR DEBT SERVICE	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	5,500,000-	.00
G/L 862 Committed from Levy Proceeds	2,676,000	720,032.43-
G/L 863 Restricted from State Proceeds	6,840,000	7,671,311.67
G/L 864 RESERVE FROM FEDERAL PROC	0	.00
G/L 865 Restricted from Other Proceeds	260,000	263,558.29
G/L 866 RESTRICTED-IMPACT PROCEEDS	630,000	1,540,053.10
G/L 867 RESTRICTED-MITIGATION FEES	715,000	769,630.67
G/L 869 Rsrvd UnDistib Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 ASSIGNED TO FUND PURPOSES	766,893	690,416.30
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	6,557,893	10,395,272.84
Differences	2,690,893-	.00

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of January, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	13,215,877	18,392.53	7,405,890.09		5,809,986.91	56.04
2000 Local Support Nontax	75,000	7,267.77	43,610.19		31,389.81	58.15
3000 State, General Purpose	120,000	22,444.48	95,566.61		24,433.39	79.64
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	403,973	.00	403,973.00		.00	100.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>13,814,850</u>	<u>48,104.78</u>	<u>7,949,039.89</u>		<u>5,865,810.11</u>	<u>57.54</u>
B. EXPENDITURES						
Matured Bond Expenditures	14,414,354	.00	14,020,000.00	0.00	394,354.00	97.26
Interest On Bonds	4,317,337	.00	2,311,818.39	0.00	2,005,518.61	53.55
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	100,000	.00	1,200.00	0.00	98,800.00	1.20
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>18,831,691</u>	<u>.00</u>	<u>16,333,018.39</u>	<u>0.00</u>	<u>2,498,672.61</u>	<u>86.73</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN. SOURCES</u> <u>OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	5,016,841-	48,104.78	8,383,978.50-		3,367,137.50-	67.12
F. <u>TOTAL BEGINNING FUND BALANCE</u>	11,335,000		11,599,065.16			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	6,318,159		3,215,086.66			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		929,869.09			
G/L 830 Restricted for Debt Service	6,198,159		1,195,069.14			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 ASSIGNED TO FUND PURPOSES	120,000		1,090,148.43			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>6,318,159</u>		<u>3,215,086.66</u>			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of January, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	716,593	5,072.81	23,441.17		693,151.83	3.27
2000 Athletics	359,835	7,375.00	23,071.09		336,763.91	6.41
3000 Classes	132,930	.00	.00		132,930.00	0.00
4000 Clubs	216,444	1,234.00	5,339.29		211,104.71	2.47
6000 Private Moneys	21,378	506.12	11,734.50		9,643.50	54.89
<u>Total REVENUES</u>	1,447,180	14,187.93	63,586.05		1,383,593.95	4.39
B. EXPENDITURES						
1000 General Student Body	661,600	1,828.99	37,140.86	1,367.77	623,091.37	5.82
2000 Athletics	409,551	202.27	58,327.47	6,278.88	344,944.65	15.77
3000 Classes	97,125	.00	.00	0.00	97,125.00	0.00
4000 Clubs	236,984	.00	21,777.03	25.00	215,181.97	9.20
6000 Private Moneys	61,677	25.00	2,376.35	84.00	59,216.65	3.99
<u>Total EXPENDITURES</u>	1,466,937	2,056.26	119,621.71	7,755.65	1,339,559.64	8.68
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)						
	19,757-	12,131.67	56,035.66-		36,278.66-	183.62
D. TOTAL BEGINNING FUND BALANCE						
	597,126		703,435.60			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)						
	577,369		647,399.94			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		16,075.00			
G/L 819 Restricted for Fund Purposes	581,569		594,644.81			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		36,680.13			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 ASSIGNED TO FUND PURPOSES	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	581,569		647,399.94			
Differences	4,200-		.00			

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of January, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	3,500	243.08	1,343.90		2,156.10	38.40
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	435,000	.00	.00		435,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	10,000	.00	.00		10,000.00	0.00
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	448,500	243.08	1,343.90		447,156.10	0.30
B. 9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	448,500	243.08	1,343.90		447,156.10	0.30
D. EXPENDITURES						
Type 30 Equipment	600,000	.00	.00	0.00	600,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	600,000	.00	.00	0.00	600,000.00	0.00
E. OTHER FIN. USES TRANS. OUT (GL 536)	403,973	.00	403,973.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)	555,473-	243.08	402,629.10-		152,843.90	27.52-
H. TOTAL BEGINNING FUND BALANCE	570,350		569,999.34			
I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	14,877		167,370.24			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	14,877		167,370.24			
G/L 830 RESERVE FOR DEBT SERVICE	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 ASSIGNED TO FUND PURPOSES	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	14,877		167,370.24			

***** End of report *****



***** MEMO *****

DATE: February 5, 2021
TO: Tumwater School District Board of Directors
FROM: Mel Murray, Director of Facilities
SUBJECT: **Consent Agenda – Construction Contract Award**
Black Hills High School Hallway Finishes

Bids were solicited and received on February 2, 2021 for the BHHS Hallways Finishes project. The scope of work is repainting all the hallway walls up to point about 12 feet above the floor in tall spaces and to the ceiling in lower ones. In addition, some hallways in both buildings a durable laminate wainscot is being installed.

