



Dr. Carole Meyer
Interim Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
(360) 709-7000 www.tumwater.k12.wa.us

Capital Projects:
(360) 709-7005
Financial Services:
(360) 709-7010
Human Resources:
(360) 709-7020
Payroll/Benefits:
(360) 709-7029
Student Learning:
(360) 709-7030
Special Services:
(360) 709-7040

School Director's Agenda Regular Meeting

Thursday, May 25, 2023

Start Time: 6:00pm

Location: District Office and YouTube
621 Linwood Ave. SW Tumwater, WA 98512

Please Note: Public Comment is only available to those who have signed up in advance by filling out the [Public Comment Form](#) by 12 PM on the day of the meeting. Please see our website for more information.

- 6:00pm Call Regular Meeting to Order (President Killough)**
- Recognition/Flag Salute
- 6:01pm Public Comment Reminder (President Killough)**
- 6:02pm Agenda Discussion/Approval (President Killough/Superintendent Meyer)**
- 6:03pm Meeting Minutes Review**
- April 27, 2023 Regular Meeting
 - May 11, 2023 Regular Meeting/Work Session
- 6:04pm Consent Agenda**
- Personnel Report
 - Payroll and Vouchers
 - Budget Status Report
 - District Office Non-Rep Salary Schedule
 - 2023-24 Fee Schedule
 - Facility Use Fee Schedule
 - Capital Projects – TMS Construction Contract Award
 - Capital Projects – BHHS Construct Contract Award
- 6:05pm Recognition**
- 1st Place Music State Solo Winners: James Kois (BHHS), Eli Denning (THS) and Ayden Ramsey (THS)
 - 22-23 Student Reps
- 6:15pm Student Rep Reports**
- Alex Loveless, BHHS
 - Lyn Hepp, CHS

BOARD OF DIRECTORS
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

"Continuous Student Learning in a Caring, Engaging Environment"

- 6:25pm Public Comment**-*In the interest of maintaining the integrity of the published agenda, individual speakers are asked to limit their comments to not more than 3 minutes. A maximum of 30 minutes will be reserved on the agenda for all public comment.*
- Speakers-Agenda and Non-Agenda Items (*Becky Parsons*)
- 6:55pm Reports to the Board**
- New Market Skill Center Presentation (*Matt Ishler*)
 - Department of Natural Resources Presentation (*Mel Murray & Melissa Richter*)
 - Board Briefs (*Shawn Batstone*)
 - Budget Update (*Melissa Richter*)
- 7:25pm Action Items**
- 2nd Reading and Recommended Approval Policy 4218, Language Access
 - Resolution 10-22-23 Delegating Authority to WIAA (*Shawn Batstone*)
- 7:30pm Superintendent's Report** (*Superintendent Meyer*)
- 7:40pm Board Committee Reports**
- Legislative Update – 2023 Session (*Vice-President Kaikkonen*)
 - WIAA Update (*Director Taylor*)
- 7:50pm Board Comments**
- 8:00pm Recess Regular Meeting**
- Executive Session to discuss Collective Bargaining and Negotiations per RCW 42.30.140(4)(b).
- 9:00pm Reconvene Regular Meeting**
- 9:01pm Adjourn Regular Meeting**

NEXT BOARD MEETING: Regular Board Meeting on June 15, 2023.

The Board may also schedule additional special or emergency meetings consistent with RCW 28A.343.380.

MEETING MINUTES

- April 27, 2023 Regular Board Meeting
- May 11, 2023 Regular Meeting/Work Session



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**Tumwater School District
School Board Meeting Minutes**
Location: District Office & YouTube
621 Linwood Ave. SW
Tumwater, WA 98512
April 27, 2023
6:00 pm

Board Members Present: Casey Taylor, Scott Killough, Melissa Beard (virtual), Darby Kaikkonen, Jill Adams, Dr. Carole Meyer (Secretary)

President Killough called the meeting to order at 6:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. He then led everyone in the flag salute.

Public Comment Reminder

- President Killough outlined how the Public Comment portion of the meeting works.

Agenda Discussion/Approval

- Agenda Changes: Superintendent Meyer shared that there were no updates to the previously published version of the agenda. The agenda was unanimously approved.

Review of Minutes

The Board has reviewed the March 23, 2023 regular board minutes and there was one change. Vice-President Kaikkonen requested to strike “therefore it was not approved” under Action Items: Recommended approval of Resolution 06-22-23.

Director Kaikkonen/Director Taylor Motioned/Seconded (M/S) to approve the revised minutes. The motion passed unanimously.

Consent Agenda

- No motion is necessary. The Consent Agenda was unanimously approved as follows:

BOARD OF DIRECTORS
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

“Continuous Student Learning in a Caring, Engaging Environment”

➤ Personnel Report:

New Hires	Position	Location	Status	Group
Jesse Eang	Coach	BHHS	Effective March 22, 2023	N/A
Cattigan Dawes	Special Education Learning Assistant	NMSC	Temporary, effective June 22, 2023	NMSC
Joseph Denniston	School Psychologist	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Valentin Beltran	Campus Supervisor/Para	BMS	Effective April 10, 2023	Non-REP/TAP
Kristy Hall	Paraprofessional	THS	Effective April 10, 2023	TAP
Shannon Houlihan	Paraprofessional	BLE	Effective April 10, 2023	TAP
Bridget Geary	Speech Language Pathologist	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Wendy Bromley	Executive Director of Human Resources	DO	Effective July 1, 2023	ADMIN
Jody Giuntoli	Summer School Receptionist	NMSC	Temporary, effective June 22, 2023	NMSC
Natalie Williams	Paraprofessional	BMS	Continuing, effective April 14, 2023	TAP
Tabitha Chamberlin	Paraprofessional	MTS	One Year Only (2022-2023), effective May 1, 2023	TAP
Jordan Magrath	Athletic Director	THS/BMS	1.0 FTE (Continuing 2023-2024)	TEA
Michelle Hoedeman	School Psychologist	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Adjusted:				
Calvin Hicks	Paraprofessional	BHHS	From 2.0 hours Paraprofessional/4.5 hours Campus Supervisor (BMS) to 6.5 hours Paraprofessional (BHHS)	TAP
Macy Dilworth	Paraprofessional	THE	Adding 2.5 additional hours from March 27, 2023 through the end of the 2022-2023 school year	TAP
Jessica Juergens	Counselor	PGS	Add 0.2 FTE (Continuing 2022-2023), effective March 28, 2023	TEA
James Brigham	Skilled Grounds/Evening Custodian	B&G	From Lead Custodian (BMS) to 9 month Skilled Grounds/3 month Evening Custodian, effective April 10, 2023	PSE
Dena Curtis	Office Professional 1	DO	From Office Professional 3 (BHHS) to Office Professional 1 (Student Learning), effective March 27, 2023	TOPA

Alexander Mager	Evening Custodian	B&G	From Lead Custodian (TMS) to Evening Custodian (Variable Site), effective April 3, 2023	PSE
Deborah Jones	Benefits Coordinator	Financial Services	From Payroll Coordinator to Benefits Coordinator, effective May 1, 2023	NON-REP
Leaves:				
Ashley Lopez	Paraprofessional	EOE	Leave of Absense extension, returning May 8, 2023	TAP
Kathryn Spieles-Flaatrud	Teacher	BMS	Leave of Absence beginning May 17, 2023, returning for the 2023-2024 school year	TEA
Peter Lichtblau	Bus Driver	Transportation	Leave of Absence beginning March 20, 2023, return date to be determined	PSE
Leland Malott	Bus Driver	Transportation	Leave of Absence beginning March 9, 2023, returning April 10, 2023	PSE
Savannah Owen	Paraprofessional	LINCS	Partial Leave of Absence, beginning April 4, 2023 through the end of the school year	TAP
Traci Gurley	Executive Assistant	Student Learning	Leave of Absence, beginning April 13, 2023, returning April 24, 2023	NON-REP
Jill Giudice	Teacher	THS	Leave of Absence beginning May 8, 2023 through the end of the school year	TEA
Gladys Espino	Teacher	THE	Leave of Absence beginning September 1, 2023, returning February 1, 2024	TEA
Tamara Schultz	Occupational Therapist	Special Services	Leave of Absence beginning April 10, 2023 through the end of the school year	TEA
Caroline Grimm	Teacher	MTS	Leave of Absence beginning April 10, 2023, return date to be determined	TEA
Craig Lester	Bus Driver	Transportation	Leave of Absence beginning March 22, 2023, returning April 20, 2023	PSE
Ashley Lupinski	Teacher	TVA	Leave of Absence beginning March 6, 2023, return date to be determined	TEA
Tyler Haywood	Teacher	TMS	Leave of Absence beginning March 8, 2023, returning March 22, 2023	TEA

Ruth Russell	Dispatcher	Transportation	Leave of Absence beginning March 15, 2023, returning March 28, 2023	PSE
Jayde Richtmyre	Teacher	PGS	0.4 FTE Leave of Absence for the 2023-2024 school year	TEA
Kelly Femiano	Teacher	PGS	0.6 FTE Leave of Absence for the 2023-2024 school year	TEA
Jill Giudice	Teacher	THS	Leave of Absence beginning September 5, 2023, returning January 1, 2024	TEA
Seana Ditterline	Counselor	BHHS	1.0 FTE Leave of Absence beginning May 1, 2023, return date to be determined	TEA
Leslie Fosbre	Assistant Cook	PGS	Leave of Absence beginning April 24, 2023, returning May 8, 2023	PSE
Anthony Steele	Teacher	BMS	Leave of Absence beginning May 22, 2023, returning June 5, 2023	TEA
Resignations:				
Lindsey Wittenberg	Paraprofessional	BLE	Effective March 23, 2023	TAP
Katie Swokowski	HR Benefits Lead	District Office	Effective March 31, 2023	N/A
Nathan Ditterline	Teacher	BMS	Effective April 7, 2023	TEA
Summer Boothe	Bus Driver Trainee	Transportation	Effective March 30, 2023	PSE
Barret Daniels	Teacher	Special Services	Effective March 31, 2023	TEA
Maureen Celle	Paraprofessional	THE	Effective April 20, 2023	TAP
Ryan Williamson	Paraprofessional	EOE	Effective April 12, 2023	TAP
Sahara Anthony Jr.	Paraprofessional	THS	Effective April 28, 2023	TAP
Teresa Anderson	Teacher	LINCS	Effective April 13, 2023	TEA
Lindsey Chapman	Teacher	EOE	Effective April 11, 2023	TEA
Caitlin Shaufler	Teacher	TMS	Effective June 20, 2023	TEA
Emily Cotey	Teacher	THE	Effective June 22, 2023	TEA
Corbin Hanna	Bus Driver Trainee	Transportation	Effective April 14, 2023	PSE
Tanya Guarino	Teacher	TVA	Effective August 31, 2023	TEA
Sarah Dyer	Teacher	TMS	Effective August 31, 2023	TEA
Ruth Russell	Dispatcher	Transportation	Effective April 20, 2023	PSE
Jamie McPheeters	Campus Supervisor	BHHS	Effective August 31, 2023	NON REP
Cortnie Birindelli	Teacher	THE	Effective August 31, 2023	TEA
Resignations:				
Lee Giske	Counselor	LRE	Effective August 31, 2023	TEA

