



Tumwater School District

Dr. Sean Dotson
Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
(360) 709-7000 www.tumwater.k12.wa.us

Capital Projects:
(360) 709-7005
Financial Services:
(360) 709-7010
Human Resources:
(360) 709-7020
Payroll/Benefits:
(360) 709-7029
Student Learning:
(360) 709-7030
Special Services:
(360) 709-7040

School Director's Agenda Regular Meeting

Thursday, August 26, 2021

Start Time: 6:00pm

Location: District Office & YouTube

621 Linwood Ave. SW Tumwater, WA 98512

<https://www.youtube.com/channel/UC1HqrlB3H5cT8RBvB7kQgPA/featured>

To Provide Public Comment Via Zoom:

<https://us02web.zoom.us/j/94096984754>

Please Note: Public Comment is only available to those who have signed up in advance by sending their name and topic to becky.powell@tumwater.k12.wa.us between 8 AM and 6 PM on the day of the meeting.

- 6:00pm Call Meeting To Order** (*Melissa Beard*)
- Recognition/Flag Salute
- 6:02pm Public Comment Reminder** (*Melissa Beard*)
- 6:03pm Agenda Discussion/Approval** (*Melissa Beard/Sean Dotson*)
- 6:04pm Consent Agenda**
- Personnel Report
 - Financial Services – Bus Trade-Ins
 - Capital Projects – Acceptance of Contract As Complete
 - Capital Projects – Contract Change Order
- 6:05pm Public Hearing**
- 2021/22 Budget Hearing (*Jennifer Carrougher*)
- 6:35pm Public Comment Follow-Up**
- Public Comment Follow-Up (*Sean Dotson*)
- 6:40pm Public Comment**-*In the interest of maintaining the integrity of the published agenda, individual speakers are asked to limit their comments to not more than 5 minutes. Additional speakers on the same topic will be allowed 3 minutes each, for a total of 20 minutes on any one topic.*
- Speakers-Agenda and Non-Agenda Items (*Becky Powell*)
- 7:00pm Reports to the Board**
- DOH Requirements Follow-Up Discussion (*Sean Dotson*)

BOARD OF DIRECTORS
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH LAURIE SALE CASEY TAYLOR

“Continuous Student Learning in a Caring, Engaging Environment”

7:30pm

Action Items

- 2nd Reading, Policy 4311-School Safety and Security Services Program - NEW (*Shawn Batstone*)
- 2nd Reading, Policy 3207-Prohibition of Harassment, Intimidation and Bullying (*Shawn Batstone*)
- 2nd Reading, Policy 3241-Student Discipline (*Shawn Batstone*)
- Resolution 02-21-22, Budget Adoption 21-22 SY (*Jennifer Carrougher*)
- Resolution 08-20-21, Capital Projects Budget Extension 20-21 SY (*Jennifer Carrougher*)

7:50pm

Superintendent's Report (*Sean Dotson*)

8:00pm

Board Comments

8:10pm

Adjourn

NEXT BOARD MEETING: Regular Board Meeting on September 9th 2021 (*sign-in info available by 9/3/21*).

The Board may also schedule additional special or emergency meetings consistent with RCW 28A.343.380.

CONSENT AGENDA

- Personnel Report: Questions can be directed to Beth Scouller.
- Financial Services – Bus Trade-Ins: Questions can be directed to Jennifer Carrougher.
- Capital Projects – Acceptance of Contracts as Complete, THS PAC Seating: Questions can be directed to Mel Murray.
- Capital Projects – Contract Change Order, THS PAC Addition and Modernization: Questions can be directed to Mel Murray.



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Sean Dotson
 Superintendent

August 26, 2021

TO: School Board
 FROM: Beth Scouller
 SUBJECT: Personnel Report

Financial Services:
 (360) 709-7010
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 (360) 709-7029
 Special Services:
 (360) 709-7040
 Capital Projects:
 (360) 709-7005

Preliminary

Employment:				
Serena Harrah	Paraprofessional	BMS	Continuing, effective 2021-2022	TAP
Jill Pierce	Paraprofessional	THE	One Year Only (2021-2022)	TAP
Krista Chugg	Paraprofessional	SS	One Year Only (2021-2022)	TAP
Stephen Walker	Paraprofessional	EOE	One Year Only (2021-2022)	TAP
Peter Kane	Paraprofessional	SS	One Year Only (2021-2022)	TAP
Jamison Hammett	Paraprofessional	EOE	One Year Only (2021-2022)	TAP
Amanda Watson	Paraprofessional	ECLC	One Year Only (2021-2022)	TAP
Rechelle Schimke	Teacher	Student Learning	0.5 FTE, Continuing (2021-2022)	TEA
Resignation:				
Debra Branson	Office Professional 6	TMS	Effective August 31, 2021	TOPA
Reed McCause	Paraprofessional	BMS	Effective August 31, 2021	TAP
Tracy Parascand	Paraprofessional	BHHS	Effective August 31, 2021	TAP
Retirement:				
Tom Cundy	Bus Driver	Transportation	Effective August 31, 2021	PSE

BOARD OF DIRECTORS

MELISSA BEARD CASEY TAYLOR SCOTT KILLOUGH DARBY KAIKKONEN LAURIE SALE

"Continuous Student Learning in a Caring, Engaging Environment"



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MEMORANDUM

DATE: August 19, 2021

TO: School Board
Superintendent

FROM: Jennifer Carrougher, Executive Director of Financial Services

RE: *Consent Agenda – Bus Trade-In*

Transportation is requesting board action for the removal of Bus #6, Bus #30, Bus #36 and Bus #40 from district inventory.

All of the buses are no longer on depreciation and will be used as trade-ins.

BOARD OF DIRECTORS
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH LAURIE SALE CASEY TAYLOR

“Continuous Student Learning in a Caring, Engaging Environment”



DATE: August 26, 2021
TO: Tumwater School District Board of Directors
FROM: Mel Murray, Director of Facilities
SUBJECT: Consent Agenda:
Acceptance of Contract as Complete

All work has been completed and closeout documents submitted per the contract for the project listed below.

Board acceptance of this contract as complete will allow us to notify State agencies of the completion and start the 60-day waiting period for payment of the retainage required on public works projects.

**Tumwater High School PAC Seating
KCDA/Nor-Pac Seating**

Initial Contract	\$233,000.00
Change Orders	\$ 0.00
Contract Total	\$233,000.00
Retainage	Bonded



DATE: August 26, 2021
TO: Tumwater School District Board of Directors
FROM: Mel Murray, Director of Facilities
SUBJECT: Consent Agenda
Capital Projects Contract Change Order

Change Order #6 for the Tumwater High School Performing Arts Center Addition and Modernization construction contract is attached.

This change order is recommended for approval. Please contact me with any questions.