Six General Contractors submitted bids as listed below:

Tabulation of Bids Received on February 2, 2021:

Great NW Finishes	\$236,156.82
Lewis/Cutler Const. Inc.	\$268,500.00
Sabelhaus West Inc.	\$277,546.10
Regency NW Const. Inc.	\$279,000.00
J.A.M. Construction Inc.	\$302,000.00
Good News Group Inc.	\$348,210.00

Tovani Hart Architects estimate was \$300,000.

Great NW Finishes from Yelm submitted the lowest bid of \$236,156.82 and meets all the criteria of the bid documents; have reviewed their bid and confirmed their pricing; have visited the site and understand the scope of the work; have acknowledged the schedule, project phasing and the prevailing wage requirements. They specialize in painting and finish carpentry.

Award of the general construction contract to Great NW Finishes for \$236,156.82 is recommended.



DATE: February 11, 2021
TO: Tumwater School District Board of Directors
FROM: Mel Murray, Director of Facilities
SUBJECT: Consent Agenda:
Acceptance of Contracts as Complete

All work has been completed and closeout documents submitted per the contract for the projects listed below.

Board acceptance of these contracts as complete will allow us to notify State agencies of the completion and start the 60-day waiting period for payment of the retainage required on public works projects.

**New Market Skills Center Security & Access Control System Upgrade
Stanley Convergent**

Initial Contract	\$159,996.39
Change Orders	\$ 0.00
Contract Total	\$159,996.39
Retainage 5%	\$ 7,999.82

**New Market Skills Center Bldg. B Security Access Hardware Upgrade
Dan Dan The Locksmith Man**

Initial Contract	\$ 48,622.38
Change Orders	\$ 0.00
Contract Total	\$ 48,622.38
Retainage 10%	\$ 4,862.24



DATE: February 11, 2021
TO: Tumwater School District Board of Directors
FROM: Mel Murray, Director of Facilities
SUBJECT: Consent Agenda
Capital Projects Contract Change Order

Change Order #1 for the Tumwater High School Performing Arts Center Addition and Modernization construction contract is attached.

This change order is recommended for approval. Please contact me with any questions.

CHANGE ORDER

OWNER X
 ARCHITECT X
 CONTRACTOR X
 FIELD
 OTHER

AIA Document G701

PROJECT:
 TSD Performing Arts Center Addition & Modernization
 700 Israel Rd. SW
 Tumwater, WA 98512

CHANGE ORDER NO.: 1
 DATE: 1/11/2021
 ARCHITECT'S PROJECT NO.: 2018-031
 CONTRACT DATE: 6/4/2020
 CONTRACT FOR: Construction

TO CONTRACTOR:
 Scott Wall Construction, Inc
 P.O. Box 2789
 Olympia, WA 98507 Attn: Andy Durels

The Contract is changed as follows:

1	Incorporate work described by CCD #01	\$440.84
2	Incorporate work described by CCD #02	\$1,702.98
3	Incorporate work described by CCD #03	\$2,750.30
4	Incorporate work described by CCD #04	\$0.00
5	Incorporate work described by CCD #05	\$545.86
6	Incorporate work described by CCD #07	\$410.48
7	Incorporate work described by CCD #08	\$11,877.78
8	Incorporate work described by CCD #10	\$3,190.71
9	Incorporate work described by CCD #11	\$799.44
	Incorporate work described by CCD #13	\$901.07
Total Change Order # 1		\$22,619.46

This change order provides for all compensation arising directly or indirectly for this work including money, time and impact compensation

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (Guaranteed Maximum Price) was	\$2,729,406.00
Net change by previously authorized Change Orders	\$0.00
The (Contract Sum) (Guaranteed maximum Price) prior to this Change Order was	\$2,729,406.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased)-(decreased) (unchanged) by this Change Order in the amount of	\$22,619.46
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$2,752,025.46

The Contract Time will be (~~increased~~) (~~decreased~~) (~~unchanged~~) by zero calendar (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is: Tuesday, June 1, 2021

NOTE: This summary does not reflect changes in the Contract sum, Contract Time or Guaranteed Maximum Price which will have been authorized by Construction Change Directive.

<u>Tovani Hart, PC</u> ARCHITECT	<u>Scott Wall Construction, Inc</u> CONTRACTOR	<u>Tumwater School District</u> OWNER
<u>609 A Columbia St. SW</u> ADDRESS	<u>P.O. Box 2789</u> ADDRESS	<u>621 Linwood Ave. SW</u> ADDRESS
<u>Olympia, WA 98501</u> ADDRESS	<u>Olympia, WA 98507</u> ADDRESS	<u>Tumwater, WA 98512</u> ADDRESS
<u>[Signature]</u> BY	<u>[Signature: A. Durels]</u> BY	<u>[Signature]</u> BY
<u>DATE 01/20/2021</u>	<u>DATE 1/20/21</u>	<u>DATE</u>



Nisqually Indian Tribe 2020 Charitable and Local Government Funds

Charitable Fund 501 (c) (3) Application

To qualify your organization must be registered as a 501 (c)(3) tax exempt status with the internal revenue Service and provide service within Washington State.

(Please note that Thurston County will be the main priority of funding first, then if funds remain other locations may be considered.)

