



Dr. Carole Meyer  
Interim Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847  
(360) 709-7000 [www.tumwater.k12.wa.us](http://www.tumwater.k12.wa.us)

Capital Projects:  
(360) 709-7005  
Financial Services:  
(360) 709-7010  
Human Resources:  
(360) 709-7020  
Payroll/Benefits:  
(360) 709-7029  
Student Learning:  
(360) 709-7030  
Special Services:  
(360) 709-7040

## School Director's Agenda Regular Meeting & Work Session

Thursday, September 22, 2022

Start Time: 6:00pm

Location: District Office and YouTube  
621 Linwood Ave. SW Tumwater, WA 98512

**Please Note: Public Comment is only available to those who have signed up in advance by filling out the [Public Comment Form](#) by 12 PM on the day of the meeting. Please see our website for more information.**

- 6:00pm Call Regular Meeting To Order** (*President Taylor*)
- Recognition/Flag Salute
- 6:01pm Public Comment Reminder** (*President Taylor*)
- 6:02pm Agenda Discussion/Approval** (*President Taylor/Superintendent Meyer*)
- 6:03pm Meeting Minutes Review**
- September 8, 2022 Regular Meeting
- 6:04pm Consent Agenda**
- Personnel Report
  - Budget Status Report
  - 22-23 Tumwater Association of Paraprofessionals (TAP) Contract
  - Capital Projects – Acceptance of Contract as Complete
- 6:05pm Public Hearing**
- Redistricting Proposal (*Superintendent Meyer*)
- 6:20pm Public Comment**-*In the interest of maintaining the integrity of the published agenda, individual speakers are asked to limit their comments to not more than 3 minutes. A maximum of 30 minutes will be reserved on the agenda for all public comment.*
- Speakers-Agenda and Non-Agenda Items (*Becky Parsons*)

BOARD OF DIRECTORS  
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

*“Continuous Student Learning in a Caring, Engaging Environment”*

- 6:50pm Action Items**
- 2<sup>nd</sup> Reading and Recommended Approval Policy 6114 (formerly 4004) – Gifts or Donations (*Melissa Richter*)
  - 2<sup>nd</sup> Reading and Recommended Approval – Redistricting Proposed Population Reports (*Superintendent Meyer*)
  - Recommended Approval of 2022-23 School Board Meeting Schedule (*Superintendent Meyer*)
- 6:55pm Board Comments**
- 7:05pm Adjourn Regular Meeting**
- 7:15pm Work Session**
- General Assembly Update (*Director Kaikkonen*)
  - Budget Overview (*Melissa Richter*)
- 8:30pm Adjourn Work Session**

***NEXT BOARD MEETING: Regular Board Meeting on October 27, 2022  
and Board Retreat on October 13, 2022.***

The Board may also schedule additional special or emergency meetings consistent with RCW 28A.343.380.

## **MEETING MINUTES**

- September 8, 2022 Regular Board Meeting



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**Tumwater School District  
School Board Meeting Minutes**

Location: District Office & YouTube  
621 Linwood Ave. SW  
Tumwater, WA 98512  
September 8, 2022  
6:00 pm

Board Members Present: Casey Taylor, Scott Killough, Melissa Beard, Darby Kaikkonen, Dr. Carole Meyer (Secretary)

President Taylor called the meeting to order at 6:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. He then led everyone in the flag salute.

**Public Comment Reminder:**

- President Taylor outlined how the Public Comment portion of the meeting works.

**Agenda Discussion/Approval:**

- Agenda Changes: Superintendent Meyer shared that there were no changes/additions to the previously published version of the agenda. No motion is necessary. The agenda was approved as presented.

**Consent Agenda**

- No motion is necessary. The Consent Agenda was unanimously approved as follows:
- Personnel Report:

| New Hire:                |                  |                  |                           |     |
|--------------------------|------------------|------------------|---------------------------|-----|
| Javkhlan (Jack) Battumur | Coach            | BHHS             | Effective August 24, 2022 | N/A |
| Luz Pena                 | Paraprofessional | MTS              | One Year Only (2022-2023) | TAP |
| Kimberly Forcier         | Paraprofessional | THE              | One Year Only (2022-2023) | TAP |
| Amber Henrichsen         | Paraprofessional | BMS              | One Year Only (2022-2023) | TAP |
| Savannah Owen            | Paraprofessional | Special Services | One Year Only (2022-2023) | TAP |

BOARD OF DIRECTORS  
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

*"Continuous Student Learning in a Caring, Engaging Environment"*

|                          |                             |                         |  |            |
|--------------------------|-----------------------------|-------------------------|--|------------|
| Laural Elway             | Paraprofessional            | Special Services        | One Year Only (2022-2023)  | TAP        |
| Constance Phegley        | Teacher                     | Student Learning        | 0.5 FTE, Continuing (2022-2023)  | TEA        |
| Noah Bryley              | Coach                       | BHHS                    | Effective August 29, 2022  | N/A        |
| Kierstin Smith           | Teacher                     | PGS                     | 1.0 FTE, One Year Only (2022-2023)   | TEA        |
| Garrett Baldwin          | Paraprofessional            | BHHS                    | Continuing (2022-2023)   | TAP        |
| Rebecca Moody            | Teacher                     | BMS                     | 1.0 FTE, One Year Only (2022-2023)   | TEA        |
| <b>Amy Marie Butcher</b> | <b>Paraprofessional</b>     | <b>MTS</b>              | <b>One Year Only (2022-2023)</b>   | <b>TAP</b> |
| <b>Michael Atha</b>      | <b>Paraprofessional</b>     | <b>THS</b>              | <b>Continuing (2022-2023)</b>  | <b>TAP</b> |
| <b>Larry Haggerty</b>    | <b>Substitute Custodian</b> | <b>B&amp;G</b>          | <b>Effective September 9, 2022</b>   | <b>PSE</b> |
| <b>Karen Kim</b>         | <b>Paraprofessional</b>     | <b>BLE</b>              | <b>One Year Only (2022-2023)</b>   | <b>TAP</b> |
| <b>Sydney Hardcastle</b> | <b>Paraprofessional</b>     | <b>Student Learning</b> | <b>One Year Only (2022-2023)</b>   | <b>TAP</b> |
| <b>Rachel Husted</b>     | <b>Paraprofessional</b>     | <b>EOE</b>              | <b>One Year Only (2022-2023)</b>   | <b>TAP</b> |
| <b>Adjusted:</b>         |                             |                         |  |            |
| Cristin Aulabaugh        | Cook                        | THS                     | From 3 hours Assistant Cook (BMS) to 6.5 hours Cook (THS), effective the 2022-2023 school year | PSE        |
| Jenifer Slemp            | Paraprofessional            | THE                     | From 6 hours (BMS) to 6.5 hours (THE) effective the 2022-2023 school year                      | TAP        |
| Kim Freeby               | Office Professional 4       | THS                     | From Paraprofessional (PGS) to Office Professional 4 (THS) effective the 2022-2023 school Year | TOPA       |
| Janelle Schlichting      | Teacher                     | TVA                     | Adding an additional 0.3 FTE continuing at TVA effective the                                   | TEA        |

|                        |  |                               |   |                |
|------------------------|--|-------------------------------|---|----------------|
|                        |  |                               | 2022/2023 school year   |                |
| <b>Anthony Neff</b>    | <b>Teacher</b>                         | <b>TVA</b>                    | <b>Adding an additional 0.3 FTE continuing at TVA effective the 2022/2023 school year</b>               | <b>TEA</b>     |
| <b>Harold Banning</b>  | <b>Maintenance Coordinator</b>         | <b>B&amp;G</b>                | <b>From Maintenance to Maintenance Coordinator, effective September 8, 2022</b>                         | <b>PSE</b>     |
| <b>Mark Skinner</b>    | <b>Bus Driver/Substitute Custodian</b> | <b>Transportation/B&amp;G</b> | <b>Bus Driver and Substitute Custodian, effective the 2022-2023 school year</b>                         | <b>PSE</b>     |
| <b>Millie Dilworth</b> | <b>Paraprofessional</b>                | <b>CHS</b>                    | <b>Assignment change from DO to CHS effective the 2022-2023 school year</b>                             | <b>TAP</b>     |
| <b>Katie Swokowski</b> | <b>Benefits/Human Resources Lead</b>   | <b>Human Resources</b>        | <b>From Human Resources Coordinator to Benefits/Human Resources Lead, effective September 12, 2022</b>  | <b>NON-REP</b> |
| <b>Tina Williams</b>   | <b>Office Professional 5</b>           | <b>BHHS</b>                   | <b>From Paraprofessional (BHHS) to Office Professional 5 (BHHS), effective September 6, 2022</b>        | <b>TOPA</b>    |
| <b>Dena Jordan</b>     | <b>Transportation Supervisor</b>       | <b>Transportation</b>         | <b>From Interim Transportation Supervisor to Transportation Supervisor, effective September 7, 2022</b> | <b>ADMIN</b>   |
| <b>Leaves:</b>         |  |                               |   |                |
| <b>Erin Gehrke</b>     | <b>Teacher</b>                         | <b>MTS</b>                    | <b>1.0 FTE Leave of Absence for the 2022-2023 school year</b>   | <b>TEA</b>     |

|                        |                            |                       |   |            |
|------------------------|----------------------------|-----------------------|---|------------|
| Avery Butler           | Teacher                    | BLE                   | Leave of Absence beginning January 3, 2023, returning April 10, 2023    | TEA        |
| Julie Rohr             | Transportation Tech/Router | Transportation        | Leave of Absence beginning September 9, 2022, returning October 2, 2022 | PSE        |
| Kristin Jewell         | Teacher                    | THS                   | 0.4 FTE Leave of Absence for the 2022-2023 school year                  | TEA        |
| Joel McMillan          | Teacher                    | THS                   | Intermittent leave September 15, 2022, returning November 28, 2022      | TEA        |
| <b>Kelly McNeal</b>    | <b>Teacher</b>             | <b>BHHS</b>           | <b>0.4 FTE Leave of Absence for the 2022-2023 school year</b>           | <b>TEA</b> |
| <b>Resignation:</b>    |                            |                       |   |            |
| Greg Bert              | Head Girls Tennis Coach    | BHHS                  | Effective August 24, 2022   | N/A        |
| January Canfield       | Bus Driver                 | Transportation        | Effective August 31, 2022   | PSE        |
| Denise Reed            | Office Professional 3      | Special Services      | Effective August 26, 2022   | TOPA       |
| Gail Stuart            | Bus Driver                 | Transportation        | Effective August 31, 2022   | PSE        |
| <b>James Kross</b>     | <b>Bus Driver</b>          | <b>Transportation</b> | <b>Effective August 28, 2022</b>  | <b>PSE</b> |
| <b>Andie Hart</b>      | <b>Bus Driver</b>          | <b>Transportation</b> | <b>Effective August 29, 2022: resigning bus driver position only</b>    | <b>PSE</b> |
| <b>Emily Johnson</b>   | <b>Paraprofessional</b>    | <b>MTS</b>            | <b>Effective August 29, 2022</b>  | <b>TAP</b> |
| <b>Michael Rains</b>   | <b>Paraprofessional</b>    | <b>PGS</b>            | <b>Effective August 25, 2022</b>  | <b>TAP</b> |
| <b>Michael Atha</b>    | <b>Paraprofessional</b>    | <b>THS</b>            | <b>Effective September 2, 2022</b>                                      | <b>TAP</b> |
| <b>Retirement:</b>     |                            |                       |   |            |
| <b>Ronald Pedersen</b> | <b>Teacher</b>             | <b>THS</b>            | <b>Effective September 1, 2022</b>                                      | <b>TEA</b> |
| <b>Colleen Peach</b>   | <b>Bus Driver</b>          | <b>Transportation</b> | <b>Effective September 2, 2022</b>                                      | <b>PSE</b> |
| <b>Co-Curricular:</b>  |                            |                       |   |            |

|  |                               |     |                                     |     |
|--|-------------------------------|-----|-------------------------------------|-----|
| Kailyn Nygren  | Assistant Girls Soccer Coach  | TMS | Resigning effective August 22, 2022 | N/A |
| Trevor Knight  | Assistant Football Coach      | TMS | Effective August 29, 2022           | N/A |
| John Johnson   | Assistant Football Coach      | TMS | Effective August 29, 2022           | N/A |
| Dean Sawhill   | Assistant Cross Country Coach | TMS | Effective August 31, 2022           | N/A |
| <b>Recommend Approval Of:</b>  |                               |     |                                     |     |
| Recommend approval to release Justin McKaughan from his 2022-2023 teaching contract, effective September 1, 2022 |                               |     |                                     |     |
| Recommend approval to increase the PSE salary schedule by 5.5%, effective the 2022-2023 school year              |                               |     |                                     |     |

➤ Payroll & Vouchers:

| FUND NAME                   | WARRANTS (INCLUSIVE) |    |          | AMOUNT          |
|-----------------------------|----------------------|----|----------|-----------------|
| <b><u>GENERAL FUND:</u></b> |                      |    |          |                 |
| Payroll                     |                      |    |          |                 |
| Payroll Taxes               |                      |    |          | \$ 1,083,309.42 |
| Direct Deposit              |                      |    |          | \$ 3,460,967.46 |
| Payroll Benefit             |                      |    |          |                 |
| Wire Transfer               |                      |    |          | \$ 1,191,262.26 |
| Accounts Payable -          |                      |    |          |                 |
| Payroll                     | 72805908             | to | 72805915 | \$ 12,043.61    |
| Accounts Payable            | 72220266             | to | 72220295 | \$ 166,745.95   |
| Accounts Payable            | 77220296             | to | 72220309 | \$ 77,574.01    |
| Accounts Payable            | 72220310             | to | 72220310 | \$ 3,298.52     |
| Accounts Payable            | 72220311             | to | 72220311 | \$ 62.25        |
| Accounts Payable            | 72220312             | to | 72220326 | \$ 199,971.07   |
| Accounts Payable            | 72220327             | to | 72220327 | \$ 14,372.68    |
| Accounts Payable            | 72220328             | to | 72220340 | \$ 70,990.21    |
| Accounts Payable            | 72220341             | to | 72220357 | \$ 1,234,902.23 |
| Accounts Payable            | 72220369             | to | 72220369 | \$ 12,329.25    |
| Accounts Payable            |                      |    |          |                 |
| ACH                         |                      |    |          | \$ 151,642.80   |
| Accounts Payable            |                      |    |          |                 |
| ACH                         |                      |    |          | \$ 726,069.69   |
| Accounts Payable            |                      |    |          |                 |
| ACH                         |                      |    |          | \$ 159,716.49   |
| Accounts Payable            |                      |    |          |                 |
| ACH                         |                      |    |          | \$ 47,392.64    |
| Accounts Payable            |                      |    |          |                 |
| ACH                         |                      |    |          | \$ 29,860.21    |



|                            |  |  |  |                        |
|----------------------------|--|--|--|------------------------|
| ACH Rejection              |  |  |  |                        |
| Voided Warrants            |  |  |  | \$ (333.92)            |
| Accounts Payable -         |  |  |  |                        |
| COMP TAX                   |  |  |  | \$ 4,081.73            |
| <b>TOTAL GENERAL FUND:</b> |  |  |  | <b>\$ 8,646,258.56</b> |

**CAPITAL PROJECTS FUND:**

|                               |          |    |          |                      |
|-------------------------------|----------|----|----------|----------------------|
| Accounts Payable              | 72012552 | to | 72012554 | \$ 366,992.66        |
| Accounts Payable              | 72012555 | to | 72012557 | \$ 13,934.21         |
| Accounts Payable              | 72012547 | to | 72012551 |                      |
| Accounts Payable              |          |    |          |                      |
| ACH                           |          |    |          | \$ 43.23             |
| Accounts Payable              |          |    |          |                      |
| ACH                           |          |    |          | \$ 6,712.03          |
| Accounts Payable              |          |    |          |                      |
| ACH                           |          |    |          | \$ 72,106.23         |
| Accounts Payable              |          |    |          |                      |
| ACH                           |          |    |          | \$ 32.26             |
| Accounts Payable              |          |    |          |                      |
| ACH                           |          |    |          |                      |
| Voided Warrants               |          |    |          |                      |
| Accounts Payable -            |          |    |          |                      |
| COMP TAX                      |          |    |          | \$ 1,581.04          |
| <b>TOTAL CAPITAL PROJECTS</b> |          |    |          |                      |
| <b>FUND:</b>                  |          |    |          | <b>\$ 461,401.66</b> |

**ASSOCIATED STUDENT BODY FUND:**

|  |          |    |          |                     |
|--|----------|----|----------|---------------------|
| Accounts Payable                           | 72442074 | to | 72442075 | \$ 1,050.00         |
| Accounts Payable                           | 72442075 | to | 72442076 | \$ 1,010.00         |
| Accounts Payable                           |          |    |          |                     |
| ACH  |          |    |          | \$ 4,891.27         |
| Accounts Payable                           |          |    |          |                     |
| ACH  |          |    |          | \$ 13,000.17        |
| Accounts Payable                           |          |    |          |                     |
| ACH  |          |    |          | \$ 705.05           |
| Accounts Payable                           |          |    |          |                     |
| ACH  |          |    |          | \$ 4,605.36         |
| Accounts Payable                           |          |    |          |                     |
| ACH  |          |    |          |                     |
| Voided Warrants                            |          |    |          |                     |
| Accounts Payable -                         |          |    |          |                     |
| COMP TAX                                   |          |    |          | \$ 455.43           |
| <b>TOTAL ASSOCIATED STUDENT BODY FUND:</b> |          |    |          | <b>\$ 25,717.28</b> |

**PRIVATE PURPOSE**  
**FUND:**

|                  |          |    |          |             |
|------------------|----------|----|----------|-------------|
| Accounts Payable | 72700576 | to | 72700576 | \$ 1,700.00 |
| Accounts Payable |          |    |          |             |
| ACH              |          |    |          | \$ 500.00   |
| Voided Warrants  |          |    |          |             |

Accounts Payable -  
COMP TAX

**TOTAL PRIVATE PURPOSE**

**FUND: \$ 2,200.00**

**TRANSPORTATION VEHICLE FUND:**

Accounts Payable 72900030 to 72900030 \$ 140,596.08

**TOTAL TRANSPORTATION**

**VEHICLE FUND: \$ 140,596.08**

- Capital Projects – Contract Change Orders – NMSC 2022 Cosmetology and BHHS boilers and chiller replacement.
- Capital Projects – Acceptance of Contract as Complete – PGS new portables casework; PGS new portables electric; BHHS commons re-roofing; THS parking lot lighting upgrades.
- 22-23 Yearbook Contract Award

**Public Comment**

- Agenda and Non-Agenda Items: Becky Parsons stated that 2 people signed up to address the Board. Trudel Grael spoke about the need for paid COVID leave for classified employees. Lee Malott spoke about fair wages for bus drivers and safety concerns.