CHANGE ORDER

OWNER X
 ARCHITECT X
 CONTRACTOR X
 FIELD
 OTHER

AIA Document G701

PROJECT:
 TSD Performing Arts Center Addition & Modernization
 700 Israel Rd. SW
 Tumwater, WA 98512

CHANGE ORDER NO.: 6
 DATE: 8/11/2021
 ARCHITECT'S PROJECT NO.: 2018-031
 CONTRACT DATE: 6/4/2020
 CONTRACT FOR: Construction

TO CONTRACTOR: Scott Wall Construction, Inc
 P.O. Box 2789
 Olympia, WA 98507
 Attn: Andy Durels

The Contract is changed as follows:

- | | | |
|---|--|--------------|
| 1 | Incorporate work described by CCD #29 | \$1,590.57 |
| 2 | Incorporate work described by CCD #30 | (\$1,035.06) |
| 3 | Incorporate work described by CCD #31 | \$574.00 |
| 4 | Deduct from change order no. 4's new contract sum, due to reduction in labor for PR#1. | (\$8,013.05) |

Total Change Order # 6 **(\$6,883.54)**

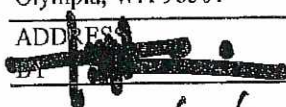
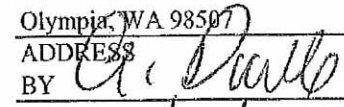
This change order provides for all compensation arising directly or indirectly for this work including money, time and impact compensation

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (Guaranteed Maximum Price) was	\$2,729,406.00
Net change by previously authorized Change Orders	\$269,720.11
The (Contract Sum) (Guaranteed maximum Price) prior to this Change Order was	\$2,999,126.11
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	(\$6,883.54)
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$2,992,242.57

The Contract Time will be (~~increased~~) (~~decreased~~) (unchanged) by zero calendar (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is: Friday, July 16, 2021

NOTE: This summary does not reflect changes in the Contract sum, Contract Time or Guaranteed Maximum Price which will have been authorized by Construction Change Directive.

<u>Tovani Hart, PC</u>	<u>Scott Wall Construction, Inc</u>	<u>Tumwater School District</u>
<u>ARCHITECT</u>	<u>CONTRACTOR</u>	<u>OWNER</u>
<u>609 A Columbia St. SW</u>	<u>P.O. Box 2789</u>	<u>621 Linwood Ave. SW</u>
<u>ADDRESS</u>	<u>ADDRESS</u>	<u>ADDRESS</u>
<u>Olympia, WA 98501</u>	<u>Olympia, WA 98507</u>	<u>Tumwater, WA 98512</u>
<u>ADDRESS</u>	<u>ADDRESS</u>	<u>ADDRESS</u>
<u>BY </u>	<u>BY </u>	<u>BY</u>
<u>DATE 08/17/2021</u>	<u>DATE 8/16/21</u>	<u>DATE</u>

REPORTS TO THE BOARD

- DOH Requirements Follow-Up Discussion: Sean Dotson will present on this topic.



Dr. Sean Dotson
Superintendent

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MEMORANDUM

DATE: August 19, 2021

TO: School Board
Superintendent

FROM: Becky Powell

RE: Reports to the Board
DOH Requirements Follow-Up Discussion

Lance Andree with Porter, Foster Rorick LLP will present on legal guidance and Kris Lawrence with Propel Insurance will present on insurance policy regarding DOH requirements.

BOARD OF DIRECTORS
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH LAURIE SALE CASEY TAYLOR

"Continuous Student Learning in a Caring, Engaging Environment"

ACTION ITEMS

- 2nd Reading, Policy 4311-School Safety and Security Services Program - NEW: Shawn Batstone will present on this topic.
- 2nd Reading, Policy 3207-Prohibition of Harassment, Intimidation and Bullying: Shawn Batstone will present on this topic.
- 2nd Reading, Policy 3241-Student Discipline: Shawn Batstone will present on this topic.
- Resolution 02-21-22, Budget Adoption 21-22 SY: Jennifer Carrougher will present on this topic.
- Resolution 03-21-22, Capital Projects Budget Extension 20-21 SY: Jennifer Carrougher will present on this topic.

**Tumwater School District
Board Policy**

SCHOOL SAFETY AND SECURITY SERVICES PROGRAM

At the beginning of each school year, if the district has safety and security staff working on school property, the district must present to and discuss with students, and distribute to students' families, information about the role and responsibilities of safety and security staff.

"Safety and security staff" means a school resource officer, a school security officer, a campus security officer, and any other commissioned or noncommissioned employee or contractor, whose primary job duty is to provide safety or security services for a public school.

"School resource officer" (SRO) means a commissioned law enforcement officer in the state of Washington with sworn authority to make arrests, deployed in community-oriented policing, and assigned by the employing police department or sheriff's office to work in schools to build positive relationships with students and address crime and disorder problems, gangs, and drug activities affecting or occurring in or around K-12 schools. School resource officers should focus on keeping students out of the criminal justice system when possible and should not be used to attempt to impose criminal sanctions in matters that are more appropriately handled within the educational system.

Purpose

The purpose of the Tumwater School District safety and security services program is to improve school safety and the educational climate at the school. The safety and security staff shall be integrated into the school community through participation in faculty and student meetings and assemblies as appropriate. They shall support a positive school climate by developing positive relationships with students, parents, and staff, and by helping to promote a safe, inclusive, and positive learning environment. Safety and security staff are valuable team members of School Based Threat Assessment Teams, which are preventative in purpose.

Limitations

The primary responsibility for maintaining proper order and conduct in the schools resides with school principals or their designee, with the support of other school staff. Principals or their designee maintain order and handle all student discipline matters consistent with Student Discipline Policy and Procedure 3241. A school resource officer is prohibited from becoming involved in formal school discipline situations that are the responsibility of school administrators.

Requests for Intervention

Teachers and school administrators may ask safety and security staff to intervene if a student's presence poses an immediate and continuing danger to others or an immediate and continuing threat of material and substantial disruption of the educational process or in other emergency circumstances consistent with 3432 – Emergencies. Safety and security staff do not need to be asked before intervening in emergencies.

Law Enforcement Activity and Immigration Enforcement

As a general rule, law enforcement activity should take place at a location other than school premises. However, there are circumstances where law enforcement intervention/activity at school premises is warranted and may be conducted by an SRO. These law enforcement activities by an SRO may include interviews and interrogations; search of a student's person, possessions, or locker; citations, filing of delinquency petitions, referrals to a probation officer, actual arrests, and other referrals to the juvenile justice system, consistent Policy 3230 – Student Privacy and Searches, and effective January 1, 2022, consistent with state law regarding a juvenile's access to an attorney when contacted by law enforcement.

The SRO duties do not extend to immigration enforcement and the SRO will not inquire into or collect information about an individual's immigration or citizenship status, or place of birth. Neither will the SRO provide information pursuant to notification requests from federal immigration authorities for the purposes of civil immigration enforcement, except as required by law.

Annual Review and Adoption of Agreements with Law Enforcement Agencies or Security Guard Companies

If a law enforcement agency or security guard company supplies safety and security staff to work on school property when students are expected to be present, the district must annually review and adopt an agreement with the law enforcement agency or security guard company. The agreement must:

A. Include a clear statement regarding safety and security staff duties and responsibilities related to student behavior and discipline that: prohibits a school resource officer from becoming involved in formal school discipline situations that are the responsibility of school administrators; acknowledges the role of a school resource officer as a teacher, informal counselor, and law enforcement officer, recognizes that trained safety and security staff know when to informally interact with students to reinforce school rules and when to enforce the law; clarifies the circumstances under which teachers and school administrators may ask safety and security staff to intervene with a student; explains how safety and security staff will be engaged in creating a positive school climate and positive relationships with students; and describes the process for families to file complaints with the school and, when applicable, the local law enforcement agency or the company that provides the safety and security staff on contract related to safety and security staff and a

process for investigating and responding to complaints;

B. Include a jointly determined hiring and placement process and a performance evaluation process; and

C. Either confirm that the safety and security staff have completed training series documentation provided by the educational service district or describe the plan for safety and security staff to complete the training series required by law.

The agreement review and adoption process must involve parents, students, and community members.

The superintendent or designee will develop additional procedures to implement this policy.