Amount Requested: \$4,500

Organization Name: George Washington Bush Middle School Partners in Education

Mailing Address: PO Box 4323

City: Tumwater State: WA Zip Code: 98501

Web Address: www.tumwater.k12.wa.us/bms Email: bmspie@partnersineducation.in

Phone: 253-720-8278 Fax: _____

Geographical Area Served: Tumwater, Thurston County, WA

Ages of Persons Served: 11-14

501 (c)(3) Status: Yes *(if yes, please attach certification)*

No

You must attach a brief description of the principle purpose for your request. (Summarize in a short paragraph the purpose of your organization, why you are requesting funding, what outcome you hope to achieve.) **If your organization received an award in the prior year please attach a brief description of how the dollars were utilized.** Please keep entire application packet, including attachments, to a maximum of four (4) pages. Please note, anything submitted will not be returned.

Deadline is September 25th, 2020

Darby Kaikkonen
Chief Executive Officer (CEO) or President

bmspie@partnersineducation.in
Email Address

Darby Kaikkonen
Point of Contact Name

253-720-8278
Phone

Our non-profit organization, Partners in Education (PIE), is the “parent organization” at G.W. Bush Middle School in Tumwater, WA (Thurston County). The mission of our non-profit is to “enhance the middle school experience of students, parents, and staff.” We accomplish this work through fundraising efforts in alignment with the goals of Bush Middle School and the Tumwater School District, whose stated values include:

- Every student has a right to an equitable educational experience within the district
- Every student has the potential to achieve and it is our responsibility to give each student support they need for success.

In 2019, we were extremely fortunate to be awarded a \$1,000 charitable grant from the Nisqually Indian Tribe to purchase sketchbooks and canvas boards for the art classes for this past academic year. We requested the funds for sketchbooks because they can be prohibitively expensive for some students, causing teachers to take time and money out of their limited budgets to make books for students. The grant funds covered the cost of the sketchbooks, which not only freed up funds for replacing basic art supplies but gave each student the tools they needed to be successful. The art teachers also reported how much better the canvas surfaces worked for painting that were purchased with the funds, and how excited they are to have the resource available for when kids return to school. We are incredibly grateful for the support last year, and due to the current health, safety, and budget circumstances caused by COVID-19, are in need of support again this year.

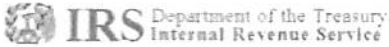
We are again requesting funds to support the art department’s purchase of sketchbooks for students. The equity concerns about all students have access to high quality materials remains, and in particular this year, given the financial instability for families caused by the pandemic. Having this critical supply is vital for student success. In addition, the art department is in need of general supplies for every student in that also due to the constraints caused by the pandemic, students will not be able to share supplies once we return to the buildings. There are art supply kits available for approximately \$25 per student that our district purchased for the school for one semester only. We are requesting funds to support 300 students for the second half of the year as there will be no further funding available for this purpose from the district. The sketchbook and art supply kit costs come to approximately \$4,500.

In summary, support from your charitable fund for these art supplies would, now more than ever, ensure that every child has the best educational experience possible in the art program during these extraordinarily trying times. Families are trying their hardest to make the best of this situation, but many are struggling. This contribution would help significantly to ease some of the burden from students and teachers alike and mean a great deal to Bush Middle School and the Tumwater School District.

Thank you very much for your consideration.

Sincerely,

Darby Kaikkonen
President, Partners in Education



OGDEN UT 84201-0038

In reply refer to: 4055267774
May 31, 2017 LTR 4168C 0
42-1559480 000000 00
00034595
BODC: TE

GEORGE WASHINGTON BUSH MIDDLE
SCHOOL PARTNERS IN EDUCATION
% JULIE SALVITTI
PO BOX 231
LITTLEROCK WA 98556-0231



069995

Employer ID Number: 42-1559480
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated May 02, 2017, regarding your tax-exempt status.

We issued you a determination letter in May 2003, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Section 509(a)(2).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. George Washington Bush Middle School Partners in Education		
	2 Business name/disregarded entity name, if different from above BMS PIE		
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate		
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		
	<input checked="" type="checkbox"/> Other (see instructions) ▶ nonprofit corporation		
	5 Address (number, street, and apt. or suite no.) See instructions. PO Box 4323		Requester's name and address (optional)
6 City, state, and ZIP code Tumwater, WA 98501			
7 List account number(s) here (optional)			

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number																				
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or																				
Employer identification number																				
4	2	-	1	5	5	9	4	8	0											

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	<i>Jana Clemmens</i>	Date ▶	08/11/19
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

REPORTS TO THE BOARD

- 1st Reading, Policy 3530, Fundraising Activities Involving Students: Jim Brittain will present on this topic.
- 1st Reading, Policy 6102, District Fundraising Activities: Jim Brittain will present on this topic.
- Strong Start for Wellness: Shawn Batstone will present on this topic.
- Superintendent's Report: Sean Dotson will present on this topic.
 - Student Data: Tara Richerson will present on this topic.



Tumwater School District

Dr. Sean Dotson
Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
(360) 709-7000 www.tumwater.k12.wa.us

**TO: School Board
Superintendent**

FROM: Jim Brittain, Executive Director of Financial Services

RE: *Policy 3530 – Fundraising Activities Involving Students – First Reading*

WSSDA updated Policy 3530 Fundraising Activities Involving Students on October 9, 2020.

The district last updated this policy October 24, 2013.

In order to align district policies with WSSDA policy model we will be retitling the old policy (Student Fundraising for Charitable Purposes) to agree with WSSDA's title (Fundraising Activities Involving Students).

WSSDA's updated the policy by adding two new paragraphs to the beginning of the policy. The remaining of the policy did not change.