Non-Renewal:				
Tara Richerson	Assistant Principal	EOE/BLE	Effective April 10, 2023	ADMIN
Co-Curricular:				
Rachel Landowski	Drama/Musical Assistant Director Vocal	THS	Resigning this stipend only, effective March 23, 2023	N/A
Don Farler	Assistant Boys Soccer Coach	BHHS	Effective March 30, 2023	N/A
Jackie Zvirzdys Wood	Assistant Boys Soccer Coach	BHHS	Effective March 30, 2023	N/A
Joanna Brown	Head Track Coach	BMS	Effective March 28, 2023	N/A
Angela Borovec	Assistant Track Coach	BMS	Effective March 28, 2023	N/A
Melinda McGill	Assistant Track Coach	BMS	Effective March 28, 2023	N/A
Jennifer Slempe	Summer Fresh Farms Paraprofessional	THS	Effective June 28, 2023	TAP
Kathy Knox	Summer School Paraprofessional	Cascadia	Effective July 3, 2023	TAP
Leslie Hayden	TWEC Summer School Instructor	TWEC	Effective June 26, 2023	TEA
Nicole Pocklington	Head Bowling Coach	BHHS	Resigning coaching position only, effective March 9, 2023	N/A
Karlee Westby	Assistant Track Coach	TMS	Effective April 10, 2023	N/A
Karlee Westby	Head Volleyball Coach	BHHS	Effective 2023-2024 school year	N/A
Mary Pilon	Head Swim and Dive Coach	BHHS	Resigning coaching position only, effective April 23, 2023	N/A
Recommend approval of:				
Recommend approval to update the Executive Director of New Market Skills Center salary to match the Middle School Principal salary.				
Recommend approval for the following staff to teach out of their endorsed area:				
Andrew Landowski (BHHS) Physical Education				
Jill Place (BHHS) Mathematics				
Michael Cousino (BLE) 5th Grade				
Michael Cousino (BLE) 4th Grade				
Whitney Saxlund (BLE) Kindergarten				
Rebecca Halbert (CHS) Social Studies				
Rebecca Halbert (CHS) English Language Arts				
Rebecca Halbert (CHS) Mathematics				
Rebecca Halbert (CHS) Nutrition and Health				
Rebecca Halbert (CHS) Social Media				

Rebecca Halbert (CHS) Health Education			
Rebecca Halbert (CHS) Journalism			
Michael Stuck (CHS) Visual Art			
Michael Stuck (CHS) Physical Education			
Thatcher Wood (CHS) Physical Education			
Thatcher Wood (CHS) Nutrition and Health			
Thatcher Wood (CHS) Physical Education			
Nathan Ditterline (BMS) Health Education			
Dan Casler (PGS) 5th Grade			
Heather Siminski (PGS) 5th Grade			
Leslie Hayden (TWEC) Science			
Jeffrey Broome (THS) Art Appreciation			
Jeffrey Broome (THS) English Language Arts			
Jeffrey Broome (THS) Science			
Jeffrey Broome (THS) French			
Jeffrey Broome (THS) Mathematics			
Jeffrey Broome (THS) Physical Education			
Jeffrey Broome (THS) Vietnamese			
Jamie Escobar (THS) Mathematics			
David Hansen (THS) English Language Arts			
Zachary Suderman (THS) Art History			
Zachary Suderman (THS) Science			
Zachary Suderman (THS) English Language Arts			
Zachary Suderman (THS) Health			
Zachary Suderman (THS) Social Studies			
Cecilia Hernandez (TMS) Health/Fitness			
Cecilia Hernandez (TMS) Homeroom			
Trevor Knight (TMS) Mathematics			
Trevor Knight (TMS) Homeroom			
Patrick Kot (TMS) Health Education			
Ashley Lupinski (TVA) Mathematics			
Ashley Lupinski (TVA) English Language Arts			
Ashley Lupinski (TVA) Digital Media Technology			
Ashley Lupinski (TVA) Science			
Ashley Lupinski (TVA) Social Studies			
Melinda Mulcahy (TVA) English Language Arts			

Kelly Ristine (TVA) Social Studies**Corrections:**

Correction to Vanessa Walter's extended leave start date at the March 23, 2023 Board Meeting. The correct leave start is April 24, 2023

➤ Payroll & Vouchers:

FUND NAME	WARRANTS (INCLUSIVE)		AMOUNT
<u>GENERAL FUND:</u>			
Payroll			
Payroll Taxes			\$ 1,247,280.07
Direct Deposit			\$ 3,660,262.73
Payroll Benefit Wire			
Transfer			\$ 1,113,106.90
Accounts Payable -Payroll	72805989	to 72806003	\$ 24,475.04
Accounts Payable -Payroll	72806004	to 702806004	\$ 2,809.95
Accounts Payable	72220965	to 72220974	\$ 31,295.60
Accounts Payable	72220953	to 72220963	\$ 60,590.21
Accounts Payable	72220975	to 72220999	\$ 178,293.98
Accounts Payable	72221000	to 72221018	\$ 216,600.23
Accounts Payable	72221019	to 72221068	\$ 1,148,455.85
Accounts Payable	72221039	to 72221064	\$ 59,752.97
Accounts Payable	72221065	to 72221065	\$ 42.00
Accounts Payable	72221066	to 72221066	\$ 285.00
Accounts Payable ACH			\$ 29,573.18
Accounts Payable ACH			\$ 121,839.87
Accounts Payable ACH			\$ 123,987.01
Accounts Payable ACH			\$ 226,172.14
Accounts Payable ACH			\$ 202,617.96
Accounts Payable ACH			\$ 438,514.66
ACH Rejection			\$ (4,339.98)
Voided Warrants			
Accounts Payable - COMP TAX			\$ 1,840.83
TOTAL GENERAL FUND:			\$ 8,883,456.20
<u>CAPITAL PROJECTS FUND:</u>			
Accounts Payable	72012612	to 72012614	\$ 19,519.82
Accounts Payable	72012615	to 72012617	\$ 43,872.72
Accounts Payable ACH			\$ 17,963.50
Accounts Payable ACH			\$ 21,896.16
Accounts Payable ACH			\$ 68.97
Accounts Payable ACH			\$ 328,612.75
Voided Warrants			
Accounts Payable - COMP TAX			
TOTAL CAPITAL PROJECTS FUND:			\$ 431,933.92

ASSOCIATED STUDENT BODY FUND:

Accounts Payable	72442173	to	72442176	\$	450.00
Accounts Payable	72442174	to	72442174	\$	2,285.91
Accounts Payable	72442175	to	72442175	\$	15.00
Accounts Payable	72442176	to	72442177	\$	796.66
Accounts Payable	72442178	to	72442180	\$	435.00
Accounts Payable ACH				\$	2,875.27
Accounts Payable ACH				\$	5,773.66
Accounts Payable ACH				\$	5,432.00
Accounts Payable ACH				\$	4,120.43
Accounts Payable ACH				\$	21,534.76
Accounts Payable ACH				\$	5,305.92
Voided Warrants				\$	(85.00)
Accounts Payable - COMP TAX				\$	5.97
TOTAL ASSOCIATED STUDENT BODY FUND:				\$	48,945.58

PRIVATE PURPOSE FUND:

Accounts Payable		to			
Accounts Payable		to			
Accounts Payable ACH					
Voided Warrants					
Accounts Payable - COMP TAX					
TOTAL PRIVATE PURPOSE FUND:				\$	-

TRANSPORTATION VEHICLE FUND:

Accounts Payable		to			
TOTAL TRANSPORTATION VEHICLE FUND:				\$	-

- Budget Status Report
- Financial Services – Revised Salary Schedule, Non-Rep School Support Staff
- 2023-24 School Year Calendar
- 2023-24 School Board Meeting Schedule
- Capital Projects Acceptance of Contract as Complete – NMSC Parking Lot Lighting Upgrades & BHHS AV Storage Room Tenant Improvement.
- Capital Projects Construction Contract Award – LINCS modular.

Recognition

- Tumwater High School Dance Team. President Killough presented Resolution 09-22-23 to the coach and team.

Student Rep Reports

- Ameiya Brown (THS) – Ameiya shared that the Key Club is hosting a hunger walk on May 7th at 3 PM; the T-Bird tailgate happened April 26th; library is hosting an event for students to start their own garden; ASB elections are over – Team Overdrive won! She also shared that AP testing is starting next week; FBLA went to state last week; Prom and a jazz band performance are both on May 13th.
- Alex Loveless (BHHS) – Alex shared that Prom is next weekend and spirit week happens leading up to that! Their Booster Bash is this Saturday; the State solo/ensemble competition is Friday and Saturday; there will be a jazz band concert on May 6th; staff appreciation is next week; seniors got cap and gowns a couple weeks ago; spring sports are coming to a close and playoffs will be starting.

Public Comment

- Agenda and Non-Agenda Items: Becky Parsons stated that one person signed up to address the Board. Alex Ball spoke about violation of Policy 2331 and Procedure 5252.

Reports to the Board

- 1st Reading Policy 3110, Qualifications of Attendance and Placement. Superintendent Meyer presented.
- 1st Reading Policy 3115, Homeless Students Enrollment Rights and Services. Superintendent Meyer presented.
- 1st Reading Policy 3120, Enrollment. Superintendent Meyer presented.
- 1st Reading Policy 4218, Language Access. Superintendent Meyer presented.
- Budget Update. Melissa Richter presented.

Action Items

- 2nd Reading and recommended approval of Policy 6022, Minimum Fund Balance. Melissa Richter presented.
Director Taylor/Director Adams, (M/S) to approve Policy 6022. The policy passed unanimously.

Superintendent's Report

Superintendent's Report: Superintendent Meyer shared that she attended an Olympia Junior Programs performance with MTS and LRE. The budget committee met on April 26th. Melissa Richter shared that the HR and Finance teams attended an ESD training to go over processes. The policy committee met on April 20th. Director Adams and Director Taylor provided an update. Dr. Meyer presented a staffing update; round three will be over by May 4th. She also provided a TVA update - only 16 students enrolled for next year. She will be recommending that the district suspend the program for one year, and re-assess for the 24-25 school year, at the May 11th school board meeting.

Board Committee Reports

- Legislative Update: Vice-President Kaikkonen provided a session summary on the following: school meals, special education, school board recordings, college in the high school fee, new graduation pathway option, highly capable program requirements, IPD and sharing of high school directory information with OSPI. She will be transitioning out of the legislative rep role. She reminded the Board that WSSDA has a year-round process which has already started. The Board also has the opportunity to put forward positions from 4/17-5/12.
- WIAA Update: Director Taylor shared a few themes – bad weather; officials & umpire shortages; transportation challenges. The WIAA classifications were confirmed with a new range of 4 years. Both BHHS and THS will continue to be 2A schools. Our middle schools were re-aligned with east/west leagues because these schools have similar sports programs and it will make travel easier; soccer may be added. THS had 279 spring athletes and BHHS had over 200. BMS had 105 track students who will be competing on May 8 and May 23 at 4 PM at the Tumwater District Stadium. The district will now be offering a sports officiating class through PE @ THS. BHHS is still in the works.