**Reports to the Board**

- Comprehensive School Counseling Program – SB 5030 Overview. Andra Kelley-Batstone presented.
- 1<sup>st</sup> Reading Policy 6114 (formerly 4004) – Gifts and Donations. Melissa Richter presented.
- 1<sup>st</sup> Reading – Redistricting Proposed Population Reports. Superintendent Meyer presented.

**Superintendent's Report**

Superintendent's Report: Superintendent Meyer thanked everyone who worked on stuffing backpacks with supplies from "Stuff the Bus" and "The Little Red Schoolhouse" for students in need. She also shared photos from the first days of school and provided an enrollment update.

**Board Committee Reports**

- Legislative Update: Director Kaikkonen presented. She requested that the Board have 30 minutes to discuss the spreadsheet she has put together for their review at the September 22, 2022 Work Session.
- WIAA Update: President Taylor presented. MS/HS participation is up in all sports. The "Final Forms" application being available on-line is a huge help with sports clearance. Currently, this program is being paid for with ASB funds and he suggested we look at using general funds in the future. THS has 325 athletes and BHHS has 255. There was a clinic at THS for medical professionals that come in contact with our teams to receive training in management events. Both athletic

directors at the high schools are appreciative of the Transportation department. He highlighted more numbers at the middle school level. The district will continue to partner with Tumwater Parks to continue the intermural program at the middle schools.

**Board Member Comments**

- President Taylor: He thanked Trudy and Lee for their public comment. He appreciated the professional conduct in the room tonight. He is encouraged by the enrollment numbers. He also shared that he was at PGS today and it was very welcoming.
- Director Kaikkonen: She thanked ALL district staff. Her two kids have been positively impacted by all staff. Everyone she has spoken to has been very helpful.
- Director Beard: She appreciates that with everything that's been going on, she's happy that Stuff the Bus was still a priority; it is a great example of kids being "first". She shared a success story about her daughter. She wants our students to learn how to communicate with others that are different from them. She is looking forward to the Student Reps joining the next meeting.
- Director Killough: He expressed his support for strong start conferences. He also suggested that parents to speak up before they get frustrated; teachers are doing the best job they can.

Superintendent Meyer announced that the Tumwater Association of Paraprofessionals (TAP) has reached a tentative agreement with the District.

**Recess Regular Meeting:**

- Executive Session to discuss Collective Bargaining and Negotiations per RCW 42.30.140(4)(b). The meeting recessed at 7:04 Executive session began at 7:07 PM and ended at 7:35 PM with no action taken.

**Reconvene and Adjourn Regular Meeting:**

With no further business coming before the Board, the Regular Board Meeting adjourned at 7:37 PM.

Recorded by:  
Becky Parsons

Signed this 22nd day of September 2022.

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Secretary

## **CONSENT AGENDA**

- Personnel Report: Questions can be directed to Beth Scouller.
- Budget Status Report: Questions can be directed to Melissa Richter.
- 22-23 Tumwater Association of Paraprofessionals (TAP) Contract: Questions can be directed to Beth Scouller.
- Capital Projects Acceptance of Contracts as Complete – BHHS Bldg. B Science Re-roofing: Questions can be directed to Mel Murray.



# Tumwater School District

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Carole Meyer  
 Superintendent

September 22, 2022

TO: School Board  
 FROM: Beth Scouller  
 SUBJECT: Personnel Report

Financial Services:  
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 (360) 709-7005

*Preliminary*

| <b>New Hire:</b>       |                        |      |  |      |
|------------------------|------------------------|------|--|------|
| Erin Neklason          | Office Professional 6  | MTS  | Continuing (2022-2023)   | TOPA |
| Gretchen Archuleta     | Teacher                | BLE  | 1.0 FTE, One Year Only (2022-2023), effective September 8, 2022  | TEA  |
| Aura Flora             | Teacher                | MTS  | 1.0 FTE, One Year Only (2022-2023), effective September 12, 2022   | TEA  |
| Jaime Cheeka           | Paraprofessional       | EOE  | One Year Only (2022-2023)  | TAP  |
| Austin Whalen          | Teacher                | EOE  | 1.0 FTE Continuing (2022-2023), effective September 15, 2022   | TEA  |
| Michal Pannkuk         | Paraprofessional       | PGS  | One Year Only (2022-2023)  | TAP  |
| Evahleigh Hedin-Baughn | Paraprofessional       | TVA  | One Year Only (2022-2023)  | TAP  |
| Jim Barr               | Substitute Maintenance | B&G  | Effective September 8, 2022  | PSE  |
| <b>Adjusted:</b>       |                        |      |  |      |
| Melanie Heatherington  | Office Professional 5  | TMS  | From Paraprofessional (TMS) to Office Professional 5 (TMS), effective September 12, 2022   | TOPA |
| Kailyn Nygren          | Teacher                | TMS  | Returning to 1.0 FTE PE (TMS) for the 2022-2023 school year, effective September 7, 2022   | TEA  |
| Asher Mann             | Teacher                | MTS  | From 1.0 at TVA to 0.8 TVA and 0.2 MTS for the 2022/2023 school year   | TEA  |
| Seana Ditterline       | Counselor              | BHHS | From 1.0 FTE (TMS) to 0.5 FTE (BHHS) for One Year Only (2022-2023), effective September 26, 2022. Retaining rights to a 1.0 FTE Continuing position at TMS | TEA  |

**BOARD OF DIRECTORS**

MELISSA BEARD CASEY TAYLOR SCOTT KILLOUGH DARBY KAIKKONEN  
 "Continuous Student Learning in a Caring, Engaging Environment"

|                   |                              |                 |   |         |
|-------------------|------------------------------|-----------------|---|---------|
| Sharilyn Howell   | Human Resource Specialist II | Human Resources | From a Temporary Human Resource Specialist 1 to a Temporary Human Resource Specialist II, effective September 12 2022 | NON-REP |
| Andie Hart        | Cook                         | THE             | Add 0.5 hours/day for One Year Only (2022-2023), effective September 12, 2022   | PSE     |
| Patricia McCleary | Cook                         | THE             | Add 0.5 hours/day for One Year Only (2022-2023), effective September 12, 2022   | PSE     |

**Leaves:**

|                  |           |       |  |     |
|------------------|-----------|-------|--|-----|
| Seana Ditterline | Counselor | TMS   | 0.5 FTE Leave of Absence for the 2022-2023 school year, effective September 12, 2022 | TEA |
| Teresa Anderson  | Teacher   | LINCS | Leave of Absence beginning September 5, 2022, returning September 19, 2022           | TEA |

**Co-Curricular:**

|                   |                                  |      |                                 |     |
|-------------------|----------------------------------|------|---------------------------------|-----|
| Jordan Owen       | Assistant Activities Coordinator | BMS  | Effective 2022-2023 school year | N/A |
| Madison Stauffer  | Assistant Volleyball Coach       | THS  | Effective September 2, 2022     | N/A |
| Jacob Simmons     | Assistant Football Coach         | BHHS | Effective August 24, 2022       | N/A |
| Patrick Kot       | Head Football Coach              | TMS  | Effective August 31, 2022       | N/A |
| Karmella Gearhart | Assistant Volleyball Coach       | THS  | Effective September 12, 2022    | N/A |

**Correction:**

Correction to Rebecca Moody, was on approved as a new hire at Board Report on September 8, 2022, need to correct effective date to September 15, 2022



# Tumwater School District

Dr. Carole Meyer  
Projects:  
Interim Superintendent  
709-7005

621 Linwood Avenue SW Tumwater, WA 98512-6847

(360) 709-7000 [www.tumwater.k12.wa.us](http://www.tumwater.k12.wa.us)

Capital

(360)

**TO:** School Board  
Superintendent

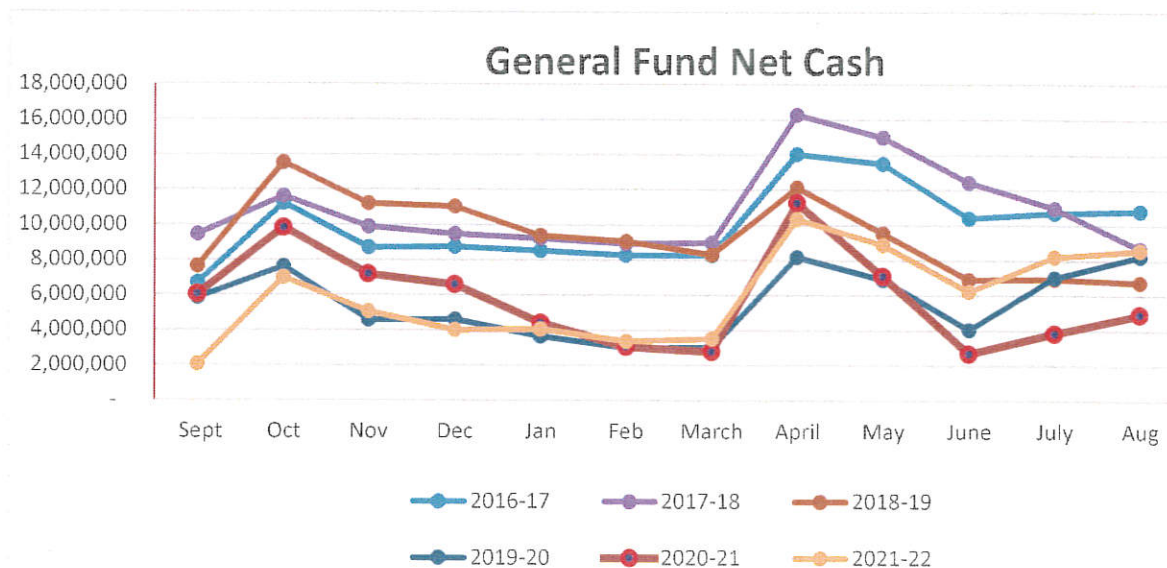
**FROM:** Melissa Richter, Executive Director of Financial Services

**RE:** *Budget Status Reports for August 2022*  
*Updated Cash and Fund Balance Status for August 2022*  
*Enrollment Update September 2022*

Financial Services:  
(360) 709-7010  
Human Resources:  
(360) 709-7020  
Payroll/Benefits:  
(360) 709-7029  
Student Learning:  
(360) 709-7030  
Special Services:  
(360) 709-7040

**Budget Status Reports** - Attached are the Budget Status reports for August 2022 for all five operating funds (General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund and Transportation Vehicle Fund). **General Fund will not be final until October due to year end accruals for grants, accounts payable and payroll postings.**

**General Fund Net Cash Balance** (cash less warrants outstanding): The following graph shows the district's net cash balance for the periods 2016-17 through August 2022, which includes the cash balance of New Market Skill Center **(2,078,516)**.

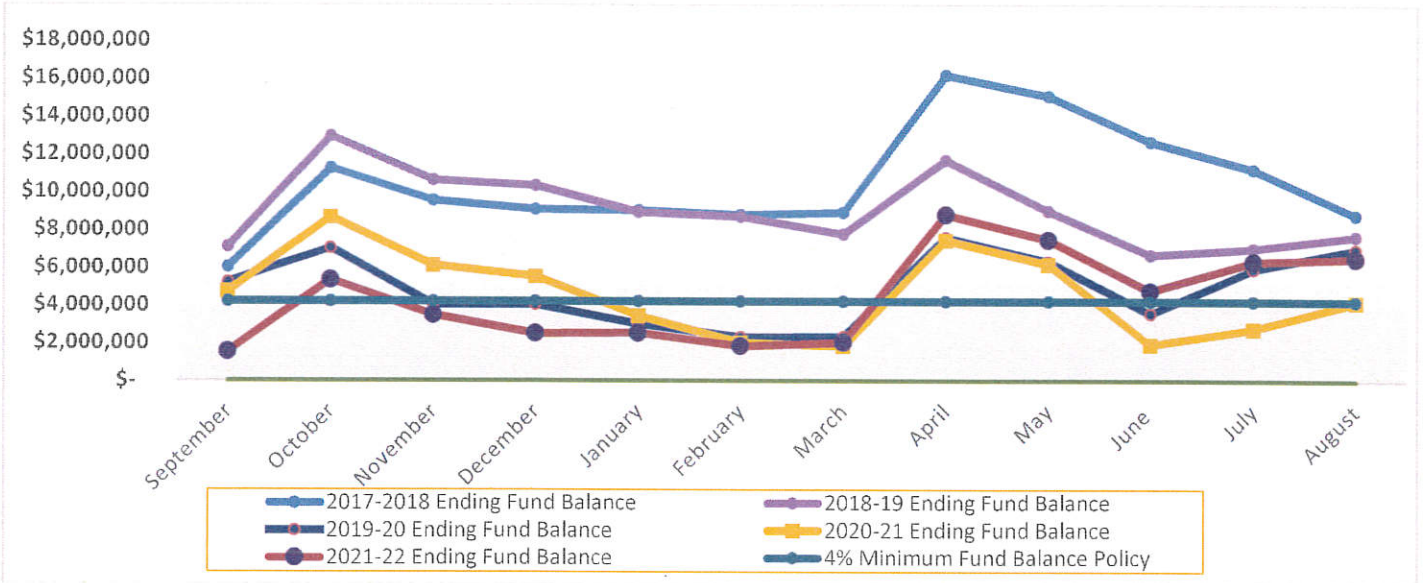


**“Continuous Student Learning in a Caring, Engaging Environment”**

**General Fund – Fund Balance (Excluding Skills Center):**

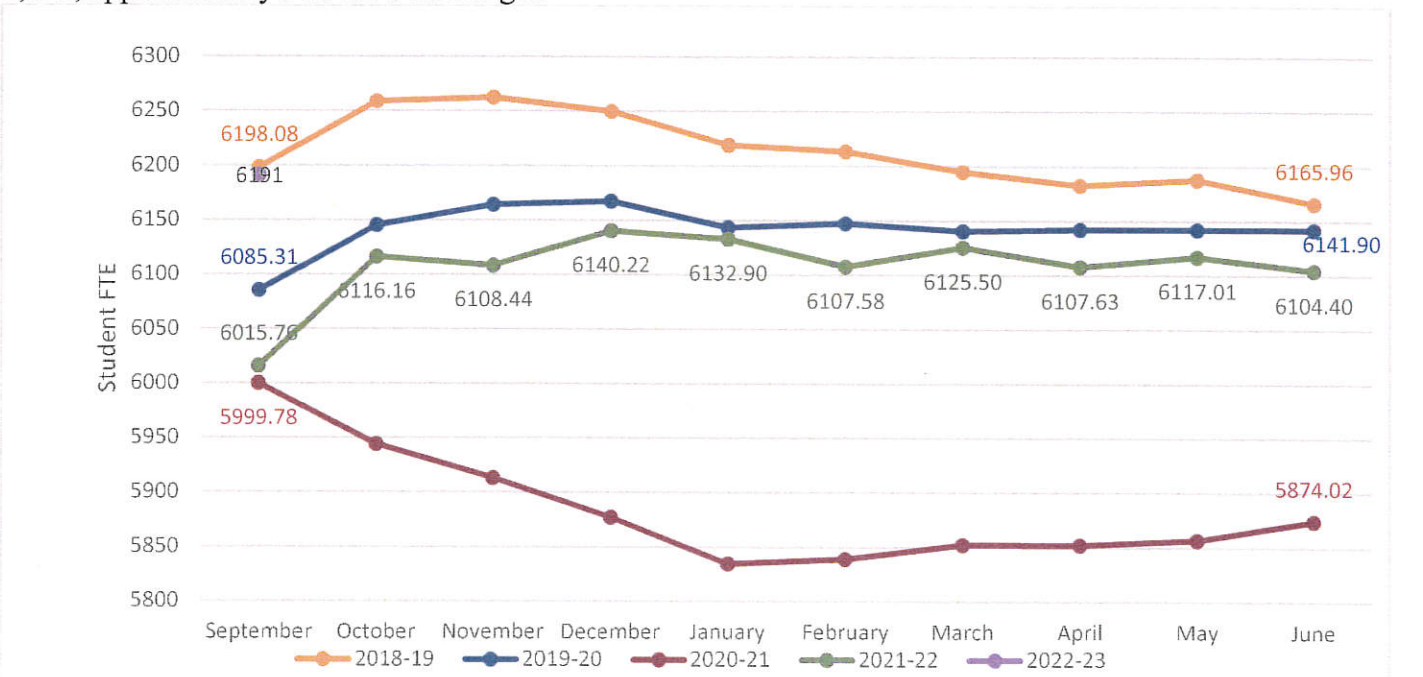
The following chart shows TSD fund balance history as of 8/31/22. The straight line is showing the minimum fund balance policy of 4% of total budgeted expenditures for the 21-22 school year which is \$4,221,991.