The first paragraph states the board acknowledges that the solicitation of funds from students, staff and citizens must be limited to not disrupt the programs of schools. The update also states the solicitation of funds must be for the benefit of an approved school organization as long as it does not adversely affect an instructional program.

The second added paragraph states the superintendent will establish rules and regulations for soliciting funds. The principal will distribute these rules and regulations to each student organization.

WSSDA updated policy does add a new cross reference to Policies 6102 – District Fundraising Activities and 3510 - Associated Student Body.

Tumwater School District Board Policy

FUNDRAISING ACTIVITIES INVOLVING STUDENTS

The board acknowledges that the solicitation of funds from students, staff and citizens must be limited because students are a captive audience and because solicitation can disrupt the program of the schools. Solicitation and collection of money by students for any purpose including the collection of money in exchange for tickets, papers, magazine subscriptions, or for any other goods or services for the benefit of an approved school organization may be permitted by the superintendent, providing that the instructional program is not adversely affected.

The superintendent will establish rules and regulations for the solicitation of funds by approved school organizations, official school-parent groups and by outside organizations. The principal will distribute these rules and regulations to each student organization granted permission to solicit funds.

Student fundraising for charitable purposes is permissible when specifically pre-approved by the building principal. Funds raised by students for charitable purposes will be considered non-associated student body private funds and will be subject to all district fundraising policies and procedures. These funds will be held in trust in one or more separate accounts within the district ASB fund or in a separate trust fund of the district and will be disbursed for the purpose determined by the student group(s) conducting the fundraiser as approved by the building principal. Disbursements shall be made only to a bona fide charitable organization or a dedicated account for the intended purpose.

The district shall withhold an amount (or otherwise be compensated) for the direct cost of its services when appropriate.

Prior to participation in the fundraiser, supporters and prospective customers must be notified of the intended use of the proceeds and informed that the proceeds are not ASB funds, but will be held in trust by the district exclusively for the specified purpose(s).

As provided by RCW 28A.325.030, charitable purpose does not include any activity related to assisting a campaign for election of a person to an office or for the promotion or opposition to a ballot proposition.

Prizes shall not be awarded from the proceeds of charitable fundraisers. Schools shall not receive rebates or commissions from charitable fundraisers in order to not detract from the purpose of the event.

The superintendent shall establish procedures pertaining to fundraising for charitable purposes.

Cross References: 6102 - District Fundraising Activities
 3510 - Associated Student Bodies

Legal References: RCW 28A.325.030 Associated Student Body Program Fund

WAC 392-138-200 through 210 Non Associated Student Body Private Moneys

ADOPTED: November 20, 2003

REVISED: October 24, 2013, October 9, 2020

012

**Tumwater School District
Board Policy**

STUDENT FUNDRAISING FOR CHARITABLE PURPOSES

Student fundraising for charitable purposes is permissible when specifically pre-approved by the building principal. Funds raised by students for charitable purposes will be considered non-associated student body private funds and will be subject to all district fundraising policies and procedures. These funds will be held in trust in one or more separate accounts within the district ASB fund or in a separate trust fund of the district and will be disbursed for the purpose determined by the student group(s) conducting the fundraiser as approved by the building principal. Disbursements shall be made only to a bona fide charitable organization or a dedicated account for the intended purpose.

The district shall withhold an amount (or otherwise be compensated) for the direct cost of its services when appropriate.

Prior to participation in the fundraiser, supporters and prospective customers must be notified of the intended use of the proceeds and informed that the proceeds are not ASB funds, but will be held in trust by the district exclusively for the specified purpose(s).

As provided by RCW 28A.325.030, charitable purpose does not include any activity related to assisting a campaign for election of a person to an office or for the promotion or opposition to a ballot proposition.

Prizes shall not be awarded from the proceeds of charitable fundraisers. Schools shall not receive rebates or commissions from charitable fundraisers in order to not detract from the purpose of the event.

The superintendent shall establish procedures pertaining to fundraising for charitable purposes.

Legal References: RCW 28A.325.030 Associated Student Body Program Fund

WAC 392-138-200 through 210 Non Associated Student Body
Private Moneys

ADOPTED: November 20, 2003

REVISED: October 24, 2013



Tumwater School District

Dr. Sean Dotson
Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
(360) 709-7000 www.tumwater.k12.wa.us

**TO: School Board
Superintendent**

FROM: Jim Brittain, Executive Director of Financial Services

RE: *Policy 6102 – District Fundraising Activities – First Reading*

WSSDA updated Policy 6102 District Fundraising Activities on October 9, 2020.

The district last updated this policy on December 12, 2013

In order to align district policies with WSSDA policy model we will be renumbering this policy from Policy 6300 to Policy 6102. Both the old and new policies are attached.

The following are highlights of the changes to the policy:

1. The new WSSDA policy adds an opening paragraph to explain why the districts may be required to conduct district fundraising to secure alternative sources of funding.
2. In the 2nd paragraph WSSDA added two additional criteria of why districts may conduct fundraising activities.
3. In the 3rd paragraph, WSSDA added and described 3 types of fundraising activities districts may include.
4. In the 4th paragraph WSSDA reference Policy 3530 – Fundraising Activity Involving Students which the district currently has titled “Student Fundraising For Charitable Purposes”. Policy 3530 will be updated.