Cross References:

- 2121 - Substance Abuse Program
- 2145 - Suicide Prevention
- 2161 - Special Education and Related Services for Eligible Students
- 2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973
- 3143 - Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm
- 3225 - School-Based Threat Assessment
- 3226 - Interviews and Interrogations of Students on School Premises
- 3230 - Student Privacy and Searches
- 3432 - Emergencies
- 3241 - Student Discipline
- 3246 - Restraint, Isolation and Other Uses of Reasonable Force
- 4210 - Regulation of Dangerous Weapons on School Premises
- 4310 - District Relationships with Law Enforcement and other Government Agencies

Legal References:

- RCW 10.93.160 Immigration and citizenship status – Law enforcement agency restrictions
- RCW 26.44.030 Reports--Duty and authority to make--Duty of receiving agency--Duty to notify--Case planning and consultation--Penalty for unauthorized exchange of

information--Filing dependency petitions--Investigations--
Interviews of children--Records--Risk assessment process

RCW 26.44.050 Abuse or neglect of child — Duty of law
enforcement agency or department of children, youth, and
families — Taking child into custody without court order,
when

RCW 26.44.110 Information about rights — Custody with-
out court order — Written statement required — Contents

RCW 26.44.115 Child taken into custody under court order
— Information to parents

RCW 28A.300.640 School-based threat assessment pro-
gram – Model policy and procedure

RCW 28A.300.645 Monitoring and data collection--Com-
prehensive safe school plans, student distress, and
school-based threat assessment programs

RCW 28A.320.124 School resource officer programs

SHB 1140, Chapter 328, Laws of 2021 Law Enforcement
Contact with Juveniles – Access to Attorney

20 U.S.C. 1232g; 34 CFR Part 99 Family Educational
Rights and Privacy Act

Management Resources: 2020 - May Issue

ADOPTION DATE:

**Tumwater School District
Board Policy**

**PROHIBITION OF HARASSMENT,
INTIMIDATION AND BULLYING**

The district is committed to a safe and civil educational environment for all students, employees, parents/legal guardians, volunteers and patrons that is free from harassment, intimidation or bullying. "Harassment, intimidation or bullying" means any intentionally written message or image — including those that are electronically transmitted — verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation including gender expression or identity, mental or physical disability or other distinguishing characteristics, when an act:

1. Physically or emotionally harms a student or damages the student's property.
2. Has the effect of substantially interfering with a student's education.
3. Is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment.
4. Has the effect of substantially disrupting the orderly operation of the school.

Nothing in this section requires the affected student to actually possess a characteristic that is a basis for the harassment, intimidation or bullying.

"Other distinguishing characteristics" can include but are not limited to: physical appearance, clothing or other apparel, socioeconomic status and weight.

"Intentional acts" refers to the individual's choice to engage in the act rather than the ultimate impact of the action(s).

Behaviors/Expressions

This policy recognizes that 'harassment', 'intimidation', and 'bullying' are separate but related behaviors. Each must be addressed appropriately. The accompanying procedure differentiates the three behaviors; however, the differentiation should not be considered part of the legal definition of these behaviors.

Harassment, intimidation or bullying can take many forms including, but not limited to, slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, gestures, physical attacks, threats or other written, oral, physical or electronically transmitted messages or images.

This policy is not intended to prohibit expression of religious, philosophical, or political views, provided that the expression does not substantially disrupt the educational environment. Many behaviors that do not rise to the level of harassment, intimidation or bullying may still be prohibited by other district policies or building, classroom or program rules.

Training

This policy is a component of the district's responsibility to create and maintain a safe, civil, respectful and inclusive learning community and shall be implemented in conjunction with comprehensive training of staff and volunteers. Specific training requirements are included in the accompanying procedure.

Prevention

The district will provide students with strategies aimed at preventing harassment, intimidation and bullying. In its efforts to train students, the district will seek partnerships with families, law enforcement and other community agencies.

Interventions

Interventions are designed to remediate the impact on the targeted student(s) and others impacted by the violation, to change the behavior of the perpetrator, and to restore a positive school climate.

The district will consider the frequency of incidents, developmental age of the student, and severity of the conduct in determining intervention strategies. Interventions will range from counseling, correcting behavior and discipline, to law enforcement referrals.

Students with Individual Education Plans or Section 504 Plans

If allegations are proven that a student with an Individual Education Plan (IEP) or Section 504 Plan has been the aggressor or target of harassment, intimidation or bullying, the school will convene the student's IEP or Section 504 team to determine whether the incident had an impact on the student's ability to receive a free, appropriate public education (FAPE). The meeting should occur regardless of whether the harassment, intimidation, or bullying incident was based on the student's disability. During the meeting, the team will evaluate issues such as the student's academic performance, behavioral issues, attendance, and participation in extracurricular activities. If a determination is made that the student is not receiving a FAPE as a result of the harassment, intimidation, or bullying incident, the district will provide additional services and supports as deemed necessary, such as counseling, monitoring and/or reevaluation or revision of the student's IEP or Section 504 plan, to ensure the student receives a FAPE.

Retaliation/False Allegations

Retaliation is prohibited and will result in appropriate discipline. It is a violation of this policy to threaten or harm someone for reporting harassment, intimidation, or bullying or participating in an investigation. It is also a violation of district policy to knowingly report false allegations of harassment, intimidation, and bullying. Students or employees will not be disciplined for making a report in good faith. However, persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

Compliance Officer

The superintendent will appoint a compliance officer as the primary district contact to receive copies of all formal and informal complaints and ensure policy implementation. The name and contact information for the compliance officer will be communicated

throughout the district. The district compliance officer will participate in at least one mandatory training opportunity offered by OSPI.

The superintendent is authorized to direct the implementation of procedures addressing the elements of this policy.

Cross References: 2161 - Special Education and Related Services for Eligible Students
 3205 - Sexual Harassment of Students Prohibited
 3210 - Nondiscrimination
 3211 - Gender-Inclusive Schools
 3241 - Student Discipline

Legal Reference: RCW 28A.300.285 Harassment, intimidation and bullying prevention policies
 WAC 392-190-059 Harassment, intimidation and bullying prevention policy and procedure – school districts.

Management Resources: 2019 - August Policy Alert
 2019 - July Policy Issue
 Office for Civil Rights Dear Colleague Letter: Responding to Bullying of Students with Disabilities (OCR 10/21/2014)
 2014 - December Issue
 2010 - December Issue
 2008 - April Issue
 2002 - April Issue

ADOPTED: January 24, 2003

REVISED: August 23, 2007; August 25, 2011; October 24, 2013

**Tumwater School District
Board Policy**

**PROHIBITION OF HARASSMENT,
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Evaluation of Effectiveness

Each site will collect and review school climate data annually as part of an ongoing review of the effectiveness of the implementation of this policy, and as part of its overall site improvement efforts. A purpose of this review will be to identify patterns of problematic behavior that might benefit from a systemic response.

Compliance Officer

The superintendent will appoint a compliance officer as the primary district contact to receive copies of all formal and informal complaints and ensure policy implementation. The name and contact information for the compliance officer will be communicated throughout the district.

The superintendent is authorized to direct the implementation of procedures addressing the elements of this policy.

Legal Reference: RCW 28A.300.285

Harassment, intimidation and bullying prevention policies

Management Resources: *Policy News*, 12/10

Harassment, Intimidation and Bullying Policy Strengthened

Policy News, 4/08

Cyberbullying Policy Required

Policy News, 4/02

Leg. Passes and Anti-Bullying Bill

ADOPTED: January 24, 2003

REVISED: August 23, 2007; August 25, 2011; October 24, 2013

**Tumwater School District
Board Policy**

STUDENT DISCIPLINE

Introduction/Philosophy/Purpose

The Board of the Tumwater School District focuses on the educational achievement of each and every student. The District holds high expectations for all students and gives all students the opportunity to achieve personal and academic success. "Discipline" means any action taken by the school district in response to behavioral violations, including exclusionary as well as positive and supportive forms of discipline. The Board intends that this policy and procedure be implemented in a manner that supports positive school climate, maximizes instructional time, and increases equitable educational opportunities.