Board Member Comments

- Director Taylor: He loved the music performance and loves watching the dance team perform. He also thanked Alex Ball for his public comment.
- Vice-President Kaikkonen: She loved the music performance. She commented on fiscal responsibility which is priority and a measure of our success is where the district is now. Surrounding districts are now going through what we went through a year ago. The fact that we are not in that position speaks volumes to the district and board's dedication; she is proud of the work.
- Director Beard: She shared that senior presentations were as amazing as always! She attended a jazz concert with THS & BHHS jazz bands and the THS choir. Let this be a model to how we work together. She thanked Mr. Landowski, Mr. Klinzman and Mrs. Landowski for working together! She also thanked Melissa Richter for her work on getting \$400,000 for transportation. Graduations are coming up and she's very excited!
- President Killough: He referenced "days on the job without to incident" and thanked the Tumwater community for their civil discourse. He's proud to be a member of this community!
- Director Adams: She wished we could have seen the dance team perform and she was impressed with the respect they showed the quartet by staying to hear them play. Fiscal responsibility is working together to provide students the best education possible. It is also important for transparency to continue in an effort to convey information to parents and students. They will be including more student voice.
- Ameiya Brown: She was glad to hear that the college in high school fee has been eliminated. She loved the music performance and is proud of the dance team!
- Alex Loveless: She loved the music performance! She shared that she's attending GCU next year. The THS dance team is amazing and she always loves their performances. She is very excited about the sports officiating class.

Adjourn Regular Meeting

With no further business coming before the Board, the Regular Board Meeting adjourned at 7:37 PM.

Recorded by:
Becky Parsons

Signed this 25th day of May 2023.

Board Member

Board Secretary



Dr. Carole Meyer
Interim Superintendent

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**Tumwater School District
School Board Meeting Minutes**
Location: District Office & YouTube
621 Linwood Ave. SW
Tumwater, WA 98512
May 11, 2023
6:00 pm

Board Members Present: Casey Taylor, Scott Killough, Melissa Beard, Darby Kaikkonen, Jill Adams, Dr. Carole Meyer (Secretary)

President Killough called the meeting to order at 6:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. He then led everyone in the flag salute.

Public Comment Reminder

- President Killough outlined how the Public Comment portion of the meeting works.

Agenda Discussion/Approval

- Agenda Changes: Superintendent Meyer shared that there were no updates to the previously published version of the agenda. The agenda was unanimously approved.

Consent Agenda

- No motion is necessary. The Consent Agenda was unanimously approved as follows:
- Personnel Report:

New Hires	Position	Location	Status	Group
Nicole Nelson	Athletic Director- TOSA	BHHS/TMS	1.0 FTE (Continuing 2023-2024)	TEA
Mark Wood	Substitute Grounds	B&G	Effective April 21, 2023	PSE
Pamela Detzler	Registered Nurse	Special Services	1.0 FTE (Continuing 2023-24)	TEA

BOARD OF DIRECTORS
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

“Continuous Student Learning in a Caring, Engaging Environment”

Adjusted:				
Steve Wickstrom	Substitute Bus Driver	Transportation	From Bus Driver to Substitute Bus Driver, effective May 1, 2023	PSE
Macy Dilworth	Paraprofessional	THE	From One Year Only to Continuing, effective May 1, 2023	TAP
Tamara York	Assistant Principal	EOE	From One Year Only (THE/EOE) to Continuing (EOE), effective July 1, 2023	ADMIN
Leaves:				
Traci McGowan	Teacher	THS	Leave of Absence beginning April 11, 2023, returning April 24, 2023	TEA
Hannah Anderson	Teacher	LRE	Leave of Absence beginning February 27, 2023, returning April 24, 2023	TEA
Tara Madden	Teacher	PGS	Leave of Absence beginning September 01, 2023, returning August 1, 2024	TEA
Leslie Fosbre	Assistant Cook	PGS	Leave of Absence beginning April 24, 2023 returning May 8, 2023	PSE
Eva Stauffer	Paraprofessional	TMS	Leave of Absence beginning April 10, 2023 returning April 24, 2023	TAP
Resignations:				
Steve Wickstrom	Bus Driver	Transportation	Effective April 28, 2023. Moving to substitute driver status.	PSE
Heather Newton	Bus Driver Trainee	Transportation	Effective April 28, 2023	PSE
Chandler Barron	Bus Driver Trainee	Transportation	Effective April 28, 2023	PSE
Lisa Szydlowski	Speech Language Pathologist	Special Services	Partial resignation of 0.2 FTE, effective the 2023-2024 school year.	TEA
Corey Nunlist	Teacher	THE	Effective August 31, 2023	TEA
Linda Doughty	Assistant Cook	BMS	Effective August 31, 2023	PSE
Kevin Caster	Bus Driver	Transportation	Effective May 05, 2023	PSE
Nathan Carlson	Human Resource Specialist	District Office	Effective May 19, 2023	NON-REP
Andrew Stutzman	Custodian	THS	Effective May 19, 2023	PSE
Tabitha Chamberlin	Paraprofessional	MTS	Effective May 8, 2023	TAP
Seana Ditterline	Counselor	BHHS/TMS	Effective at the end of the 2022/2023 school year	TEA

Co-Curricular:				
Kelli Goode	ESY Special Education Coordinator	SS	Effective July 10, 2023	TEA
Ian MacKenzie	ESY Special Education Teacher	SS	Effective July 10, 2023	TEA
Sarah Wernke	ESY Special Education Teacher	SS	Effective July 10, 2023	TEA
Cassidy McQuiston	ESY Special Education Teacher	SS	Effective July 10, 2023	TEA
Travis Schultz	Fresh Farms Teacher	THS	Effective June 28, 2023	N/A
Beckie Reed	Summer School Coordinator	PGS	Effective July 10, 2023	TEA
Patrick Kot	Assistant Track Coach	BHHS	Effective February 27, 2023	N/A
Recommend approval of:				
Recommend approval to issue all contracts for the 2023/2024 school year after May 11, 2023				

- Special Services: Contract Agency Awards and Rejections
- Capital Projects Site Access Agreement – Pacific Northwest Seismic Network (PNSN) Early Warning Radio Repeater at Black Hills High School.
- Capital Projects – Three Easements for PSE for Underground Power Lines at Tumwater High School.

Public Comment

- Agenda and Non-Agenda Items: Becky Parsons stated that on one signed up to address the Board.

Action Items

- Recommended Approval of Program Suspension. Superintendent Meyer presented.
Director Beard/Vice-President Kaikkonen, Motioned/ Seconded (M/S) to approve the one-year suspension of the Tumwater Virtual Academy due to lack of enrollment. This passed unanimously.

Recess Regular Meeting at 6:08 PM

- Work session for:
 1. Budget Update: Melissa Richter presented.
 2. 23-24 Student Rep Discussion
 3. Board Goal Dialogue

Reconvene & Recess Regular Meeting at 6:33 PM

- Executive Session to discuss Personnel Performance, Evaluation or Qualification for Employment per RCW 42.30.110(1)(g) and Collective Bargaining and Negotiations per RCW 42.30.140(4)(b).

Reconvene & Adjourn Regular Meeting

With no further business coming before the Board, the Regular Board Meeting adjourned at 8:21 PM.

Recorded by:
Becky Parsons

Signed this 25th day of May 2023.

Board Member

Board Secretary

CONSENT AGENDA

- Personnel Report: Questions can be directed to Human Resources.
- Payroll and Vouchers: Questions can be directed to Melissa Richter.
- Budget Status Report: Questions can be directed to Melissa Richter.
- District Office Non-Rep Salary Schedule. Questions can be directed to Melissa Richter.
- 2023-24 Fee Schedule: Questions can be directed to Melissa Richter.
- Facility Use Fee Schedule: Questions can be directed to Mel Murray.
- Capital Projects Construction Contract Award – Tumwater Middle School Seismic Upgrades. Questions can be directed to Mel Murray.
- Capital Projects Construction Contract Award – Black Hills High School Solar Installment. Questions can be directed to Mel Murray.



Tumwater School District

621 Linwood Avenue SW, Tumwater, WA 98512-6847
 (360) 709-7000 www.tumwater.k12.wa.us

Financial Services:
 (360) 709-7010
 Human Resources:
 (360) 709-7020
 Payroll/Benefits:
 (360) 709-7029
 Special Services:
 (360) 709-7040
 Capital Projects:
 (360) 709-7005

Carole Meyer
 Superintendent

May 25, 2023

TO: School Board
 FROM: Human Resources
 SUBJECT: Personnel Report

Preliminary

New Hires	Position	Location	Status	Group
Mckenzie Gotcher	Substitute Custodian	B&G	Effective May 1, 2023	PSE
James McClinton	Lead Custodian	BMS	Effective May 15, 2023	PSE
Alyssa Staples	Speech Language Pathologist	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Shannon Burns	Special Education Teacher	Special Services	1.0 FTE (One Year Only 2023-24), effective September 01, 2023 through March 5th, 2024	TEA
James Lovell	Speech Language Pathologist	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Adjusted:				
Lisa Perreira	Assistant Principal	BMS	From One Year Only (BMS) to Continuing (BMS), effective July 1, 2023	ADMIN
Alexander Mager	Evening Custodian	THS	From Variable Site to THS, effective May 22, 2023	PSE
Lauren Smith	SPED Teacher	PGS	From MTS to PGS, effective the 2023-2024	TEA
Sarah Wernke	SPED Teacher	PGS	From MTS to PGS, effective the 2023-2024 school year	TEA
Aimee Opincarne	Teacher	BHHS	From TVA to BHHS, effective the 2023-2024 school year	TEA
Janelle Schlichting	Teacher	BHHS	From 0.3 FTE (TVA) to 0.3 FTE (BHHS), effective the 2023-2024 school year	TEA
Mary McEvoy	Teacher	BMS	From LRE to BMS, effective the 2023-2024 school year	TEA
Theresa Johnson	SPED Teacher	TMS	From TVA to TMS, effective the 2023-2024 school year	TEA
Adrienne Kuhn	Teacher	PGS	From TVA to PGS, effective the 2023-2024 school year	TEA
Hannah Anderson	Teacher	EOE	From LRE to EOE, effective the 2023-2024 school year	TEA
Ashley Lupinski	Teacher	BMS	From TVA to BMS, effective the 2023-2024 school year	TEA
Catherine Theobald	SPED Teacher	THE	From BLE to THE, effective the 2023-2024 school year	TEA
Erin Gehrke	Teacher	MTS	Returning to 1.0 FTE 4/5 Split Teacher (MTS), effective the 2023-2024 school year	TEA
Leaves:				
Kimberly Wilson	Teacher	THE	Intermittent Leave of Absence beginning April 19, 2023, returning April 18, 2024	TEA
Lisa Hopkins	Paraprofessional	BLE	Leave of Absence beginning March 7, 2023, returning April 10, 2023	TAP
Laura Elway	Paraprofessional	TVA	Leave of Absence beginning March 13, 2023, returning March 22, 2023	TAP

BOARD OF DIRECTORS

MELISSA BEARD CASEY TAYLOR SCOTT KILLOUGH DARBY KAIKKONEN JILL ADAMS

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Resignations:				
Susan Larson	Teacher	BHHS	Effective August 31, 2023	TEA
Termination:				
Austin Lee	Substitute Custodian	B&G	Effective May 18, 2023	PSE
Retirements:				
Sheila Nordquist	Paraprofessional	PGS	Effective August 31, 2023	TAP
Christine Spengler	Paraprofessional	PGS	Effective August 31, 2023	TAP
Co-Curricular:				
Cindy McNeely	Summer School Social Studies Teacher	Cascadia	Effective July 3, 2023	TEA
Emma-Kate Schaake	Summer School Secondary Coordinator	TLC	Effective July 3, 2023	TEA
Nancy Manley	Summer School Registrar	Cascadia	Effective July 3, 2023	TEA
Makenzie Sylvester	Summer School Science Teacher	Cascadia	Effective July 3, 2023	TEA
Jillian Turnbull	Summer School PE/Health Teacher	Cascadia	Effective July 3, 2023	TEA
Jaime Cheeka	ESY Paraprofessional	Special Services	Effective July 10, 2023	TAP
Wendy Carter	ESY Paraprofessional	Special Services	Effective July 10, 2023	TAP
Amber Henrichsen	ESY Paraprofessional	Special Services	Effective July 10, 2023	TAP
Natalie Williams	ESY Paraprofessional	Special Services	Effective July 10, 2023	TAP
Brittney Zepp	ESY Paraprofessional	Special Services	Effective July 10, 2023	TAP
Katie Greer	ESY Paraprofessional	Special Services	Effective July 10, 2023	TAP
Alexis Jasper	ESY Paraprofessional	Special Services	Effective July 10, 2023	TAP
John Glenn	Summer School Forest & Stream Ecology Teacher	TLC	Effective June 26, 2023	TEA

Tumwater School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,
Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund for
the month of April 2023.