New

**Tumwater School District
Board Policy**

DISTRICT FUNDRAISING ACTIVITIES

The district recognizes that it needs a balance of state, federal, local, and nongovernmental funds to achieve its goals. The district further recognizes that dwindling state and federal funds present challenges for the district. Increasingly, the district is seeking local and nongovernmental funding sources in order to preserve, establish and enhance important district programs and educational opportunities. The district's ability to offer diverse, quality educational programs and experiences for our students depends in part on our ability to secure reliable alternative sources of funding.

To preserve and to establish district programs and educational opportunities the board authorizes fundraising activities where such programs: (1) Promote K-12 education; (2) Provide educational experiences for students, and/or (3) Address local funding obligations that support the educational mission of the district; (4) and/or promote the effective, efficient, or safe management and operation of the district.

District fundraising activities may include: (1) Soliciting gifts and donations that are reasonably related to the pursuit of the district's objectives; (2) Entering into interlocal agreements with other governments which generate additional funds for school district activities; and/or (3) Operating various revenue generating enterprises consisting of the sale of goods or services that are produced by, or that are linked to, the district's educational program. Fundraising programs, including enterprise activities, will be in the best interests of the district and will not interfere with the operation of the district's programs and functions. District fundraising programs will not conflict with any applicable law and or state or federal constitutional provisions, including the separation of church and state.

This policy governs the establishment and administration of district fundraising for the general fund and for particular programs in the district. It does not address fundraising programs conducted by Parent Teacher Organizations, other non-profit or citizens' organizations, or the Associated Student Body. Fundraising by the Associated Student Body is addressed by RCW 28A. 325.030 and District Policy 3510 and District Policy 3530.

The superintendent will establish procedures for the administration of district fundraising programs to ensure compliance with all applicable laws.

Cross References: 3530 - Fundraising Activities Involving Students
(TSD 3530 is currently named: Student Fundraising for Charitable Purposes – edited to align with WSSDA)
3510 - Associated Student Bodies

Legal References: RCW 28A.320.015 School Boards of Directors – Powers – Notice of adoption of policy
RCW 28A.320.030 Gifts, conveyances, etc., for scholarship and student aid purposes, receipt and administration
AGO 2003 No. 1 Attorney General's Opinion

Management Resources: Policy News, December 2003 District Fundraising Activities

ADOPTED: December 12, 2013 (as 6300)

REVISED: October 9, 2020

DRAFT

**Tumwater School District
Board Policy**

DISTRICT FUNDRAISING

To preserve and to establish district programs and educational opportunities, the Board authorizes fundraising activities and fee-based programs where such programs: (1) promote K-12 education; and/or (2) provide educational experiences for students.

District fundraising activities may only include operating various revenue generating enterprises consisting of the sale of goods or services that are produced by, or that are linked to, the district's educational program. Fundraising enterprise activities will be in the best interest of the district and will not interfere with the operation of the district's programs and functions. District fundraising programs will not conflict with any applicable law and or state or federal constitutional provisions, including the separation of church and state.

This policy governs the establishment and administration of district fundraising for the general fund and for particular programs in the district. It does not address fundraising programs conducted by the Parent Teacher Student Association or other non-profit or citizens organizations. Fundraising by the Associated Study Body is addressed by RCW 28A.325.030 and District Policy No. 3530

District fundraising must be reviewed and approved in advance by the Superintendent or designee.

Legal References: 28A.320.015

School boards of directors - Powers -
Notice of adoption of policy.

AGO 2003 No. 1

Attorney General's Opinion

ADOPTED: December 12, 2013

RESILIENT RETURN 2 TRAINING OUTLINE

LYNDSAY (20 minutes)

- AGENDA + START WITH THE END IN MIND: What's the end goal as we shift back to in-person learning: Student + staff wellness, along with increased engagement.
 - Definition of wellness and why it's the foundation of learning and thriving (SEL is a part of wellness).
 - Similar to beginning of the year, but there are some differences
 - We've been away from school for much longer and routines will need to be explicitly taught and practiced. Repetition is the mother of skill.
 - General school protocol
 - Pandemic protocol
 - Many students and staff have experienced increased stress, grief, and trauma.
 - Building relationships and creating a safe environment for learning.
 - Practicing self-regulation and other brain-based wellness strategies is essential.
 - Creating spaces for students to regulate, connect, and reflect.
- WHY: Brief overview of effects of stress/trauma and why SEL is the foundation as we shift back to in-person learning.
 - Review where to find more information about effects of stress on the brain and body in WWA and Family Wellness Toolkit.
- HOW: Regulate, Connect, Reflect Framework
 - Review of what it is and why it matters.
 - Review where to find more info about the in the 30 minute Resilient Return session (elementary + secondary)
 - Review where to find over 100+ resources to support the daily implementation of brain-based wellness practices
 - Review of all resources (WWA, Resilient Return, GW App, FWT)
 - Staff video clips of what is their favorite Regulate, Connect, Reflect activity or what practices they use most.
- TAKE ACTION: Planning Template
 - Review planning template for daily and weekly wellness practices.
 - Show examples.

