



Dr. Carole Meyer  
Interim Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847  
(360) 709-7000 [www.tumwater.k12.wa.us](http://www.tumwater.k12.wa.us)

Capital Projects:  
(360) 709-7005  
Financial Services:  
(360) 709-7010  
Human Resources:  
(360) 709-7020  
Payroll/Benefits:  
(360) 709-7029  
Student Learning:  
(360) 709-7030  
Special Services:  
(360) 709-7040

## School Director's Agenda Regular Meeting

Thursday, August 11, 2022

Start Time: 6:00pm

Location: District Office and YouTube  
621 Linwood Ave. SW Tumwater, WA 98512

Please Note: Public Comment is only available to those who have signed up in advance by filling out the [Public Comment Form](#) by 12 PM on the day of the meeting.

Please see our website for more information.

- 6:00pm**      **Call Regular Meeting To Order** (*President Taylor*)  
Recognition/Flag Salute
- 6:01pm**      **Public Comment Reminder** (*President Taylor*)
- 6:03pm**      **Agenda Discussion/Approval** (*Casey Taylor/Superintendent Meyer*)
- 6:04pm**      **Meeting Minutes Review**
- July 28, 2022 Regular Meeting
- 6:05pm**      **Consent Agenda**
- Personnel Report
  - Payroll & Vouchers
  - Budget Status Report
  - Capital Projects – Contract Change Order
  - 22-23 TSD/Clover Park SD Inter-District Agreement for Educational Services to Disabled Students
- 6:06pm**      **Public Comment Follow-Up/By the Numbers/Recognition**
- Recognition – Public School Employees (PSE) “Stuff The Bus”
- 6:25pm**      **Public Comment**-*In the interest of maintaining the integrity of the published agenda, individual speakers are asked to limit their comments to not more than 3 minutes. A maximum of 30 minutes will be reserved on the agenda for all public comment.*
- Speakers-Agenda and Non-Agenda Items (*Becky Parsons*)

BOARD OF DIRECTORS  
MELISSA BEARD    DARBY KAIKKONEN    SCOTT KILLOUGH    CASEY TAYLOR

*“Continuous Student Learning in a Caring, Engaging Environment”*

- 6:55pm**      **Reports to the Board**
- 1<sup>st</sup> Reading, Policy 2195 – Academic Acceleration (*Shawn Batstone*)
  - Preliminary Budget Review (*Melissa Richter*)
- 7:15pm**      **Superintendent Report** (*Superintendent Meyer*)
- 7:20pm**      **Board Committee Reports**
- 7:25pm**      **Board Comments**
- 7:35pm**      **Recess Regular Meeting**
- Executive Session to discuss Collective Bargaining and Negotiations per RCW 42.30.140(4)(b)
- 8:05pm**      **Reconvene Regular Meeting**
- 8:06pm**      **Adjourn Regular Meeting**

**NEXT BOARD MEETING: Regular Board Meeting on September 8, 2022 (sign-in info available by 9/2/22)  
and Board Work Session on September 22, 2022 (sign-in info available by 9/16/22).**  
The Board may also schedule additional special or emergency meetings consistent with RCW 28A.343.380.

**APPROVAL OF MINUTES**

- June 28, 2022 Regular Board Meeting



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**Tumwater School District**  
**School Board Meeting Minutes**  
Location: District Office & YouTube  
621 Linwood Ave. SW  
Tumwater, WA 98512  
July 28, 2022  
6:00 pm

Board Members Present: Casey Taylor, Melissa Beard, Darby Kaikkonen, Dr. Carole Meyer (Secretary)

Board Member Excused: Scott Killough

President Taylor called the meeting to order at 6:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. He then led everyone in the flag salute.

**Public Comment Reminder:**

- President Taylor outlined how the Public Comment portion of the meeting works.

**Agenda Discussion/Approval:**

- Agenda Changes: Superintendent Meyer shared that there were no changes/additions to the previously published version of the agenda. No motion is necessary. The agenda was approved as presented.

**Review of Minutes**

- The Board has reviewed minutes from June 16, 2022 and June 30, 2022 and there were no changes. No motion is necessary. The minutes were unanimously approved.

**Consent Agenda**

- No motion is necessary. The Consent Agenda was unanimously approved as follows:

BOARD OF DIRECTORS  
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

*"Continuous Student Learning in a Caring, Engaging Environment"*

➤ Personnel Report:

<b>New Hire:</b>				
Sarah Johnson	Teacher	EOE	1.0 FTE Continuing (2022-2023)	TEA
Jessica Thomas	Paraprofessional	BMS	Continuing (2022-2023)	TAP
Krista Chugg	Paraprofessional	Special Services	Continuing (2022-2023)	TAP
Chelsi Yarger Weedon	Paraprofessional	BLE	Continuing (2022-2023)	TAP
James Kellar	School Psychologist	Special Services	1.0 FTE, Continuing (2022-2023)	TEA
Sarah Wernke	Teacher	MTS	1.0 FTE, Continuing (2022-2023)	TEA
Anthony Steele	Teacher	BMS	1.0 FTE, Continuing (2022-2023)	TEA
Ashleigh Morin	Paraprofessional	LRE	Continuing (2022-2023)	TAP
Stephanie Maffeo	Paraprofessional	LRE	From 3.0 to 6.5 hours/day, Continuing (2022-2023)	TAP
Davina Allen	Paraprofessional	THE	One Year Only (2022-2023)	TAP
Panos Rontos	Paraprofessional	THE	Continuing (2022-2023)	TAP
Jamison Hammett	Paraprofessional	THE	Continuing (2022-2023)	TAP
Marysa Loyle	Teacher	EOE	1.0 FTE, Continuing (2022-2023)	TEA
Sarah Winner	Office Professional 6	BLE	Continuing (2022-2023)	TOPA
Alexis Jasper	Paraprofessional	MTS	Continuing (2022-2023)	TAP
Emily Johnson	Paraprofessional	MTS	Continuing (2022-2023)	TAP
Brittney Zepp	Paraprofessional	MTS	One Year Only (2022-2023)	TAP
Katie Greer	Paraprofessional	MTS	Continuing (2022-2023)	TAP
Lauron Abrahamson	Paraprofessional	MTS	Continuing (2022-2023)	TAP
Jayden Gregory	Paraprofessional	MTS	Continuing (2022-2023)	TAP
Samantha Johnson	Paraprofessional	MTS	One Year Only (2022-2023)	TAP
Sydney Stewart	Paraprofessional	THE	One Year Only (2022-2023)	TAP
Ervin Soriano	Substitute Custodian	B&G	Effective July 14, 2022	PSE
Haley Humphreys	Teacher	PGS	1.0 FTE, One Year Only (2022-2023)	TEA
Stephen Walker	Paraprofessional	MTS	One Year Only (2022-2023)	TAP
Rhiannon Vanderwerff	Paraprofessional	MTS	One Year Only (2022-2023)	TAP
Tina Martin	Paraprofessional	BMS	Continuing (2022-2023)	TAP
Ashley Lopez	Paraprofessional	EOE	Continuing (2022-2023)	TAP
Darlene Beecroft	Assistant Cook	BMS	Continuing position, effective the 2022-2023 school year	PSE