The fund balance for the district is: \$8,588,351 which includes \$2,078,516 for Skills Center, leaving our ending fund balance as of 8/31/22 at \$6,509,835-



**Enrollment Update**

The following shows student enrollment for the past four years, updated with September counts as of 9/15/22. These numbers include K-12 Basic Education and ALE and exclude NMSC/RS/OD. We budgeted for an Average Annual FTE (AAFTE) of 6,101 for funding purposes. Our AAFTE for the first month of reporting is 6,191, approximately 90 FTE over budget.





10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of August, 2022

|  | ANNUAL<br>BUDGET      | ACTUAL<br>FOR MONTH     | ACTUAL<br>FOR YEAR       | ENCUMBRANCES          | BALANCE                  | PERCENT           |
|--|-----------------------|-------------------------|--------------------------|-----------------------|--------------------------|-------------------|
| <b>A. REVENUES/OTHER FIN. SOURCES</b>  |                       |                         |                          |                       |                          |                   |
| 1000 LOCAL TAXES   | 16,793,472            | 97,310.31               | 17,187,259.12            |                       | 393,787.12-              | 102.34            |
| 2000 LOCAL SUPPORT NONTAX  | 2,147,461             | 124,433.93              | 920,455.21               |                       | 1,227,005.79             | 42.86             |
| 3000 STATE, GENERAL PURPOSE  | 60,594,013            | 6,205,732.37            | 59,572,798.54            |                       | 1,021,214.46             | 98.31             |
| 4000 STATE, SPECIAL PURPOSE  | 14,695,008            | 1,905,406.69            | 14,486,928.39            |                       | 208,079.61               | 98.58             |
| 5000 FEDERAL, GENERAL PURPOSE  | 0                     | .00                     | 11,280.09                |                       | 11,280.09-               | 0.00              |
| 6000 FEDERAL, SPECIAL PURPOSE  | 11,174,437            | 953,966.73              | 9,380,430.49             |                       | 1,794,006.51             | 83.95             |
| 7000 REVENUES FR OTH SCH DIST  | 10,000                | .00                     | 13,458.12                |                       | 3,458.12-                | 134.58            |
| 8000 OTHER AGENCIES AND ASSOCIATES   | 152,500               | .00                     | 12,564.00                |                       | 139,936.00               | 8.24              |
| 9000 OTHER FINANCING SOURCES   | 0                     | .00                     | .00                      |                       | .00                      | 0.00              |
| <b>Total REVENUES/OTHER FIN. SOURCES</b>   | <b>105,566,891</b>    | <b>9,286,850.03</b>     | <b>101,585,173.96</b>    |                       | <b>3,981,717.04</b>      | <b>96.23</b>      |
| <b>B. EXPENDITURES</b>   |                       |                         |                          |                       |                          |                   |
| 00 Regular Instruction   | 53,771,038            | 4,390,117.71            | 51,362,546.52            | 194,001.11            | 2,214,490.37             | 95.88             |
| 10 Federal Stimulus  | 5,823,900             | 296,901.41              | 3,816,536.50             | 177,995.30            | 1,829,368.20             | 68.59             |
| <del>20 Special Ed Instruction</del>   | <del>12,122,794</del> | <del>1,102,204.40</del> | <del>13,287,075.38</del> | <del>349,229.47</del> | <del>1,513,510.85-</del> | <del>112.48</del> |
| 30 Voc. Ed Instruction   | 4,257,608             | 443,421.25              | 4,319,363.42             | 104,146.05            | 165,901.47-              | 103.90            |
| 40 Skills Center Instruction   | 4,164,065             | 338,640.08              | 3,456,180.78             | 53,626.85             | 654,257.37               | 84.29             |
| 50+60 Compensatory Ed Instruct.  | 4,639,240             | 553,542.57              | 3,068,592.07             | 0.00                  | 1,570,647.93             | 66.14             |
| 70 Other Instructional Pgms  | 327,340               | 29,810.81               | 369,958.81               | 0.00                  | 42,618.81-               | 113.02            |
| 80 Community Services  | 604,982               | 48,225.83               | 288,030.88               | 0.00                  | 316,951.12               | 47.61             |
| 90 Support Services  | 19,838,820            | 1,686,403.24            | 19,090,001.59            | 353,838.80            | 394,979.61               | 98.01             |
| <b>Total EXPENDITURES</b>  | <b>105,549,787</b>    | <b>8,889,267.30</b>     | <b>99,058,285.95</b>     | <b>1,232,837.58</b>   | <b>5,258,663.47</b>      | <b>95.02</b>      |
| <b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>  |                       |                         |                          |                       |                          |                   |
|  | 0                     | .00                     | .00                      |                       |                          |                   |
| <b>D. OTHER FINANCING USES (GL 535)</b>  |                       |                         |                          |                       |                          |                   |
|  | 0                     | .00                     | .00                      |                       |                          |                   |
| <b>E. EXCESS OF REVENUES/OTHER FIN.SOURCES<br/>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</b> |                       |                         |                          |                       |                          |                   |
|  | 17,104                | 397,582.73              | 2,526,888.01             |                       | 2,509,784.01             | > 1000            |
| <b>F. TOTAL BEGINNING FUND BALANCE</b>   |                       |                         |                          |                       |                          |                   |
|  | 5,571,346             |                         | 6,061,463.42             |                       |                          |                   |
| <b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>  |                       |                         |                          |                       |                          |                   |
|  | XXXXXXXXX             |                         | .00                      |                       |                          |                   |
| <b>H. TOTAL ENDING FUND BALANCE</b>  |                       |                         |                          |                       |                          |                   |
|  | 5,588,450             |                         | 8,588,351.43             |                       |                          |                   |
| <b>(E+F + OR - G)</b>  |                       |                         |                          |                       |                          |                   |

I. ENDING FUND BALANCE ACCOUNTS:

|   |           |              |
|---|-----------|--------------|
| G/L 810 Restricted For Other Items      | 4,930     | 4,930.00     |
| G/L 815 Restrict Unequalized Deduct Rev | 0         | .00          |
| G/L 821 Restrictd for Carryover         | 50,000    | 449,178.28   |
| G/L 825 Restricted for Skills Center    | 668,309   | 2,078,516.16 |
| G/L 828 Restricted for C/O of FS Rev    | 0         | .00          |
| G/L 830 Restricted for Debt Service     | 0         | .00          |
| G/L 835 Restrictd For Arbitrage Rebate  | 0         | .00          |
| G/L 840 Nonspnd FB - Invent/Prepd Itms  | 300,000   | 294,960.58   |
| G/L 845 Restricted for Self-Insurance   | 0         | .00          |
| G/L 850 Restricted for Uninsured Risks  | 0         | .00          |
| G/L 870 Committed to Other Purposes     | 0         | .00          |
| G/L 872 Committd to Econmc Stabilizatr  | 0         | .00          |
| G/L 875 Assigned Contingencies          | 0         | .00          |
| G/L 884 Assigned to Other Cap Projects  | 0         | .00          |
| G/L 888 Assigned to Other Purposes      | 129,207-  | 128,359.23   |
| G/L 890 Unassigned Fund Balance         | 867,619   | 2,455,206.62 |
| G/L 891 Unassigned Min Fnd Bal Policy   | 3,829,799 | 3,177,200.56 |
| <u>TOTAL</u>                            | 5,591,450 | 8,588,351.43 |
| Differences                             | 3,000-    | .00          |

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

Exceptions Found:

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of August, 2022

|  | ANNUAL<br>BUDGET  | ACTUAL<br>FOR MONTH  | ACTUAL<br>FOR YEAR  | ENCUMBRANCES        | BALANCE             | PERCENT        |
|--|-------------------|----------------------|---------------------|---------------------|---------------------|----------------|
| <b>A. REVENUES/OTHER FIN. SOURCES</b>  |                   |                      |                     |                     |                     |                |
| 1000 Local Taxes   | 2,517,943         | 30,038.67            | 5,031,826.61        |                     | 2,513,883.61-       | 199.84         |
| 2000 Local Support Nontax  | 850,000           | 17,177.00            | 854,351.52          |                     | 4,351.52-           | 100.51         |
| 3000 State, General Purpose  | 0                 | 68,476.98            | 287,593.99          |                     | 287,593.99-         | 0.00           |
| 4000 State, Special Purpose  | 3,451,450         | .00                  | 272,210.16          |                     | 3,179,239.84        | 7.89           |
| 5000 Federal, General Purpose  | 0                 | .00                  | .00                 |                     | .00                 | 0.00           |
| 6000 Federal, Special Purpose  | 0                 | .00                  | .00                 |                     | .00                 | 0.00           |
| 7000 Revenues Fr Oth Sch Dist  | 0                 | .00                  | .00                 |                     | .00                 | 0.00           |
| 8000 Other Agencies and Associates   | 0                 | .00                  | .00                 |                     | .00                 | 0.00           |
| 9000 Other Financing Sources   | 0                 | .00                  | .00                 |                     | .00                 | 0.00           |
| <b>Total REVENUES/OTHER FIN. SOURCES</b>   | <b>6,819,393</b>  | <b>115,692.65</b>    | <b>6,445,982.28</b> |                     | <b>373,410.72</b>   | <b>94.52</b>   |
| <b>B. EXPENDITURES</b>   |                   |                      |                     |                     |                     |                |
| 10 Sites   | 300,000           | 83,998.83            | 451,251.63          | 39,887.08           | 191,138.71-         | 163.71         |
| 20 Buildings   | 7,095,000         | 926,580.96           | 4,045,439.02        | 974,117.40          | 2,075,443.58        | 70.75          |
| 30 Equipment   | 2,745,000         | 103,789.10           | 1,737,041.54        | 635,632.41          | 372,326.05          | 86.44          |
| 40 Energy  | 0                 | .00                  | .00                 | 0.00                | .00                 | 0.00           |
| 50 Sales & Lease Expenditure   | 0                 | .00                  | .00                 | 0.00                | .00                 | 0.00           |
| 60 Bond Issuance Expenditure   | 0                 | 1,440.00             | 25,578.80           | 0.00                | 25,578.80-          | 0.00           |
| 90 Debt  | 0                 | .00                  | .00                 | 0.00                | .00                 | 0.00           |
| <b>Total EXPENDITURES</b>  | <b>10,140,000</b> | <b>1,115,808.89</b>  | <b>6,259,310.99</b> | <b>1,649,636.89</b> | <b>2,231,052.12</b> | <b>78.00</b>   |
| <b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>  | <b>0</b>          | <b>.00</b>           | <b>.00</b>          |                     |                     |                |
| <b>D. OTHER FINANCING USES (GL 535)</b>  | <b>0</b>          | <b>.00</b>           | <b>.00</b>          |                     |                     |                |
| <b>E. EXCESS OF REVENUES/OTHER FIN.SOURCES<br/>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</b> | <b>3,320,607-</b> | <b>1,000,116.24-</b> | <b>186,671.29</b>   |                     | <b>3,507,278.29</b> | <b>105.62-</b> |
| <b>F. TOTAL BEGINNING FUND BALANCE</b>   | <b>11,258,115</b> |                      | <b>8,009,947.72</b> |                     |                     |                |
| <b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>  | <b>XXXXXXXX</b>   |                      | <b>.00</b>          |                     |                     |                |
| <b>H. TOTAL ENDING FUND BALANCE<br/>(E+F + OR - G)</b>                                     | <b>7,937,508</b>  |                      | <b>8,196,619.01</b> |                     |                     |                |

I. ENDING FUND BALANCE ACCOUNTS:

|   |            |              |
|---|------------|--------------|
| G/L 810 Restricted For Other Items      | 0          | .00          |
| G/L 825 Restricted for Skills Center    | 135,000    | 222,913.59   |
| G/L 830 Restricted for Debt Service     | 0          | .00          |
| G/L 835 Restricted For Arbitrage Rebate | 0          | .00          |
| G/L 840 Nonspnd FB - Invent/Prepd Itms  | 0          | .00          |
| G/L 850 Restricted for Uninsured Risks  | 0          | .00          |
| G/L 861 Restricted from Bond Proceeds   | 500,000-   | .00          |
| G/L 862 Committed from Levy Proceeds    | 1,482,057- | 1,371,064.08 |
| G/L 863 Restricted from State Proceeds  | 7,361,450  | 3,089,516.03 |
| G/L 864 Restricted from Fed Proceeds    | 0          | .00          |
| G/L 865 Restricted from Other Proceeds  | 260,000    | 264,535.77   |
| G/L 866 Restricted from Impact Proceeds | 505,000    | 2,432,110.28 |
| G/L 867 Restricted from Mitigation Fees | 890,000    | 762,046.56   |
| G/L 869 Restricted fr Undistr Proceeds  | 0          | .00          |
| G/L 870 Committed to Other Purposes     | 0          | .00          |
| G/L 889 Assigned to Fund Purposes       | 768,115    | 54,432.70    |
| G/L 890 Unassigned Fund Balance         | 0          | .00          |
| <u>TOTAL</u>                            | 7,937,508  | 8,196,619.01 |

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of August, 2022

|   | ANNUAL<br>BUDGET | ACTUAL<br>FOR MONTH | ACTUAL<br>FOR YEAR | ENCUMBRANCES | BALANCE     | PERCENT |
|---|------------------|---------------------|--------------------|--------------|-------------|---------|
| <b>A. REVENUES/OTHER FIN. SOURCES</b>   |                  |                     |                    |              |             |         |
| 1000 Local Taxes  | 11,380,170       | 67,528.72           | 11,244,784.79      |              | 135,385.21  | 98.81   |
| 2000 Local Support Montax   | 70,000           | 5,976.30            | 42,932.97          |              | 27,067.03   | 61.33   |
| 3000 State, General Purpose   | 300,000          | 153,311.84          | 636,809.86         |              | 336,809.86- | 212.27  |
| 5000 Federal, General Purpose   | 0                | .00                 | .00                |              | .00         | 0.00    |
| 9000 Other Financing Sources  | 0                | .00                 | .00                |              | .00         | 0.00    |
| <u>Total REVENUES/OTHER FIN. SOURCES</u>  | 11,750,170       | 226,816.86          | 11,924,527.62      |              | 174,357.62- | 101.48  |
| <b>B. EXPENDITURES</b>  |                  |                     |                    |              |             |         |
| Matured Bond Expenditures   | 6,810,000        | .00                 | 6,810,000.00       | 0.00         | .00         | 100.00  |
| Interest On Bonds   | 3,834,675        | .00                 | 3,834,675.00       | 0.00         | .00         | 100.00  |
| Interfund Loan Interest   | 0                | .00                 | .00                | 0.00         | .00         | 0.00    |
| Bond Transfer Fees  | 200,000          | .00                 | 1,200.00           | 0.00         | 198,800.00  | 0.60    |
| Arbitrage Rebate  | 0                | .00                 | .00                | 0.00         | .00         | 0.00    |
| Underwriter's Fees  | 0                | .00                 | .00                | 0.00         | .00         | 0.00    |
| <u>Total EXPENDITURES</u>   | 10,844,675       | .00                 | 10,645,875.00      | 0.00         | 198,800.00  | 98.17   |
| C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>   | 0                | .00                 | .00                |              |             |         |
| D. <u>OTHER FINANCING USES (GL 535)</u>   | 0                | .00                 | .00                |              |             |         |
| <b>E. EXCESS OF REVENUES/OTHER FIN.SOURCES<br/>OVER(UNDER) EXPENDITURES (A-B-C-D)</b> |                  |                     |                    |              |             |         |
|   | 905,495          | 226,816.86          | 1,278,652.62       |              | 373,157.62  | 41.21   |
| F. <u>TOTAL BEGINNING FUND BALANCE</u>  | 9,937,762        |                     | 7,373,781.32       |              |             |         |
| G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>  | XXXXXXXXXX       |                     | .00                |              |             |         |
| H. <u>TOTAL ENDING FUND BALANCE<br/>(E+F + OR - G)</u>                                | 10,843,257       |                     | 8,652,433.94       |              |             |         |
| <b>I. ENDING FUND BALANCE ACCOUNTS:</b>   |                  |                     |                    |              |             |         |
| G/L 810 Restricted for Other Items  | 929,869          |                     | 929,869.09         |              |             |         |
| G/L 830 Restricted for Debt Service   | 8,326,335        |                     | 5,641,413.88       |              |             |         |
| G/L 835 Restrictd For Arbitrage Rebate  | 0                |                     | .00                |              |             |         |
| G/L 870 Committed to Other Purposes   | 0                |                     | .00                |              |             |         |
| G/L 889 Assigned to Fund Purposes   | 1,587,053        |                     | 2,081,150.97       |              |             |         |
| G/L 890 Unassigned Fund Balance   | 0                |                     | .00                |              |             |         |
| <u>TOTAL</u>  | 10,843,257       |                     | 8,652,433.94       |              |             |         |