The purposes of this policy and accompanying procedure include:

- Engaging with school personnel, students, parents, families, and the community in decisions related to the development and implementation of discipline policies and procedures;
- Supporting students in meeting behavioral expectations, including providing for early involvement of parents and families;
- Administering discipline in ways that respond to the needs and strengths of students and keep students in the classroom to the maximum extent possible;
- Providing educational services that students need to complete their education without disruption;
- Facilitating collaboration between school personnel, students, parents, and families to support successful reentry into the classroom following a suspension or expulsion;
- Ensuring fairness, equity, and due process in the administration of discipline;
- Implementing culturally responsive discipline that provides every student the opportunity to achieve personal and academic success;
- Providing a safe environment for all students and for district employees;

Rights and Responsibilities/District Commitment

The Board recognizes the negative and disproportionate impact of exclusionary discipline practices and is committed to:

- Identifying and addressing discipline policies and practices that perpetuate educational opportunity gaps;
- Proactively implementing discipline practices that support students in meeting behavioral expectations without losing access to instruction.

The District will observe students' fundamental rights and will administer discipline in a manner that does not:

1. Unlawfully discriminate against a student on the basis of sex, race, creed, religion, color, national origin, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal;
2. Deprive a student of the student's constitutional right to freedom of speech and press, the constitutional right to peaceably assemble and to petition the government and its representatives for a redress of grievances, the constitutional right to the free exercise of religion and to have the student's school free from sectarian control or influence, subject to reasonable limitations upon the time, place, and manner of exercising the right;
3. Deprive a student of the student's constitutional right to be secure in the student's person, papers, and effects against unreasonable searches and seizures;
4. Unlawfully interfere in a student's pursuit of an education while in the custody of the school district; or
5. Deprive a student of the student's right to an equal educational opportunity, in whole or in part, by a school district without due process of law.

This District's student discipline policy and procedure is designed to provide students with a safe, healthy, and educationally sound environment. Students are expected to be aware of and comply with this policy and procedure, including behavioral expectations that respect the rights, person, and property of others. Students are also expected to pursue the required course of studies. Students and staff are expected to work together to develop a positive climate for learning.

Development and Review

Accurate and complete reporting of all disciplinary actions, including the associated student-level information, behavioral violations, and other forms of discipline the district considered or attempted, is essential for effective review of this policy; therefore, the district will ensure such reporting.

The district will collect data on disciplinary actions administered in each school, as required by RCW [28A.300.042](#), and any additional data required under other district policies and procedures.

The District will ensure that school principals confer with certificated building employees at least annually to develop and/or review building discipline standards and review the fidelity of implementation of those standards. At each district school, principals and certificated staff will develop written school procedures for administering discipline at their school with the participation of other school personnel, students, parents, families, and the community. Each school will:

1. Establish behavioral expectations with students and proactively teach expectations across various school settings.
2. Develop precise definitions for problem behaviors and behavioral violations to address differences in perceptions of subjective behaviors and reduce the effect of implicit bias.

3. Define the differences between minor and major behavior incidents to clarify the types of behaviors that may or may not result in classroom exclusion or are severe enough that an administrator needs to be involved.
4. Identify a continuum of best practices and strategies for classroom-based responses that building staff should administer before or instead of classroom exclusion to support students in meeting behavioral expectations.

Schools handbooks, codes of conduct, and building discipline standards must not conflict with this policy, accompanying procedures, or other Board policies. A school's building discipline standards must be annually approved by the district superintendent or designee.

School principals will ensure teachers and other school personnel receive adequate support to effectively implement a continuum of identified best practices and strategies that:

1. Focus on prevention to reduce the use of exclusionary discipline practices;
2. Allow the exercise of professional judgment and skill sets; and
3. May be adapted to individual student needs in a culturally responsive manner.

School principals will confer with certificated building employees at least annually to establish criteria for when certificated employees must complete classes to improve classroom management skills.

The District will periodically review and further develop this policy and procedure with the participation of school personnel, students, parents, families, and the community. As part of this development and review process, the district will use disaggregated data collected under RCW [28A.300.042](#) to monitor the impact of student discipline practices as well as to improve fairness and equity in the administration of student discipline. Discipline data must be disaggregated by:

1. School.
2. Student groups, including by gender, grade level, race/ethnicity (including further disaggregation of federal race and ethnicity categories in accordance with RCW [28A.300.042\(1\)](#) and [CEDARS](#) Appendices Y and Z), low-income, English language learner, migrant, special education, Section 504, foster care, and homeless.
3. Behavioral violation.
4. Discipline types, including classroom exclusion, in-school suspension, short-term suspension, long-term suspension, emergency expulsion, and expulsion.

The District will follow the practices outlined in guidance from the [Race and Ethnicity Student Data Task Force](#) when disaggregating broader racial categories into subracial and subethnic categories. The District will consider student program status and demographic information (i.e. gender, grade-level, low-income, English language learner, migrant, special education, Section 504, foster care, and homeless) when disaggregating student race and ethnicity data to identify any within-group variation in school discipline experiences and outcomes of diverse student groups. This process may include

reviewing data to prevent and address discrimination against students in protected classes identified in chapters [28A.640](#) and [28A.642](#) RCW, however, the District will ensure it reviews disaggregated discipline data in accordance with WAC 392-190-048 at least annually.

The District will support each school to:

- set at least one goal annually for improving equitable student outcomes;
- create an action plan or plans;
- evaluate previous goals and action plans; and
- revise goals and action plans, based on evaluations.

Schools will share identified goals and action plans with all staff, students, parents, families, and the community.

Distribution of Policies and Procedures

The District will make the current version of this policy and procedure available to families and the community. The District will annually provide this policy and procedure to all District personnel, students, parents, and families, which may require language assistance for students and parents with limited-English proficiency under Title VI of the Civil Rights Act of 1964.

The District will ensure district employees and contractors are knowledgeable of this student discipline policy and procedure. At the building level, schools will annually provide the current building discipline standards, developed as stated above, to all school personnel, students, parents, and families, which may require language assistance for students and parents with limited-English proficiency under Title VI of the Civil Rights Act of 1964. Schools will ensure all school personnel are knowledgeable of the school building discipline standards. Schools are encouraged to provide discipline training developed under RCW [28A.415.410](#) to support implementation of this policy and procedure to all school staff as feasible.

Application

This policy and accompanying procedure will be construed in a manner consistent with Washington law as stated in WAC 392-400-020.

