



Kevin Bogatin
Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
(360) 709-7000 www.tumwater.k12.wa.us

Capital Projects:
(360) 709-7005
Financial Services:
(360) 709-7010
Human Resources:
(360) 709-7020
Payroll/Benefits:
(360) 709-7029
Student Learning:
(360) 709-7030
Special Services:
(360) 709-7040

School Director's Agenda Regular Meeting

Thursday, August 24, 2023

Start Time: 6:00pm

Location: District Office and YouTube
621 Linwood Ave. SW Tumwater, WA 98512

Please Note: Public Comment is only available to those who have signed up in advance by filling out the [Public Comment Form](#) by 12 PM on the day of the meeting.
Please see our website for more information.

- 6:00pm** **Call Regular Meeting to Order** (*President Killough*)
- Recognition/Flag Salute
- 6:01pm** **Public Comment Reminder** (*President Killough*)
- 6:02pm** **Agenda Discussion/Approval** (*President Killough/Superintendent Bogatin*)
- 6:03pm** **Meeting Minutes Review**
- June 15, 2023 Regular Meeting
 - June 29, 2023 Special Meeting
 - July 13, 2023 Regular Meeting
 - August 3, 2023 Special Meeting
 - August 10, 2023 Regular Meeting
- 6:04pm** **Consent Agenda**
- Personnel Report
 - Payroll and Vouchers
 - Budget Status Report
 - Capital Projects – Acceptance of Contracts as Complete
 - Capital Projects – Contract Change Orders
 - New Market Skills Center – Minor Works Grant Award
 - TBIP Grant Application
- 6:05pm** **Public Hearing**
- 2022/23 Budget Extension (*Melissa Richter*)
 - 2023/24 Budget (*Melissa Richter*)

BOARD OF DIRECTORS
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

“Continuous Student Learning in a Caring, Engaging Environment”

6:15pm Public Comment-*In the interest of maintaining the integrity of the published agenda, individual speakers are asked to limit their comments to not more than 3 minutes. A maximum of 30 minutes will be reserved on the agenda for all public comment.*

- Speakers-Agenda and Non-Agenda Items (*Becky Parsons*)

6:45pm Reports to the Board

- Summer School Presentation (*Shawn Batstone*)
- 1st Reading, Policy 6225 Use of Electronic Signature (*Shawn Batstone*)

7:00pm Action Items

- Resolution 20-22-23, 22-23 SY Budget Extension (*Melissa Richter*)
- Resolution 01-23-24, Budget Adoption 23-24 SY (*Melissa Richter*)

7:10pm Superintendent's Report (*Superintendent Bogatin*)

7:25pm Board Committee Reports

- Legislative Update (*Director Beard*)

7:35pm Board Comments

7:50pm Adjourn Regular Meeting

***NEXT BOARD MEETING: Board Work Session on September 14, 2023 and
Regular Board Meeting on September 28, 2023.***

The Board may also schedule additional special or emergency meetings consistent with RCW 28A.343.380.

MEETING MINUTES

- June 15, 2023 Regular Board Meeting
- June 29, 2023 Special Board Meeting
- July 13, 2023 Regular Board Meeting
- August 3, 2023 Special Board Meeting
- August 10, 2023 Regular Board Meeting



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Tumwater School District School Board Meeting Minutes

Location: District Office & YouTube
621 Linwood Ave. SW
Tumwater, WA 98512
June 15, 2023
6:00 pm

Board Members Present: Casey Taylor, Scott Killough, Melissa Beard, Darby Kaikkonen, Jill Adams, Dr. Carole Meyer (Secretary)

President Killough called the meeting to order at 6:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. He then led everyone in the flag salute.

Public Comment Reminder

- President Killough outlined how the Public Comment portion of the meeting works.

Agenda Discussion/Approval

- Agenda Changes: Superintendent Meyer shared that there are updates to the previously published version of the agenda. Three policies were removed as well as the Executive Session to discuss collective bargaining and negotiations.
Director Beard/Director Adams, Motioned/Seconded (M/S) to approve the updated agenda. It passed unanimously.

Review of Minutes

The Board has reviewed the May 25, 2023 regular board minutes and there were no changes. The minutes were approved unanimously.