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of August, 2022

| <u>A. REVENUES</u>   | <u>ANNUAL<br/>BUDGET</u> | <u>ACTUAL<br/>FOR MONTH</u> | <u>ACTUAL<br/>FOR YEAR</u> | <u>ENCUMBRANCES</u> | <u>BALANCE</u> | <u>PERCENT</u> |
|--|--------------------------|-----------------------------|----------------------------|---------------------|----------------|----------------|
| 1000 General Student Body  | 727,185                  | 676.17                      | 303,817.48                 |                     | 423,367.52     | 41.78          |
| 2000 Athletics   | 434,925                  | .00                         | 246,119.90                 |                     | 188,805.10     | 56.59          |
| 3000 Classes   | 144,852                  | .00                         | 2,979.00                   |                     | 141,873.00     | 2.06           |
| 4000 Clubs   | 215,014                  | .00                         | 61,132.86                  |                     | 153,881.14     | 28.43          |
| 6000 Private Moneys  | 34,850                   | 6.64                        | 6,259.54                   |                     | 28,590.46      | 17.96          |
| <u>Total REVENUES</u>  | 1,556,826                | 682.81                      | 620,308.78                 |                     | 936,517.22     | 39.84          |
| <u>B. EXPENDITURES</u>   |                          |                             |                            |                     |                |                |
| 1000 General Student Body  | 698,472                  | 533.99                      | 193,906.17                 | 2,580.00            | 501,985.83     | 28.13          |
| 2000 Athletics   | 502,172                  | 23,135.86                   | 274,869.79                 | 2,946.89            | 224,355.32     | 55.32          |
| 3000 Classes   | 121,807                  | .00                         | 5,217.61                   | 0.00                | 116,589.39     | 4.28           |
| 4000 Clubs   | 216,270                  | 1,759.29                    | 66,809.15                  | 5,086.29            | 144,374.56     | 33.24          |
| 6000 Private Moneys  | 49,832                   | 1,075.00                    | 9,289.36                   | 0.00                | 40,542.64      | 18.64          |
| <u>Total EXPENDITURES</u>  | 1,588,553                | 26,504.14                   | 550,092.08                 | 10,613.18           | 1,027,847.74   | 35.30          |
| <u>C. EXCESS OF REVENUES<br/>OVER (UNDER) EXPENDITURES (A-B)</u> | 31,727-                  | 25,821.33-                  | 70,216.70                  |                     | 101,943.70     | 321.32-        |
| <u>D. TOTAL BEGINNING FUND BALANCE</u>                           | 704,467                  |                             | 694,314.31                 |                     |                |                |
| <u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>                  | XXXXXXXX                 |                             | .00                        |                     |                |                |
| <u>F. TOTAL ENDING FUND BALANCE<br/>(C+D + OR - E)</u>           | 672,740                  |                             | 764,531.01                 |                     |                |                |
| <u>G. ENDING FUND BALANCE ACCOUNTS:</u>                          |                          |                             |                            |                     |                |                |
| G/L 810 Restricted for Other Items                               | 50,000                   |                             | 16,075.00                  |                     |                |                |
| G/L 819 Restricted for Fund Purposes                             | 622,740                  |                             | 711,775.88                 |                     |                |                |
| G/L 840 Nonspnd FB - Invent/Prepd Itms                           | 0                        |                             | 36,680.13                  |                     |                |                |
| G/L 850 Restricted for Uninsured Risks                           | 0                        |                             | .00                        |                     |                |                |
| G/L 870 Committed to Other Purposes                              | 0                        |                             | .00                        |                     |                |                |
| G/L 889 Assigned to Fund Purposes                                | 0                        |                             | .00                        |                     |                |                |
| G/L 890 Unassigned Fund Balance                                  | 0                        |                             | .00                        |                     |                |                |
| <u>TOTAL</u>   | 672,740                  |                             | 764,531.01                 |                     |                |                |

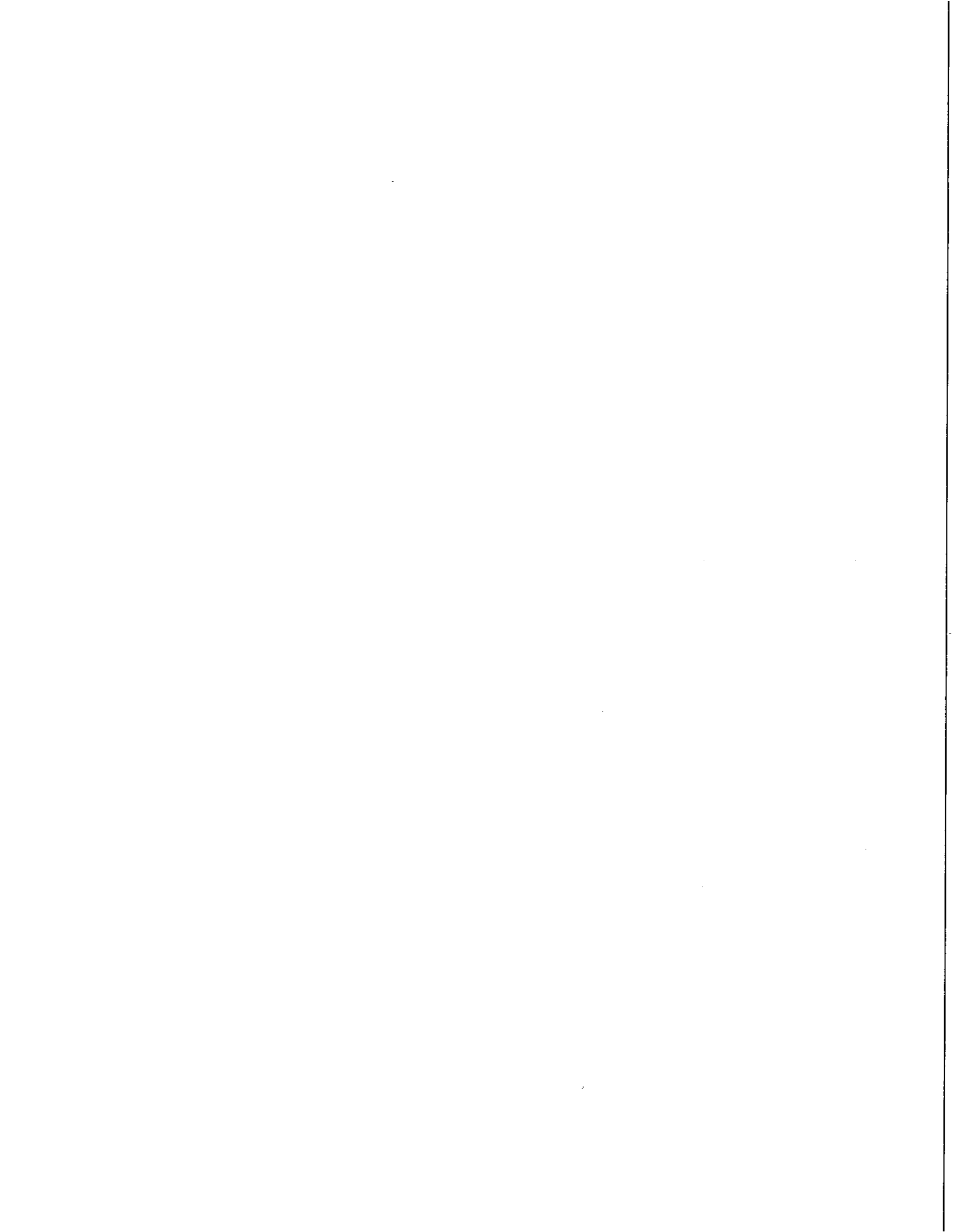
90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of August, 2022

| <u>A. REVENUES/OTHER FIN. SOURCES</u>   | <u>ANNUAL BUDGET</u> | <u>ACTUAL FOR MONTH</u> | <u>ACTUAL FOR YEAR</u> | <u>ENCUMBRANCES</u> | <u>BALANCE</u>    | <u>PERCENT</u> |
|---|----------------------|-------------------------|------------------------|---------------------|-------------------|----------------|
| 1000 Local Taxes  | 0                    | .00                     | .00                    |                     | .00               | 0.00           |
| 2000 Local Nontax   | 3,000                | 344.70                  | 3,040.46               |                     | 40.46-            | 101.35         |
| 3000 State, General Purpose   | 0                    | .00                     | .00                    |                     | .00               | 0.00           |
| 4000 State, Special Purpose   | 500,000              | 472,020.64              | 472,020.64             |                     | 27,979.36         | 94.40          |
| 5000 Federal, General Purpose   | 0                    | .00                     | .00                    |                     | .00               | 0.00           |
| 6000 Federal, Special Purpose   | 0                    | .00                     | .00                    |                     | .00               | 0.00           |
| 8000 Other Agencies and Associates  | 0                    | .00                     | .00                    |                     | .00               | 0.00           |
| 9000 Other Financing Sources  | 10,000               | .00                     | .00                    |                     | 10,000.00         | 0.00           |
| <u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>  | <u>513,000</u>       | <u>472,365.34</u>       | <u>475,061.10</u>      |                     | <u>37,938.90</u>  | <u>92.60</u>   |
| <u>B. 9900 TRANSFERS IN FROM GF</u>   | <u>0</u>             | <u>.00</u>              | <u>.00</u>             |                     | <u>.00</u>        | <u>0.00</u>    |
| <u>C. Total REV./OTHER FIN. SOURCES</u>   | <u>513,000</u>       | <u>472,365.34</u>       | <u>475,061.10</u>      |                     | <u>37,938.90</u>  | <u>92.60</u>   |
| <u>D. EXPENDITURES</u>  |                      |                         |                        |                     |                   |                |
| Type 30 Equipment   | 700,000              | 281,192.16              | 534,768.92             | 0.00                | 165,231.08        | 76.40          |
| Type 60 Bond Levy Issuance  | 0                    | .00                     | .00                    | 0.00                | .00               | 0.00           |
| Type 90 Debt  | 0                    | .00                     | .00                    | 0.00                | .00               | 0.00           |
| <u>Total EXPENDITURES</u>   | <u>700,000</u>       | <u>281,192.16</u>       | <u>534,768.92</u>      | <u>0.00</u>         | <u>165,231.08</u> | <u>76.40</u>   |
| <u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>   | <u>0</u>             | <u>.00</u>              | <u>.00</u>             |                     |                   |                |
| <u>F. OTHER FINANCING USES (GL 535)</u>   | <u>0</u>             | <u>.00</u>              | <u>.00</u>             |                     |                   |                |
| <u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u> | <u>187,000-</u>      | <u>191,173.18</u>       | <u>59,707.82-</u>      |                     | <u>127,292.18</u> | <u>68.07-</u>  |
| <u>H. TOTAL BEGINNING FUND BALANCE</u>  | <u>667,875</u>       |                         | <u>701,746.88</u>      |                     |                   |                |
| <u>I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>                                       | <u>XXXXXXXX</u>      |                         | <u>.00</u>             |                     |                   |                |
| <u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>                                    | <u>480,875</u>       |                         | <u>642,039.06</u>      |                     |                   |                |
| <u>K. ENDING FUND BALANCE ACCOUNTS:</u>   |                      |                         |                        |                     |                   |                |
| G/L 810 Restricted For Other Items  | 0                    |                         | .00                    |                     |                   |                |
| G/L 819 Restricted for Fund Purposes  | 480,875              |                         | 642,039.06             |                     |                   |                |
| G/L 830 Restricted for Debt Service   | 0                    |                         | .00                    |                     |                   |                |
| G/L 835 Restrictd For Arbitrage Rebate  | 0                    |                         | .00                    |                     |                   |                |
| G/L 850 Restricted for Uninsured Risks  | 0                    |                         | .00                    |                     |                   |                |
| G/L 889 Assigned to Fund Purposes   | 0                    |                         | .00                    |                     |                   |                |
| G/L 890 Unassigned Fund Balance   | 0                    |                         | .00                    |                     |                   |                |
| <u>TOTAL</u>  | <u>480,875</u>       |                         | <u>642,039.06</u>      |                     |                   |                |



\*\*\*\*\* End of report \*\*\*\*\*





Dr. Carole Meyer  
Interim Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847  
(360) 709-7000 [www.tumwater.k12.wa.us](http://www.tumwater.k12.wa.us)

Capital Projects:  
(360) 709-7005  
Financial Services:  
(360) 709-7010  
Human Resources:  
(360) 709-7020  
Payroll/Benefits:  
(360) 709-7029  
Student Learning:  
(360) 709-7030  
Special Services:  
(360) 709-7040

## MEMORANDUM

**DATE:** September 16, 2022

**TO:** School Board  
Dr. Carole Meyer, Superintendent

**FROM:** Becky Parsons, Executive Assistant

**RE:** Consent Agenda  
22-23 Tumwater Association of Paraprofessionals (TAP) Contract

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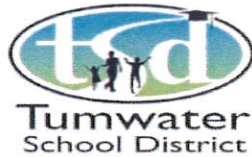
A summary of the Tumwater Association of Paraprofessionals (TAP) Contract will be provided to you by Beth Scouller, Director of Human Resources, no later than 4:30 PM on Tuesday, September 20, 2022.

Please let me know if you have any questions.

Thank you.

BOARD OF DIRECTORS  
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

*"Continuous Student Learning in a Caring, Engaging Environment"*



**DATE:** September 22, 2022  
**TO:** Tumwater School District Board of Directors  
**FROM:** Mel Murray, Director of Facilities  
**SUBJECT:** Consent Agenda:  
Acceptance of Contract as Complete

All work has been completed and closeout documents submitted per the contract for the project listed below.

Board acceptance of this contract as complete will allow us to notify State agencies of the completion and start the 60-day waiting period for payment of the retainage required on public works projects.

**Black Hills High School Bldg. B Science Re-Roofing  
Madsen Roofing**

|                       |                    |
|-----------------------|--------------------|
| Initial Contract      | \$35,156.00        |
| Change Orders         | <u>\$ 0.00</u>     |
| <b>Contract Total</b> | <b>\$35,156.00</b> |
| Retainage 10%         | \$ 3,515.60        |

\*\*\*\*\*

## **ACTION ITEMS**

- 2<sup>nd</sup> Reading and Recommended Approval Policy 6114 (formerly 4004) – Gifts and Donations. Questions can be directed to Melissa Richter.
- 2<sup>nd</sup> Reading and Recommended Approval – Redistricting Proposed Population Reports. Questions can be directed to Superintendent Meyer.
- Recommended Approval of 2022-23 School Board Meeting Schedule. Questions can be directed to Superintendent Meyer.

## Tumwater School District Board Policy

### ~~GIFTS, GRANTS, AWARDS AND SCHOLARSHIPS~~ OR DONATIONS

The Board of Directors of Tumwater School District No. 33 is duly appreciative of public interest in and good will toward the schools manifested through gifts and grants. The Board reserves the right, however, to specify the manner in which gifts are made, to define the type of gift or grant which it considers appropriate, and to reject those which it deems inappropriate or unsuitable. **recognizes that individuals and organizations in the community may wish to contribute additional supplies or equipment to enhance or extend the instructional program.** Any gift to the district of real property can be accepted only by Board approval. Any gift to the district or to an individual school or department of money, materials or equipment having a value of ~~\$500.00~~ **5000.00** or greater shall be subject to board approval.