Cross References:	2121 - Substance Abuse Program
	2161 - Special Education and Related Services for Eligible Students
	2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973
	3122 - Excused and Unexcused Absences
	3200 – Rights and Responsibilities

3210 - Nondiscrimination
3244 - Prohibition of Corporal Punishment
3520 - Student Fees, Fines, or Charges
4210 - Regulation of Dangerous Weapons on School Premises
4218 - Language Access Plan

Legal References:

RCW 9.41.280 Possessing dangerous weapons on school facilities — Penalty — Exceptions
RCW 28A.150.240 Certificated teaching and administrative staff as accountable for classroom teaching — Scope — Responsibilities — Penalty
Chapter 28A.225, RCW Compulsory school attendance and admission
Chapter 28A.320, RCW Provisions applicable to all districts
RCW 28A.400.100 Principals and vice principals — Employment of — Qualifications — Duties
RCW 28A.400.110 Principal to assure appropriate student discipline — Building discipline standards — Classes to improve classroom management skills
Chapter 28A.600 RCW, Students
WAC 392-190-048 Access to course offerings – Student discipline
Chapter 392-400, WAC Pupils
34 CFR Part 100.3 Regulations implementing Civil Rights Act of 1964
42 U.S.C. 2000d et seq. Civil Rights Act of 1964

Management Resources:

2019 – April Policy Alert
2018 - August Issue
2016 - July Issue
2014 - December Issue
2014 - August Issue
2010 - June Issue

ADOPTION DATE: September 12, 2019
REVISION DATE:

**Tumwater School District
Board Policy**

STUDENT DISCIPLINE

“Discipline” means any action taken by the school district in response to behavioral violations. Discipline is not necessarily punitive, but can take positive and supportive forms. Data show that a supportive response to behavioral violation is more effective and increases equitable educational opportunities. The purposes of this policy and accompanying procedure include:

- Engaging with families and the community and striving to understand and be responsive to cultural context
- Supporting students in meeting behavioral expectations, including providing for early involvement of parents
- Administering discipline in ways that respond to the needs and strengths of students and keep students in the classroom to the maximum extent possible
- Providing educational services that students need during suspension and expulsion
- Facilitating collaboration between school personnel, students, and parents, and thereby supporting successful reentry into the classroom following a suspension or expulsion
- Ensuring fairness, equity, and due process in the administration of discipline
- Providing every student with the opportunity to achieve personal and academic success
- Providing a safe environment for all students and for district employees

The Superintendent or designee shall establish and make available rules of student conduct, designed to provide students with a safe, healthy, and educationally sound environment. Students are expected to be aware of the district’s rules of student conduct, including behavior standards that respect the rights, person, and property of others. Students and staff are expected to work together to develop a positive climate for learning.

Minimizing exclusion, engaging with families, and supporting students

Unless a student’s presence poses an immediate and continuing danger to others or an immediate and continuing threat to the educational process, staff members must first attempt one or more forms of other forms of discipline to support students in meeting behavioral expectations before imposing classroom exclusion, short-term suspension, or in-school suspension. Before imposing a long-term suspension or expulsion, the district must first consider other forms of discipline.

These other forms of discipline may involve the use of best practices and strategies included in the state menu for behavior developed under RCW 28A.165.035. The

accompanying procedure will identify a list of other forms of discipline for staff use. However, staff members are not restricted to that list and may use any other form of discipline compliant with WAC 392-400-025(9).

School personnel must make every reasonable attempt to involve parents and students to resolve behavioral violations. The district must ensure that associated notices, hearings, conferences, meetings, plans, proceedings, agreements, petitions, and decisions are in a language the student and parents understand; this may require language assistance. Language assistance includes oral and written communication and further includes assistance to understand written communication, even if parents cannot read any language. The district's use of suspension and expulsion will have a real and substantial relationship to the lawful maintenance and operation of the school district, including but not limited to, the preservation of the health and safety of students and employees and the preservation of an educational process that is conducive to learning.

As described in the procedures, the district will offer educational services to students during suspension or expulsion. When the district administers a long-term suspension or expulsion, the district will timely hold a reengagement meeting and collaborate with parents and students to develop a reengagement plan that is tailored to the student's individual circumstances, in order to return the student to school successfully. Additionally, any student who has been suspended or expelled may apply for readmission at any time.

Staff authority

District staff members are responsible for supervising students during the school day, during school activities, whether on or off campus, and on the school bus. Staff members will seek early involvement of parents in efforts to support students in meeting behavioral expectations. The Superintendent has general authority to administer discipline, including all exclusionary discipline. The Superintendent will identify other staff members to whom the Superintendent has designated disciplinary authority. After attempting at least one other form of discipline, teachers have statutory authority to impose classroom exclusion for behaviors that disrupt the educational process. Because perceptions of subjective behaviors vary and include implicit or unconscious bias, the accompanying procedures will seek to identify the types of behaviors for which the identified district staff may administer discipline.

Ensuring fairness, providing notice, and an opportunity for a hearing

When administering discipline, the district will observe all of the student's constitutional rights. The district will notify parents as soon as reasonably possible about classroom exclusion and attempt to contact the student's parent/guardian before administering any suspension or expulsion. The district will provide opportunities for parent participation during an initial hearing with the student per WAC 392-400-450. The district will provide parents with written notice, consistent with WAC 392-400-455, of a suspension or expulsion no later than one school business day following the initial hearing. As stated above, language assistance includes oral and written communication and further includes assistance to understand written communication, even if parents cannot read any

language. The district has established procedures for review and appeal of suspensions, expulsions, and emergency expulsions, consistent with WAC 392-400-430 through 392-400-530.

The district has also established procedures to address grievances of parents or students related to other forms of discipline, classroom exclusion, and exclusion from transportation or extra-curricular activity. The grievance procedures include an opportunity for the student to share his or her perspective and explanation regarding the behavioral violation.

Development and review

Accurate and complete reporting of all disciplinary actions, including the behavioral violations that led to them, is essential for effective review of this policy; therefore, the district will ensure such reporting.

The district will periodically collect and review data on disciplinary actions taken against students in each school. The data will be disaggregated into subgroups as required by RCW 28A.300.042, including students who qualify for special education or Section 504. The data review must include short-term suspensions, long-term suspensions, and expulsions. The district will invite school personnel, students, parents, families, and the community to participate in the data review. The purpose of the data review is to determine if disproportionality exists; if disproportionality is found, the district will take action to ensure that it is not the result of discrimination and may update this policy and procedure to improve fairness and equity regarding discipline.

Distribution of policies and procedures

The school district will make its discipline policies and procedures available to families and the community. The district will annually provide its discipline policies and procedures to all district personnel, students, and parents, which may require language assistance for students and parents with limited-English proficiency under Title VI of the Civil Rights Act of 1964. The school district will ensure district employees and contractors are knowledgeable of the discipline policies and procedures.

Cross References:	2121 - Substance Abuse Program
	2161 - Special Education and Related Services for Eligible Students
	2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973
	3122 - Excused and Unexcused Absences
	3200 – Rights and Responsibilities
	3210 - Nondiscrimination
	3244 - Prohibition of Corporal Punishment
	3520 - Student Fees, Fines, or Charges

4210 - Regulation of Dangerous Weapons on School Premises

4218 - Language Access Plan

Legal References:

RCW 9A.16.100 Use of force on children — Policy — Actions presumed unreasonable

RCW 9.41.280 Possessing dangerous weapons on school facilities — Penalty — Exceptions

RCW 28A.150.240 Certificated teaching and administrative staff as accountable for classroom teaching — Scope — Responsibilities — Penalty

Chapter 28A.225, RCW Compulsory school attendance and admission

Chapter 28A.320, RCW Provisions applicable to all districts

RCW 28A.400.100 Principals and vice principals — Employment of — Qualifications — Duties

RCW 28A.400.110 Principal to assure appropriate student discipline — Building discipline standards — Classes to improve classroom management skills

Chapter 28A.600 RCW, Students

WAC 392-190-048 Access to course offerings – Student discipline

Chapter 392-400, WAC Pupils

34 CFR Part 100.3 Regulations implementing Civil Rights Act of 1964

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Management Resources:

2019 – April Policy Alert

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2010 - June Issue

ADOPTION DATE: September 12, 2019

REVISION DATE:



Dr. Sean Dotson
Superintendent

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Capital Projects:
(360) 709-7005
Financial Services:
(360) 709-7010
Human Resources:
(360) 709-7020
Payroll/Benefits:
(360) 709-7029
Student Learning:
(360) 709-7030
Special Services:
(360) 709-7040

MEMORANDUM

DATE: August 26, 2021

TO: School Board
Superintendent

FROM: Jennifer Carrougher, Executive Director of Financial Services

RE: Budget Adoption for 2021-22

Financial Services is requesting board action for the adoption of the 2021-22 Budget for the General Fund, ASB Fund, Debt Service Fund, Transportation Vehicle Fund, and the 4-year enrollment and financial forecast through the adoption of Resolution No. 02-21-22.