Consent Agenda

- No motion is necessary. The Consent Agenda was unanimously approved as follows:
- Personnel Report:

New Hires	Position	Location	Status	Group
Wendy Spengler	Payroll Coordinator	Financial Services	Continuing, Effective June 1, 2023	Non-Rep

BOARD OF DIRECTORS
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

“Continuous Student Learning in a Caring, Engaging Environment”

Adjusted	Position	Location	Status	Group
Stephanie Brownell	Human Resource Coordinator	Human Resources	Continuing, Effective June 5, 2023	Non-Rep
James Firkins	Bus Driver	Transportation	From Bus Driver Trainee to Bus Driver, effective May 23, 2023	PSE
Michera Roos	Paraprofessional	EOE	From 4.0 hours to 6.5 hours, effective the 2023-2024 school year	TAP
Billie Williamson	Bus Driver	Transportation	From Bus Driver Trainee to Bus Driver, effective May 31, 2023	PSE
Marylin Kyle	Bus Driver	Transportation	From 5.42 hours to 6.25 hours effective 06/12/23	PSE
Ana Wright	Teacher	Special Services	Add 0.2 Super FTE for 2022-2023 2nd Semester, effective February 6, 2023	TEA
Leaves:				
Julie O'Hara	Counselor	TMS	Leave of Absence beginning May 4th, 2023 returning May 22, 2023	TEA
Mary McEvoy	Teacher	LRE	Leave of Absence beginning May 22, 2023 through end of school year	TEA
Gina Snow	Paraprofessional	MTS	Leave of Absence, beginning March 13, 2023, returning May 1, 2023	TAP
Tanya Baker	CP Manager	DO	Partial Leave of Absence, beginning July, 7 2023, returning December 19th 2023	NON-REP
James Brigham	Grounds	B & G	Leave of Absence, beginning July 5, 2023, returning August 10, 2023	PSE
Resignations:				
Trisha Schenck	Paraprofessional	LRE	Effective August 31, 2023	TAP
Alexis Jasper	Paraprofessional	MTS	Effective August 31, 2023	TAP

Hayley Fisher	Teacher	THE	Effective August 31, 2023	TEA
Amanda Jacobs	Assistant Cook	THE	Effective August 31, 2023	PSE
Andrew Caffey	Paraprofessional	THS	Effective August 31, 2023	TAP
Kailyn Nygren	Teacher	TMS	Effective August 31, 2023	TEA
Katy Sharp	Paraprofessional	PGS	Effective August 31, 2023	TAP
Kevin Caster	Bus Driver	Transportation	Effective May 05, 2023. Moving to substitute driver status.	PSE
Amy Witchey	Bus Driver	Transportation	Effective June 21, 2023	PSE
Darlene Beecroft	Bus Driver	Transportation	Effective August 31, 2023	PSE
Russel Olsen	Head Boys Golf Coach	BHHS	Effective June 8, 2023	N/A
Benjamin McGray	Paraprofessional	BMS	Effective June 12, 2023	TAP
Katie Burbidge	Paraprofessional	BMS	Effective June 13, 2023	TAP
Richard Brown	Head Cross Country Coach and Assistant Track Coach	THS	Effective May 27, 2023	N/A
Cara Menard	Teacher	TMS	Effective August 31, 2023	TEA
Katherine Linich	Teacher	EOE	Effective August 31, 2023	TEA
Retirements:				
Linda Lord	Paraprofessional	THE	Effective August 31, 2023	TAP
Co-Curricular:				
Michelle Paul	Middle Level Summer School Coordinator	BMS	Effective July 10, 2023	TEA
Caleb Pedersen	Head Boys Soccer Coach	BHHS	Resigning coaching position only, effective May 30, 2023	N/A
Andrew Henderson	Assistant Boys Soccer Coach	BHHS	Resigning coaching position only, effective June 1, 2023	N/A
Courtney Borovec	Assistant Track Coach	TMS	Effective April 24, 2023	N/A
Stephanie Roberts	Health Services Coordinator	SS	Effective 2023-2024 school year	TEA
Recommend Approval:				
Recommend Approval for the following staff to teach out of their endorsed area:				