Sydney Pettit	Teacher	MTS	1.0 FTE, Continuing (2022-2023)	TEA
Kevin Niemczek	Custodian	THS	Continuing position, effective August 1, 2022	PSE
Amandeep Walia	Paraprofessional	Transportation	Summer School (2021-2022)	TAP
David (Chris) Tanner	Paraprofessional	Transportation	Summer School (2021-2022)	TAP
Jennifer Duffy	Office Professional 3	THS	Continuing position, effective 2022-23 school year	TOPA
Christy Miller	Bus Driver Trainee	Transportation	Effective August 9, 2022	PSE
James Bittle	Bus Driver Trainee	Transportation	Effective August 9, 2022	PSE
Meredith Ehlers	Teacher	MTS	1.0 FTE, Continuing (2022-2023)	TEA
Katie Hill	School Psychologist	Special Services	1.0 FTE, Continuing (2022-2023)	TEA
<b>Hannah Middlebrook</b>	<b>Counselor</b>	<b>THS</b>	<b>1.0 FTE, Continuing (2022-2023)</b>	<b>TEA</b>
<b>Heather Robinson</b>	<b>Office Professional 3</b>	<b>THS</b>	<b>Effective August 15, 2022</b>	<b>TOPA</b>
<b>Kristin Tharp</b>	<b>Office Professional 3</b>	<b>Financial Services</b>	<b>Effective August 22, 2022</b>	<b>TOPA</b>
<b>Sahara Anthony Jr.</b>	<b>Paraprofessional</b>	<b>THS</b>	<b>Continuing (2022-2023)</b>	<b>TAP</b>
<b>Ivy Schwandt</b>	<b>Paraprofessional</b>	<b>PGS</b>	<b>One Year Only (2022-2023)</b>	<b>TAP</b>
<b>Adjusted:</b>				
Tammy Hicks	Paraprofessional	MTS	Additional 0.25 hours per day, Continuing, effective the 2022-2023 school year	TAP
Janel Warner	Paraprofessional	MTS	Additional 0.25 hours per day, Continuing, effective the 2022-2023 school year	TAP
Sonya Cooper	Paraprofessional	MTS	Additional 0.25 hours per day, Continuing, effective the 2022-2023 school year	TAP
Bobbie Jo Mager	Paraprofessional	MTS	Additional 0.5 hours per day, Continuing, effective the 2022-2023 school year	TAP
Cindy Buckwalter	Paraprofessional	MTS	Additional 0.25 hours per day, Continuing, effective the 2022-2023 school year	TAP
Kylee Eichner	Paraprofessional	MTS	Additional 0.5 hours per day, Continuing, effective the 2022-2023 school year	TAP

Kerianne Stewart	Paraprofessional	MTS	Additional 0.5 hours per day, Continuing, effective the 2022-2023 school year	TAP
Shannon Malone	Paraprofessional	MTS	Additional 0.5 hours per day, Continuing, effective the 2022-2023 school year	TAP
Jennifer Rose	Paraprofessional	MTS	Additional 0.5 hours per day, Continuing, effective the 2022-2023 school year	TAP
Andrew Coughlan	Custodian	TMS	From Custodian to Substitute Custodian, effective August 1, 2022	PSE
Melissa Finley	SLP	Special Services	Add 0.2 Super FTE for 2nd Semester, effective January 31, 2022	TEA
David (Chris) Tanner	Bus Driver Trainee	Transportation	From Summer School Paraprofessional to Bus Driver Trainee, effective August 9, 2022	PSE
<b>Kristin James</b>	<b>Teacher</b>	<b>BMS</b>	<b>From 1.0 at EOE to 1.0 at BMS effective for the 2022/2023 school year</b>	<b>TEA</b>
<b>Kennedy Baydo</b>	<b>Teacher</b>	<b>PGS</b>	<b>From one year only para to 1.0 one year only teacher for the 2022/2023 school year</b>	<b>TEA</b>
<b>Kaci Anchors</b>	<b>Teacher</b>	<b>BMS</b>	<b>From 1.0 at EOE to 1.0 at BMS effective for the 2022/2023 school year</b>	<b>TEA</b>
<b>Monica Snider</b>	<b>Teacher</b>	<b>BMS</b>	<b>From one year only to 1.0 continuing at BMS effective for the 2022/2023 school year</b>	<b>TEA</b>
<b>Leaves:</b>				
Serena Harrah	Cook	BLE	LOA starting January 20, 2022, returning May 23, 2022	PSE
Heather Dockery	Teacher	TMS	LOA starting June 2, 2022, returning June 13, 2022	TEA
<b>Resignation:</b>				
Michael Rains	Bus Driver	Transportation	Effective June 15, 2022	PSE
Andrew Coughlan	Custodian	TMS	Effective July 31, 2022	PSE
Kelly Jenkins	Paraprofessional	Special Services	Effective August 31, 2022	TAP
Kathy Boman	Bus Driver	Transportation	Effective February 28, 2022	PSE
Gregory Bert	Teacher	BMS	Effective August 31, 2022	TEA

<b>Retirement:</b>				
<b>Jim Barr</b>	<b>Maintenance Coordinator</b>	<b>B&amp;G</b>	<b>Effective August 3, 2022</b>	<b>PSE</b>
<b>Termination:</b>				
<b>Jeff Curry</b>	<b>Bus Driver</b>	<b>Transportation</b>	<b>Involuntary Termination, effective July 28, 2022</b>	<b>PSE</b>
<b>Co-Curricular:</b>				
<b>Greg Bert</b>	<b>Resigning Boys Head Tennis Coach effective for the 2022/2023 school year</b>	<b>BHHS</b>		<b>N/A</b>
<b>Recommend Approval:</b>				
<b>Recommend approval to update Non-Bargained Activities and Athletics salary schedule by 5.5% for the 2022/2023 school year</b>				