I want to highlight a few items in the current budget that have been mentioned previously, but would like to repeat for purposes of this public hearing:

- We are presenting a balanced budget for the 2021-22 General Fund, as well as all of our other funds.
- Our 4-year forecast for the general fund leaves us with a negative fund balance at the end of the 2024-25 school year. There are several assumptions that result in the decreasing fund balance. We know we cannot allow our fund balance to decline, so we have already started discussions about how to preserve our fund balance while having the least amount of impact on the classrooms and direct services to students as possible.
- For the 2021-22 budget, we have some federal stimulus funds that will help us continue the important services and support our students will need during their return to in-person instruction. These are one-time funds that are not sustainable for future years.

TUMWATER SCHOOL DISTRICT NO. 33
THURSTON COUNTY, WASHINGTON

RESOLUTION NO. 02-21-22

ADOPTION OF 2021-22 BUDGET

A RESOLUTION of the Board of Directors of Tumwater School District No. 33, Thurston County, Washington, fixing and determining fund appropriations; adopting the 2021-22 budget, the four-year budget plan summary and the four-year enrollment projections; approving a fund transfer; and providing for other related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF TUMWATER SCHOOL DISTRICT NO. 33, THURSTON, WASHINGTON, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors (the “Board”) of Tumwater School District No. 33, Thurston County, Washington (the “District”), takes note of the following facts and hereby makes the following findings and determinations:

(a) Pursuant to RCW 28A.505.040, the District has completed the budget for 2021-22 fiscal year. The 2021-22 budget includes, a complete financial plan of the District for the ensuing 2021-22 fiscal year and a summary of the four-year budget plan that includes a four-year enrollment projection.

(b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2021-22 budget on or before August 31, 2021. Prior to adoption of the 2021-22 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2021-22 budget, the four year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240.

(c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on August 26, 2021, in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2021-22 budget.

Section 2. Adoption of 2021-22 Budget. The Board hereby fixes, determines and adopts the budget for the fiscal year 2021-22; and the following appropriations for the 2021-22 fiscal year.

General Fund	\$105,549,847
Capital Projects Fund	\$8,451,000
Transportation Vehicle Fund	\$700,000
Debt Service Fund	\$10,844,675
Associated Student Body Fund	\$ 1,588,553

Section 3. Adoption of Four-Year Budget Summary and Four-Year Enrollment Projections. The Board hereby further fixes, determines and adopts, as part of the 2021-22 budget, the four-year budget plan summary and the four-year enrollment projection.

ADOPTED by the Board of Directors of Tumwater School District No. 33, Thurston County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 26th day of August, 2021, the following Directors being present and voting in favor of the resolution.

TUMWATER SCHOOL DISTRICT NO. 33
THURSTON COUNTY, WASHINGTON

President and Director

Vice President and Director

Director

Director

Director

Secretary to the Board of Directors

Tunwater School District No.033

F-195F

ENROLLMENT AND STAFF COUNTS

2021-2022 2022-2023 2023-2024 2024-2025
Current Forecast Forecast Forecast

A. FTE ENROLLMENT COUNTS (calculate to two decimal places)

1. Kindergarten /2	435.00	395.00	410.00	425.00
2. Grade 1	425.00	413.00	426.00	439.00
3. Grade 2	435.00	422.00	434.00	446.00
4. Grade 3	440.00	441.00	452.00	463.00
5. Grade 4	450.00	423.00	434.00	445.00
6. Grade 5	450.00	453.00	464.00	475.00
7. Grade 6	455.00	456.00	467.00	478.00
8. Grade 7	425.00	411.00	422.00	433.00
9. Grade 8	445.00	411.00	422.00	433.00
10. Grade 9	510.00	509.00	520.00	531.00
11. Grade 10	515.00	501.00	512.00	523.00
12. Grade 11 (excluding Running Start)	505.00	491.00	502.00	513.00
13. Grade 12 (excluding Running Start)	500.00	461.00	472.00	483.00
14. SUBTOTAL	5,990.00	5,787.00	5,937.00	6,087.00
15. Running Start	230.00	335.00	340.00	350.00
16. Dropout Reengagement Enrollment	10.00	12.00	14.00	16.00
17. ALE Enrollment	415.00	510.00	520.00	530.00
18. TOTAL K-12	6,645.00	6,644.00	6,811.00	6,983.00

B. STAFF COUNTS (calculate to three decimal places)

1. General Fund FTE Certificated Employees /4	453.647	448.133	449.330	451.133
2. General Fund FTE Classified Employees /4	265.341	241.424	242.424	244.424

Tumwater School District No.033
F-195F

SUMMARY OF GENERAL FUND BUDGET

	2021-2022	2022-2023	2023-2024	2024-2025
	Current	Forecast	Forecast	Forecast

REVENUES AND OTHER FINANCING SOURCES

1000 Local Taxes	16,793,472	16,313,928	17,326,126	18,252,950
2000 Local Nontax Support	2,147,461	2,190,410	2,234,218	2,278,903
3000 State, General Purpose	60,594,013	61,805,893	63,042,011	64,302,851
4000 State, Special Purpose	14,695,008	14,988,908	15,288,686	15,594,460
5000 Federal, General Purpose	0	0	0	0
6000 Federal, Special Purpose	11,174,437	5,324,026	5,430,506	5,539,116
7000 Revenues from Other School Districts	10,000	10,200	10,404	10,612
8000 Revenues from Other Entities	152,500	155,550	158,661	161,834
9000 Other Financing Sources	0	0	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	105,566,891	100,788,915	103,490,612	106,140,726

EXPENDITURES

00 Regular Instruction	54,261,165	58,858,795	60,035,971	61,236,690
10 Federal Special Purpose Funding	5,823,900	0	0	0
20 Special Education Instruction	12,072,795	12,368,414	12,739,466	13,121,650
30 Vocational Education Instruction	4,257,608	4,263,556	4,348,827	4,435,804
40 Skill Center Instruction	4,164,065	4,344,478	4,431,368	4,519,995
50 and 60 Compensatory Education Instruction	4,068,077	4,280,094	4,344,295	4,431,181
70 Other Instructional Programs	328,911	332,200	337,183	343,927
80 Community Services	604,982	615,290	621,443	627,657
90 Support Services	19,968,285	19,673,056	20,066,517	20,467,847
B. TOTAL EXPENDITURES	105,549,788	104,735,883	106,925,070	109,184,751
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	0	0	0	0
D. OTHER FINANCING USES (G.L.535) 2/	0	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER), EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	17,103	-3,946,968	-3,434,458	-3,044,025

BEGINNING FUND BALANCE

G.L.810 Restricted for Other Items	4,930	4,930	3,000	3,000
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0	0

Tumwater School District No.033

F-195F

SUMMARY OF GENERAL FUND BUDGET

	2021-2022 Current	2022-2023 Forecast	2023-2024 Forecast	2024-2025 Forecast
G.L.821 Restricted for Carryover of Restricted Revenues	50,000	50,000	50,000	50,000
G.L.825 Restricted for Skill Center	900,000	900,000	900,000	900,000
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	300,000	300,000	300,000	300,000
G.L.845 Restricted for Self-Insurance	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.872 Committed to Economic Stabilization	0	0	0	0
G.L.875 Assigned to Contingencies	0	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0	0
G.L.888 Assigned to Other Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	486,617	111,519	-3,800,947	-7,322,971
G.L.891 Unassigned to Minimum Fund Balance Policy	3,829,799	4,222,000	4,189,435	4,277,003
F. TOTAL BEGINNING FUND BALANCE	5,571,346	5,588,449	** 1,641,488	** -1,792,968
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	4,930	3,000	3,000	3,000
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	50,000	50,000	50,000	50,000
G.L.825 Restricted for Skill Center	900,000	900,000	900,000	900,000
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	300,000	300,000	300,000	300,000
G.L.845 Restricted for Self-Insurance	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.872 Committed to Economic Stabilization	0	0	0	0
G.L.875 Assigned to Contingencies	0	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0	0