Gretchen Archuleta (BLE) 23003 Kindergarten				
Patricia Lewis McNabb (BLE) 23004 Grade 1				
James McWhirter (NMSC) 10202 Computer Graphics CTE				
Karlee Pearson (EOE) 23003 Kindergarten				
Jack S Smith (BLE) 23007 Grade 4				
Recommend				
Approval of				
Administrator				
Salary Schedule:				

	Step 1	Step 2	Step 3	Step 4	Step 5
Supervisor of CTE, Math, and Science	145,012	148,731	152,544	156,456	160,457
Executive Director of New Market Skills Center	142,308	146,723	151,139	155,554	159,970
Director of Student Services at NMSC	125,943	129,850	133,758	137,665	141,573
Supervisor of Secondary Education 6-12	145,012	148,731	152,544	156,456	160,457
Supervisor of Elementary Education K-5	145,012	148,731	152,544	156,456	160,457

- 2023-24 Chromebook Fees
- 2023-24 Preschool Peer Model Monthly Tuition
- BHHS Out-of-State Field Trip: New York (Carnegie Hall)
- Capital Projects – Acceptance of Contract as Complete: Support Services Facility HVAC Controls Retrofit
- Capital Projects – Contract Change Orders: LINC S Modular Building and BLE/THS Boiler Replacements

Recognition

- THS Girls Track & Field – 2A State Champions
- THS Boys Baseball – 2A State Champions
- 1st Place Music State Solo Winners – Eli Denning (THS) and Ayden Ramsey (THS)
- 22-23 Student Board Rep – Ameiya Brown (THS)
- National Board Certified Teachers
- Tony Harris – Presidential Award for Excellence in Math and Science Teaching State Finalist
- Dr. Carole Meyer

Public Comment

- Agenda and Non-Agenda Items: Becky Parsons stated that three people signed up to address the Board. Tim Voie presented a donation from TEA to TOGETHER!, Jason Aguero spoke about bus/transportation plans for next school year and Kathleen Alviar spoke in support of choral/vocal music in TSD.

Action Items

- 3rd Reading and recommended approval of Policy 4218, Language Access. Shawn Batstone presented.

Director Beard/Director Kaikkonen, Motioned/Seconded (M/S) to approve Policy 4218 with the following changes: Add “annually” in the second to last paragraph, strike “according to Policy 4217 Effective Communication” from the last paragraph and strike Policy 4217 and Policy 4129 from the Cross References section. The motion passed unanimously.

Superintendent’s Report

Superintendent’s Report: Dr. Meyer reported on the Equity Advisory Committee, recognized Juneteenth, Budget Committee, Policy Committee, Building Dedication Ceremonies and end of the year events around the district. She presented that we have 34 retirees this year for a total of 782 years of service. She reported that herself and Melissa Beard already had a legislative update call.

Board Committee Reports

- WIAA Update: Director Taylor recognized again the 2 state champions and the 2 music solo state winners.

Board Member Comments

- Director Taylor: He thanked Carole and all of the retirees and added a special thank you to Tim Graham.
- Vice-President Kaikkonen: She thanked and congratulated everyone who is leaving and welcomed all of the new people; she’s excited for what that future will look like as well.
- Director Beard: She thanked Vice-President Kaikkonen for her work as the legislative representative. She also thanked Shawn Batstone for taking care of students by continuing his work.
- President Killough: He recognized Mrs. Stussy’s chemistry class on their hard work with the culminating project of soap making. Vice-Presidents Alaina Hagara and Reis Howell did a great job!
- Director Adams: She thanked Carole and Shawn. She enjoyed the graduation ceremonies. She also recognized that the music and arts are important for confidence building.

Adjourn Regular Meeting

With no further business coming before the Board, the Regular Board Meeting adjourned at 7:20 PM.

Recorded by:
Becky Parsons

Signed this 24th day of August 2023.

Board Member

Board Secretary



Kevin Bogatin
Superintendent

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Tumwater School District School Board Meeting Minutes

Location: District Office & YouTube
621 Linwood Ave. SW
Tumwater, WA 98512
June 29, 2023
5:00 pm

Board Members Present: Casey Taylor, Scott Killough, Melissa Beard, Darby Kaikkonen, Jill Adams, Dr. Carole Meyer (Secretary)

President Killough called the meeting to order at 5:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. He then led everyone in the flag salute.