➤ Payroll and Vouchers

**GENERAL FUND:**

Payroll				
Payroll Taxes			\$	1,074,537.81
Direct Deposit			\$	3,474,060.04
Payroll Benefit Wire Transfer			\$	1,223,262.66
Accounts Payable - Payroll	72805890	to	72805899	\$ 11,705.12
Accounts Payable	72220051	to	72220080	\$ 24,320.40
Accounts Payable	77220081	to	72220081	\$ 1,585.51
Accounts Payable	72220082	to	72220108	\$ 43,741.03
Accounts Payable	72220109	to	72220132	\$ 112,847.22
Accounts Payable	72220133	to	72220133	\$ 52.00
Accounts Payable	72220134	to	72220134	\$ 54.75
Accounts Payable	72220135	to	72220152	\$ 142,831.64
Accounts Payable	72220153	to	72220153	\$ 60,577.40
Accounts Payable	72220154	to	72220170	\$ 1,117,955.34
Accounts Payable ACH			\$	375,819.31
Accounts Payable ACH			\$	157,086.76
Accounts Payable ACH			\$	240,934.49
Accounts Payable ACH			\$	264,163.60
Accounts Payable ACH			\$	36,860.76
ACH Rejection				
Voided Warrants			\$	(1,585.51)
Accounts Payable - COMP TAX			\$	802.47



**TOTAL GENERAL FUND: \$ 8,361,612.80**

**CAPITAL PROJECTS FUND:**

Accounts Payable	72012539	to	72012541	\$	23,529.91
Accounts Payable	72012542	to	72012543	\$	59,385.10
Accounts Payable ACH				\$	10,888.29
Accounts Payable ACH				\$	14,551.29
Accounts Payable ACH				\$	40,273.34
Accounts Payable ACH					
Voided Warrants					
Accounts Payable - COMP TAX					

**TOTAL CAPITAL PROJECTS FUND: \$ 148,627.93**

**ASSOCIATED STUDENT BODY FUND:**

Accounts Payable	72442045	to	72442045	\$	190.00
Accounts Payable	72442046	to	72442050	\$	581.60
Accounts Payable	72442051	to	72442055	\$	5,797.54
Accounts Payable	72442056	to	72442056	\$	591.54
Accounts Payable ACH				\$	20,076.20
Accounts Payable ACH				\$	9,663.06
Accounts Payable ACH				\$	4,355.11
Accounts Payable ACH				\$	24,361.43
Voided Warrants					
Accounts Payable - COMP TAX				\$	213.65

**TOTAL ASSOCIATED STUDENT BODY FUND: \$ 65,830.13**

**PRIVATE PURPOSE FUND:**

Accounts Payable	72700572	to	72700572		
Accounts Payable	72700573	to	72700573		
Accounts Payable	72700574	to	72700574		
Accounts Payable ACH				\$	263.13
Voided Warrants					
Accounts Payable - COMP TAX					

**TOTAL PRIVATE PURPOSE FUND: \$ 263.13**

**TRANSPORTATION VEHICLE FUND:**

Accounts Payable 72900029 to 72900029 \_\_\_\_\_  
**TOTAL TRANSPORTATION**  
**VECHILE FUND:** \$ \_\_\_\_\_

- Budget Status Report
- 22-23 Fee Schedule
- Resolution 01-22-23 – Waiver of 180 Day School Year Requirement for Conferences
- Capital Projects Acceptance of Contract As Complete – BLE Fire Sprinkler Addition and BHHS Security Camera Replacement
- Capital Projects Construction Contract Award – NMSC 2022 Cosmetology
- Capital Projects Contract Change Order – PGS Portables Site Preparation

### **Public Comment**

- Agenda and Non-Agenda Items: Becky Parsons stated that 2 people signed up to address the Board. Mia Oniskey spoke about inter-district transfers for athletes and James Geluso spoke about teaching values or ideologies in schools.

### **Action Items**

- Recommended Approval of the 2022-23 School Board Meeting Schedule. No motion necessary. The 2022-23 Board Meeting Schedule passed unanimously.

### **Superintendent's Report**

Superintendent's Report: Superintendent Meyer presented on three different report templates that she would like the Board to consider for future use. She also updated them on the Board vacancy. The new Finance Executive Director, Melissa Richter, introduced herself and then presented an enrollment and budget update.

### **Board Member Comments**

- President Taylor: He wanted to confirm that the district will be following up with the public comment regarding inter-district transfers for athletes.
- Director Kaikkonen: She is starting to think about the upcoming legislative session. In the next couple of weeks, she will be prepping and getting organized. If OSPI uses the spreadsheet she created, that will save her a lot of time. When the General Assembly handbook comes out, she might look at that closer because last year there were positions that went forward that the Board necessarily didn't support.
- Director Beard: Since the last meeting, she participated in the Fourth of July parade and people were excited to meet Superintendent Meyer. She also acknowledged that there is a lot of work happening during the summer at the district office which she can appreciate.

### **Recess Regular Meeting:**

- Executive Session to discuss Collective Bargaining and Negotiations per RCW 42.30.140(4)(b).

**Reconvene and Adjourn Regular Meeting:**

With no further business coming before the Board, the Regular Board Meeting adjourned at 7:16 PM.

Recorded by:  
Becky Parsons

Signed this 11th day of August 2022.

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Board Member

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Board Secretary

## **CONSENT AGENDA**

- Personnel Report: Questions can be directed to Beth Scouller.
- Financial Services – Payroll and Vouchers: Questions can be directed to Melissa Richter.
- Financial Services – Budget Status Report: Questions can be directed to Melissa Richter.
- Capital Projects Contract Change Order – PGS Portables: Questions can be directed to Mel Murray.
- Special Services – 22-23 TSD/Clover Park SD Inter-District Agreement for Educational Services to Disabled Students: Questions can be directed to Chris Halladay.



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Carole Meyer  
Superintendent

August 11, 2022

TO: School Board  
FROM: Beth Scouller  
SUBJECT: Personnel Report

*Preliminary*

<b>New Hire:</b>				
Keri O'Hara	Paraprofessional	TMS	Continuing (2022-2023)	TAP
Shelby McMahan	Paraprofessional	TMS	Continuing (2022-2023)	TAP
Chrystal Smith	Paraprofessional	SL	Continuing (2022-2023)	TAP
Kristen Toney	Paraprofessional	MTS	One Year Only (2022-2023)	TAP
<b>Adjusted:</b>				
Melissa Richter	Executive Finance Director	Financial Services	From Accounting Manager to Executive Finance Director	ADMIN
Pam Jolley	Accounting Manager	Financial Services	From Payroll/Benefits Manager to Accounting Manager	NON-REP
<b>Leaves:</b>				
Kellie Graham	Office Professional 3	THS	LOA starting September 19, 2022, returning May 19, 2023	TOPA
<b>Resignation:</b>				
Amber Morales	Paraprofessional	SL	Effective August 31, 2022	TAP
Krista Chugg	Paraprofessional	Special Services	Effective August 31, 2022	TAP
<b>Retirement:</b>				
Kellie Graham	Office Professional 3	THS	Effective May 22, 2023	TOPA
<b>Recommend Approval Of:</b>				
Recommend approval to rescind offer of employment for James Kellar effective August 2, 2022				
Recommend approval of adding a Benefits Coordinator/HR Lead – salary range \$44.39/hr - \$47.39/hr				

**BOARD OF DIRECTORS**

MELISSA BEARD CASEY TAYLOR SCOTT KILLOUGH DARBY KAIKKONEN

"Continuous Student Learning in a Caring, Engaging Environment"

# Tumwater School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,  
Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund for  
the month of July 2022.