DATE: May 25, 2023

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Financial Services Office staff and were found to be correct.

Melissa Richter, Executive Director of Financial Services

THIS IS TO CERTIFY that the warrants and electronic transfers of the Tumwater School District No. 33, Thurston County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:		
Payroll		
Payroll Taxes		\$ 1,248,175.82
Direct Deposit		\$ 3,676,519.81
Payroll Benefit Wire Transfer		\$ 1,108,187.98
Accounts Payable - Payroll	72806005 to 72806019	\$ 30,292.37
Accounts Payable	72221067 to 42221073	\$ 2,906.38
Accounts Payable	72221074 to 72221090	\$ 29,600.41
Accounts Payable	72221091 to 72221095	\$ 127,351.28
Accounts Payable	72221096 to 72221096	\$ 919.29
Accounts Payable	72221097 to 72221135	\$ 136,333.34
Accounts Payable	72221136 to 72221154	\$ 1,114,081.01
Accounts Payable	72221155 to 72221184	\$ 204,322.49
Accounts Payable ACH		\$ 29,589.39
Accounts Payable ACH		\$ 249,788.37
Accounts Payable ACH		\$ 414,232.03
Accounts Payable ACH		\$ 147,577.52
Accounts Payable ACH		\$ 117,896.99
Accounts Payable ACH		\$ 307,094.76
ACH Rejection		
Voided Warrants		
Accounts Payable - COMP TAX		\$ 7,257.04
TOTAL GENERAL FUND:		\$ 8,952,126.28
CAPITAL PROJECTS FUND:		
Accounts Payable	72012618 to 7201619	\$ 53,448.71
Accounts Payable	72012620 to 72012620	\$ 375.00
Accounts Payable	72012621 to 72012626	\$ 153,326.91
Accounts Payable ACH		\$ 32,690.71
Accounts Payable ACH		\$ 6,744.20
Accounts Payable ACH		\$ 142,829.28
Voided Warrants		
Accounts Payable - COMP TAX		
TOTAL CAPITAL PROJECTS FUND:		\$ 389,414.81
ASSOCIATED STUDENT BODY FUND:		
Accounts Payable	72442181 to 72442184	\$ 799.36
Accounts Payable	72442185 to 72442187	\$ 4,371.38
Accounts Payable	72442188 to 72442189	\$ 1,086.79
Accounts Payable ACH		\$ 7,403.57
Accounts Payable ACH		\$ 7,435.99
Accounts Payable ACH		\$ 4,174.57
Accounts Payable ACH		\$ 307.02
Accounts Payable ACH		
Voided Warrants		
Accounts Payable - COMP TAX		\$ 14.77
TOTAL ASSOCIATED STUDENT BODY FUND:		\$ 25,593.45
PRIVATE PURPOSE FUND:		
Accounts Payable	72700585 to 72700585	\$ 990.84
Accounts Payable	to	
Accounts Payable ACH		
Voided Warrants		
Accounts Payable - COMP TAX		
TOTAL PRIVATE PURPOSE FUND:		\$ 990.84
TRANSPORTATION VEHICLE FUND:		
Accounts Payable	to	
TOTAL TRANSPORTATION VEHICLE FUND:		\$ -

Board of Directors of Tumwater School District No. 33

I, Carole Meyer, being duly sworn, depose and say: That I am the Secretary to the Board of Tumwater School District No. 33, Thurston County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Carole Meyer, Secretary to the Board



Dr. Carole Meyer
Interim Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
(360) 709-7000 www.tumwater.k12.wa.us

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Payroll/Benefits:
(360) 709-7029
Student Learning:
(360) 709-7030
Special Services:
(360) 709-7040

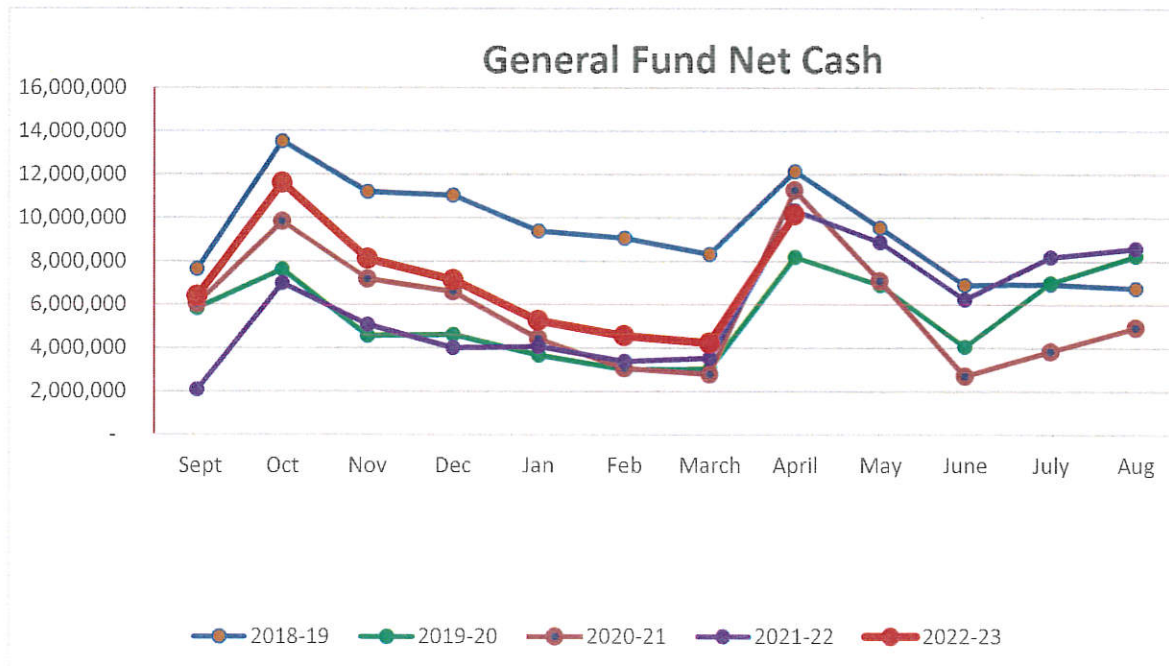
**TO: School Board
Superintendent**

FROM: Melissa Richter, Executive Director of Financial Services

**RE: Budget Status Reports for April 2023
Updated Cash and Fund Balance Status for April 2023
Enrollment Update May 2023**

Budget Status Reports - Attached are the Budget Status reports for April 2023 for all five operating funds (General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund and Transportation Vehicle Fund).

General Fund Net Cash Balance (cash less warrants outstanding): The following graph shows the district's net cash balance for the periods 2018-19 through April 2023, which includes the cash balance of New Market Skill Center **(1,369,161.98)**.



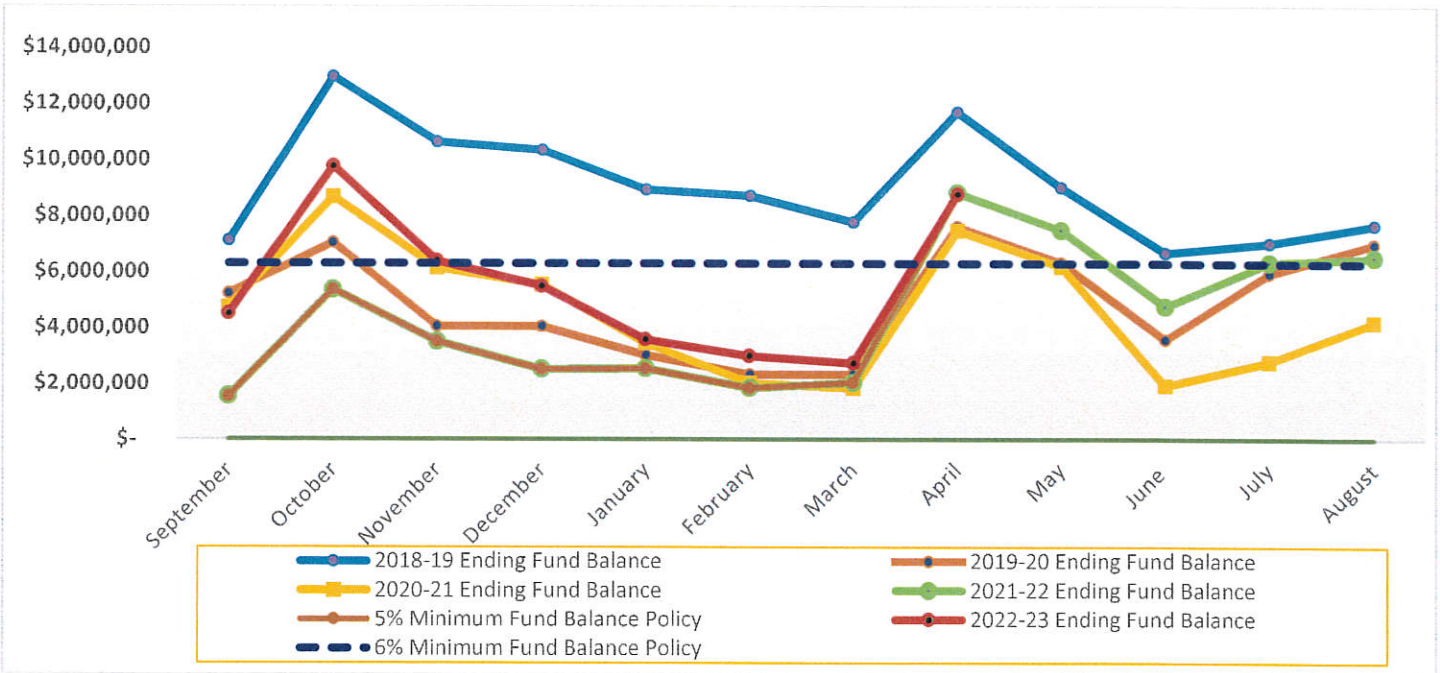
BOARD OF DIRECTORS
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

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General Fund – Fund Balance (Excluding Skills Center):