Public Comment Reminder

- President Killough outlined how the Public Comment portion of the meeting works.

Agenda Discussion/Approval

- Agenda Changes: Superintendent Meyer shared that there are no updates to the previously published version of the agenda. The agenda was unanimously approved.

Consent Agenda

- No motion is necessary. The Consent Agenda was unanimously approved as follows:

BOARD OF DIRECTORS
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

“Continuous Student Learning in a Caring, Engaging Environment”

➤ Payroll and Vouchers

FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
<u>GENERAL FUND:</u>		
Payroll		
Payroll Taxes		\$ 1,231,111.87
Direct Deposit		\$ 3,589,354.39
Payroll Benefit Wire		
Transfer		\$ 1,116,791.69
Accounts Payable -		
Payroll	72806020 to 72806034	\$ 30,713.91
Accounts Payable	72221185 to 72221207	\$ 56,076.62
Accounts Payable	72221208 to 72221227	\$ 76,820.34
Accounts Payable	72221228 to 72221250	\$ 254,897.90
Accounts Payable	72221251 to 72221268	\$ 1,123,545.99
Accounts Payable	72221269 to 72221296	\$ 23,562.00
Accounts Payable	72221297 to 72221297	\$ 628.94
Accounts Payable		
ACH		\$ 29,540.54
Accounts Payable		
ACH		\$ 614.91
Accounts Payable		
ACH		\$ 312,022.06
Accounts Payable		
ACH		\$ 153,332.51
Accounts Payable		
ACH		\$ 163,046.71
Accounts Payable		
ACH		\$ 347,288.53
Accounts Payable		
ACH		\$ 1,364.10
ACH Rejection		
Voided Warrants		
Accounts Payable -		
COMP TAX		
TOTAL GENERAL FUND:		\$ 8,510,713.01

CAPITAL PROJECTS FUND:

Accounts Payable	72012627 to 72012629	\$ 13,293.21
Accounts Payable	72012630 to 72012630	\$ 9,741.52
Accounts Payable	72012631 to 72012631	\$ 4,823.00
Accounts Payable		
ACH		\$ 3,547.25
Accounts Payable		
ACH		\$ 50,841.91
Accounts Payable		
ACH		\$ 63,565.44
Accounts Payable		
ACH		\$ 21,957.45
Voided Warrants		

Accounts Payable -
COMP TAX

TOTAL CAPITAL PROJECTS FUND: \$ 167,769.78

ASSOCIATED STUDENT BODY FUND:

Accounts Payable	72442190	to	72442196	\$	71.78
Accounts Payable	72442197	to	72442202	\$	5,530.52
Accounts Payable	72442203	to	72442204	\$	282.00
Accounts Payable	72442205	to	72442214	\$	10,614.39
Accounts Payable	72442215	to	72442215	\$	162.00
Accounts Payable	72442216	to	72442217	\$	284.16
Accounts Payable	72442218	to	72442219	\$	264.00
Accounts Payable ACH				\$	22,832.34
Accounts Payable ACH				\$	22,966.18
Accounts Payable ACH				\$	11,424.36
Accounts Payable ACH				\$	23,105.33
Voided Warrants					
Accounts Payable - COMP TAX					

TOTAL ASSOCIATED STUDENT BODY FUND: \$ 97,537.06

**PRIVATE PURPOSE
FUND:**

Accounts Payable		to			
Accounts Payable		to			
Accounts Payable ACH					
Voided Warrants					
Accounts Payable - COMP TAX					

TOTAL PRIVATE PURPOSE FUND: \$ -

**TRANSPORTATION
VEHICLE FUND:**

Accounts Payable		to			
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**TOTAL TRANSPORTATION VEHICLE
FUND: \$ -**

- Budget Status Report
- Peter G. Schmidt Elementary PTO Donation: \$6004.22 for a GaGa Pit

Recognition

- Tumwater Equestrian Team: Large Drill Team Gold and Quad Drill Silver
- Equestrian Team Coach Troy Valentine

Public Comment

- Agenda and Non-Agenda Items: Becky Parsons stated that no one signed up to address the Board.