Tumwater School District No.033

F-195F

SUMMARY OF GENERAL FUND BUDGET

	2021-2022 Current	2022-2023 Forecast	2023-2024 Forecast	2024-2025 Forecast
G.L.888 Assigned to Other Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	111,519	-3,800,947	-7,322,971	-10,457,384
G.L.891 Unassigned to Minimum Fund Balance Policy	4,222,000	4,189,435	4,277,003	4,367,390
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	5,588,449	1,641,481	-1,792,970	-4,836,993

**** Beginning Fund Balance does not match prior year Ending Fund Balance**

1/ G.L. 536 is an account that is used to summarize actions for other financing uses transfers out.

2/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF. Refer to Page DS3 for detail of estimated outstanding nonvoted bond detail information.

Tumwater School District No.033

F-195F

SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

	2021-2022 Current	2022-2023 Forecast	2023-2024 Forecast	2024-2025 Forecast
REVENUES				
100 General Student Body	727,185	730,925	745,543	760,454
200 Athletics	434,925	367,032	374,372	381,860
300 Classes	144,852	139,873	142,670	145,235
400 Clubs	215,014	218,631	223,003	227,646
600 Private Moneys	34,850	19,664	20,057	20,458
A. TOTAL REVENUES	1,556,826	1,476,125	1,505,645	1,535,653
EXPENDITURES				
100 General Student Body	698,472	668,216	678,239	685,022
200 Athletics	502,172	413,467	419,851	424,050
300 Classes	121,807	98,096	99,568	100,563
400 Clubs	216,270	239,354	242,944	245,374
600 Private Moneys	49,832	62,294	63,228	63,860
B. TOTAL EXPENDITURES	1,588,553	1,481,427	1,503,830	1,518,869
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	-31,727	-5,302	1,815	16,784
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	16,075	50,000	16,075	16,075
G.L.819 Restricted for Fund Purposes	651,712	622,740	651,363	653,178
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	36,680	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
D. TOTAL BEGINNING FUND BALANCE	704,467	672,740	667,438	669,253
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	50,000	16,075	16,075	16,075
G.L.819 Restricted for Fund Purposes	622,740	651,363	653,178	669,962
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0

Tumwater School District No.033

F-195F

SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

	2021-2022 Current	2022-2023 Forecast	2023-2024 Forecast	2024-2025 Forecast
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
F. TOTAL ENDING FUND BALANCE (C+D) 1/	672,740	667,438	669,253	686,037

Tumwater School District No.033

F-195F

SUMMARY OF DEBT SERVICE FUND BUDGET

	2021-2022 Current	2022-2023 Forecast	2023-2024 Forecast	2024-2025 Forecast
REVENUES AND OTHER FINANCING SOURCES				
1000 Local Taxes	11,380,170	10,780,000	10,290,000	10,780,000
2000 Local Nontax Support	70,000	70,000	70,000	70,000
3000 State, General Purpose	300,000	200,000	150,000	100,000
5000 Federal, General Purpose	0	0	0	0
9000 Other Financing Sources	0	0	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	11,750,170	11,050,000	10,510,000	10,950,000
EXPENDITURES				
Matured Bond Expenditures	6,810,000	7,445,000	7,541,707	8,905,000
Interest on Bonds	3,834,675	3,491,425	3,101,550	2,711,875
Interfund Loan Interest	0	0	0	0
Bond Transfer Fees	200,000	200,000	200,000	200,000
Arbitrage Rebate	0	0	0	0
Underwriter's Fees	0	0	0	0
B. TOTAL EXPENDITURES	10,844,675	11,136,425	10,843,257	11,816,875
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536)	0	0	0	0
D. OTHER FINANCING USES (G.L.535)	0	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER / (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	905,495	-86,425	-333,257	-866,875
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	929,869	850,000	750,000	750,000
G.L.830 Restricted for Debt Service	7,720,840	8,993,257	9,256,832	8,923,575
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	1,287,053	1,000,000	750,000	750,000
G.L.890 Unassigned Fund Balance	0	0	0	0
F. TOTAL BEGINNING FUND BALANCE	9,937,762	10,843,257	10,756,832	10,423,575
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	929,869	750,000	750,000	0

Tumwater School District No.033

F-195F

SUMMARY OF DEBT SERVICE FUND BUDGET

	2021-2022 Current	2022-2023 Forecast	2023-2024 Forecast	2024-2025 Forecast
G.L.830 Restricted for Debt Service	8,894,308	10,389,910	10,948,360	11,531,485
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	1,019,080	750,000	750,000	500,000
G.L.890 Unassigned Fund Balance	0	0	0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G)	10,843,257	10,756,832	10,423,575	9,556,700

1/ G.L. 536 is an account that is used to summarize actions for other financing uses-transfers out.

2/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF. Refer to Page DS4 for detail of estimated outstanding nonvoted bond detail information.

Tumwater School District No.033
F-195F

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	2021-2022	2022-2023	2023-2024	2024-2025
	Current	Forecast	Forecast	Forecast

REVENUES AND OTHER FINANCING SOURCES

1000 Local Taxes	4,939,393	3,300,000	850,000	90,000
2000 Local Nontax Support	850,000	950,000	4,900,000	2,500,000
3000 State, General Purpose	0	0	0	0
4000 State, Special Purpose	1,030,000	0	0	0
5000 Federal, General Purpose	0	0	0	0
6000 Federal, Special Purpose	0	0	0	0
7000 Revenues from Other School Districts	0	0	0	0
8000 Revenues from Other Entities	0	0	0	0
9000 Other Financing Sources	0	30,000,000	45,000,000	25,000,000
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	6,819,393	34,250,000	50,750,000	27,590,000

EXPENDITURES

10 Sites	0	1,100,000	1,100,000	750,000
20 Buildings	7,395,000	34,022,000	40,022,000	24,500,000
30 Equipment	2,745,000	4,668,000	4,668,000	2,500,000
40 Energy	0	0	0	0
50 Sales and Lease Expenditures	0	0	0	0
60 Bond Issuance Expenditures	0	65,000	65,000	65,000
90 Debt Expenditures	0	0	0	0
B. TOTAL EXPENDITURES	10,140,000	39,855,000	45,855,000	27,815,000
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	0	0	0	0
D. OTHER FINANCING USES (G.L.535) 2/	0	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	-3,320,606	-5,605,000	4,895,000	-225,000

BEGINNING FUND BALANCE

G.L.810 Restricted for Other Items	0	0	0	0
G.L.825 Restricted for Skill Center	190,000	175,000	150,000	250,000
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0