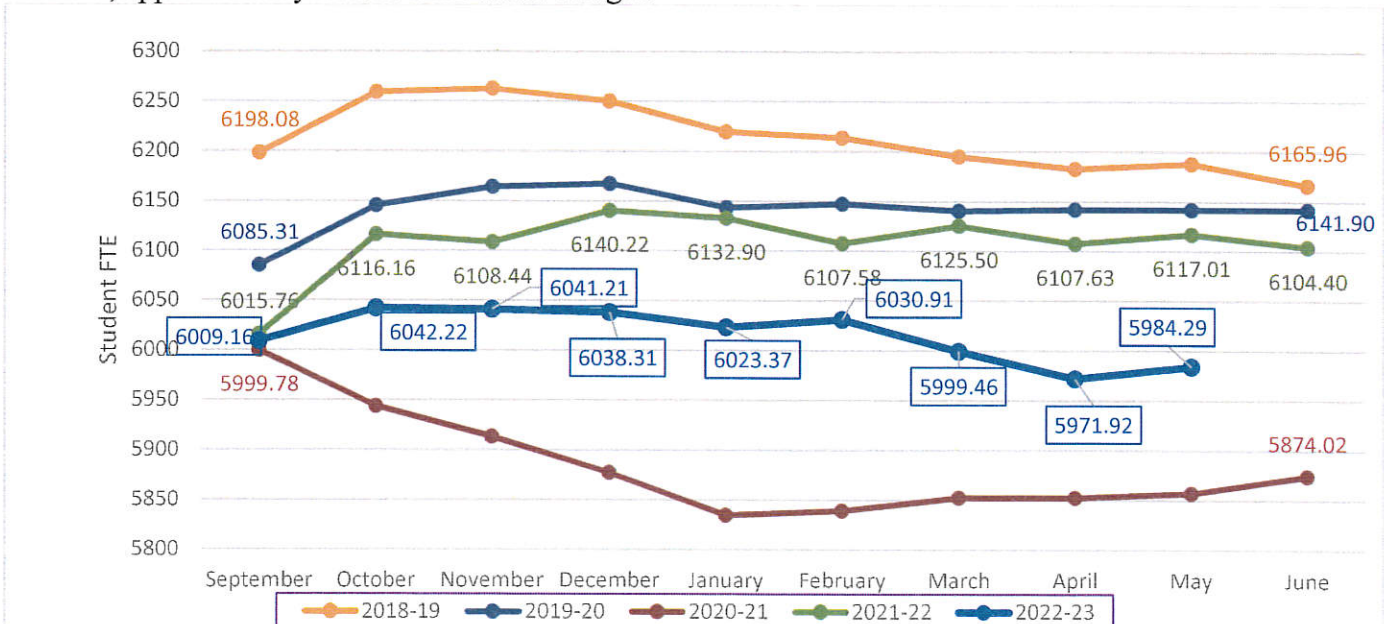
The following chart shows TSD fund balance history as of 04/30/23. The dashed line is showing the minimum fund balance policy of 6% of total budgeted expenditures for the 22-23 school year which is \$6,296,940.84.

The fund balance for the district is: \$10,140,096.31 which includes \$1,369,161.98 for Skills Center, leaving our ending fund balance as of 04/30/23 at \$8,770,934.33.



Enrollment Update

The following shows student enrollment for the past four years, updated with May counts as of 05/10/23. These numbers include K-12 Basic Education and ALE and exclude NMSC/RS/OD. We budgeted for an Average Annual FTE (AAFTE) of 6095.12 for funding purposes. Our AAFTE for the month of May reporting was 5984.29, approximately 110.83 FTE under budget.



10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	18,184,513	7,425,821.37	16,789,409.28		1,395,103.72	92.33
2000 LOCAL SUPPORT NONTAX	1,774,821	107,521.97	683,600.95		1,091,220.05	38.52
3000 STATE, GENERAL PURPOSE	64,123,553	5,612,020.30	41,979,883.47		22,143,669.53	65.47
4000 STATE, SPECIAL PURPOSE	15,100,203	1,382,850.71	9,929,308.35		5,170,894.65	65.76
5000 FEDERAL, GENERAL PURPOSE	50,000	84.57	10,064.09		39,935.91	20.13
6000 FEDERAL, SPECIAL PURPOSE	5,850,810	339,738.31	2,627,873.43		3,222,936.57	44.91
7000 REVENUES FR OTH SCH DIST	8,000	56.03	98,370.97		90,370.97-	> 1000
8000 OTHER AGENCIES AND ASSOCIATES	100,550	.00	15,423.00		85,127.00	15.34
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	105,192,450	14,868,093.26	72,133,933.54		33,058,516.46	68.57
<u>B. EXPENDITURES</u>						
00 Regular Instruction	55,897,564	4,709,371.13	37,291,999.06	16,633,979.81	1,971,585.13	96.47
10 Federal Stimulus	761,842	133,898.98	543,464.63	443,432.64	225,055.27-	129.54
20 Special Ed Instruction	13,639,784	1,137,618.99	9,280,114.57	5,079,998.05	720,328.62-	105.28
30 Voc. Ed Instruction	4,835,433	357,700.55	2,815,180.52	1,252,531.73	767,720.75	84.12
40 Skills Center Instruction	4,511,081	374,187.18	3,268,579.47	505,787.40	736,714.13	83.67
50+60 Compensatory Ed Instruct.	4,209,476	438,364.08	2,510,550.02	951,814.14	747,111.84	82.25
70 Other Instructional Pgms	307,476	25,148.61	247,098.57	91,675.11	31,297.68-	110.18
80 Community Services	632,492	45,357.44	407,500.33	170,151.15	54,840.52	91.33
90 Support Services	20,153,866	1,727,850.98	14,618,836.97	5,778,400.65	243,371.62-	101.21
<u>Total EXPENDITURES</u>	104,949,014	8,949,497.94	70,983,324.14	30,907,770.68	3,057,919.18	97.09
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	243,436	5,918,595.32	1,150,609.40		907,173.40	372.65
F. <u>TOTAL BEGINNING FUND BALANCE</u>	5,571,346		8,989,486.91			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	5,814,782		10,140,096.31			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	4,930	4,930.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	50,000	870,544.88
G/L 825 Restricted for Skills Center	758,063	1,369,161.98
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	300,000	1,016,262.36
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	363,580-	108,449.28
G/L 890 Unassigned Fund Balance	1,235,570	3,593,547.25
G/L 891 Unassigned Min Fnd Bal Policy	3,829,799	3,177,200.56
<u>TOTAL</u>	5,814,782	10,140,096.31

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	5,297,435	2,188,218.88	4,792,203.26		505,231.74	90.46
2000 Local Support Nontax	850,000	17,218.91	375,233.81		474,766.19	44.15
3000 State, General Purpose	0	24,289.20	135,214.47		135,214.47-	0.00
4000 State, Special Purpose	3,451,450	.00	56,911.00		3,394,539.00	1.65
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	9,598,885	2,229,726.99	5,359,562.54		4,239,322.46	55.84
B. EXPENDITURES						
10 Sites	2,300,000	400.00	106,385.33	7,313.10	2,186,301.57	4.94
20 Buildings	5,700,000	128,825.84	847,425.92	1,299,515.42	3,553,058.66	37.67
30 Equipment	1,610,000	260,188.97	1,557,566.19	616,383.61	563,949.80-	135.03
40 Energy	0	.00	2,380.88	33,270.00	35,650.88-	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	1,920.00	2,040.00	3,960.00-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	9,610,000	389,414.81	2,515,678.32	1,958,522.13	5,135,799.55	46.56
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)						
	11,115-	1,840,312.18	2,843,884.22		2,854,999.22	< 1000-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	6,740,000		7,796,757.94			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	6,728,885		10,640,642.16			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	110,000	148,607.01
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	971,857	3,845,556.26
G/L 863 Restricted from State Proceeds	930,000	2,944,195.93
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	250,000	266,922.31
G/L 866 Restricted from Impact Proceeds	2,400,000	2,591,677.57
G/L 867 Restricted from Mitigation Fees	990,000	769,057.02
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	1,077,028	74,626.06
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	6,728,885	10,640,642.16

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	11,414,285	4,602,705.84	10,383,500.26		1,030,784.74	90.97
2000 Local Support Nontax	50,000	5,110.24	62,198.87		12,198.87-	124.40
3000 State, General Purpose	0	50,978.94	290,993.63		290,993.63-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	11,464,285	4,658,795.02	10,736,692.76		727,592.24	93.65
B. EXPENDITURES						
Matured Bond Expenditures	7,445,000	.00	7,445,000.00	0.00	.00	100.00
Interest On Bonds	3,491,425	.00	1,838,775.00	0.00	1,652,650.00	52.67
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	200,000	.00	1,200.00	0.00	198,800.00	0.60
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	11,136,425	.00	9,284,975.00	0.00	1,851,450.00	83.37
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	327,860	4,658,795.02	1,451,717.76		1,123,857.76	342.79
F. <u>TOTAL BEGINNING FUND BALANCE</u>	8,400,000		8,652,433.94			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	8,727,860		10,104,151.70			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		929,869.09			
G/L 830 Restricted for Debt Service	8,727,860		6,802,138.01			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		2,372,144.60			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	8,727,860		10,104,151.70			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	666,840	18,785.71	245,421.14		421,418.86	36.80
2000 Athletics	443,550	9,925.81	216,028.51		227,521.49	48.70
3000 Classes	130,235	111.00	2,081.00		128,154.00	1.60
4000 Clubs	182,314	7,127.67	59,732.74		122,581.26	32.76
6000 Private Moneys	30,150	207.73	13,564.12		16,585.88	44.99
Total REVENUES	1,453,089	36,157.92	536,827.51		916,261.49	36.94
B. EXPENDITURES						
1000 General Student Body	591,182	10,655.06	110,316.16	8,683.48	472,182.36	20.13
2000 Athletics	482,240	11,427.75	189,718.26	55,452.06	237,069.68	50.84
3000 Classes	120,670	361.38	1,772.30	0.00	118,897.70	1.47
4000 Clubs	198,944	2,891.95	51,510.52	6,597.96	140,835.52	29.21
6000 Private Moneys	44,750	182.54	11,071.03	0.00	33,678.97	24.74
Total EXPENDITURES	1,437,786	25,518.68	364,388.27	70,733.50	1,002,664.23	30.26
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)						
	15,303	10,639.24	172,439.24		157,136.24	> 1000
D. TOTAL BEGINNING FUND BALANCE						
	785,000		761,136.92			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)						
	800,303		933,576.16			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	785,000		16,075.00			
G/L 819 Restricted for Fund Purposes	15,303		880,821.03			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		36,680.13			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	800,303		933,576.16			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of April, 2023

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	3,000	588.65	5,043.80		2,043.80-	168.13
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	500,000	.00	.00		500,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	<u>503,000</u>	<u>588.65</u>	<u>5,043.80</u>		<u>497,956.20</u>	<u>1.00</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>503,000</u>	<u>588.65</u>	<u>5,043.80</u>		<u>497,956.20</u>	<u>1.00</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	600,000	.00	.00	0.00	600,000.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>600,000</u>	<u>.00</u>	<u>.00</u>	<u>0.00</u>	<u>600,000.00</u>	<u>0.00</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>97,000-</u>	<u>588.65</u>	<u>5,043.80</u>		<u>102,043.80</u>	<u>105.20-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>667,875</u>		<u>642,039.06</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	<u>XXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>570,875</u>		<u>647,082.86</u>			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	570,875		647,082.86			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restricted For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>570,875</u>		<u>647,082.86</u>			