Action Items

- Oath of Office: President Killough administered the Oath of Office to Superintendent Bogatin.
- Certification of Manual Signature: Director Beard presented.
- Recommended Approval of Resolution 14-22-23, Appointment of District Claims Agent
- Recommended Approval of Resolution 15-22-23, Authorization of Facsimile Signature
- Recommended Approval of Resolution 16-22-23, Authorization of Warrant Signature
- Recommended Approval of Resolution 17-22-23, Designation of District Agent
- Recommended Approval of Resolution 18-22-23, Designation of Auditing Officers
- Recommended Approval of Resolution 19-22-23, Certified Signatures of District Personnel Authorized to Sign School Construction Project Documents

The above Resolutions were unanimously approved as presented.

Adjourn Special Meeting

With no further business coming before the Board, the Special Board Meeting adjourned at 5:16 PM.

Recorded by:
Becky Parsons

Signed this 24th day of August 2023.

Board Member

Board Secretary



Tumwater School District

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Tumwater School District School Board Meeting Minutes

Location: District Office & YouTube
621 Linwood Ave. SW
Tumwater, WA 98512
July 13, 2023
6:00 pm

Board Members Present: Casey Taylor, Scott Killough, Melissa Beard (virtual), Darby Kaikkonen, Jill Adams, Kevin Bogatin (Secretary)

President Killough called the meeting to order at 6:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. He then led everyone in the flag salute.

Agenda Discussion/Approval

- Agenda Changes: Superintendent Bogatin shared that there are no updates to the previously published version of the agenda. The agenda was unanimously approved.

Consent Agenda

- No motion is necessary. The Consent Agenda was unanimously approved as follows:
- Personnel Report

Recommend Approval:
Recommend Approval for 3.7% IPD TOPA Salary Schedule

TOPA - OFFICE PROFESSIONALS - 3.7 % IPD		Sub 94	STEP 1 YR 1-2	STEP 2 YR 3-4	STEP 3 YR 5-9	STEP 4 YR 10-14	STEP 5 YR 15-19	STEP 6 YR 20
21	Office Professional I	25.47	31.64	32.59	34.82	36.27	37.74	39.48
21	Office Professional II	23.84	29.61	31.35	32.80	34.24	35.69	37.44
21	Office Professional III	23.32	28.97	30.70	31.87	33.03	34.19	35.64
21	Office Professional IV	21.07	26.18	27.64	28.66	29.71	30.77	31.92
21	Office Professional V	20.10	24.97	26.41	27.57	28.74	29.90	31.06
21	Office Professional VI	19.48	24.20	25.66	26.60	27.51	28.44	29.61

BOARD OF DIRECTORS
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

"Continuous Student Learning in a Caring, Engaging Environment"

Recess Regular Meeting

- Work Session to discuss the Superintendent's evaluation and the Board/Superintendent communication plans.

Reconvene and Adjourn Regular Meeting

With no further business coming before the Board, the Regular Board Meeting adjourned at 7:50 PM.

Recorded by:
Becky Parsons

Signed this 24th day of August 2023.

Board Member

Board Secretary



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Tumwater School District School Board Meeting Minutes

Location: District Office & YouTube
621 Linwood Ave. SW
Tumwater, WA 98512
August 3, 2023
5:00 pm

Board Members Present: Casey Taylor, Scott Killough, Melissa Beard, Darby Kaikkonen, Jill Adams, Kevin Bogatin (Secretary)

President Killough called the meeting to order at 5:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. He then led everyone in the flag salute.

Agenda Discussion/Approval

- Agenda Changes: Superintendent Bogatin shared that there was one update to the previously published version of the agenda. Personnel Performance, Evaluation or Qualifications for Employment per RCW 42.30.110(1)(g) was added to the Executive Session.
Director Beard/Vice-President Kaikkonen, Motioned/Seconded (M/S) to approve the amended agenda. The amended agenda was unanimously approved.

Recess Special Meeting

- Executive Session to discuss Collective Bargaining and Negotiations per RCW.30.140(4)(b) and Personnel Performance, Evaluation or Qualifications for Employment per RCW 42.30.110(1)(g). Executive Session was expected to last 60 minutes with no action to be taken. President Killough extended the session for 30 minutes at 6 PM.

Reconvene Special Meeting

- The Special Meeting reconvened at 6:33 PM for a 23-24 Budget Discussion. Melissa Richter presented.