DATE: August 11, 2022

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Financial Services Office staff and were found to be correct.

**Melissa Richter, Executive Director of Financial Services**

THIS IS TO CERTIFY that the warrants and electronic transfers of the Tumwater School District No. 33, Thurston County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
<b>GENERAL FUND:</b>		
Payroll		
Payroll Taxes		\$ 1,076,656.06
Direct Deposit		\$ 3,605,978.05
Payroll Benefit Wire Transfer		\$ 1,295,591.19
Accounts Payable - Payroll	72805900 to 72805907	\$ 9,277.43
Accounts Payable	72220171 to 72220198	\$ 67,892.65
Accounts Payable	77220199 to 72220210	\$ 33,747.71
Accounts Payable	72220211 to 72220219	\$ 142,292.31
Accounts Payable	72220220 to 72220220	\$ 1,096.78
Accounts Payable	72220221 to 72220225	\$ 7,937.84
Accounts Payable	72220226 to 72220242	\$ 1,012,918.62
Accounts Payable	72220243 to 72220243	\$ 58,488.12
Accounts Payable	72220244 to 72220265	\$ 196,322.95
Accounts Payable ACH		\$ 226,505.94
Accounts Payable ACH		\$ 140,074.69
Accounts Payable ACH		\$ 344,272.12
Accounts Payable ACH		\$ 57,116.72
Accounts Payable ACH		\$ 478,014.42
Accounts Payable ACH		\$ 29,880.68
ACH Rejection		
Voided Warrants		\$ (2,007.42)
Accounts Payable - COMP TAX		\$ 2,223.95
<b>TOTAL GENERAL FUND:</b>		<b>\$ 8,784,280.81</b>

<b>CAPITAL PROJECTS FUND:</b>		
Accounts Payable	72012544 to 72012545	\$ 49,693.92
Accounts Payable	72012546 to 72012546	\$ 1,489.67
Accounts Payable	72012547 to 72012551	\$ 75,879.14
Accounts Payable ACH		\$ 4,141.66
Accounts Payable ACH		\$ 11,432.52
Accounts Payable ACH		\$ 101,732.07
Accounts Payable ACH		\$ 184.57
Accounts Payable ACH		\$ 103,528.94
Voided Warrants		
Accounts Payable - COMP TAX		
<b>TOTAL CAPITAL PROJECTS FUND:</b>		<b>\$ 348,082.49</b>

<b>ASSOCIATED STUDENT BODY FUND:</b>		
Accounts Payable	72442057 to 72442061	\$ 6,464.23
Accounts Payable	72442062 to 72442068	\$ 403.76
Accounts Payable	72442069 to 72442071	\$ 3,070.00
Accounts Payable	72442072 to 72442073	\$ 99.25
Accounts Payable ACH		\$ 16,812.27
Accounts Payable ACH		\$ 23,435.18
Accounts Payable ACH		\$ 4,832.34
Accounts Payable ACH		\$ 1,812.54
Accounts Payable ACH		\$ 89.28
Voided Warrants		\$ (250.00)
Accounts Payable - COMP TAX		\$ 545.46
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>		<b>\$ 57,314.31</b>

<b>PRIVATE PURPOSE FUND:</b>		
Accounts Payable	72700575 to 72700575	\$ 48.00
Accounts Payable ACH		
Voided Warrants		
Accounts Payable - COMP TAX		
<b>TOTAL PRIVATE PURPOSE FUND:</b>		<b>\$ 48.00</b>

<b>TRANSPORTATION VEHICLE FUND:</b>		
Accounts Payable	72900029 to 72900029	
<b>TOTAL TRANSPORTATION VEHICLE FUND:</b>		<b>\$ -</b>

Board of Directors of Tumwater School District No. 33

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I, Carole Meyer, being duly sworn, depose and say: That I am the Secretary to the Board of Tumwater School District No. 33, Thurston County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

*Carole Meyer, Secretary to the Board*



# Tumwater School District

Dr. Carole Meyer  
Interim Superintendent

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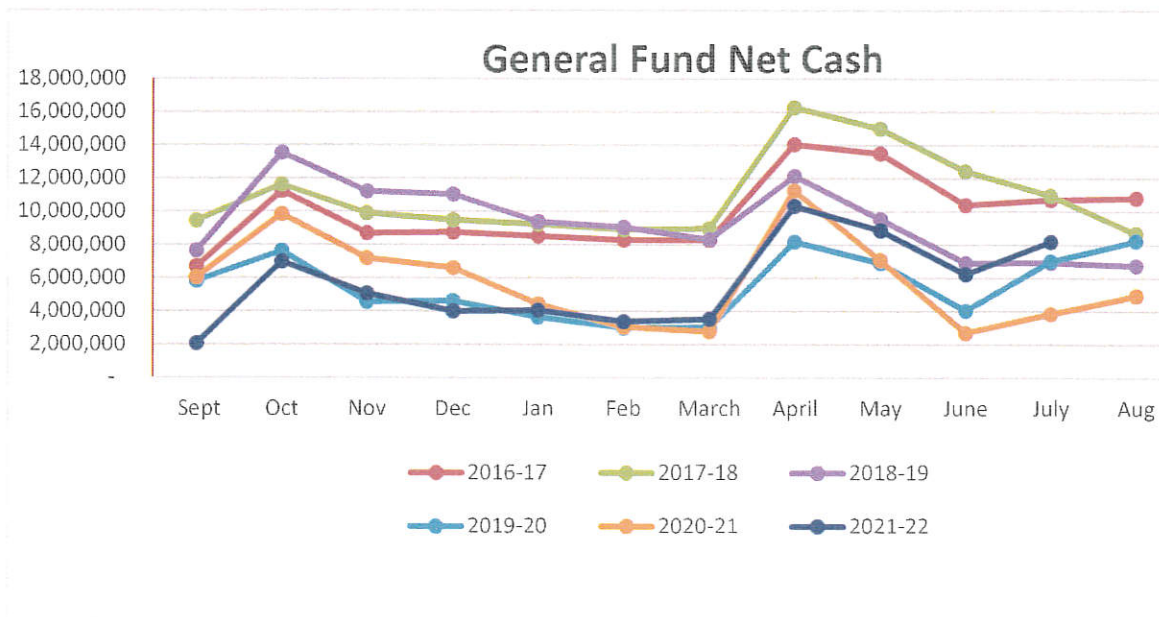
**TO: School Board  
Superintendent**

**FROM: Melissa Richter, Executive Director of Financial Services**

**RE: *Budget Status Reports for July 2022  
Updated Cash and Fund Balance Status for July 2022  
Enrollment Update June 2022***

**Budget Status Reports** - Attached are the Budget Status reports for July 2022 for all five operating funds (General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund and Transportation Vehicle Fund).