***** End of report *****

TUMWATER SCHOOL DISTRICT

2023-2024 SALARY SCHEDULE

ADMINISTRATORS - BOARD APPROVED 6/30/2022

	Step 1	Step 2	Step 3	Step 4	Step 5
05 Superintendent	210,000				
07A Assistant Superintendent	171,896	176,303	180,824	185,460	190,216
07 Executive Director of Human Resources	170,848	175,229	179,722	184,330	189,057
08A Executive Director of Financial Services	170,848	175,229	179,722	184,330	189,057
08B Executive Director of Special Services	161,282	165,417	169,659	174,009	178,471
10 Director of Communications & Community Relations	127,261	130,525	133,871	137,304	140,825
14 Executive Director of Facilities & Capital Projects	127,136	130,396	133,739	137,169	140,686
13 Supervisor of CTE, Math, and Science	139,839	143,424	147,102	150,874	154,742
50 Executive Director of New Market Skills Center	137,230	141,488	145,746	150,004	154,262
50 Director of Student Services at NMSC	113,933	116,359	119,338	124,098	128,447
14 Director of Technology	131,466	134,837	138,295	141,841	145,478
13 Supervisor of Secondary Education 6-12	139,839	143,424	147,102	150,874	154,742
13 Supervisor of Elementary Education K-5	139,839	143,424	147,102	150,874	154,742

CLASSIFIED SUPERVISORS - Board Approved 5/26/2022

	Step 1	Step 2	Step 3	Step 4	Step 5
14 Supervisor of Food Services	107,393	110,146	112,970	115,867.00	118,838.00
14 Supervisor of Building and Grounds	111,439	114,296	117,227	120,233.00	123,316.00
14 Supervisor of Transportation	111,439	114,296	117,227	120,233.00	123,316.00
14 Assistant Supervisor of Transportation	97,134	99,116	101,139	103,732.00	106,392.00
14 Assistant Supervisor of Building and Grounds	87,366	89,606	91,904	94,261.00	96,677.00

NON-REP TECHNICIAN - BOARD APPROVED 5/26/2022

	Sub 94	Step 1	Step 2	Step 3	Step 4	Step 5
15 Network Technician I	18.82	28.57	29.31	30.06	30.83	31.62
15 Network Technician II	21.40	34.22	35.10	36.00	36.92	37.87
15 Network Technician III	24.32	36.41	37.34	38.30	39.28	40.29
15 System Administrator	25.65	42.79	43.89	45.01	46.17	47.35

NON-REP MANAGERS - BOARD APPROVED 5/26/2022

	Step 1	Step 2	Step 3	Step 4	Step 5
18 Accounting Manager (FLSA Exempt)	101,983	104,598	107,280	110,031.00	112,852.00

18	Project Manager (FLSA Exempt)			96,876	99,360	101,908	104,521.00	107,201.00
18	Network Manager	28.46		43.46	44.58	45.72	46.89	48.10
18	Safety and Security Manager			40.10	41.13	42.18	43.26	44.37

NON-REP DISTRICT SUPPORT STAFF - BA 3/23/2023

		Sub 94	Step 1	Step 2	Step 3	Step 4	Step 5
20	Superintendent's Executive Assistant (FLSA Exempt)		85,800	88,000	90,257	92,571	94,945
20	Asst Superintendent's Executive Assistant		77,654	79,645	81,687	83,782	85,930
20	Benefits Coordinator	29.04	37.35	38.31	39.29	40.30	41.33
20	Payroll Coordinator	31.75	37.35	38.31	39.29	40.30	41.33
20	Human Resources Coordinator	31.75	37.35	38.31	39.29	40.30	41.33
20	Human Resources Specialist II	28.83	33.92	34.79	35.69	36.60	37.54
20	Human Resources Specialist I	23.42	27.55	28.26	28.98	29.73	30.49

NON-REP SCHOOL SUPPORT STAFF - BA 04/27/23

		Sub 94	Step 1	Step 2	Step 3	Step 4	Step 5
19	Licensed Practical Nurse	25.57	30.08	30.85	31.64	32.45	33.26
29	Campus Supervisor	23.82	28.02	28.74	29.47	30.23	30.98
25	Non Rep Occupational Therapist SLPA/COTA/PTA/RBT	30.20	35.46	36.37	37.30	38.26	39.22
25	Brailist/Interpreter SLI	30.20	35.46	36.37	37.30	38.26	39.22
30	Registered Behavior Tech	30.20	35.46	36.37	37.30	38.26	39.22

Tumwater School District District Fee Schedule

	2022-23	2023-24	Difference
High School			
AP Test Fee/Per Test	\$96.00	\$97.00	\$1
	Full / Free & Reduced	Full / Free & Reduced	
Art Studio Fee	\$5.00	\$5.00	\$0
College in the High School (TBD)	\$150/\$0	\$0.00	\$150
Foreign Language (full year)	\$3.00	\$3.00	\$0
PE Clothes	\$10.00	\$10.00	\$0
Parking Full Year	\$20.00	\$20.00	\$0
Parking 2nd Semester	\$10.00	\$10.00	\$0
Summer School (per 1.0 credit)	\$100/\$25	\$100/\$25	
	Full / Free & Reduced	Full / Free & Reduced	
ASB	\$40/\$0	\$40/\$0	
ASB Reissue	\$5.00	\$5.00	\$0
Pay to Play	\$85/\$0	\$85/\$0	
PSAT	\$25.00	\$25.00	\$0
Transcripts (first 2 free)	\$2.00	\$2.00	\$0
Diploma Fee - Replacement	\$50.00	\$50.00	\$0
Band Instrument Rental	\$22.50	\$22.50	\$0
Middle School			
ASB	\$25/\$0	\$25/\$0	\$0
Athletic Participation	\$40/\$0	\$40/\$0	\$0
Band Instrument Rental	\$20.00	\$20.00	\$0
P.E. Clothes (optional)	\$15.00	\$18.00	\$3
Elementary School			
Planner	\$5.00	\$5.00	\$0
Food Service			
Breakfast	\$2.10	\$2.20	\$0.10
Elementary Lunch K-5	\$3.15	\$3.40	\$0.25
Secondary Lunch 6-12	\$3.45	\$3.70	\$0.25
Milk	\$0.50	\$0.50	\$0.00
Adult Meal Breakfast	\$3.00	\$3.25	\$0.25
Adult Meal	\$4.75	\$5.00	\$0.25

all fees are per semester unless noted

FACILITY USE FEE CATEGORIES (no changes)

Category 1

The District will impose no rental use charge and no custodial charge when a custodian is present as part of his/her normal work schedule and no additional time is required. This category includes school related activities, such as ASB, PTA/PTO, district and allied organizations, District Board of Directors, Tumwater Education Foundation, staff and in-service training meetings, bargaining group meetings, site councils, district sponsored co-curricular activities and school groups using the facility for fundraising (ASB, PTA/PTO, booster club - an insurance waiver can be requested from the Supervisor of Buildings and Grounds). Public elections are also included in this category.

Category 2

The District will impose a cost recovery fee, but will impose no rental use charge for the use of school facilities by these organizations and may waive custodial charges when a custodian is present as part of hi/her normal work schedule. This category includes youth sports, groups and childcare with a majority of Tumwater students, YMCA and Tumwater Parks & Recreation programs. Also included in this category are governmental agencies (city, fire districts, etc...), and Tumwater neighborhood associations.

Category 3

The District will impose a modified commercial rental fee, appropriate custodial fees and recovery fees for this type of use. This category includes groups that do not serve the local community directly or do not have a majority of their members/participants residing in the District, such as youth sports/leagues/groups that do not have a majority of Tumwater students and private educational groups and universities whose enrollment is open to Tumwater School District staff for continuing education.

Category 4

The District will impose a rate high enough so that tax supported school facilities shall not be in unfair competition with privately owned companies in the business of renting such space. Commercial applicants must be able to demonstrate that comparable privately owned facilities are not available on the date(s) requested.

FACILITY USE FEES (where changed current fees are in red)

District Office Rental Spaces				
District Office Facility	Category 1	Category 2	Category 3	Category 4
Board Room (NEW)	No Cost	\$21.00/hr	\$39.00/hr	\$74.00/hr
Conference Room (NEW)	No Cost	\$10.00/hr	\$17.00/hr	\$41.00/hr

Elementary School Rental Spaces				
Elementary Spaces	Category 1	Category 2	Category 3	Category 4
Classroom	No Cost	\$10.00/hr	\$17.00/hr	\$41.00/hr
Large Room/Gym	No Cost	\$21.00/hr	\$39.00/hr	\$74.00/hr
Childcare-Before/After School	\$35.00/Daily Rate - All Categories			
Childcare-All Day	\$50.00/Daily Rate - All Categories			
Fields/Play Sheds	No Cost	\$20.00/hr	\$30.00/hr (\$20.00)	\$50.00/hr

Middle School Rental Spaces				
Middle School Spaces	Category 1	Category 2	Category 3	Category 4
Classroom/Locker Room	No Cost	\$10.00/hr	\$17.00/hr	\$41.00/hr
Large Room	No Cost	\$25.00/hr (\$21.00)	\$40.00/hr (\$39.00)	\$75.00/hr (\$74.00)
Gym	No Cost	\$25.00/hr (\$21.00)	\$45.00/hr (\$39.00)	\$80.00/hr (\$74.00)
Gym w/Attendance (NEW)	No Cost	\$50.00/hr (\$21.00)	\$90.00/hr (\$39.00)	\$160.00/hr (\$74.00)
Fields	No Cost	\$20.00/hr	\$30.00/hr (\$20.00)	\$50.00/hr

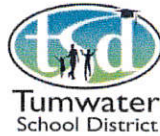
High School Rental Spaces				
High School Spaces	Category 1	Category 2	Category 3	Category 4
Classroom/Locker Room	No Cost	\$10.00/hr	\$17.00/hr	\$41.00/hr
Large Room	No Cost	\$25.00/hr (\$21.00)	\$40.00/hr (\$39.00)	\$75.00/hr (\$74.00)
Small Gym	No Cost	\$25.00/hr (\$21.00)	\$45.00/hr (\$39.00)	\$80.00/hr (\$74.00)
Large Gym	No Cost	\$35.00/hr	\$55.00/hr (\$52.00)	\$92.00/hr
Large Gym w/Attendance (NEW)	No Cost	\$50.00/hr (\$35.00)	\$90.00/hr (\$52.00)	\$160.00/hr (\$92.00)
Performing Arts Center (NEW)	No Cost	\$75.00/hr (21.00)	\$100.00/hr (\$39.00)	\$160.00/hr (\$74.00)
Fields/Tennis Courts	No Cost	\$20.00/hr	\$30.00/hr (\$20.00)	\$50.00/hr

TSD Stadium / Black Hills High School Turf				
Stadium/Turf Spaces	Category 1	Category 2	Category 3	Category 4
Artificial Turf Field	No Cost	\$86.00/hr	\$103.00/hr	\$214.00/hr
Stadium Track	No Cost	\$59.00/hr	\$77.00/hr	\$163.00/hr
Field Lights	No Cost	\$36.00/hr	\$36.00/hr	\$54.00/hr
Stadium Grandstands including	No Cost	\$78.00/hr	\$84.00/hr	\$104.00/hr
Stadium Ticket Booth	No Cost	\$6.00/hr	\$6.00/hr	\$11.00/hr
Stadium Concessions	No Cost	\$6.00/hr	\$11.00/hr	\$26.00/hr
Stadium Pressbox Including scoreboard & PA System	No Cost	\$6.00/hr	\$11.00/hr	\$26.00/hr
Stadium small restroom/BHHS Turf	No Cost	\$6.00/hr	\$11.00/hr	\$26.00/hr
Field restrooms	No Cost	\$41.00/hr	\$41.00/hr	\$82.00/hr

Labor Rates	
All Categories	All Categories
Custodian	\$50.00/hr (\$35.00)
Stadium/Field Manager	\$50.00/hr (\$31.00)
PAC Technician/Manager	\$50.00/hr (NEW)

The PTA Childcare for Before/After School and All-Day uses have been removed.