In no event shall any commitment be made by a staff member or other individuals in return for any gift to the district or to a school or department without the Board's authorization. The Board shall **will** not authorize gifts that are inappropriate, which carry with them unsuitable conditions or which shall obligate the district to future expenditures from the general fund which are out of proportion to the value of the gift. All gifts shall become district property and shall be accepted without obligation relative to use and/or disposal. ~~Acceptance of gifts that are valued at less than \$500.00 shall be at the discretion of the appropriate administrator or program.~~

**The superintendent will establish criteria to be met in the acceptance of all gifts or donations to the district, regardless of whether they are solicited or unsolicited.**

~~The Board of Directors believes that it is bound by its public functions and responsibility to provide facilities, equipment, and staff adequate to maintain its regular instructional program and cannot in good conscience accept gifts which could be interpreted as an assumption of this responsibility on the part of the donor.~~

~~Gifts that fall outside of the restrictions specified in the previous section and which will heighten the educational experience of the student will be considered appropriate and acceptable. Gifts, which duplicate certain existing facilities and equipment, thus accelerating the attainment of particular education goals, will be considered appropriate and acceptable.~~

~~Prior to communicating their offers to the Board of Directors, prospective donors should consult with the appropriate instructional or administrative departments of the public schools and follow this by clearance with the central administration. In general, the Board will not accept gifts with conditions or contingencies attached.~~

### **Unsolicited Gifts or Donations to the District**

Money or additional supplies and equipment donated by booster clubs or other groups or patrons to support specific teams or extra-curricular activities are not to result in unacceptable levels of disparity of allocation favoring one team or gender.

### **Solicited Gifts or Donations to the District**

Certificated staff seeking donations for their classroom must obtain prior approval from the building principal. Other staff or administrators seeking donations to benefit an entire school or the district as a whole must obtain prior approval from the Superintendent or his/her designee. In no event will any commitment be made by a staff member or other individuals in return for any gift to the district or to a school or department without the board's authorization.

### **Gifts to Staff**

The board recognizes that students and/or parents may wish to express their appreciation to school staff by giving gifts. In recognition of the fact that not all families can afford to show their appreciation with gifts, the board encourages the giving of letter of appreciation instead.

**ADOPTED: April 8, 1969**

**REVISED: May 14, 1998; April 11, 2013**

**Sammamish  
DataSystems**

**Geographic Information Systems for Microcomputers**

PO Box 70382  
Bellevue, WA 98005-0382  
Telephone (425)867-1485  
Fax (425)861-0184

E-mail [bob.schweitzer@sammdata.com](mailto:bob.schweitzer@sammdata.com)

March 2022

Good Morning!


Enclosed are the proposed population reports for each of your proposed Board of Directors districts based on Census 2020 data. Also included is a map showing the Board districts as adjusted. I have also provided a statistical tabulation showing the 2020 population by race and Hispanic origin for each of the new board district and the entire district.

After you and your Board have had a chance to evaluate the proposed district reports and map, we will be ready to assist you with any changes that might still be required. Once no further changes are required to the proposed Director districts, and the Board approves them, please submit, in writing/E-mail, your request for us to prepare the narrative Meets and Bounds descriptions.

We will also be providing a Dept of Justice interchange files. These are a file for your County's GIS department. This is to allow them to create 'Shape' files.

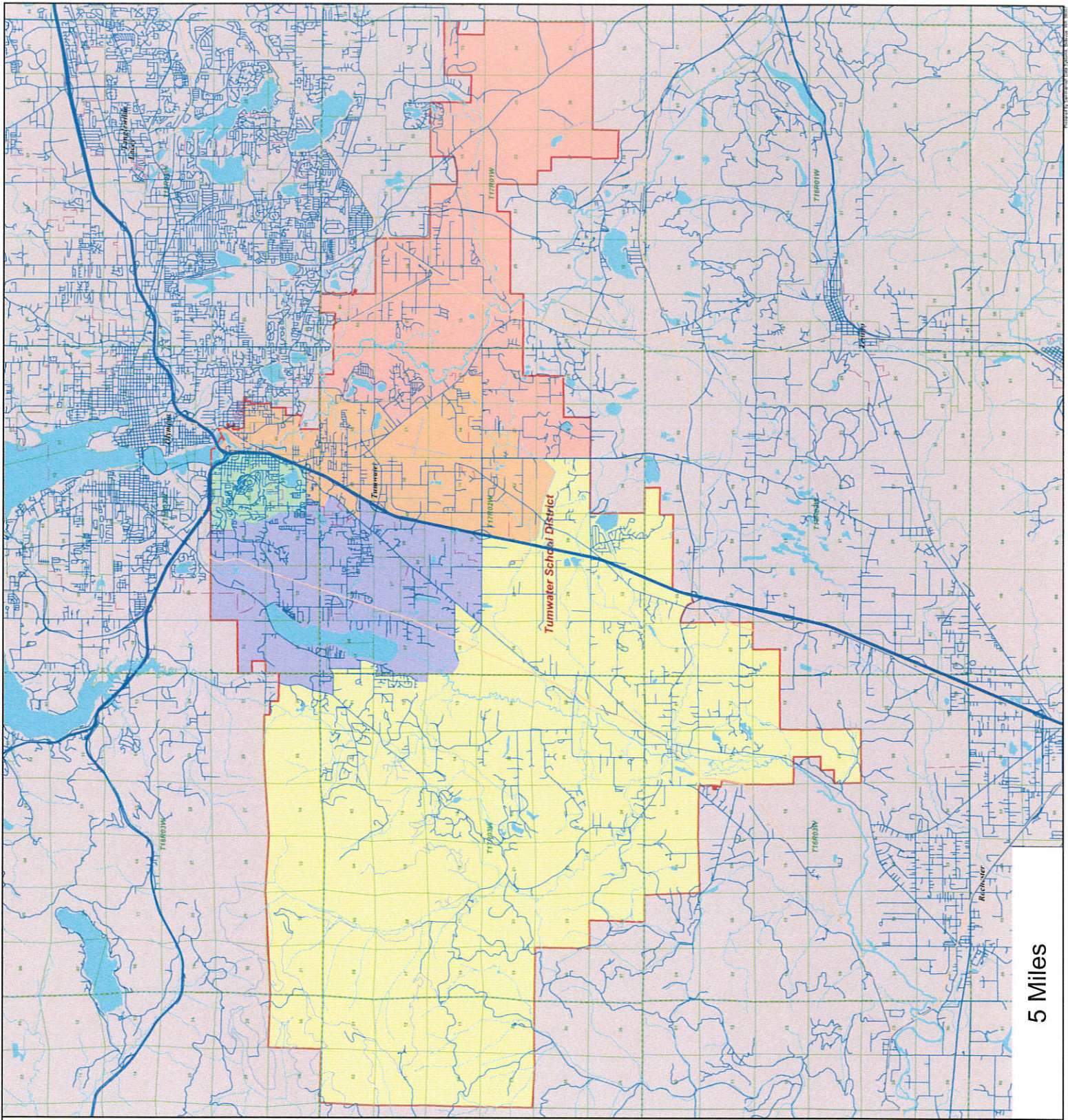
If you have any questions, please feel free to contact me at (425) 867-8962 or [bob.schweitzer@sammdata.com](mailto:bob.schweitzer@sammdata.com).

Sincerely,



Robert Schweitzer  
Redistricting Project Manager





5 Miles

**Tumwater School District -  
Proposed Board Districts  
as Approximated Using  
Census 2020 Geography**

- 1st District
- 2nd District
- 3rd District
- 4th District
- 5th District

City Limits

District Outline

Sectional  
Centers

Townships

## Tumwater School District District Summary Report

| Director District Number | Ideal Population | Total Population | Deviation from Ideal | % Deviation from Ideal | White Population | Hispanic Origin (of any race) | Non White & Mixed |
|--------------------------|------------------|------------------|----------------------|------------------------|------------------|-------------------------------|-------------------|
| 1st                      | 8,667            | 8,632            | -35                  | -0.40                  | 7,295            | 514                           | 1,337             |
| 2nd                      | 8,667            | 8,705            | 38                   | 0.44                   | 6,287            | 825                           | 2,418             |
| 3rd                      | 8,667            | 8,668            | 1                    | 0.01                   | 6,783            | 825                           | 1,885             |
| 4th                      | 8,667            | 8,689            | 22                   | 0.25                   | 7,036            | 666                           | 1,653             |
| 5th                      | 8,667            | 8,640            | -27                  | -0.31                  | 6,839            | 681                           | 1,801             |
| Totals.....              |                  | <u>43,334</u>    | <u>-1</u>            |                        | <u>34,240</u>    | <u>3,511</u>                  | <u>9,094</u>      |

Summary of Population by Race and Hispanic Origin

| District Number | Total Population | Total Population by Race |        |                        |                                   |       |                                     |        |       |       |  | Two or More Races |       | Hispanic Origin (of any race) |
|-----------------|------------------|--------------------------|--------|------------------------|-----------------------------------|-------|-------------------------------------|--------|-------|-------|--|-------------------|-------|-------------------------------|
|                 |                  | Single Race              |        |                        |                                   |       |                                     |        |       |       |  | Other Race        | Total |                               |
|                 |                  | Total                    | White  | Black African American | American Indian and Alaska Native | Asian | Hawaiian and Other Pacific Islander | Native |       |       |  |                   |       |                               |
| 1st             | 8,632            | 7,841                    | 7,295  | 85                     | 107                               | 169   | 25                                  | 160    | 791   | 514   |  |                   |       |                               |
| 2nd             | 8,705            | 7,686                    | 6,287  | 310                    | 127                               | 652   | 60                                  | 250    | 1,019 | 825   |  |                   |       |                               |
| 3rd             | 8,668            | 7,615                    | 6,783  | 195                    | 106                               | 250   | 50                                  | 231    | 1,053 | 825   |  |                   |       |                               |
| 4th             | 8,689            | 7,831                    | 7,036  | 133                    | 108                               | 320   | 60                                  | 174    | 858   | 666   |  |                   |       |                               |
| 5th             | 8,640            | 7,696                    | 6,839  | 131                    | 118                               | 329   | 52                                  | 227    | 944   | 681   |  |                   |       |                               |
| Totals.....     | 43,334           | 38,669                   | 34,240 | 854                    | 566                               | 1,720 | 247                                 | 1,042  | 4,665 | 3,511 |  |                   |       |                               |

**Tumwater School District -  
Proposed Board Districts  
as Approximated Using  
Census 2020 Geography**

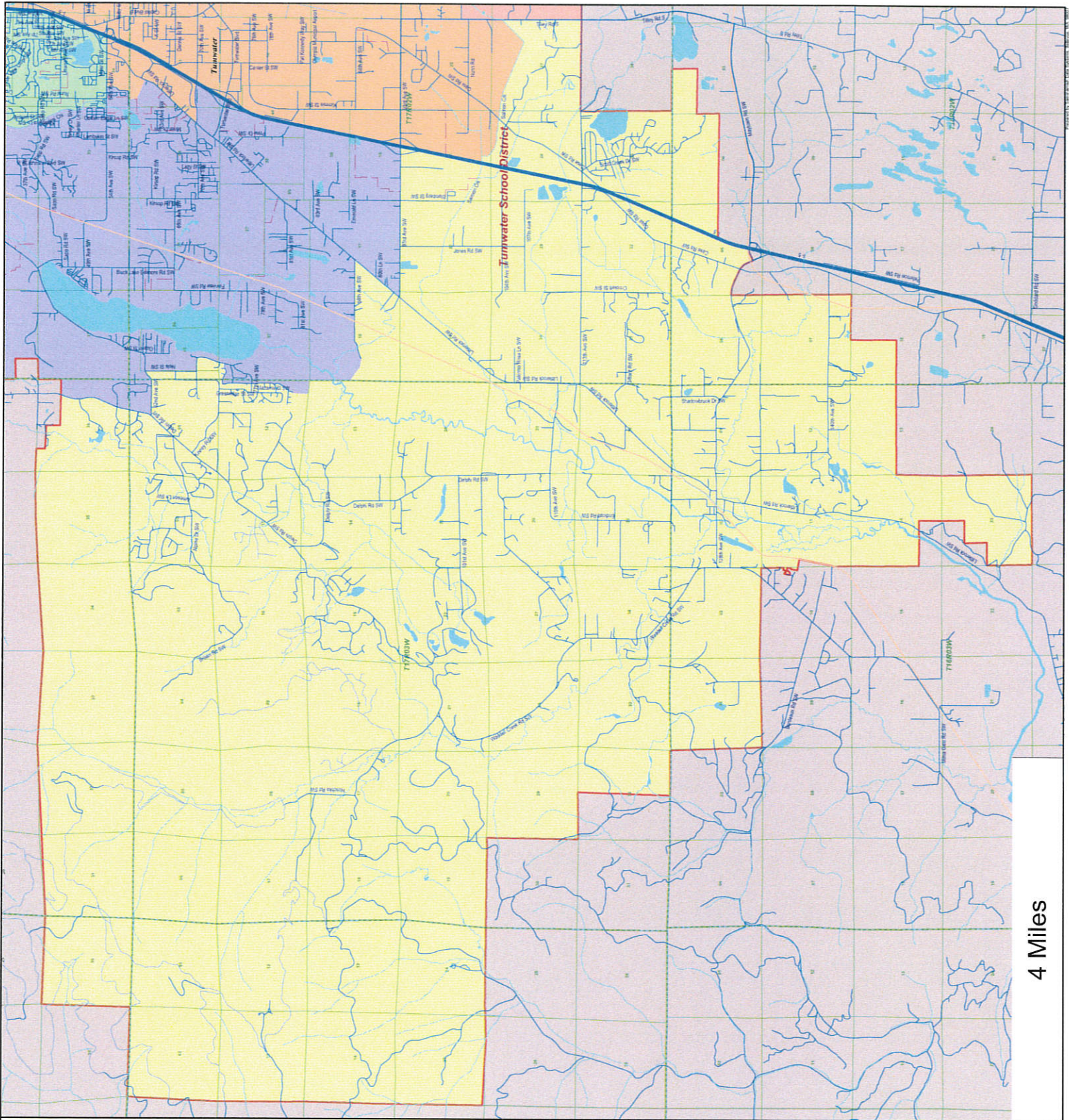
-  1st District
-  2nd District
-  3rd District
-  4th District
-  5th District

 City Limits

 District Outline

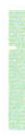


 Sectional  
Centers

 Townships




4 Miles

Turnwater School District -  
Proposed Board Districts  
as Approximated Using  
Census 2020 Geography

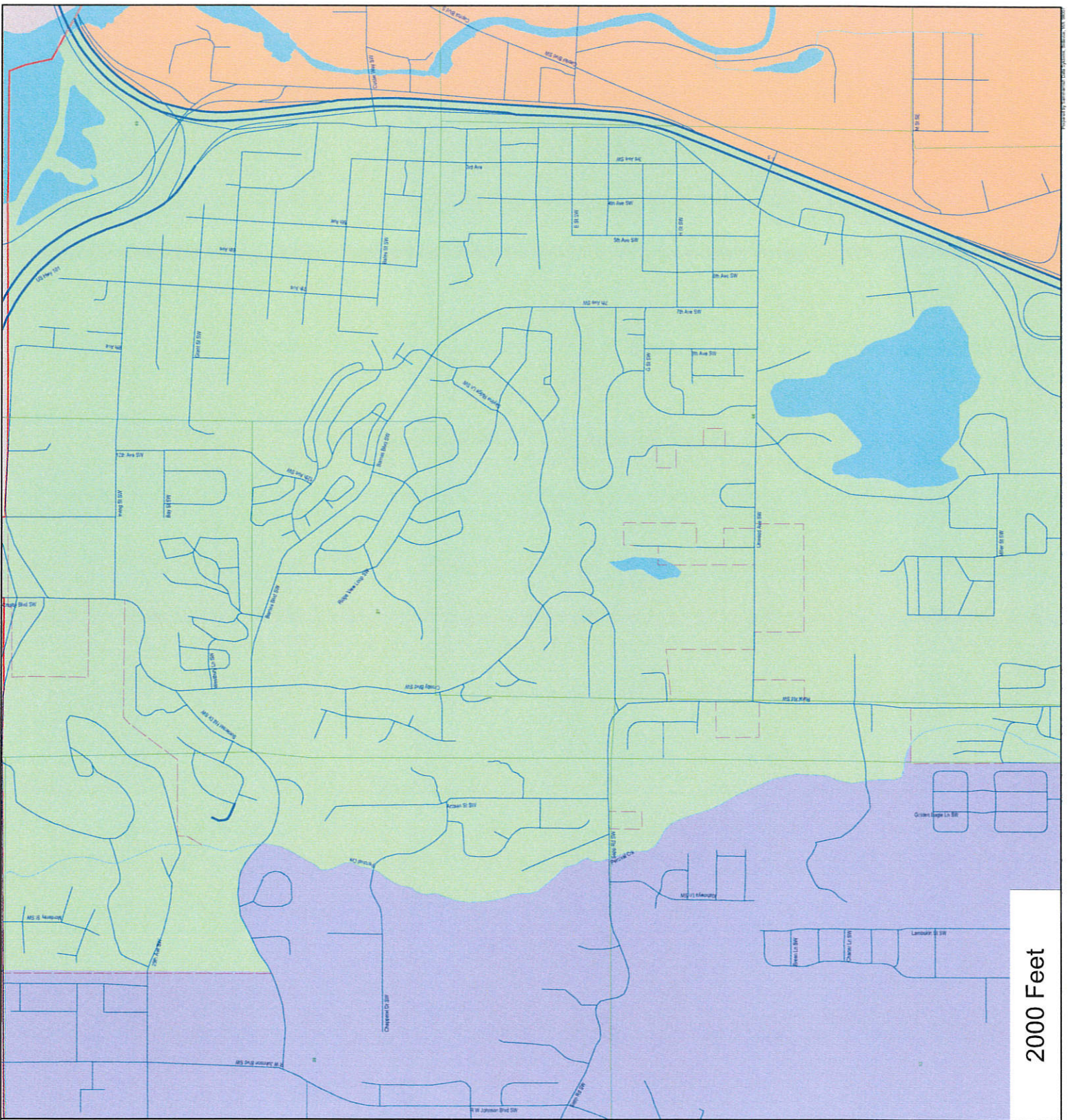
-  2nd District
-  3rd District
-  4th District