RJAY (5-10 minutes)

- CLOSING WITH INSPIRATION: 2021 Nunc Coepi (Now We Begin)
 - 2 lessons from in-person coaching during the pandemic that supports a winning mindset in the classroom and life.
 - One Word Motivation

WELLNESS RESOURCES



TUMWATER SCHOOL DISTRICT

APRIL 27 - MAY 8, 2020



Workplace Wellness Academy: A 2 hour online course that equips PK-12 staff with self-care strategies, emotional first-aid techniques, and workplace wellness that actually works. Also includes two 1 hour Zoom calls. Access course here:
<https://www.generationwellness.com/offers/77i6fPSy>

AUGUST 19 + SEPTEMBER 1, 2020



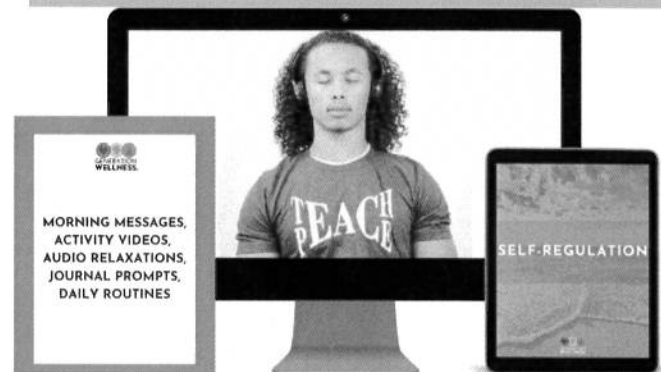
Resilient Return Virtual Training + Course: A 4 hour live virtual training designed to equip PK-12 staff with simple brain-based strategies that educate the whole student during in-person or virtual learning. Access course here:
<https://www.generationwellness.com/offers/WMcufExp>

2020-2021 SCHOOL YEAR



Generation Wellness App: A virtual toolkit that equips PK-12 educators with 100+ resources including activity videos, lesson plans, audio relaxations, upbeat playlist, and so much more!
Access app here:
<https://www.generationwellness.com/offers/r8nS68F>

2020-2021 SCHOOL YEAR



Family Wellness Toolkit: A virtual toolkit that equips students and parents with 20+ resources to decrease stress and increase connection from home. Access toolkit here:
<https://www.generationwellness.com/offers/C7FkDvYv>

2020-2021 SCHOOL YEAR: MONTHLY WELLNESS CHAMPION CHECK-INS (ZOOM + PPT)

Questions? Please email support@generationwellness.com

ACTION ITEMS

- 2nd Reading, Policy 3424 – Opioid Overdose Reversal: Kelli Ehresmann will present on this topic.
- 2nd Reading, Policy 3416 – Medication at School: Kelli Ehresmann will present on this topic.
- 2nd Reading, Policy 3413 – Student Immunizations and Life-Threatening Health Conditions: Kelli Ehresmann will present on this topic.

**Tumwater School District
Board Policy**

OPIOID RELATED OVERDOSE REVERSAL

The board recognizes that the opioid epidemic is a public health crisis and access to opioid-related overdose reversal medication can be life-saving. To assist a person at risk of experiencing an opioid-related overdose, the district will seek to obtain and maintain at least one set of opioid overdose reversal medication doses in each of its high schools.

The district has authority to obtain and maintain opioid overdose reversal medication either through a standing order, prescribed and dispensed according to RCW 69.41.095(5), or through one or more donation sources. The district will seek at least one set of opioid reversal medication doses for each of its high schools. However, if the district documents a good faith effort to obtain and maintain opioid overdose reversal medication through a donation source, and is unable to do so, the district is exempt from the obligation to have a set of opioid reversal medication doses for each high school.

The following personnel may distribute or administer the school-owned opioid overdose reversal medication to respond to symptoms of an opioid-related overdose:

- A school nurse,
- School personnel who become designated trained responders, or
- A health care professional or trained staff person located at a health care clinic on public school property or under contract with the school district.

Training for school personnel to become designated trained responders and distribute or administer opioid overdose reversal medication must meet the requirements for training described in the statute and any rules or guidelines for such training adopted by the Office of Superintendent Public Instruction. If a district high school does not have a full-time school nurse or trained health care clinic staff, the district shall identify at least one member of each high school's personnel to become a designated trained responder who can distribute and administer opioid overdose reversal medication.

Opioid overdose reversal medication may be used on school property, including the school building, playground, and school bus, as well as during field trips or sanctioned excursions away from school property. A school nurse or a designated trained responder may carry an appropriate supply of school-owned opioid overdose reversal medication on in-state field trips and sanctioned in-state excursions.

Individuals who have been directly prescribed opioid overdose reversal medication according to RCW 69.41.095 lawfully possess and administer opioid overdose reversal medication, based on their personal prescription. However, such "self-carrying"

individuals must show proof of training as verified by a licensed registered professional nurse employed or contracted by the district or participate in district training as specified in the accompanying procedure.

If any type of overdose is suspected, including an opioid related overdose, district staff will call 9-1-1 and alert a first responder. The school nurse, designated trained responder, or trained staff person located at a health care clinic on public school property or under contract with the school district will follow the Washington Department of Health steps for administering naloxone for a suspected opioid related overdose.