Middle & High School Locker Rooms have been added to the Classroom use. This matches how they currently are charged.



***** MEMO *****

DATE: May 19, 2023
TO: Tumwater School District Board of Directors
FROM: Mel Murray, Director of Facilities
SUBJECT: **Consent Agenda – Construction Contract Award**
Tumwater Middle School Seismic Upgrades

Bids were received on Wednesday, May 17, 2023 for the Tumwater Middle School Seismic Upgrades.

This project will add plywood and steel to strengthen the walls in Building 'A'. The building was first built in the late 1960's with many renovations and additions since then. The State funded a Natural Hazard Assessment as part of the Study & Survey Building Condition Analysis process. This assessment was done district-wide in 2021 and the structural engineer determined that TMS Building 'A' would be better able to resist the horizontal forces generated by an earthquake ("seismic event") by strengthening certain walls, especially around the Commons, Cafeteria and original Gym.

Three contractors submitted bids; the low bid was submitted by Construct, Inc. from Tumwater. All bids received are listed below. The Architect is BCRA and the Structural Engineer is PCS Structural Solutions. Their estimate for the project was \$250,000.

The 2022 Capital Levy identified this project as a funding priority.

<u>Bidder</u>	<u>Base Bid</u>
Construct, Inc.	\$151,400.00
Lewis/Cutler Construction, Inc.	\$224,500.00
Scott Wall Construction, Inc.	\$232,758.00

Construct, Inc. meets all the criteria of the bid documents. Heather Hocklander from BCRA called Andrew Christensen, the company president, reviewed their bid and confirmed their pricing. Also, they have visited the site and understand the scope of the work, the schedule and the prevailing wage requirements. References were checked and they are positive. Construct, Inc. has previously worked with the district doing the Black Lake and MT Simmons Safety & Security and the Black Lake Fire Sprinkler projects.

Award of the construction contract for the Tumwater Middle School Seismic Upgrades project to Construct, Inc. for the Base Bid amount of \$151,400.00 is recommended.



***** **MEMO** *****

DATE: May 19, 2023
TO: Tumwater School District Board of Directors
FROM: Mel Murray, Director of Facilities
SUBJECT: **Consent Agenda – Construction Contract Award**
Black Hills High School Solar Installation

Bids were received on Thursday, May 18, 2023 for the Black Hills High School Solar Installation.

This project installs a 66.6 kW-AC solar photo-voltaic system on the roof above the counseling/careers center, library, staff work room and staff break room at BHHS. For comparison, the system at Peter G. Schmidt is 40 kW-AC. The BHHS system is expected to produce enough to achieve annual energy savings of about \$8,000. This also helps TSD meet the energy use targets in the Clean Buildings Act; BHHS needs to comply by 2027.

The project is funded 55% by the 2022 capital levy. TSD was awarded a WA Dept. of Commerce Solar Grant for 45% and so we are required to use made-in-Washington solar PV panels. There is potential for a Federal Investment Tax Credit for 30% of the entire cost making the TSD share of costs only 25%.

Three contractors submitted bids; the low bid was submitted by Ellensburg Solar. All bids received are listed below. The system engineer is Jack Newman, the director of Sazan Clean Energy Solutions. The estimate for the project was \$197,000.

<u>Bidder</u>	<u>Cost/Watt</u>	<u>Base Bid</u>
Ellensburg Solar LLC	\$2.19	\$170,820.00
MAD Energy NW LLC	\$2.7477	\$214,321.96
Premier Power Electric LLC	\$4.71	\$313,700.00

Colby Peone, the Operations Manager at Ellensburg Solar, was contacted and he confirmed their bid pricing. Also, they are familiar with the site, can obtain the required bonds and insurance, will comply with prevailing wage requirements, understands the project and will be able to complete it per the contract documents. They will be installing made-in-Washington Silfab panels at BHHS. They have other projects in Western WA this summer including at Shoreline School District.

Award of the construction contract for the Black Hills High School Solar Installation project to Ellensburg Solar for the Base Bid amount of \$170,820.00 is recommended.

REPORTS TO THE BOARD

- New Market Skills Center Presentation: Questions can be directed to Matt Ishler.
- Department of Natural Resources Presentation: Questions can be directed to Mel Murray and Melissa Richter.
- Board Briefs: Questions can be directed to Shawn Batstone.
- Budget Update: Questions can be directed to Melissa Richter.



School Improvement Plan - School Board Brief

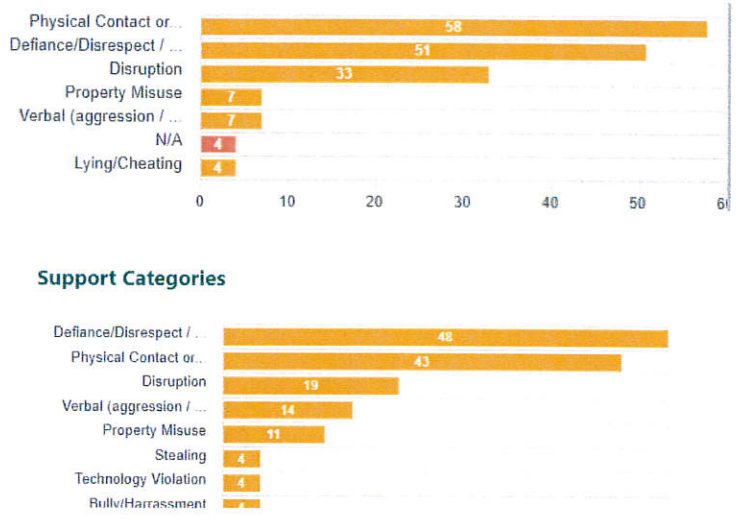
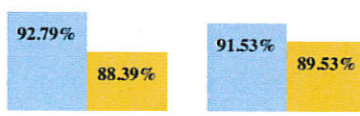
May 2023

Directions: Each school provides a brief update on **one (1) focus area of the ABCS from the School Improvement Plan.** The School Board will only have a printed version of this Brief, so add data directly to this doc (do not add links).

School	STUDENT SUCCESS INDICATOR
BLE	<p style="text-align: center;">Attendance</p> <p>Goal: BLE will reduce the number of chronic absences from 33% from the 21-22 school year to 15% for the 22-23 school year. We will also increase the average daily attendance percentage from 59.1% in the 21-22 school year to 90% average daily attendance in the 22-23 school year.</p> <p>Key strategies:</p> <ul style="list-style-type: none"> • Weekly/monthly monitoring • Regular attendance letters/meetings with families • Attendance reminder updates at conferences • Postcard celebrations for students with improved attendance <p>Data:</p> <p>As of May 8, 2023 the percentage of students with chronic absences is at 19.5%. This is 4.5% higher than our end of year goal of 15%. Our average daily attendance is at 90.7% average for the months of Sept. to May of this year. This percentage is .7% higher than expected.</p>
EOE	<p style="text-align: center;">Course Performance</p> <p>Challenge: 87% of Kinder students are not meeting benchmark for reading in fall.</p> <p>Goal: By spring DIBELS 75% of kinder students will be meeting benchmark.</p> <p>Key strategies:</p> <ul style="list-style-type: none"> • Weekly/monthly progress monitoring • Walk-to Intervention • LAP double dip (6 week intense intervention focusing on students just below grade level to give them a boost) • Daily Templating lessons <p>Data:</p> <p>Winter DIBELS showed we had increased from 13% of students meeting benchmark to 28%. As of April, our progress monitoring indicates that 57% of students are meeting benchmarks in reading.</p>
LRE	<p style="text-align: center;">Attendance</p> <p>Our Current Reality: 44.17% of students attended school at least 90% of 2021-22 school year.</p> <p>Goal: 90% of students will attend school at least 90% of the time during the 2022-23 school year and our overall attendance will exceed 95%.</p> <p>Strategies:</p> <ul style="list-style-type: none"> • When a class gets 100% attendance in a day they get a letter to spell a phrase - when a phrase is completed they get cookies at lunch time. A sample phrase is "On Time" • Individual parent meetings with Tier 3 kids for attendance. <p>Data: April: 58.45% have attended at least 90% of the time Overall attendance - 91.42%</p>
MTS	<p style="text-align: center;">Social-Emotional Learning</p> <p>In order to foster belonging at MTS, classroom teachers will dedicate at least 20 minutes of class time three times per week to SEL instruction and class meetings with the goal of positive behavior intervention leading to 100% of MTS students earning a positive office referral.</p> <p>Strategies:</p> <ul style="list-style-type: none"> • Teachers will engage their students in direct SEL instruction using Sanford Harmony or techniques derived from Generation Wellness. • Staff will reinforce positive behavior and PBIS character traits by giving students positive office referrals. <p>Data: MTS is currently at 290 individual positive office referrals and 421 total.</p>

School Improvement Plan - School Board Brief

May 2023

Behavior																	
<p>PGS</p> <p>Goal: To promote healthy, responsible, high achieving students, we will work as a staff to create a safe and orderly environment using the PBIS framework. This will be tracked by analyzing the number of office referrals. 80% of All Students will demonstrate appropriate/expected behavior as measured through tracking office solution referrals.</p> <p>Key Strategies:</p> <ol style="list-style-type: none"> 1. Self Regulation Corners in Every Class 2. Restorative Room "The Nest" for Extra Support 3. Intentional SEL in the morning in each class 4. Focus on Recognizing Postive Behavior 5. Integrating/Piloting Mobile MTSS app for response and collection of data beginning in Feb. <p>Data: (Reflection based on MTSS app):</p> <p>Feb.: 51 of 560 students received office referrals: 9% 29 students got 1 13 students got 2 5 students got 3 6 students received 4 +</p> <p>April: 44 students of 564 received office referrals: 7% 30 students got 1 7 students got 2 6 students got 3 1 student got 6+</p>	 <p>Support Categories</p> <table border="1"> <tr><td>Defiance/Disrespect / ...</td><td>48</td></tr> <tr><td>Physical Contact or...</td><td>43</td></tr> <tr><td>Disruption</td><td>19</td></tr> <tr><td>Verbal (aggression / ...</td><td>14</td></tr> <tr><td>Property Misuse</td><td>11</td></tr> <tr><td>Stealing</td><td>4</td></tr> <tr><td>Technology Violation</td><td>4</td></tr> <tr><td>Bully/Harrasment</td><td>1</td></tr> </table>	Defiance/Disrespect / ...	48	Physical Contact or...	43	Disruption	19	Verbal (aggression / ...	14	Property Misuse	11	Stealing	4	Technology Violation	4	Bully/Harrasment	1
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<p>THE</p> <p>Goal: Increase students' positive feelings from 57% to 70% as measured by panorama data.</p> <p>Key Strategies:</p> <ol style="list-style-type: none"> 1. Daily 15-20 minute Harmony lessons 2. SEL Training for staff 3. Lunch Clubs <p>Data: Our last winter measurement showed 69% of our students reporting positive feelings.</p>																	
Attendance	Social-Emotional Learning																
<p>BMS</p> <p>Goal: BMS will improve our daily attendance rate of 68% during the 2021-2022 school year to an attendance rate of 90% by the end of the 2022-2023 school year as measured by Skyward attendance reporting.</p> <p>Key Strategies</p> <ol style="list-style-type: none"> 1. Names to Faces: Increased connections with adults = improved attendance 2. Admin parent contact-letters, auto call, phone contact, contracts & plans, meetings. <p>Data :</p> <p>March & April data from Homeroom BMS (blue), TSD (yellow)</p> 	<p>Goal: Increase student's feeling of connectedness with adults at BMS from 24% to 50% as measured by panorama data.</p> <p>Key Strategies:</p> <ol style="list-style-type: none"> 1. Increase Student Voice: PBIS team is working on revision of PBIS acronym at request of student leadership class. Student body will vote on options. 2. Lunch Clubs BIPOC/LGBTQ+, Affected Others Group, Prevention Club, Themed lunch activities, Chess Club, STEM Club <p>Data: 82.7% students feel safe at school (March 2023 HIB survey) 573 responses. Panorama data tbd June, 2023</p>																