**General Fund Net Cash Balance** (cash less warrants outstanding): The following graph shows the district's net cash balance for the periods 2016-17 through July 2022, which includes the cash balance of New Market Skill Center.



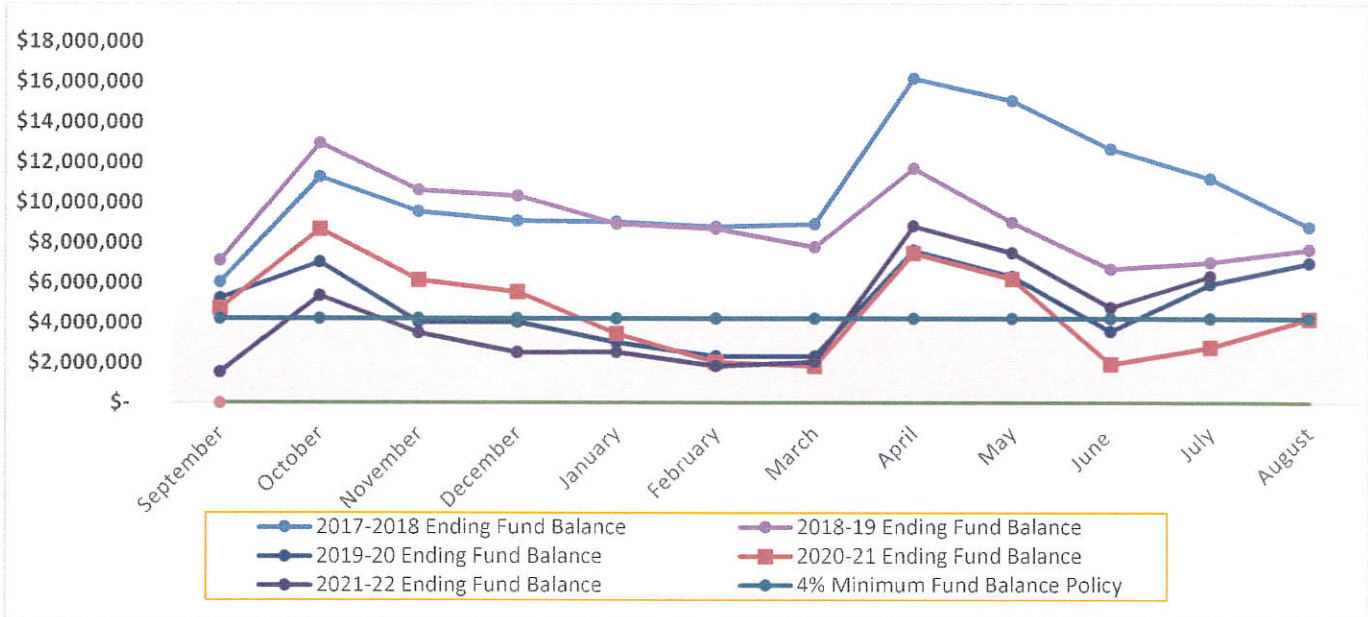
BOARD OF DIRECTORS  
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

*"Continuous Student Learning in a Caring, Engaging Environment"*

## General Fund – Fund Balance (Excluding Skills Center):

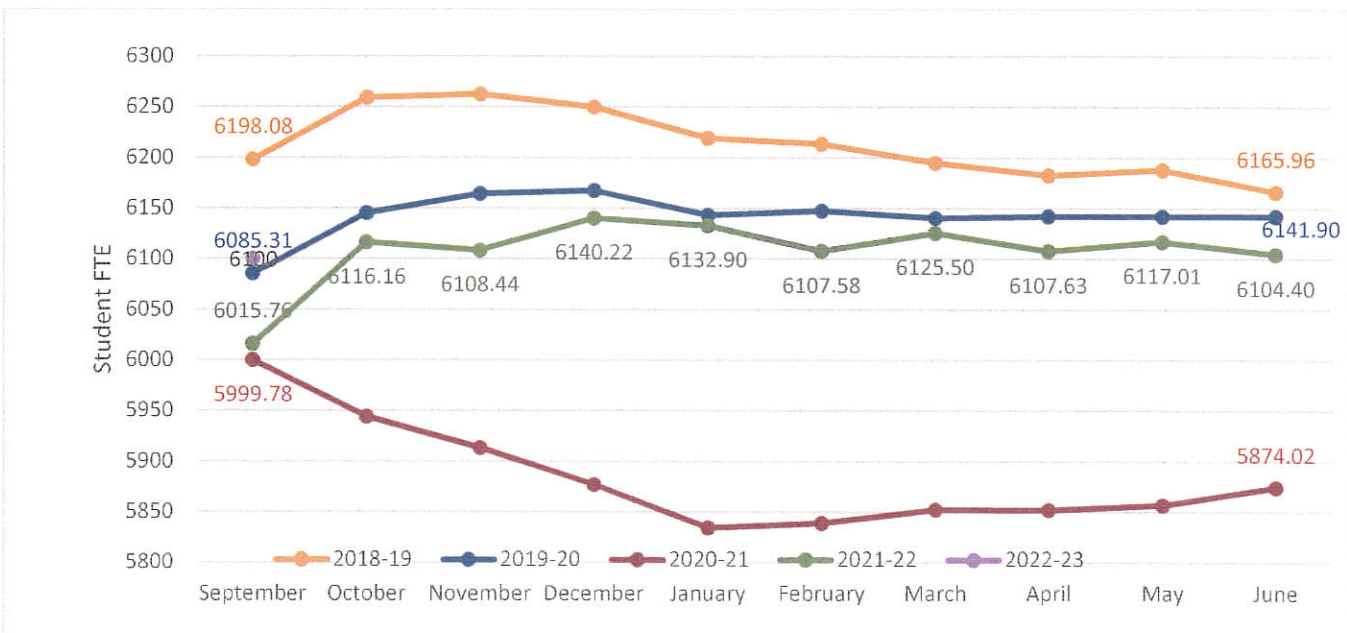
The following chart shows TSD fund balance history as of 7/31/22. The straight line is showing the minimum fund balance policy of 4% of total budgeted expenditures for the 21-22 school year.

Fund balance for the district is: \$8,190,768 which includes \$1,860,486 for Skills Center, leaving a balance of \$6,330,282 available to TSD.



## Enrollment Update

The following shows student enrollment for the past four years, updated with June counts as of 6/1/22. These numbers include K-12 Basic Education and ALE and exclude NMSC/RS/OD. We budgeted for an Average Annual FTE (AAFTE) of 6,122 for funding purposes. Our AAFTE for the final month of reporting is 6107, falling approximately 15 FTE short of budget.