Cross References: 3416 - Medication at School
 3418 - Response to Student Injury or Illness

Legal References: Chapter 69.50.315 RCW – Drug-related overdose
 Chapter 69.50.315 RCW – Health Screening and Requirements
 Chapter 28A.210 RCW – Health Screening and Requirements

Management Resources: OSPI, January 2020, Opioid Related Overdose Policy Guidelines and Training in the School Setting

ADOPTION DATE:
REVISION DATE:

**Tumwater School District
Board Policy**

MEDICATION AT SCHOOL

General Statement

Under normal circumstances, all student medications, both prescription and over-the-counter (OTC) medications, should be administered before and/or after school hours under supervision of the parent/ guardian. When it is necessary for a student to receive prescription or OTC oral medication, topical medication, eye drops, ear drops, or nasal spray at school or at school-sponsored events, the parent/guardian must submit a written parental request and a written authorization form from a licensed healthcare practitioner (LHP), prescribing within the scope of his or her prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the LHP must also provide written, current, and unexpired instructions for the administration of the medication.

The superintendent will establish procedures for required and proper:

- A. Designating staff members who may administer medication to students;
- B. Training, delegation, and supervision of staff members in the administration of medication to students by a registered nurse (RN), including oral medication, topical medication, eye drops, ear drops, and/or nasal spray;
- C. Obtaining signed and dated parent/guardian and LHP request and authorization for the administration of medications, including instructions from the LHP if the medication is to be given for more than fifteen (15) days;
- D. Transporting medications to and from school;
- E. Storing medication in a locked or limited access area;
- F. Labeling medication;
- G. Administering of medication, including identification of student and medication;
- H. Documenting administration of medication, including errors, reactions, or side effects;
- I. Disposing of medications;
- J. Maintaining records pertaining to the administration of medication;
- K. Maintaining student confidentiality
- L. Permitting, as appropriate, possession and self-administration of medications necessary for student school attendance;
- M. Permitting possession and self-administration of over-the-counter topical sunscreen products (see Sunscreen Section below); and
- N. Reviewing and evaluating of medication practices and documentation

School District Policy and Procedure 3419 - Self-Administration of Asthma and Anaphylaxis Medication and School District Policy and Procedure 3420 - Anaphylaxis

Prevention and Response govern the use of injectable medication for the treatment of anaphylaxis.

Except for limited situations, no school staff other than a RN or licensed practical nurse (LPN) may administer suppositories, rectal gels, or injections (except for emergency injections for students with anaphylaxis, as stated in School District Policy and Procedure 3419 - Self-Administration of Asthma and Anaphylaxis Medication and School District Policy and Procedure 3420 - Anaphylaxis Prevention and Response). In some situations, a parent designated adult (PDA) may administer certain injections.

If the school decides to discontinue administering a student's medication, the superintendent or designee must provide notice to the student's parent/ guardian orally and in writing prior to the discontinuance. There must be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

Sunscreen

Over-the-counter topical sunscreen products may be possessed and used by students, parent/guardians, and school staff without a written prescription or note from a licensed health care provider if the following conditions are met:

- A. The product is regulated by the US Food and Drug administration as an over-the-counter sunscreen product; and
- B. If possessed by a student, the product is provided to the student by a parent/guardian.

Medical Marijuana:

Washington State law (RCW 69.51A.060) permits the use of medical marijuana, however, federal law (Title IV-Part A—Safe and Drug Free Schools and Communities and the Controlled Substances Act (CSA) (21 U.S.C. § 811) prohibits the possession and use of marijuana on the premises of recipients of federal funds including educational institutions. School nurses may not administer medical marijuana. See 3423 – Parental Administration of Marijuana for Medical Purposes, regarding parental administration of medical marijuana on school grounds, school bus, and school-sponsored activities.

Cross References: 3420 - Anaphylaxis Prevention and Response
 3419 - Self-Administration of Asthma and Anaphylaxis Medications
 3423 - Parental Administration of Marijuana for Medical Purposes

Legal References: RCW 28A.210.260 Public and private schools - Administration of medication — Conditions

RCW 28A.210.270 Public and private schools —
Administration of medication — Immunity from liability —
Discontinuance, procedure

Management Resources: 2018 - August 2018 - August Policy Issue
2017 - July Policy Issue
2014 - February Issue
2012 - August Issue
Policy News, February 2001 Oral Medication Definition
Expanded

ADOPTION DATE:
REVISED DATE:

DRAFT

**Tumwater School District
Procedures**

**STUDENT IMMUNIZATION AND LIFE-THREATENING HEALTH
CONDITIONS**

Immediately upon enrollment in the district, the student's parent or legal guardian must provide proof of the required immunizations as specified by the Washington Department of Health with a completed Certificate of Immunization Status (CIS) form approved by the Department of Health, and/or an exemption with a completed Certificate of Exemption (COE) form approved by the Washington Department of Health. The student cannot start attending school until the completed CIS and/or COE is on file at the school or the Conditional Immunization Status conditions have been met. Students experiencing homelessness, including migratory and refugee children and children in out-of-home (foster) care, who have not provided the required documentation will be allowed to enroll, attend classes, and participate fully, despite being out of compliance with immunization requirements.

The CIS and/or COE will be a part of the student's permanent record. The district will provide access to immunization records of each student enrolled to agents of the state or local health department. The district will return the CIS and/or COE or a legible copy to the parent or legal guardian if the child is withdrawn or transferred from the district. The district may not withhold the CIS and/or COE for any reasons, including nonpayment of school fees.

Certificate of Immunization

Language if the district is actively using the IIS School Module:

School staff may verify that the student's immunizations are complete in the WA Immunization Information System (IIS), in this situation a CIS is not required to be on file. School staff will document this verification in the student's cumulative school record. If the immunizations are not complete in the IIS the immunization status of students must be documented on a completed CIS form.