BOARD OF DIRECTORS
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

“Continuous Student Learning in a Caring, Engaging Environment”

Adjourn Special Meeting

With no further business coming before the Board, the Special Board Meeting adjourned at 7 PM.

Recorded by:
Becky Parsons

Signed this 24th day of August 2023.

Board Member

Board Secretary



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Tumwater School District School Board Meeting Minutes

Location: District Office & YouTube
621 Linwood Ave. SW
Tumwater, WA 98512
August 10, 2023
6:00 pm

Board Members Present: Scott Killough, Melissa Beard, Darby Kaikkonen, Jill Adams, Kevin Bogatin (Secretary)

Board Member Absent: Casey Taylor

President Killough called the meeting to order at 6:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. He then led everyone in the flag salute.

Public Comment Reminder

- President Killough outlined how the Public Comment portion of the meeting works.

Agenda Discussion/Approval

- Agenda Changes: Superintendent Bogatin shared that there are no updates to the previously published version of the agenda. The agenda was unanimously approved.

Public Comment

- Agenda and Non-Agenda Items: Becky Parsons stated that one person signed up to address the Board. Jeff Curry spoke about vaping and drug use at the middle/high schools and on buses.

Recess Regular Meeting

- The regular meeting recessed at 6:05 PM for Executive Session to discuss Personnel Performance, Evaluation or Qualifications for Employment per RCW 42.30.110(1)(g). Executive Session is expected to last 60 minutes and action may be taken when the regular meeting reconvenes.

Reconvene Regular Meeting

- The regular meeting reconvened at 7:00 PM.

BOARD OF DIRECTORS
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"Continuous Student Learning in a Caring, Engaging Environment"

Action Items

- Recommended Approval and Adoption of the 23-24 Superintendent Goals
Director Adams/Director Beard, Motioned/Seconded (M/S) to approve the 23-24 Superintendent Goals as presented. The motion passed unanimously.

Board Discussion

- Board Goals. The Board discussed their goals for the upcoming school year.

Adjourn Special Meeting

With no further business coming before the Board, the Special Board Meeting adjourned at 7:15 PM.

Recorded by:
Becky Parsons

Signed this 24th day of August 2023.

Board Member

Board Secretary

CONSENT AGENDA

- Personnel Report: Questions can be directed to Wendy Bromley.
- Payroll and Vouchers: Questions can be directed to Melissa Richter.
- Budget Status Report: Questions can be directed to Melissa Richter.
- Capital Projects Acceptance of Contracts as Complete – NMSC Culinary Arts Dishwasher Upgrade, BLE Dishwasher with Installment and Support Services Building Exterior Painting: Questions can be directed to Mel Murray.
- Capital Projects Contract Change Orders – LINCS Modular Building and TMS Seismic Upgrades: Questions can be directed to Mel Murray.
- New Market Skills Center – Minor Works Grant Award: Questions can be directed Mel Murray.
- TBIP Grant: Questions can be directed Shawn Batstone.



Tumwater School District

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Kevin Bogatin
 Superintendent