 City Limits

 District Outline

 Sectional Centers

 Townships



2000 Feet

Tumwater School District - Proposed Board Districts as Approximated Using Census 2020 Geography

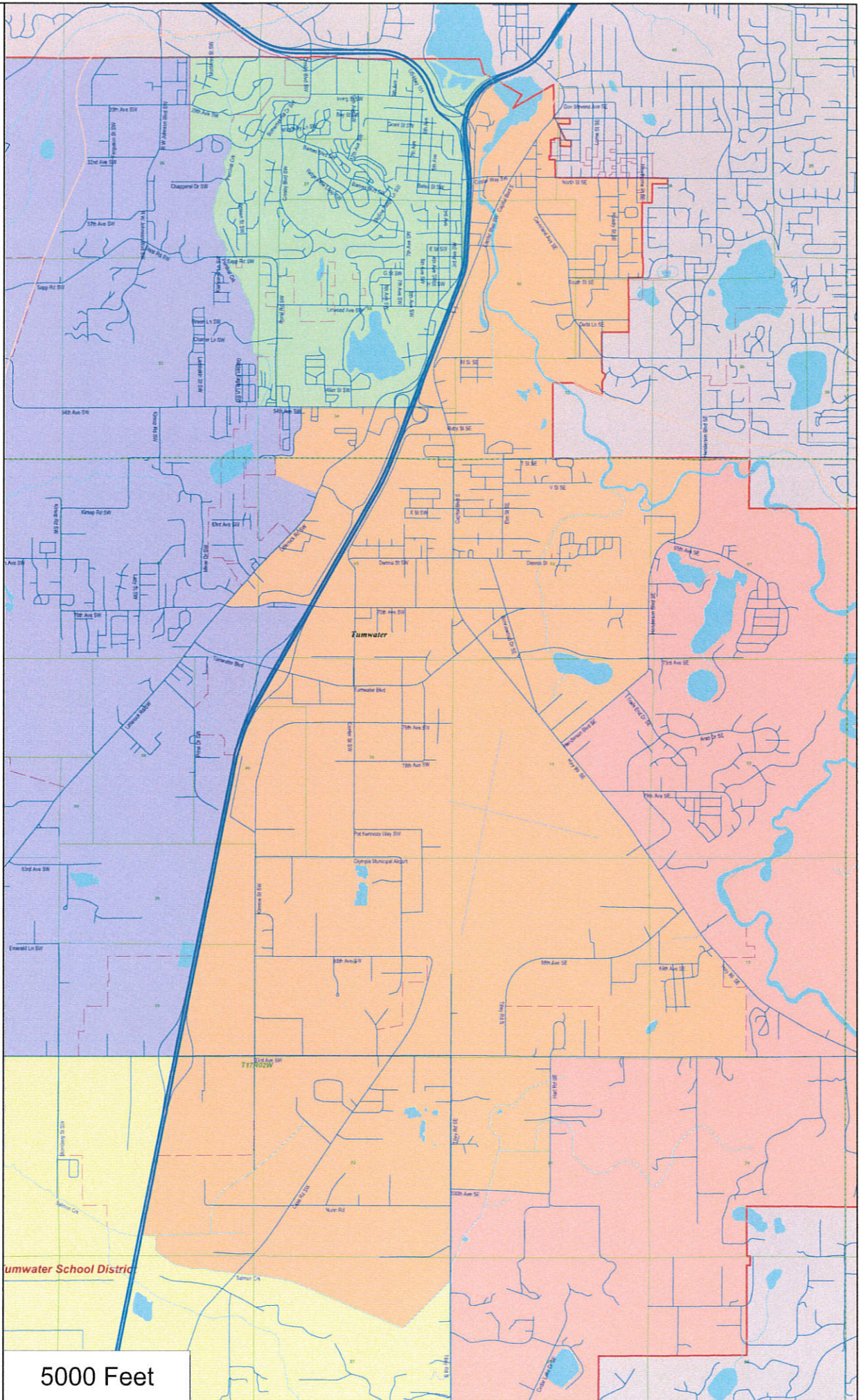
- 1st
- 2nd
- 3rd
- 4th
- 5th

City Limits

District Outline





Section Centers

Township



5000 Feet

Tumwater School District - Proposed Board Districts as Approximated Using Census 2020 Geography

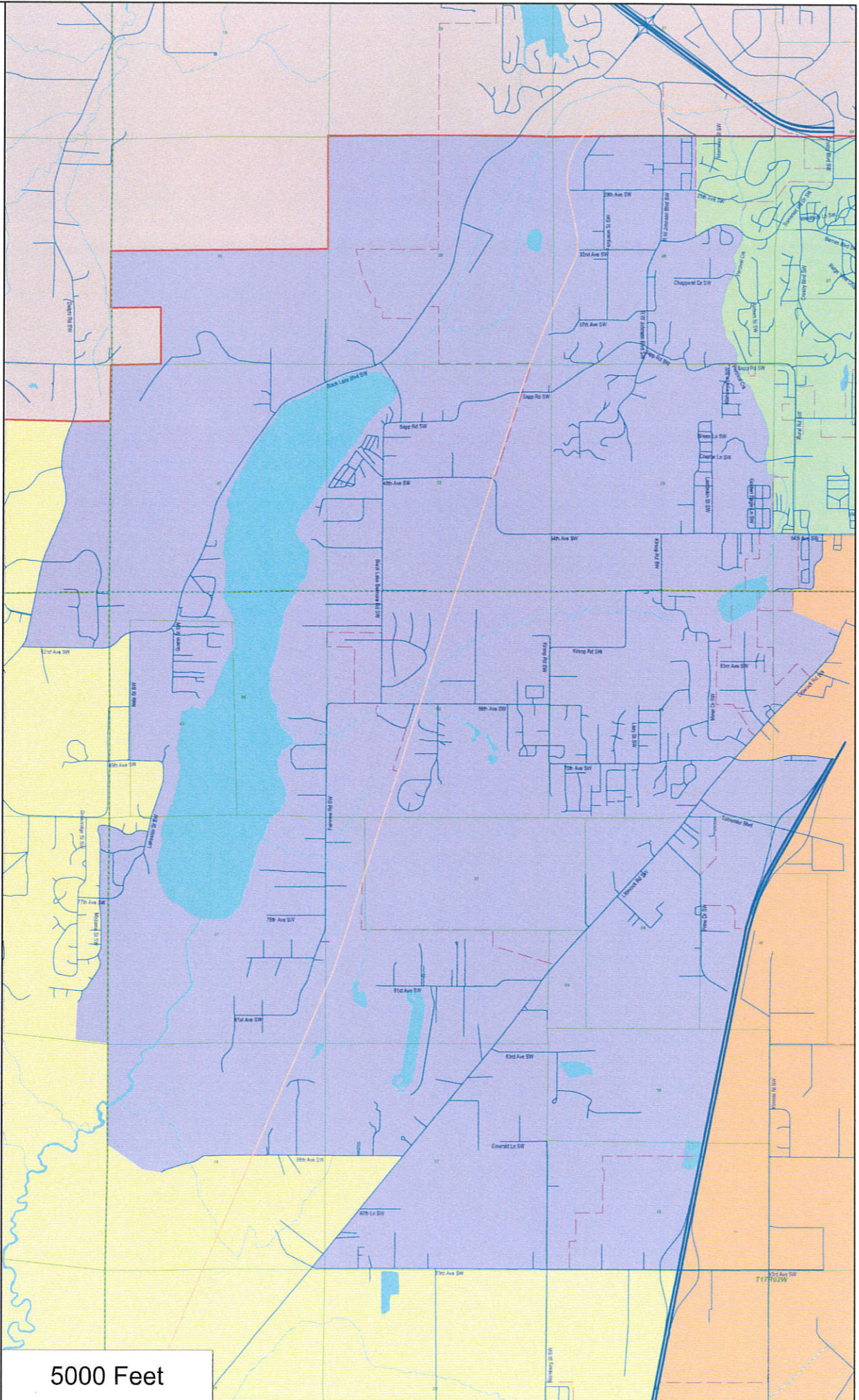
-  1st
-  2nd
-  3rd
-  4th

City Limits 

District Outline 

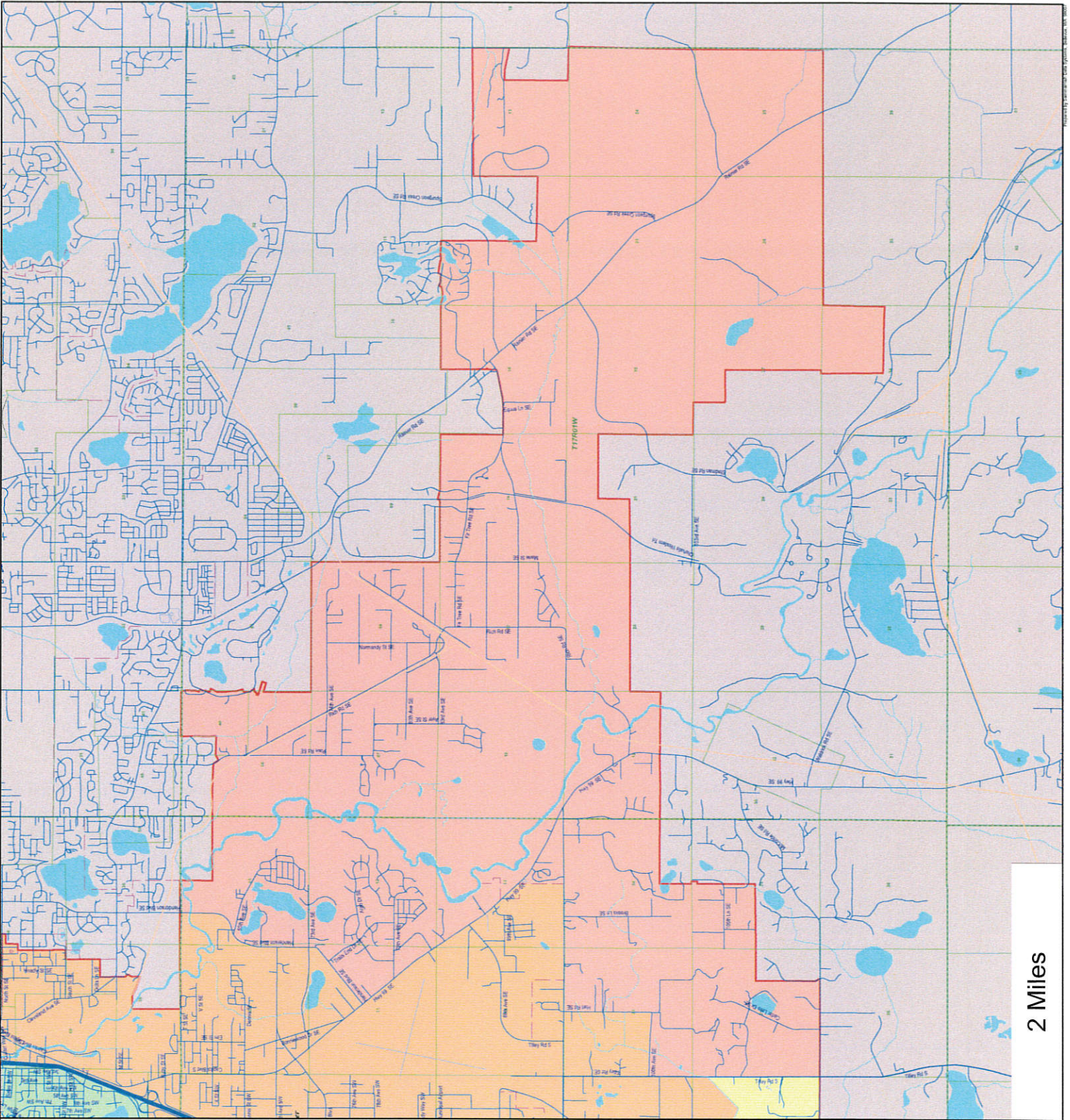
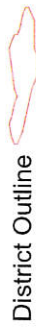
Section Centers 

Township 



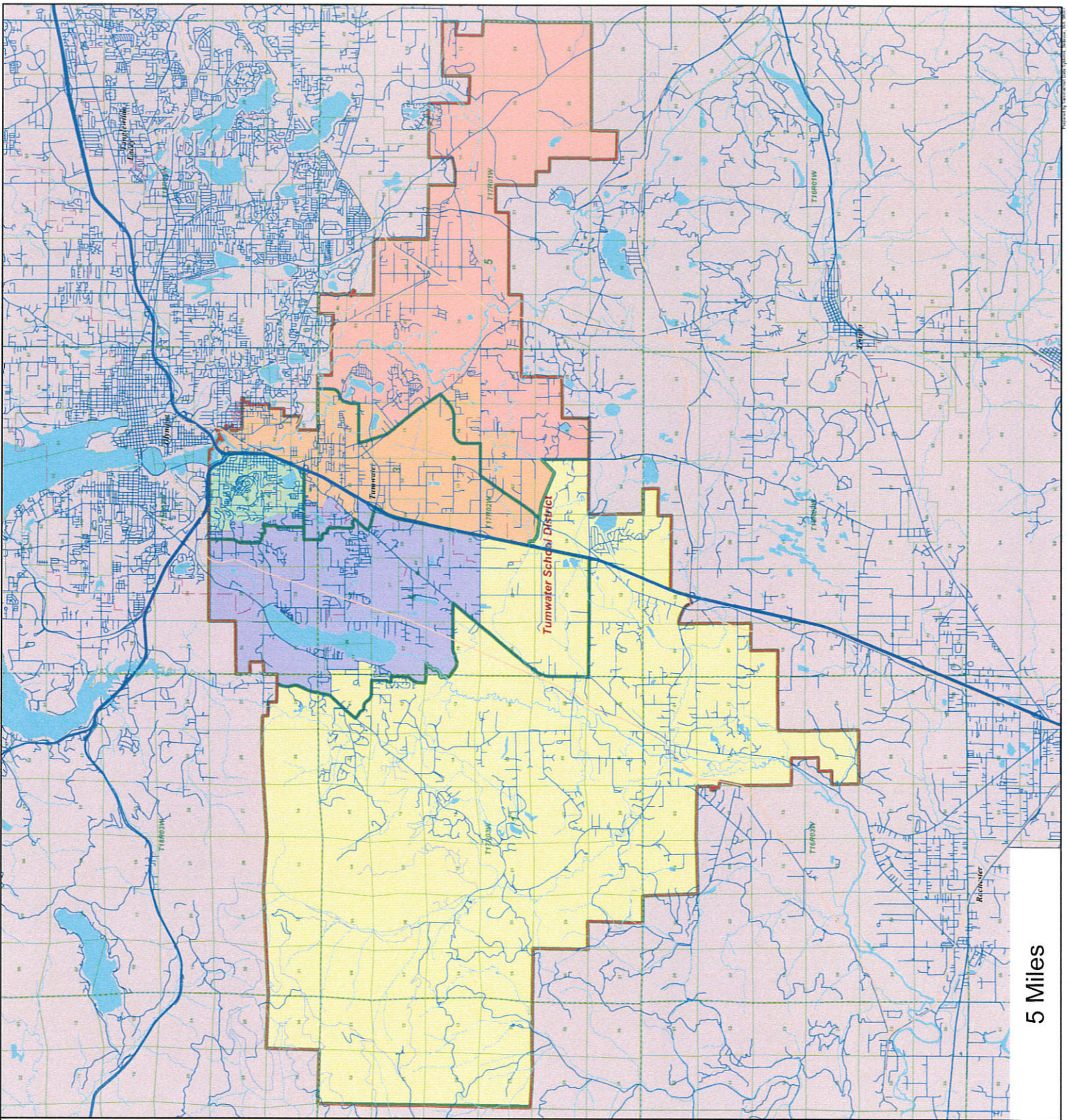
5000 Feet

Tumwater School District -  
Proposed Board Districts  
as Approximated Using  
Census 2020 Geography



2 Miles





5 Miles

Tumwater School District -  
Proposed Board Districts  
as Approximated Using  
Census 2020 Geography

- 1st District
- 2nd District
- 3rd District
- 4th District
- 5th District

City Limits

Previous  
Director  
Districts

District Outline

Sectional  
Centers

Townships

Tumwater School District  
 - Proposed Board  
 Districts as Approximated  
 Using Census 2020  
 Geography