School Improvement Plan - School Board Brief

May 2023

Attendance	
TMS	<p>Challenge: 54 students missed 30 or more days last school year(2021-2022)</p> <p>Goal: The 54 students who missed 30 or more school days last year will on average decrease their absences for the 2022-2023 school year by 20%</p> <p>Key Strategies:</p> <ul style="list-style-type: none"> • Attendance check-ins • Parent Meetings to address barriers • Mental Health Support • Attendance Contracts with check-ins • Community Engagement Board Meetings with Families • Skyward attendance reports with weekly data review • Attendance letters for 5UNX, 10 UNX, 10 EXC, Excessive tardies, certified mail for focus students <p>Data: As of 4/28/23 41 of the 54 students have met our 20% improvement for the school year.</p>
Attendance	
BHHS	<p>Challenge: Last year 61.78 % of students were in attendance 90% of the time</p> <p>Goal: Decrease absenteeism by 10% by June 1, 2023</p> <p>Strategies:</p> <ul style="list-style-type: none"> • Find out the Why behind unexcused absences • Pull late bus data • Make contact with individual students and family when they miss 5 days (cumulative) • Survey families if they know they are supposed to excuse students/ and why they are having multiple absences • Analyze Panorama SEL data to see the impact <p>DATA on progress:https://docs.google.com/presentation/d/10HJrWACJfbhE96pH-O21oQls14kY8p0DhWPCeirIzY/edit?usp=sharing</p>
Social-Emotional Learning	
CHS	<p>Goal: During the 2022-2023 school year, CHS students will increase their sense of belonging from 42% to 60%, as measured by the Fall/Spring Panorama Survey.</p> <p>Key Strategies:</p> <ul style="list-style-type: none"> • revise Advisory • incorporate school-wide activities <p>Data: The Panorama survey in the fall showed that students had a 41% favorable sense of belonging. After the first semester, students took a google survey and their sense of belonging was rated at 83.1%. ASB students have also said that they feel more connected to CHS since we implemented the new Homeroom structure and increased school-wide activities.</p>
Attendance	
THS	<p>Goal: 95% attendance monthly attendance rate measured through skyward reporting</p> <p>Strategies:</p> <ul style="list-style-type: none"> • (TB)2 Take back Tumwater Bathrooms-- Para educators assigned to bathroom locations, encouraging students to not linger in bathrooms and attend class at higher rates. We will reassess and get feedback from staff on this area in three weeks. • Communication with families regarding attendance. Focused increased attendance. We are working with a team of leaders on incentives for attendance. Our focus this year has been to get students to class while they are on campus. <p>Data: Currently April 88%, see the link for the yearly trend. We have yet to hit a good streak where we are at 95% attendance for the building.</p>
Attendance	
TVA	<p>Goal: During the 22-23 School year, we will establish and solidify our MTSS Structures using student data from the ALE / Homeroom data system to ensure that an average of 90% of our students make satisfactory weekly contact each month.</p> <p>Strategies:</p> <ul style="list-style-type: none"> • Connecting with students and families after each missed meeting • Use the ALE app to monitor contact <p>Data: Our average monthly contact for the year is 92% with our highest month at 96% (Jan and March) and the lowest at 84% (Dec).</p>

ACTION ITEMS

- 2nd Reading and Recommended Approval Policy 4218 Language Access:
Questions can be directed to Laurie Wiedenmeyer.
- Recommended Approval of Resolution 10-22-23, Delegating Authority to WIAA.
Questions can be directed to Shawn Batstone.

Tumwater School District Board Policy

LANGUAGE ACCESS

The Board of Directors is committed to improving meaningful, two-way communication and promoting access to District programs, services, and activities for students and their parents and families. The Board recognizes that students whose family members have limited English proficiency might also speak or be learning multiple languages and are assets to the community. It is crucial that the District seek to address language barriers and do so free of charge. To that end and as required by law the District will develop and adopt a plan for implementing and maintaining a language access program that is culturally responsive, provides for systematic family engagement developed through meaningful stakeholder engagement, and is tailored to the District's current population of students and families who have limited English proficiency.

At a minimum, the District's plan for a language access program will adhere to the principles of an effective language access program for culturally responsive, systematic family engagement, which are:

- **Accessibility and equity.** This means that schools provide access to all; two-way communication is a priority and is woven into the design of all programs and services.
- **Accountability and transparency.** This means that the language access program and decision-making processes at all levels are: Open, accessible, and usable to families; readily available; continuously improved based on ongoing feedback from families and staff; and regulated by a clear and just complaint process.
- **Responsive culture.** This means that schools are safe, compassionate places where each family's opinions are heard, needs are met, and contributions are valued. School staff are humble and empathetic towards families.
- **Focus on relationships.** This means that schools seek to understand families without judgment on an individual level, building trust through respectful relationships that recognize the unique strengths that each family and student possesses.

The District will implement its Language Access Program by the 2023-2024 school year.

Identification of Families Needing Language Access Services

The District will accurately and in a timely manner identify parents/family members of students with limited English proficiency and provide them information in a language they can understand regarding the language service resources available within the District.

Oral Interpretation

The District will take reasonable steps to provide parents/family members with limited English proficiency with competent oral interpretation of materials or information about any essential program, service, and activity provided to parents who do not have limited English proficiency and to facilitate any interaction with district staff significant to the student's education. The District will provide such services upon request and/or when it may be reasonably anticipated by District staff that such services will be necessary.

Written Translation

The District will provide a written translation of vital documents for each limited English proficient group that constitutes at least 5 percent of the District's total parent population or 1000 persons, whichever is less. For purposes of this policy, "vital documents" include, but are not limited to, those related to:

- registration, application, and selection;
- academic standards and student performance;
- safety, discipline, and conduct expectations;
- special education and related services, Section 504 information, and McKinney-Vento services;
- policies and procedures related to school attendance;
- requests for parent permission in activities or programs;
- opportunities for students or families to access school activities, programs, and services;
- student/parent handbook;
- the District's Language Access Plan and Program and related services or resources available;
- school closure information; and
- any other documents notifying parents of their rights under applicable state laws and/or containing information or forms related to consent or filing complaints under federal law, state law, or District policy.

If the District is unable to translate a vital document due to resource limitations or if a small number of families require the information in a language other than English such that document translation is unreasonable, the District will still provide the information to parents in a language they can understand through competent oral interpretation.

Staff

The Superintendent will designate ~~a staff member to serve as the Language Access Liaison/Coordinator~~, who will monitor and facilitate compliance with state and federal laws related to language access and family engagement. The ~~staff Language Access Coordinator's name(s)~~ and contact information will be widely shared so parents, school staff, and community members may contact them to inquire about language access services.

All school administrators, particularly those who have the most interaction with the public, such as registrars and enrollment staff, certificated staff, and other appropriate staff as determined by the Language Access Coordinator/Liaison, will receive guidance on meaningful communication with parents/family members with limited English proficiency, best practices for working with an interpreter, how to access an interpreter or translation services in a timely manner, language services available within the District and other

information deemed necessary by the Language Access Coordinator/Liaison to effectuate the language access plan and program.

Appropriate district staff, as determined by the Language Access Coordinator/Liaison, will also receive guidance on the interaction between this policy and the District's policy on effective communication with students, families, and community members with disabilities.

Review and Update

The Board will periodically review, evaluate, and further update this policy and its associated procedure based on pertinent data, including the data collected according to the accompanying procedure. This review will also include community feedback collected according to this policy and procedure and with opportunity for participation from the school community, including school personnel, students, parents, families, and the community members.

As required, ~~t~~The Board will **annually** review the District's spending on language access services and consider whether budget adjustments are needed to effectively engage with families who would benefit from Language Access services.

The District will provide effective communication for students' families who are deaf, deaf and blind, blind, hard of hearing, or need other communication assistance according to 4217 – Effective Communication.

Cross References: 2110 - Transitional Bilingual Instruction Program
 3210 - Nondiscrimination
 4129 - Family Involvement
 4217 - Effective Communication
 6000 - Program Planning, Budget Preparation, Adoption
 and Implementation

Legal References: Chapter 28A.155 RCW Special Education
 Chapter 28A.642 RCW Discrimination prohibition
 Chapter 49.60 RCW Discrimination – Human Rights
 Commission
 Chapter 392-400 WAC Pupils
 WAC 392-400-215 Student rights
 Title VI of the Civil Rights Act of 1964

Management Resources: 2022 – June Issue
 2019 - July Policy Issue
 2016 - July Issue
 OSPI website: Interpretation and Translation Services

ADOPTION DATE:



SCHOOL BOARD RESOLUTION FORM

DUE ANNUALLY BY THE SECOND FRIDAY IN JUNE

School District Type (select one): Public Private Charter Tribal

School District Name: Tumwater School District #33

Resolution # (optional): Type # Here

Date: 5/16/2023

Schools Approved for WIAA Membership: Black Hills HS, Tumwater HS, Tumwater MS, Bush MS

By action of the 1976 Legislature, each School District Board of Directors may delegate control, supervision, and regulation of any extracurricular activity to the WIAA and compensate such entity for services provided. The local **SCHOOL BOARD PRESIDENT** and **SUPERINTENDENT** must sign this resolution form to indicate that the School Board has approved the Public School District's or Private School's membership with the Washington Interscholastic Activities Association (WIAA) and as members, these schools will follow the WIAA Rules and Regulations.

DELEGATING AUTHORITY TO WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of directors of the following School District or School being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the following School District or School hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE & MEMBERSHIP BILLING

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools based on tiered billing rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities in which registered WOA officials officiate, and which are authorized and offered by School Board approval and listed on the school's WIAA membership form.

Member schools will be billed in August according to the Membership Fee Structure outlined in the handbook of the upcoming school year. Labor and Industries (L&I) fees will be included on the bills sent out to each member school at that time. Per Rule 3.6.4: Member school service and Labor and Industries fees are due November 1. Schools that fail to submit service and L & I fees by December 1 will be excluded from participation in regular season contests and culminating events until fees are remitted and be assessed a \$100.00 late fee.

By signing below the School District Superintendent/Head of School, School Board President (for Public School Districts), and school board members agree to the information above for the public school district or private school listed above, on or before the date listed above.

Superintendent/Head of School: Carole Meyer

Signature: _____

School Board President (if applicable): Scott Killough

Signature: _____