10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of July, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 LOCAL TAXES	16,793,472	35,620.97	17,089,948.81		296,476.81-	101.77
2000 LOCAL SUPPORT NONTAX	2,147,461	113,762.72	796,021.28		1,351,439.72	37.07
3000 STATE, GENERAL PURPOSE	60,594,013	7,649,609.31	53,367,066.17		7,226,946.83	88.07
4000 STATE, SPECIAL PURPOSE	14,695,008	2,027,015.51	12,581,521.70		2,113,486.30	85.62
5000 FEDERAL, GENERAL PURPOSE	0	.00	11,280.09		11,280.09-	0.00
6000 FEDERAL, SPECIAL PURPOSE	11,174,437	719,264.06	8,426,463.76		2,747,973.24	75.41
7000 REVENUES FR OTH SCH DIST	10,000	.00	13,458.12		3,458.12-	134.58
8000 OTHER AGENCIES AND ASSOCIATES	152,500	.00	12,564.00		139,936.00	8.24
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<b>Total REVENUES/OTHER FIN. SOURCES</b>	<b>105,566,891</b>	<b>10,545,272.57</b>	<b>92,298,323.93</b>		<b>13,268,567.07</b>	<b>87.43</b>
<b>B. EXPENDITURES</b>						
00 Regular Instruction	53,771,038	4,161,133.33	46,972,428.81	4,082,133.21	2,716,475.98	94.95
10 Federal Stimulus	5,823,900	622,605.91	3,519,635.09	414,642.56	1,889,622.35	67.55
20 Special Ed Instruction	12,122,794	1,155,596.81	12,184,870.98	1,434,858.55	1,496,935.53-	112.35
30 Voc. Ed Instruction	4,257,608	427,525.80	3,875,942.17	442,961.04	61,295.21-	101.44
40 Skills Center Instruction	4,164,065	325,888.32	3,117,540.70	145,659.82	900,864.48	78.37
50+60 Compensatory Ed Instruct.	4,639,240	351,694.31	2,515,049.50	215,629.29	1,908,561.21	58.86
70 Other Instructional Pgms	327,340	37,523.55	340,148.00	24,822.78	37,630.78-	111.50
80 Community Services	604,982	50,298.48	239,805.05	48,455.62	316,721.33	47.65
90 Support Services	19,838,820	1,446,876.23	17,403,598.35	1,730,797.97	704,423.68	96.45
<b>Total EXPENDITURES</b>	<b>105,549,787</b>	<b>8,579,142.74</b>	<b>90,169,018.65</b>	<b>8,539,960.84</b>	<b>6,840,807.51</b>	<b>93.52</b>
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
<b>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</b>						
	17,104	1,966,129.83	2,129,305.28		2,112,201.28	> 1000
F. TOTAL BEGINNING FUND BALANCE	5,571,346		6,061,463.42			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	5,588,450		8,190,768.70			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	4,930	4,930.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	50,000	449,178.28
G/L 825 Restricted for Skills Center	668,309	1,860,486.81
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	300,000	294,960.58
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committed to Econmc Stabilizatr	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	129,207-	113,750.77
G/L 890 Unassigned Fund Balance	867,619	2,290,261.70
G/L 891 Unassigned Min Fnd Bal Policy	3,829,799	3,177,200.56
<u>TOTAL</u>	5,591,450	8,190,768.70
Differences	3,000-	.00

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

Exceptions Found:

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the TUMWATER SCHOOL DISTRICT NO.33 School District for the Month of July, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 Local Taxes	2,517,943	.00	4,992,009.63		2,474,066.63-	198.26
2000 Local Support Nontax	850,000	888.30	825,003.89		24,996.11	97.06
3000 State, General Purpose	0	.00	192,038.04		192,038.04-	0.00
4000 State, Special Purpose	3,451,450	.00	272,210.16		3,179,239.84	7.89
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<b>Total REVENUES/OTHER FIN. SOURCES</b>	<b>6,819,393</b>	<b>888.30</b>	<b>6,281,261.72</b>		<b>538,131.28</b>	<b>92.11</b>
<b>B. EXPENDITURES</b>						
10 Sites	300,000	.00	367,252.80	123,493.02	190,745.82-	163.58
20 Buildings	7,095,000	216,632.05	3,118,858.06	1,848,498.33	2,127,643.61	70.01
30 Equipment	2,745,000	130,280.44	1,633,252.44	668,367.66	443,379.90	83.85
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	24,138.80	0.00	24,138.80-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<b>Total EXPENDITURES</b>	<b>10,140,000</b>	<b>346,912.49</b>	<b>5,143,502.10</b>	<b>2,640,359.01</b>	<b>2,356,138.89</b>	<b>76.76</b>
<b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>	<b>0</b>	<b>.00</b>	<b>.00</b>			
<b>D. OTHER FINANCING USES (GL 535)</b>	<b>0</b>	<b>.00</b>	<b>.00</b>			
<b>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</b>	<b>3,320,607-</b>	<b>346,024.19-</b>	<b>1,137,759.62</b>		<b>4,458,366.62</b>	<b>134.26-</b>
<b>F. TOTAL BEGINNING FUND BALANCE</b>	<b>11,258,115</b>		<b>8,009,947.72</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXXXXXX</b>		<b>.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</b>	<b>7,937,508</b>		<b>9,147,707.34</b>			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	135,000	223,844.09
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	500,000-	.00
G/L 862 Committed from Levy Proceeds	1,482,057-	1,450,264.32
G/L 863 Restricted from State Proceeds	7,361,450	3,275,802.27
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	260,000	264,437.94
G/L 866 Restricted from Impact Proceeds	505,000	2,948,066.64
G/L 867 Restricted from Mitigation Fees	890,000	910,069.39
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	768,115	75,222.69
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	7,937,508	9,147,707.34