-  1st District
-  4th District



City Limits



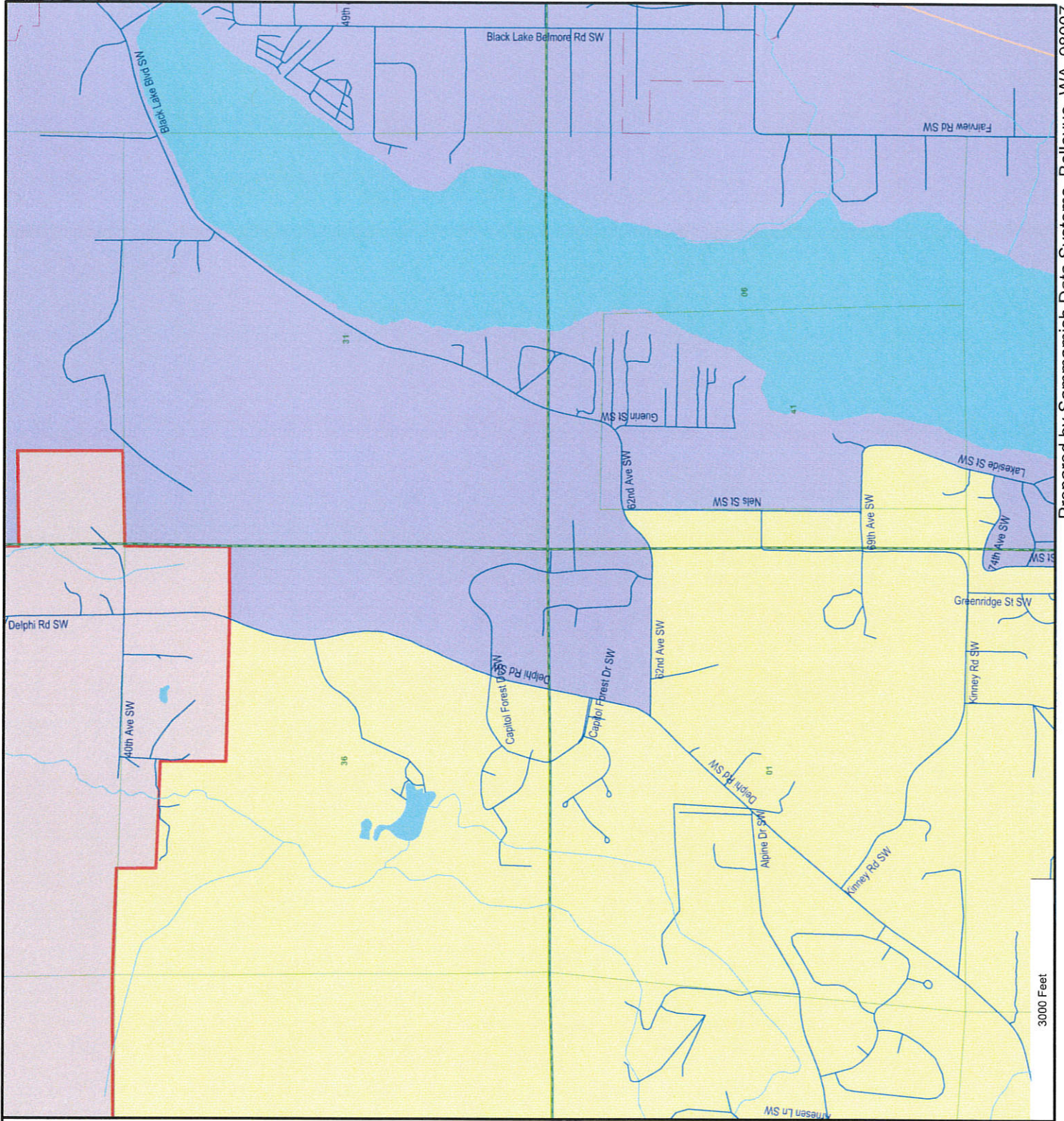
District  
 Outline



Sectional  
 Centers



Townships



3000 Feet



Tumwater School District  
 - Proposed Board  
 Districts as Approximated  
 Using Census 2020  
 Geography

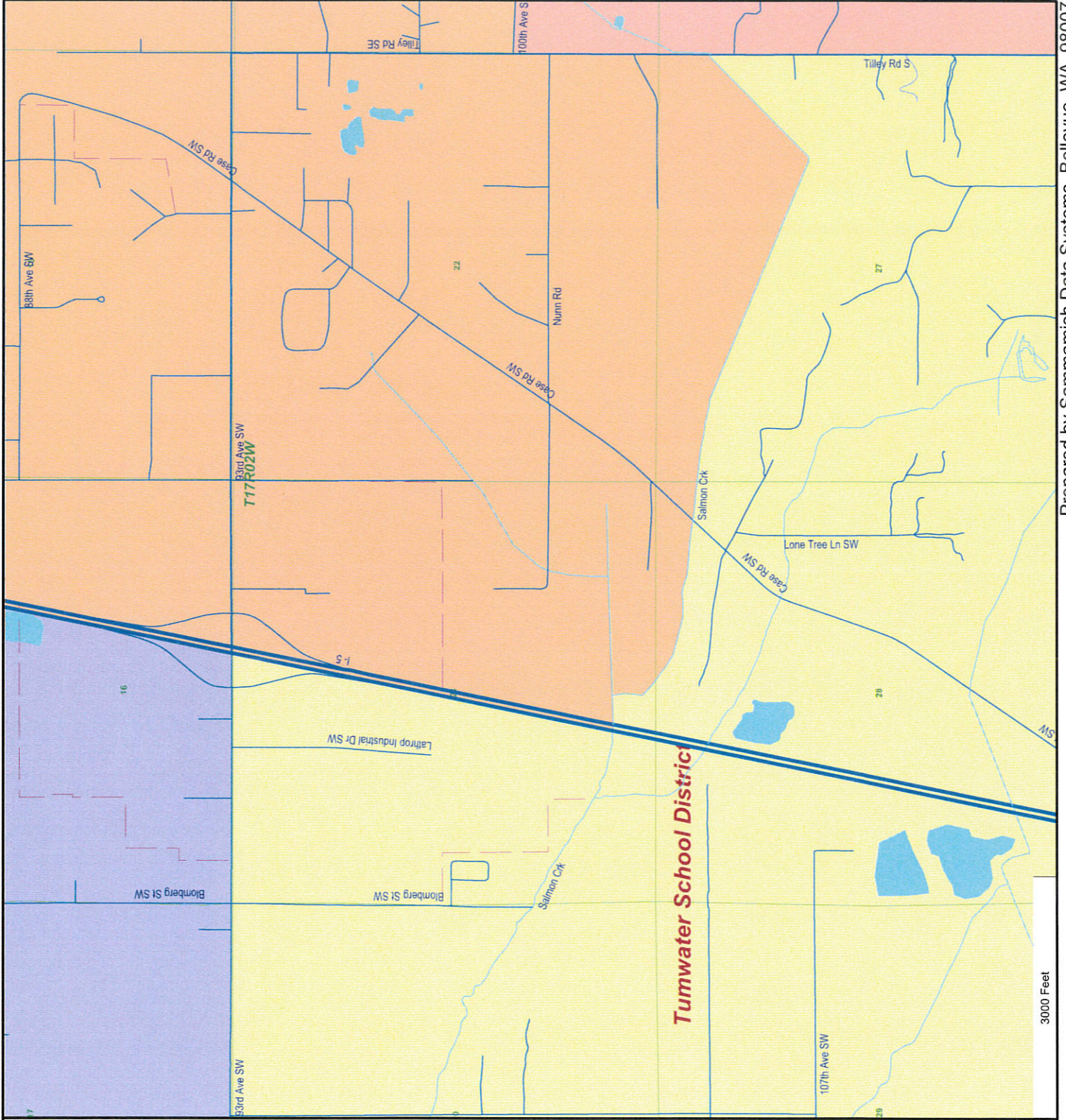
- 1st District
- 3rd District
- 4th District
- 5th District

City Limits

District  
 Outline

Sectional  
 Centers

Townships



**Tumwater School District  
- Proposed Board  
Districts as Approximated  
Using Census 2020  
Geography**

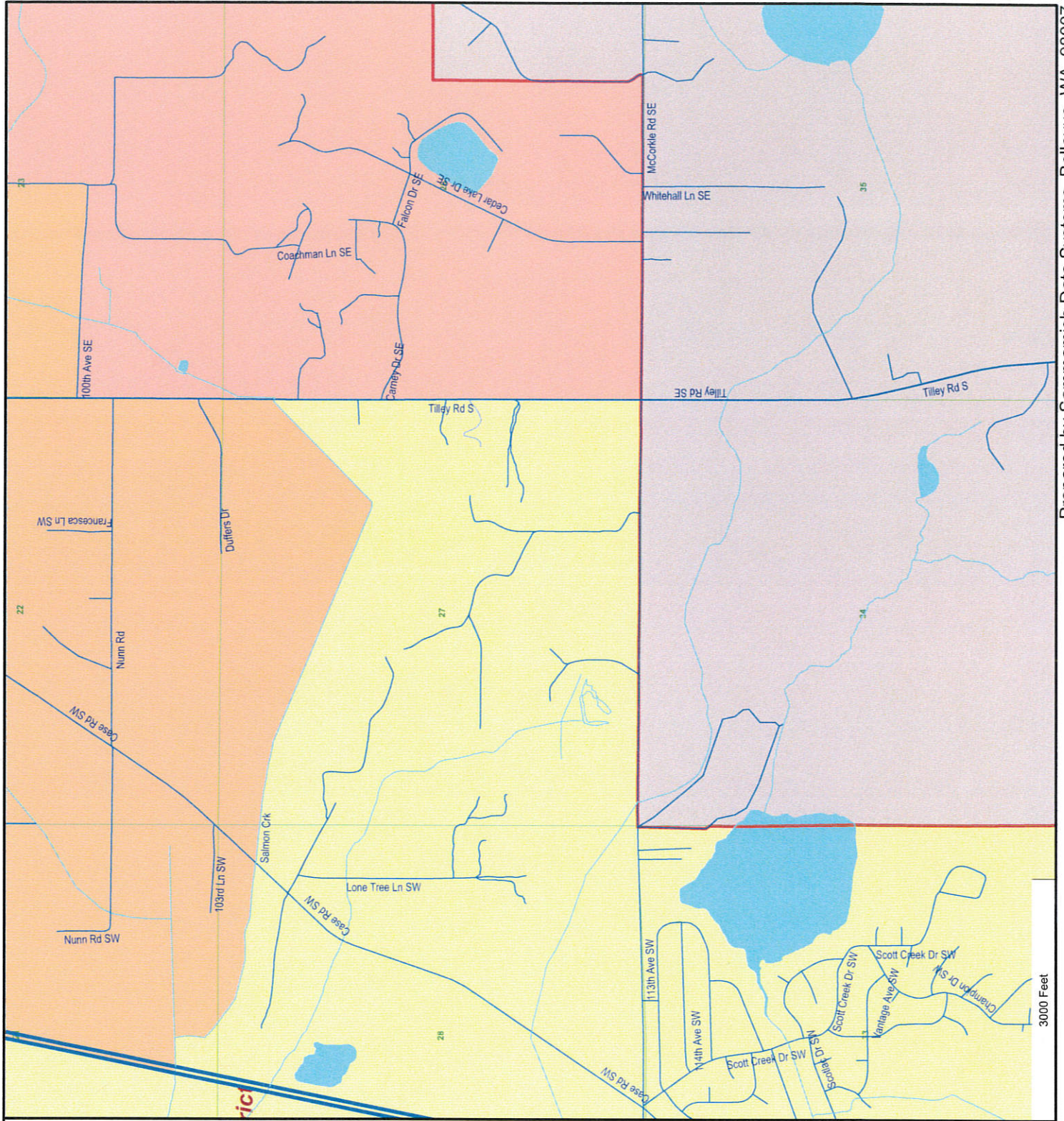
- 1st District
- 3rd District
- 5th District

City Limits

District  
Outline

Sectional  
Centers

Townships



3000 Feet

Tumwater School District  
 - Proposed Board  
 Districts as Approximated  
 Using Census 2020  
 Geography

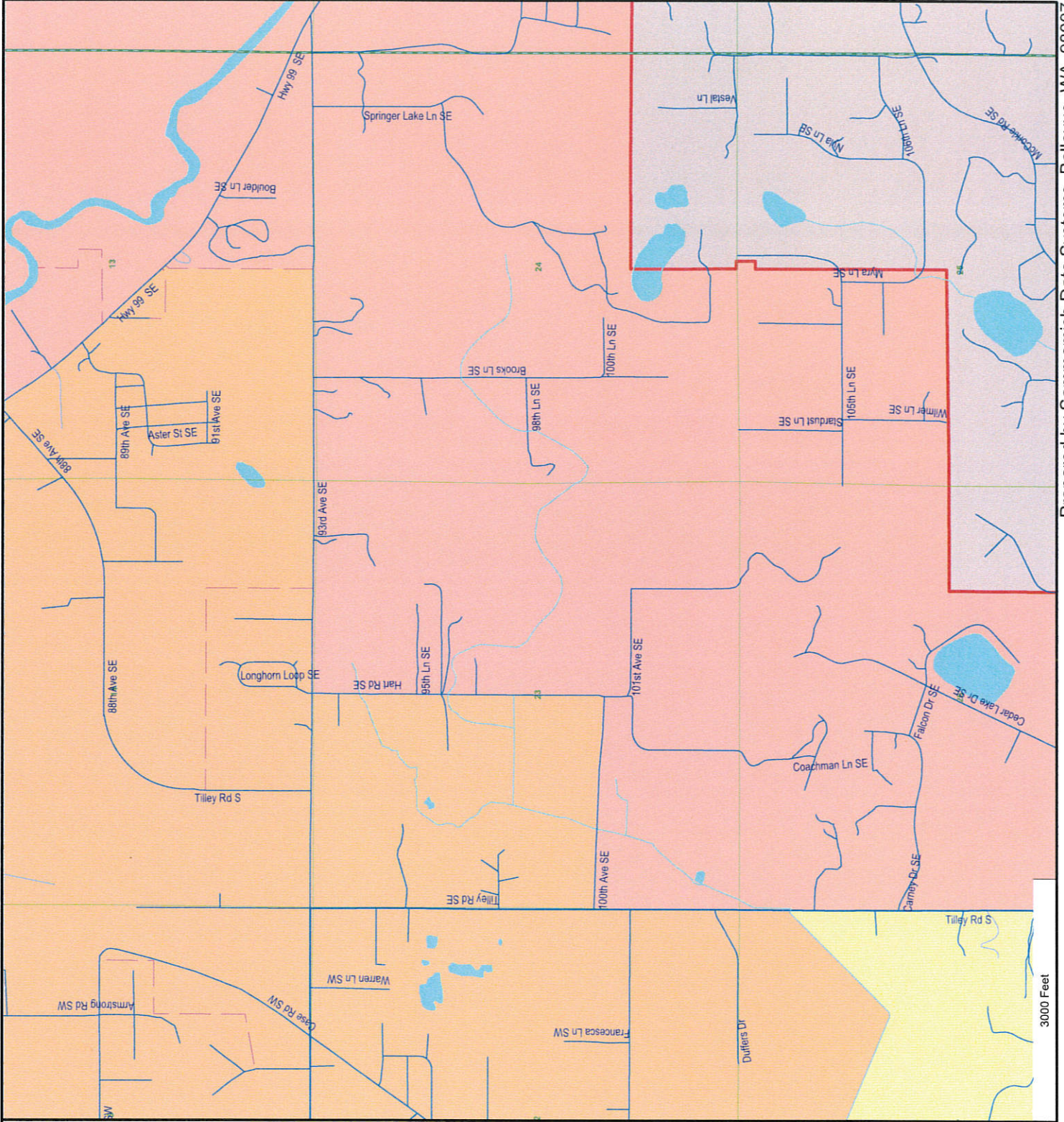
- 1st District
- 3rd District
- 5th District

City Limits

District  
 Outline

Sectional  
 Centers

Townships



3000 Feet

Tumwater School District  
 - Proposed Board  
 Districts as Approximated  
 Using Census 2020  
 Geography