Language if the district is not actively using the IIS School Module:

The immunization status of all students must be documented on a completed CIS form.

All immunization information documented on a CIS by new enrollees starting school on or after August 1, 2020 must be medically verified. A CIS printed from the Washington Immunization Information System (IIS) with immunization information prepopulated is considered medically verified by the IIS. A hardcopy CIS completed by the parent or legal guardian must be verified as accurate by either a health care provider signature or by a school administrator, school nurse or designee's signature after verifying that the

information on the CIS is accurate when compared to medical immunization records attached to the CIS.

For currently enrolled students all new immunization documentation submitted on or after August 1, 2020 must be on a medical immunization record. School staff may use the information on the medical immunization record to update the student's existing CIS on file. (add the following language if the district is using the IIS School Module: A district school nurse or their delegate, with parent or legal guardian permission, may use the information on the medical immunization record to update the student's immunization information in the IIS.)

Conditional Immunization Status Attendance

If by a student's first day of attendance the student does not have documentation of all of the required immunizations the student may be permitted to start school in a temporary "conditional immunization status" provided that the student has received all of the immunizations that he/she is eligible to receive and is waiting for the recommended date of the next vaccine dose according to the national immunization catch-up schedule. The parent or legal guardian must sign the CIS acknowledging the conditional status rules and times lines that follow. Once the next dose comes due the student can remain in conditional status for thirty (30) calendar days to have time to turn in the required documentation. If additional vaccines are needed conditional status continues in a similar manner until all of the vaccine series are complete. If the thirty (30) calendar day period expires and documentation has not been given to the school the student will be excluded from further attendance. Valid documentation includes medical records showing vaccination, evidence of immunity to the disease in question, or a completed Certificate of Exemption (COE) form.

Exemptions from Immunization

Any and all exemptions will be processed and recorded on a Certificate of Exemption (COE) form approved by the Washington Department of Health (DOH). All exemptions requested on a COE must be signed by the parent or legal guardian. Additionally, with the exception of a religious membership exemption, all COE forms presented on or after July 22, 2011, must also have the signature of a health care practitioner (HCP) saying they have given the parent or guardian information about the benefits and risks of immunizations. The form may be signed by a HCP at any time prior to the enrollment of the child in a school. Photocopies of the signed form or a letter from the HCP referencing the child's name shall be accepted in lieu of the original form. Such a letter should be attached to the COE signed by the parent or legal guardian. Only a health care practitioner who is a physician (MD), physician assistant (PA), osteopath (DO), naturopath (ND), or advanced registered nurse practitioner (ARNP) licensed in Washington State may sign the COE.

The district will grant medical exemptions from one or more of the required immunizations if the HCP indicates on the COE that in their opinion the vaccine is not advisable for the student. If the HCP indicates the medical exemption is temporary an expiration date must be documented on the COE.

When a temporary medical exemption expires the student can attend school in “conditional immunization status” for thirty (30) calendar days to get the missing immunization or another exemption. If the thirty (30) calendar day period expires and documentation has not been given to the school, the student will be excluded from further attendance. Valid documentation includes medical records showing vaccination, evidence of immunity to the disease in question, or a completed Certificate of Exemption (COE) form.

The district will grant religious exemptions from one or more of the required immunizations if the parent or legal guardian completes the religious exemption section of the COE

The district will grant religious membership exemptions from one or more of the required immunizations if the parent or legal guardian completes the religious membership section of the COE and signs affirming they are a member in a religious body or church with beliefs or teachings that preclude a child from receiving medical treatment from a HCP. The HCP signature is not required for a religious membership exemption.

The district will grant personal/philosophical exemptions from one or more of the required immunizations, except measles, mumps or rubella, if the parent completes the personal/philosophical exemption section on the COE. The district will not grant an exemption for philosophical or personal reasons from the measles, mumps, or rubella immunization requirements.

Exclusion from School

The school principal will exclude students from further attendance who are out of compliance with the immunization requirements as required in RCW 28A.210.120.

When excluding students, the school will provide written notification as required in WAC 392-380-050. Written notification will:

- Order that the student is excluded immediately, and
- Be delivered in person or by certified mail, and
- Be in the parent’s native language if possible, and
- Include a copy of the applicable laws and rules (RCW 28A.210.010-160, 246-105 WAC, and 392-182 WAC sections 005, 020, 045, 050, 080), and
- Provide information regarding immunization services available through local health or other public agencies, and
- Include notice that the parent/legal guardian and student has a right to a hearing provided they notify the school within three (3) days after receiving the exclusion order from the school principal, and
- Describe the hearing process, and
- Explain that the exclusion continues until either the required immunization documentation, or a completed Certificate of Exemption form is turned in to the school, or a hearing officer determines that the student is no longer excluded from school.

If the parent requests a hearing, the district will notify in writing the parent or guardian and school principal of the time and place for the hearing and will present the case to a hearing officer appointed by the superintendent

List of Students Not Fully Immunized

The district will keep or be able to produce within twenty-four hours a current list of children who are not fully immunized. This list must be transmitted to the local health department upon request. The local health officer may use this list for easy identification of students to be excluded from school temporarily during a disease outbreak.

ADOPTION DATE: October 24, 2013

REVISED DATE: November 2019 November 24, 2020

BOARD DISCUSSION

- Legislative Update: Darby Kaikkonen will present on this topic.
- WIAA Update: Casey Taylor will present on this topic.
- Equity Discussion