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of July, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 Local Taxes	11,380,170	22,234.24	11,177,256.07		202,913.93	98.22
2000 Local Support Nontax	70,000	5,670.61	36,956.67		33,043.33	52.80
3000 State, General Purpose	300,000	60,626.55	483,498.02		183,498.02	161.17
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<b>Total REVENUES/OTHER FIN. SOURCES</b>	<b>11,750,170</b>	<b>88,531.40</b>	<b>11,697,710.76</b>		<b>52,459.24</b>	<b>99.55</b>
<b>B. EXPENDITURES</b>						
Matured Bond Expenditures	6,810,000	.00	6,810,000.00	0.00	.00	100.00
Interest On Bonds	3,834,675	.00	3,834,675.00	0.00	.00	100.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	200,000	.00	1,200.00	0.00	198,800.00	0.60
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<b>Total EXPENDITURES</b>	<b>10,844,675</b>	<b>.00</b>	<b>10,645,875.00</b>	<b>0.00</b>	<b>198,800.00</b>	<b>98.17</b>
<b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>	<b>0</b>	<b>.00</b>	<b>.00</b>			
<b>D. OTHER FINANCING USES (GL 535)</b>	<b>0</b>	<b>.00</b>	<b>.00</b>			
<b>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)</b>	<b>905,495</b>	<b>88,531.40</b>	<b>1,051,835.76</b>		<b>146,340.76</b>	<b>16.16</b>
<b>F. TOTAL BEGINNING FUND BALANCE</b>	<b>9,937,762</b>		<b>7,373,781.32</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</b>	<b>XXXXXXXXXX</b>		<b>.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</b>	<b>10,843,257</b>		<b>8,425,617.08</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS:</b>						
G/L 810 Restricted for Other Items	929,869		929,869.09			
G/L 830 Restricted for Debt Service	8,326,335		5,567,908.86			
G/L 835 Restricted For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	1,587,053		1,927,839.13			
G/L 890 Unassigned Fund Balance	0		.00			
<b>TOTAL</b>	<b>10,843,257</b>		<b>8,425,617.08</b>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of July, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES</b>						
1000 General Student Body	727,185	641.13	303,141.31		424,043.69	41.69
2000 Athletics	434,925	7,451.87	246,119.90		188,805.10	56.59
3000 Classes	144,852	.00	2,979.00		141,873.00	2.06
4000 Clubs	215,014	11.00-	61,132.86		153,881.14	28.43
6000 Private Moneys	34,850	6.53	6,252.90		28,597.10	17.94
<b>Total REVENUES</b>	<b>1,556,826</b>	<b>8,088.53</b>	<b>619,625.97</b>		<b>937,200.03</b>	<b>39.80</b>
<b>B. EXPENDITURES</b>						
1000 General Student Body	698,472	13,057.23	193,372.18	699.58	504,400.24	27.79
2000 Athletics	502,172	32,853.03	251,733.93	7,341.03	243,097.04	51.59
3000 Classes	121,807	210.00	5,217.61	0.00	116,589.39	4.28
4000 Clubs	216,270	5,247.63	65,049.86	5,086.29	146,133.85	32.43
6000 Private Moneys	49,832	812.07	8,214.36	0.00	41,617.64	16.48
<b>Total EXPENDITURES</b>	<b>1,588,553</b>	<b>52,179.96</b>	<b>523,587.94</b>	<b>13,126.90</b>	<b>1,051,838.16</b>	<b>33.79</b>
<b>C. EXCESS OF REVENUES</b>						
<b>OVER (UNDER) EXPENDITURES (A-B)</b>	<b>31,727-</b>	<b>44,091.43-</b>	<b>96,038.03</b>		<b>127,765.03</b>	<b>402.70-</b>
<b>D. TOTAL BEGINNING FUND BALANCE</b>						
	704,467		694,314.31			
<b>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>						
	XXXXXXXXX		.00			
<b>F. TOTAL ENDING FUND BALANCE</b>						
<b>(C+D + OR - E)</b>	672,740		790,352.34			
<b>G. ENDING FUND BALANCE ACCOUNTS:</b>						
G/L 810 Restricted for Other Items	50,000		16,075.00			
G/L 819 Restricted for Fund Purposes	622,740		737,597.21			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		36,680.13			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<b>TOTAL</b>	<b>672,740</b>		<b>790,352.34</b>			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of July, 2022

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	3,000	360.87	2,695.76		304.24	89.86
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	500,000	.00	.00		500,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	10,000	.00	.00		10,000.00	0.00
<u>A. TOTAL REV/OTHER FIN. SRCS (LESS TRANS)</u>	<u>513,000</u>	<u>360.87</u>	<u>2,695.76</u>		<u>510,304.24</u>	<u>0.53</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>513,000</u>	<u>360.87</u>	<u>2,695.76</u>		<u>510,304.24</u>	<u>0.53</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	700,000	.00	253,576.76	0.00	446,423.24	36.23
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>700,000</u>	<u>.00</u>	<u>253,576.76</u>	<u>0.00</u>	<u>446,423.24</u>	<u>36.23</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>187,000-</u>	<u>360.87</u>	<u>250,881.00-</u>		<u>63,881.00-</u>	<u>34.16</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>667,875</u>		<u>701,746.88</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	<u>XXXXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>480,875</u>		<u>450,865.88</u>			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	480,875		450,865.88			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>480,875</u>		<u>450,865.88</u>			



\*\*\*\*\* End of report \*\*\*\*\*



**DATE:** August 11, 2022  
**TO:** Tumwater School District Board of Directors  
**FROM:** Mel Murray, Director of Facilities  
**SUBJECT:** Consent Agenda  
Capital Projects Contract Change Order

\*\*\*\*\*

Change Order #3 for the Peter G Schmidt Elementary Portables contract is attached.

This change order is recommended for approval. Please contact me with any questions.

\*\*\*\*\*

**09-22-009N CR-3**

**WRS Field Verification Changes**  
 Pacific Mobile Structures, Inc (PMSI)

KCDA Contract # 19-255



WA Cat #	Description	Takeoff Quantity	Contract Price	Grand Total Amount
<b>KCDA Pricing</b>				
<b>WRS Field Verification Changes</b>				
WCE77	Additional Landing Option: 5'x5' Landing with one Rail, Handrail	2.00 Ea	1,454.41	2,908.82
WCE83	Additional Ramp Per Lf. - Handrail	16.00 Lf	233.66	3,738.56
WCE85	Upgrade from handrail to guardrail for overheight, per LF	50.00 Lf	44.92	2,246.00
WCE93	Installation for Aluminum Ramps and Landings: Additional Components: Landings, Ramp Sections, Each	4.00 Ea	104.73	418.92
<b>WRS Field Verification Changes</b>				<b>9,312.30</b>
<b>KCDA Pricing</b>				<b>9,312.30</b>

**Estimate Totals**

Description	Amount	Totals
<b><u>Bond - 2%</u></b>	<b><u>190.05</u></b>	
<b><u>Total</u></b>		<b><u>9,502.35</u></b>

Due to the volatility of material prices and availability, proposals older than 30 days will need to be reviewed by Pacific Mobile for potential pricing increases and availability.

INTERDISTRICT AGREEMENT FOR EDUCATIONAL SERVICES  
TO DISABLED STUDENTS

This agreement is made as of the 9th day of May, 2022 by and between *Clover Park School District Transitional Day School*, Pierce County, Washington and *Tumwater School District*.