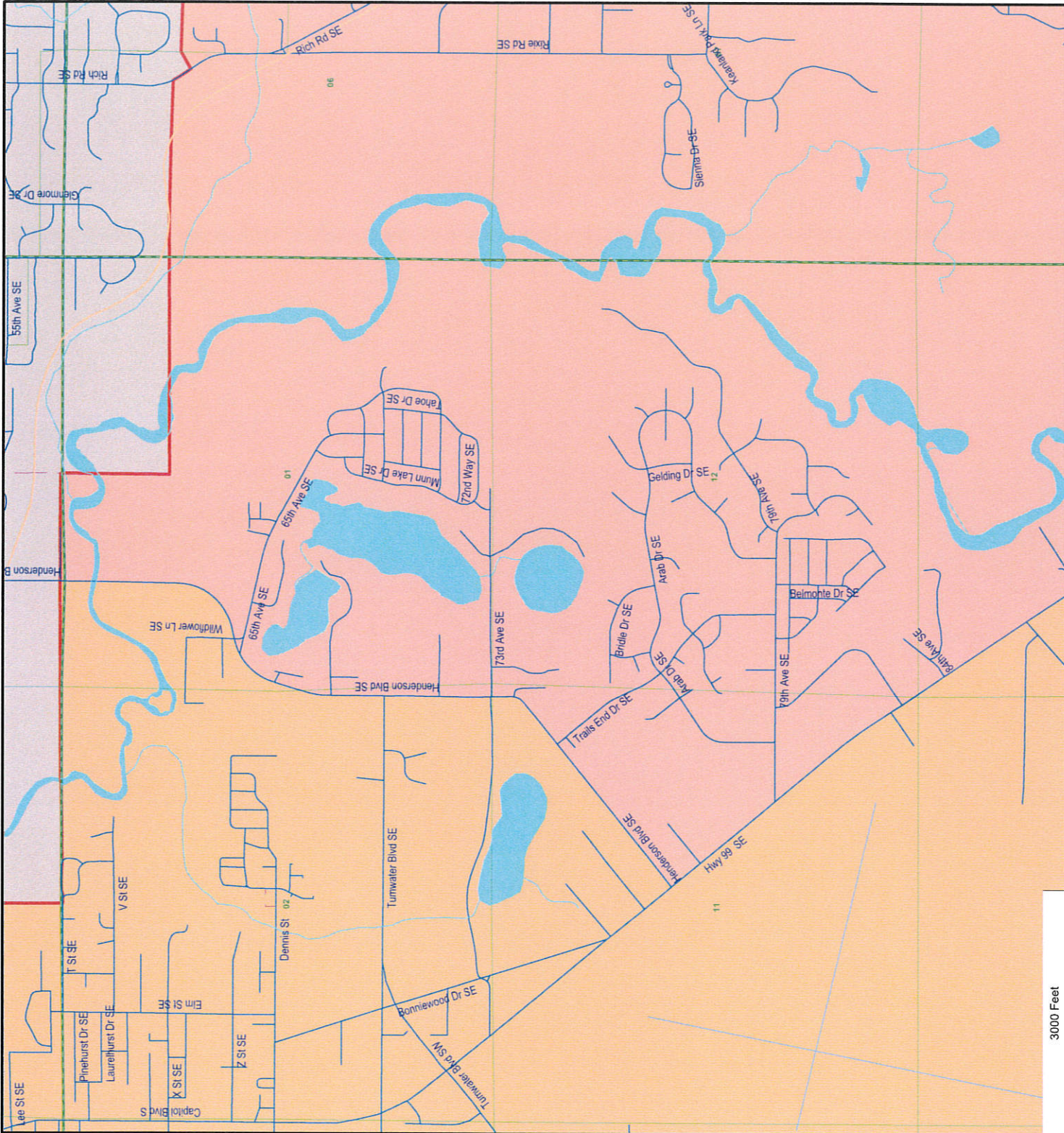
-  3rd District
-  5th District

City Limits 

District  
 Outline 

Sectional  
 Centers 

Townships 



Tumwater School District  
 - Proposed Board  
 Districts as Approximated  
 Using Census 2020  
 Geography

-  3rd District
-  4th District



City Limits



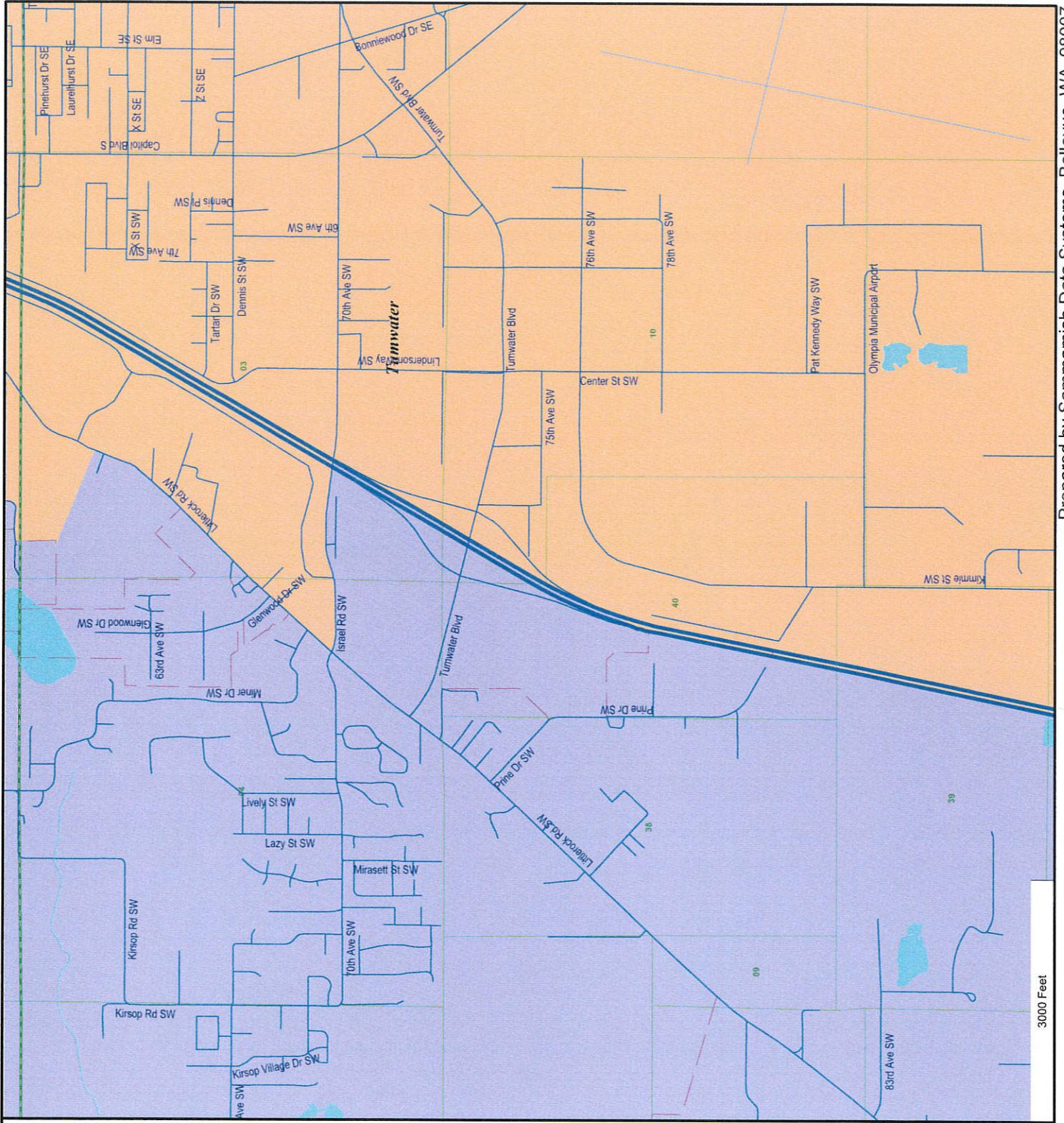
District  
 Outline



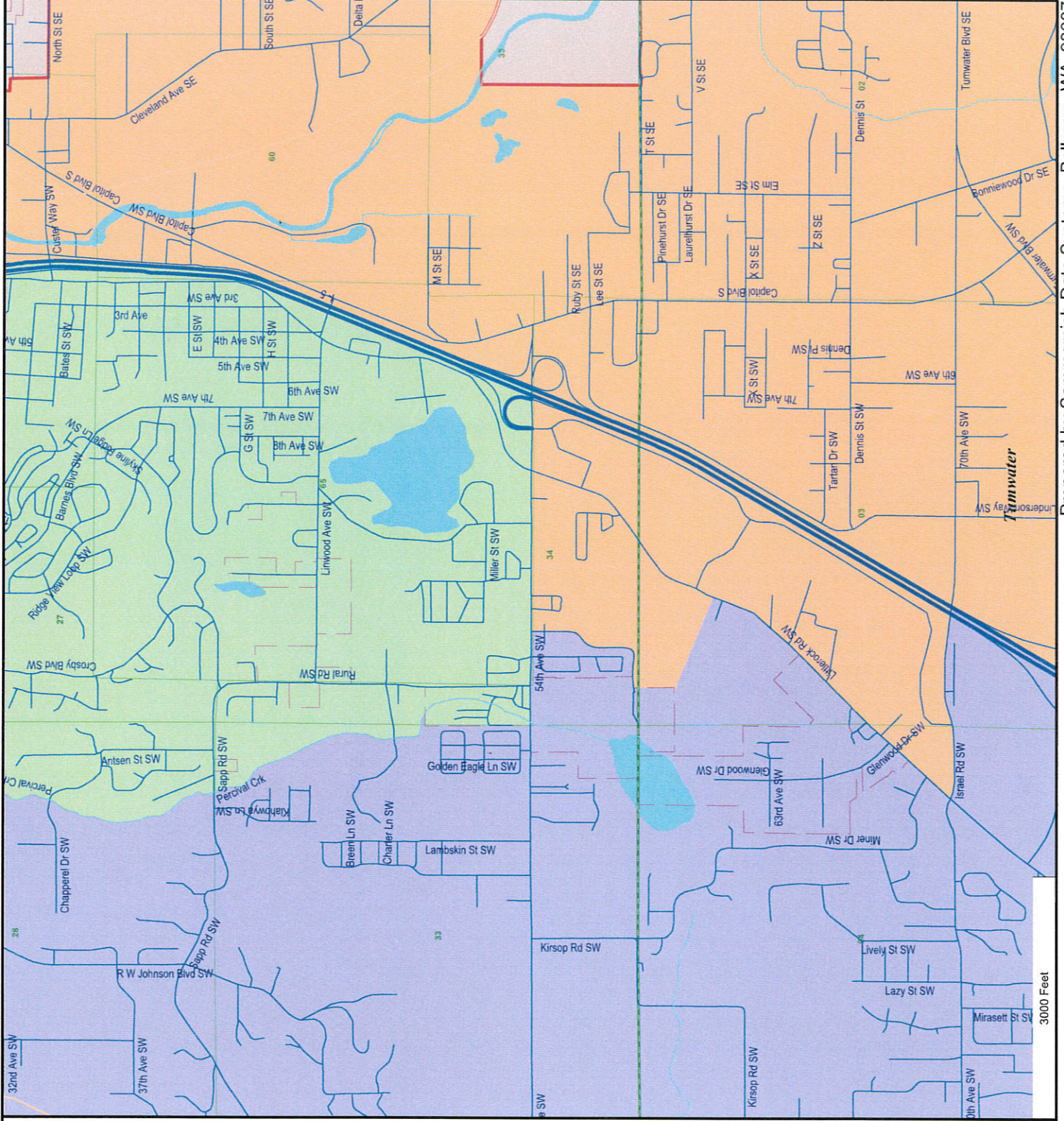
Sectional  
 Centers



Townships



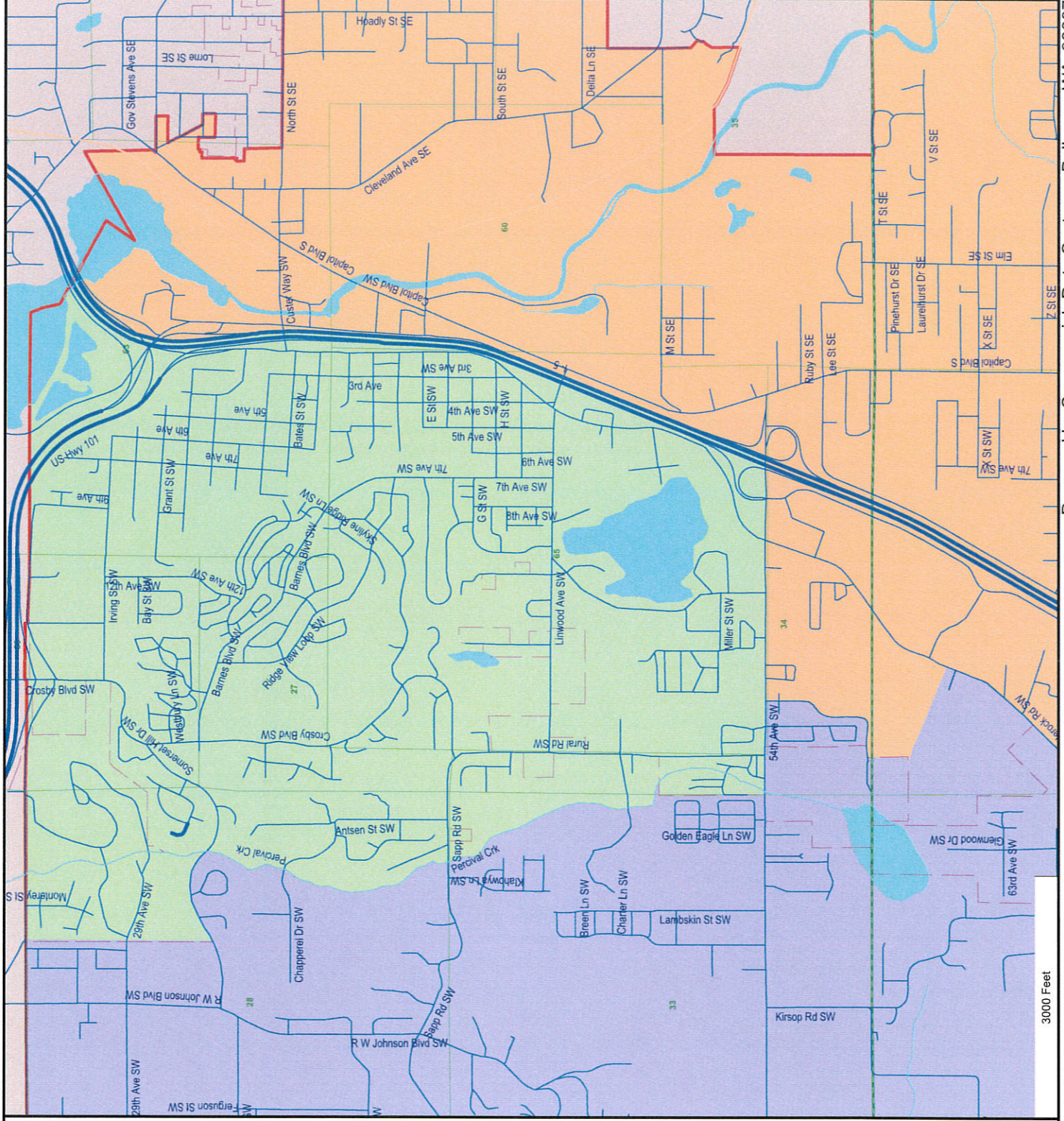




**Tumwater School District - Proposed Board Districts as Approximated Using Census 2020 Geography**

- 2nd District (Green)
- 3rd District (Orange)
- 4th District (Blue)
- City Limits (Purple outline)
- District Outline (Red outline)
- Sectional Centers (Green circle)
- Townships (Dashed line)

3000 Feet



**Tumwater School District - Proposed Board Districts as Approximated Using Census 2020 Geography**

- 2nd District
- 3rd District
- 4th District

**City Limits**

**District Outline**

**Sectional Centers**

**Townships**

3000 Feet

# 2022-2023

## TSD BOARD MEETING SCHEDULE

### **September 2022**

September 8th: 6:00 pm Board Meeting at the District Office  
September 22nd: 6:00 pm Board Meeting & Work Session at the District Office

### **October 2022**

October 13th: 6:00 pm Board Retreat at the District Office  
October 27th: 6:00 pm Board Meeting at the District Office

### **November 2022**

November 10th: 6:00 pm Board Meeting at the District Office  
November 17th-19th: WSSDA Annual Conference

### **December 2022**

December 8th: 6:00 pm Board Meeting at the District Office  
*No second meeting in December due to break (Dec. 19th – Jan. 2nd)*

### **January 2023**

January 12th: 6:00 pm Board Work Session at the District Office  
January 26th: 6:00 pm Board Meeting at the District Office

### **February 2023**

February 9th: 6:00 pm Board Work Session at the District Office  
February 23rd: 6:00 pm Board Meeting at the District Office

### **March 2023**

March 9th: 6:00 pm Board Work Session at the District Office  
March 23rd: 6:00 pm Board Meeting at the District Office

### **April 2023**

April 13th: 6:00 pm Board Work Session at the District Office  
April 27th: 6:00 pm Board Meeting at the District Office

### **May 2023**

May 11th: 6:00 pm Board Work Session at the District Office  
May 25th: 6:00 pm Board Meeting at the District Office

**June 2023**

June 15th: 6:00 pm Board Meeting at the District Office  
*No second meeting due to graduation (BHHS-8th, THS-9th, CHS-TBD, NMHS-TBD)*

**July 2023**

July 13th: 6:00 pm Board Retreat at the District Office  
July 27th: 6:00 pm Board Meeting at the District Office

**August 2023**

August 10th: 6:00 pm Board Work Session at the District Office  
August 24th: 6:00 pm Board Meeting at the District Office

**Please Note:**

*Board meetings are held at the District Office. All meetings will be livestreamed to the District's YouTube Channel.*