Tunwater School District No.033
F-195F

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	2021-2022 Current	2022-2023 Forecast	2023-2024 Forecast	2024-2025 Forecast
G.L.840	0	0	0	0
G.L.850	0	0	0	0
G.L.861	0	0	0	4,477,508
G.L.862	1,676,378	0	0	0
G.L.863	5,222,976	840,000	750,000	1,250,000
G.L.864	0	0	0	0
G.L.865	1,028,761	265,000	0	250,000
G.L.866	2,350,000	2,404,394	1,322,508	0
G.L.867	0	0	0	0
G.L.869	0	0	0	0
G.L.870	0	990,000	110,000	1,000,000
G.L.889	0	3,263,114	0	0
G.L.890	790,000	0	0	0
F. TOTAL BEGINNING FUND BALANCE	11,258,115	7,937,508	2,332,508	7,227,508
ENDING FUND BALANCE				
G.L.810	0	0	0	0
G.L.825	175,000	150,000	250,000	100,000
G.L.830	0	0	0	0
G.L.840	0	0	0	0
G.L.835	0	0	0	0
G.L.850	0	0	0	0
G.L.861	0	0	4,477,508	5,452,508
G.L.862	0	0	0	0
G.L.863	840,000	750,000	1,250,000	850,000
G.L.864	0	0	0	0
G.L.865	265,000	0	250,000	100,000
G.L.866	2,404,394	1,332,508	0	0
G.L.867	0	0	0	0
G.L.869	0	0	0	0
G.L.870	990,000	100,000	1,000,000	500,000
G.L.889	3,263,114	0	0	0

Tumwater School District No.033

F-195F

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	2021-2022 Current	2022-2023 Forecast	2023-2024 Forecast	2024-2025 Forecast
G.L. 890 Unassigned Fund Balance	0	0	0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	7,937,508	2,332,508	7,227,508	7,002,508

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.
 2/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF.

Tumwater School District No.033

F-195F

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

2021-2022	2022-2023	2023-2024	2024-2025
Current	Forecast	Forecast	Forecast

REVENUES AND OTHER FINANCING SOURCES

1100 Local Property Tax	0	0	0
1300 Sale of Tax Title Property	0	0	0
1400 Local in lieu of Taxes	0	0	0
1500 Timber Excise Tax	0	0	0
1600 County-Administered Forests	0	0	0
1900 Other Local Taxes	0	0	0
2200 Sales of Goods, Supplies, and Services, Unassigned	0	0	0
2300 Investment Earnings	3,000	3,000	3,000
2500 Gifts and Donations	0	0	0
2600 Fines and Damages	0	0	0
2700 Rentals and Leases	0	0	0
2800 Insurance Recoveries	0	0	0
2900 Local Support Nontax, Unassigned	0	0	0
3600 State Forests	0	0	0
4100 Special Purpose-Unassigned	0	0	0
4300 Other State Agencies-Unassigned	0	0	0
4499 Transportation Reimbursement Depreciation	500,000	475,000	500,000
5200 General Purposes Direct Federal Grants-Unassigned	0	0	0
5300 Impact Aid, Maintenance and Operation	0	0	0
5400 Federal in lieu of Taxes	0	0	0
5600 Qualified Bond Interest Credit-Federal	0	0	0
6100 Special Purpose-OSPI Unassigned	0	0	0
6200 Direct Special Purpose Grants	0	0	0
6300 Federal Grants Through Other Entities-Unassigned	0	0	0
8100 Governmental Entities	0	0	0
8500 NonFederal ESD	0	0	0
9100 Sale of Bonds	0	0	0
9300 Sale of Equipment	10,000	10,000	10,000

Tumwater School District No.033

F-195F

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	2021-2022 Current	2022-2023 Forecast	2023-2024 Forecast	2024-2025 Forecast
9400 Compensated Loss of Fixed Assets	0	0	0	0
9500 Long-Term Financing	0	0	0	0
A. TOTAL REVENUES, OTHER FINANCING SOURCES (less transfers)				
B. 9900 TRANSFERS IN (from the General Fund)	0	0	0	0
C. TOTAL REVENUES AND OTHER FINANCING SOURCES	513,000	488,000	513,000	513,000
EXPENDITURES				
33 Transportation Equipment Purchases - formerly Act 57 Cash Purchases/Rebuilding of Transportation Equipment	700,000	750,000	613,000	525,000
34 Transportation Equipment Major Repair - formerly Act 58 Contract Purchases/Rebuilding of Transportation Equipment	0	0	0	0
61 Bond/Levy Issuance and/or Election	0	0	0	0
91 Principal - formerly Act 84	0	0	0	0
92 Interest 1/ - formerly Act. 83	0	0	0	0
93 Arbitrage Rebate	0	0	0	0
D. TOTAL EXPENDITURES	700,000	750,000	613,000	525,000
E. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 2/	0	0	0	0
F. OTHER FINANCING USES (G.L.535) 3/	0	0	0	0
G. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (C-D-E-F)	-187,000	-262,000	-100,000	-12,000
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.819 Restricted for Fund Purposes	667,875	480,875	218,875	118,875
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
H. TOTAL BEGINNING FUND BALANCE	667,875	480,875	218,875	118,875
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.819 Restricted for Fund Purposes	480,875	218,875	118,875	106,875

Tumwater School District No.033

F-195F

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	2021-2022 Current	2022-2023 Forecast	2023-2024 Forecast	2024-2025 Forecast
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
J. TOTAL ENDING FUND BALANCE (G+H, +OR-I) 4/	480,875	218,875	118,875	106,875

1/ Includes interest portion of purchase contracts.

2/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

3/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer out resources to the DSF.



Tumwater School District

Dr. Sean Dotson
Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
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Human Resources:
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Payroll/Benefits:
(360) 709-7029
Student Learning:
(360) 709-7030
Special Services:
(360) 709-7040

MEMORANDUM

Date: August 26, 2021

TO: School Board
Superintendent

FROM: Jennifer Carrougher, Executive Director of Financial Services

RE: Capital Projects Fund Budget Extension for 2020-21

Financial Services is requesting board action for the adoption of the 2020-21 Capital Projects Fund budget extension, through adoption of Resolution No. 08-20-21.

The purpose of the budget extension is to request additional expenditure authority from what was approved in the original 2020-21 budget adoption. There were several projects that were either delayed or started late due to COVID-19, which resulted in the disruption of services for these projects.

Our expenditures were underspent by approximately \$7,000,000 during 2019-20 due to these delays, and we are requesting an increase in expenditure authority, as presented in Resolution No. 08-20-21, of \$3,745,000. Our revenue and fund balance are sufficient for this request for expanded expenditure authority.

BOARD OF DIRECTORS
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH LAURIE SALE CASEY TAYLOR

"Continuous Student Learning in a Caring, Engaging Environment"



Dr. Sean Dotson
Superintendent

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RESOLUTION No. 08-20-21

Capital Projects Fund Budget Extension for 2020-21

WHEREAS, WAC 392-123-071 through 392-123-079 allow the board of directors of a first class district to file an increase of the amount of appropriation from any fund; and

WHEREAS, the Board of Directors of Tumwater School District No. 33 has advertised and held a public hearing on August 26, 2021 to consider the extension of the 2020-21 expenditures for the Capital Projects Fund and

WHEREAS, the Tumwater School District Number 33 has expenditures for projects that were delayed or not started from the 2019-20 school year into the 2020-21 school year due to COVID 19 that will require an increase in the 2020-21 school year appropriation by three million seven hundred forty-five thousand dollars (\$3,745,000); and

WHEREAS, the Capital Projects Fund's beginning fund balance plus additional revenue is sufficient to provide for the additional expenditures;

NOW THEREFORE, BE IT RESOLVED the Board of Directors of Tumwater School District, Thurston County, Washington, directs that the Capital Projects Fund budget for fiscal year 2020-21 be amended, increasing the Capital Projects Fund appropriation from \$9,255,000 to \$13,000,000.

ADOPTED by the Board of Directors of Tumwater School District No. 33, Thurston County, at a meeting held this 26th day of August, 2021.

Board of Directors
Tumwater School District No. 33

ATTEST:

Secretary, Board of Directors

BOARD OF DIRECTORS
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH LAURIE SALE CASEY TAYLOR

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