WITNESSETH:

WHEREAS, the *Tumwater School District* is required by RCW 28A.155.020 to ensure that all children, with disabilities, residing within its boundaries shall have the opportunity for an appropriate education at public expense, and

WHEREAS, the *Tumwater School District* is authorized by RCW 28A.155.040 to participate in an interdistrict arrangement to secure such appropriate education opportunity for its resident disabled children, and

WHEREAS, the *Tumwater School District* has determined that certain disabled students whose education presents unusual problems by reason of severity of disability, hyperactivity, multiplicity of disability, or other factors, may advantageously attend and be enrolled in the program of *Clover Park School District Transitional Day School* during the school year 2022-2023, and

WHEREAS, *Clover Park School District Transitional Day School* is willing to enter into this agreement with the *Tumwater School District* and to provide its program to certain disabled students residing within the borders of *Tumwater School District* in the manner and upon the terms and conditions hereinafter set forth.

NOW THEREFORE, for and in consideration of the promises and undertakings herein contained, the parties hereto agree as follows:

1. The *Clover Park School District Transitional Day School* agrees that it will commence educational services on August 31, 2022 and intends to complete the school year on August 31, 2023.
2. All program staff and facilities for the cooperative shall be employed and situated within the boundaries of the *Clover Park School District Transitional Day School*.
3. The *Tumwater School District* has determined that it cannot provide appropriate educational program(s) for certain disabled students and the *Clover Park School District Transitional Day School* agrees to provide such educational services to such disabled students including extended school year services for eligible disabled students.
4. The *Tumwater School District* requests and the *Clover Park School District Transitional Day School* agree that the students will be full-time students in the *Clover Park School District Transitional Day School* while they are participating in the program unless specified otherwise.
5. The *Clover Park School District Transitional Day School* will administer the program(s) in accordance with the rules and regulations of RCW 28A 155.040 and *Clover Park School District Transitional Day School* policies and practices.
6. The *Clover Park School District Transitional Day School* only will report all pupils on form P223H for the purpose of receiving approval to conduct a disabled program and concurrent determination of the extent that program costs are approved and funded for excess cost funds.
7. The *Tumwater School District* acknowledges those resident *Clover Park District* students shall have first claim to enrollment in the *Clover Park* program. If it becomes necessary to return a student to the home district, a reasonable amount of time shall be provided.
8. The *Tumwater School District* retains responsibility for providing transportation to and from each child's home and place of learning within or without the child's resident district. The *Tumwater School District* agrees to pay its share of actual costs for transportation provided by the *Clover Park School District Transitional Day School* to or from an educational program or from one place of learning to another place of learning during the school day (e.g., field trips).
9. The *Tumwater School District* has determined that it is less costly to send these students to the *Clover Park School District Transitional Day School* for educational services than to initiate a similar program(s) within the *Tumwater School District School District*.

10. The *Clover Park School District Transitional Day School* agrees to provide the educational services described within the agreement provided that the *Clover Park School District Transitional Day School* residents do not subsidize students from other districts; therefore, the *Tumwater School District* agrees to reimburse the *Clover Park District* for all costs not reimbursed by the State of Washington, or by any other specific grant but may reflect an increase in the actual cost of providing special education program services which could include but would not limited to, salary raises based on state salary recommendations and district bargaining. An estimated billing will be sent quarterly with the total bill to be due and owing within twenty (20) business days of the date of the invoice. The final billing will be sent on or about July 15, 2023 and due and owing within twenty (20) business days from receipt of the invoice. Final costs, during the term of the Agreement, will reflect any changes in the provision of special education program services for the student, as well as all actual costs to the district, including changes in employee costs based on the terms and conditions of employee agreements, and other personnel policies and procedures.

11. The *Clover Park School District Transitional Day School* will provide, and retain title to, all assets used in the program. The *Clover Park School District Transitional Day School* will assume all general liabilities associated with the program. The *Tumwater School District* will assume the liability to pay the *Clover Park School District Transitional Day School* for each full-time equivalent student and also to assume any liability resulting from specific actions by the *Tumwater School District*.

12. The *Clover Park School District Transitional Day School* agrees to submit final reports and evaluations of the students and the *Clover Park School District Transitional Day School* and *Tumwater School District* agree to assist each other with such reports and evaluations.

13. The *Tumwater School District* acknowledges that while this agreement is for one school program year only, program development is continuous and long-range planning a requisite; that their entering into this agreement may carry implications for succeeding school years. Therefore, the *Tumwater School District* agrees to announce their participation intentions for the succeeding school year not later than May 15, 2023. While such arrangement is not binding, such notification of intent is to be considered carefully and not hereafter modified except for good cause.

14. The *Clover Park School District Transitional Day School* reserves the right to review the placement of any child with representatives of *Tumwater School District* if after a reasonable trial period the program proves to be inappropriate. The review with *Tumwater School District* will include, but not be limited to (1) what is inappropriate with placement, (2) possible alternative placements (including the return of the student to sending district), (3) transition date(s), and (4) adjustment to billing as a result of change.

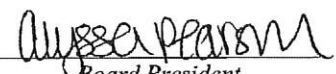
15. Certification Regarding Debarment, Suspension and Ineligibility. If federal funds are expended under this Contract, the Contractor certifies that neither it nor its principals are presently debarred, declared ineligible or voluntarily excluded from participation in transactions by any federal department or agency.

IN WITNESS WHEREOF, the *Tumwater School District* and the *Clover Park School District Transitional Day School* have executed this agreement at Lakewood, Washington as of the day and year first above written.

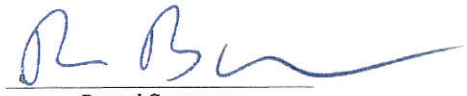
TUMWATER SCHOOL DISTRICT

CLOVER PARK SCHOOL DISTRICT  
TRANSITIONAL DAY SCHOOL

\_\_\_\_\_  
*Board President*

  
\_\_\_\_\_  
*Board President*

\_\_\_\_\_  
*Board Secretary*

  
\_\_\_\_\_  
*Board Secretary*

5-9-22

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

## REPORTS TO THE BOARD

- 1<sup>st</sup> Reading, Policy 2195 – Academic Acceleration: Questions can be directed to Shawn Batstone
- Preliminary Budget Review: Questions can be directed to Melissa Richter



# Tumwater School District

Dr. Carole Meyer  
Interim Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847  
(360) 709-7000 [www.tumwater.k12.wa.us](http://www.tumwater.k12.wa.us)

Capital Projects:  
(360) 709-7005  
Financial Services:  
(360) 709-7010  
Human Resources:  
(360) 709-7020  
Payroll/Benefits:  
(360) 709-7029  
Student Learning:  
(360) 709-7030  
Special Services:  
(360) 709-7040

**DATE:** August 5, 2022

**TO:** School Board  
Superintendent

**FROM:** Becky Parsons, Executive Assistant

**RE:** *Policy 2195- Academic Acceleration  
Preliminary Budget Review & Superintendent Report*

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These items will be ready for your review on Monday, August 8<sup>th</sup> in order for the district to provide you with the most current information.

Please reach out if you have any questions.

Thank you.

BOARD OF DIRECTORS  
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

*"Continuous Student Learning in a Caring, Engaging Environment"*