August 24, 2023

TO: School Board
 FROM: Human Resources
 SUBJECT: Personnel Report

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New Hires	Position	Location	Status	Group
Candice Bracken	Office Professional 3	BMS	One Year Only for the 2023-2024 School Year	TOPA
Rachel Urvina	Office Professional 3	TMS	One Year Only for the 2023-2024 School Year	TOPA
Rosemarie Sawyer	Sign Language Interpreter	SS	Continuing Position, 2023-2024 School Year	NON-REP
Heidi Weber	Sign Language Interpreter	SS	Continuing Position, 2023-2024 School Year	NON-REP
Kahala Flores	Registered Behavior Technician	SS	One Year Only for the 2023-2024 School Year	NON-REP
Jeffrey LaBanc	Speech Language Pathologist	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Drue Lambarena Gangi	Counselor	BMS	1.0 FTE (Continuing 2023-2024)	TEA
Amanda Ogden	Registered Behavior Technician	SS	One Year Only for the 2023-2024 School Year	NON-REP
Cynthia Mendive	Registered Behavior Technician	SS	One Year Only for the 2023-2024 School Year	NON-REP
Stacey Rongen	Paraprofessional	EOE	Continuing Position, 2023-2024 School Year	TAP
Alexis Jasper	Paraprofessional	PGS	One Year Only for the 2023-2024 School Year	TAP
Rhiannon Vanderwerff	Paraprofessional	MTS	One Year Only for the 2023-2024 School Year	TAP
Kristin Toney	Paraprofessional	PGS	One Year Only for the 2023-2024 School Year	TAP
Elizabeth Hott-Smith	Paraprofessional	BLE	One Year Only for the 2023-2024 School Year	TAP
Lisa Autrey	Paraprofessional	THS	One Year Only for the 2023-2024 School Year	TAP
Kristy Hall	Paraprofessional	THS	One Year Only for the 2023-2024 School Year	TAP
Davina Allen	Paraprofessional	THE	One Year Only for the 2023-2024 School Year	TAP
Savannah Mains	Paraprofessional	THE	Continuing Position, 2023-2024 School Year	TAP
Amy Marie Butcher	Paraprofessional	PGS	One Year Only for the 2023-2024 School Year	TAP
Teri Peterson	Counselor	TMS	1.0 FTE (Continuing 2023-2024)	TEA
Denise Shiroma	Speech Language Pathologist	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Stephen Walker	Paraprofessional	MTS	One Year Only for the 2023-2024 School Year	TAP
Sheri Griggs	Paraprofessional	TMS	One Year Only for the 2023-2024 School Year	TAP
Jeffrey Hettinger	Multilingual Teacher	SL/TMS/BMS	7.0 FTE (Continuing 2023-2024)	TEA
Kyndra Douglas	Teacher	TMS	1.0 FTE (Continuing 2023-2024)	TEA
Kenneth Nonamaker	Campus Supervisor	BHHS	Continuing Position, 2023-2024 School Year	NON-REP
Alison Karnes	BCBA	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Amber Morales	Teacher	THE	Leave Replacement Teacher, One Year Only (2023-2024), effective 09/06/2023-02/02/2024	TEA
Rylee White	Special Ed Teacher	BMS	1.0 FTE (Continuing 2023-2024)	TEA
Sally Womach	Paraprofessional	THS	Continuing Position, 2023-2024 School Year	TAP
Whitney Thompson	Teacher	BHHS	1.0 FTE (Continuing 2023-2024)	TEA
Rachel Cox	Paraprofessional	EOE	One Year Only for the 2023-2024 School Year	TAP

BOARD OF DIRECTORS

MELISSA BEARD CASEY TAYLOR SCOTT KILLOUGH DARBY KAIKKONEN JILL ADAMS

"Continuous Student Learning in a Caring, Engaging Environment"

Ivy Schwandt	Paraprofessional	PGS	Continuing Position, 2023-2024 School Year	TAP
Evaheigh Hedin-Baughn	Paraprofessional	PGS	Continuing Position, 2023-2024 School Year	TAP
Aaron Houk	Teacher	BHHS	1.0 FTE (Continuing 2023-2024)	TEA
Amber Henrichsen	Paraprofessional	BMS	Continuing Position, 2023-2024 School Year	TAP
Amy Haugh	Registered Behavior Technician	Special Services	One Year Only for the 2023-2024 School Year	NON-REP
Bonnie Brien	Teacher	THS	0.6 FTE (Continuing 2023-2024)	TEA
Christina Martin	Assistant Cook	BMS	Effective 2023-2024 School Year	PSE
Clark Wilcox	Bus Driver Trainee	Transportation	Effective August 4, 2023	PSE
Dylan Mackenzie	Paraprofessional	PGS	One Year Only for the 2023-2024 School Year	TAP
Kathleen Haviland	Assistant Cook	TMS	3 hpd effective September 6, 2023	PSE
Kierstin Smith	Teacher	PGS	One Year Only for the 2023-2024 School Year	TEA
Konnor Kelly	Bus Driver Trainee	Transportation	Effective August 4, 2023	PSE
Makayla Sample	Registered Behavior Technician	Special Services	One Year Only for the 2023-2024 School Year	NON-REP
Mary Claire Willis	Paraprofessional	LRE	Continuing Position, 2023-2024 School Year	TAP
Miguel Arneson	Teacher	BMS	1.0 FTE (Continuing 2023-2024)	TEA
Pepi Gabor	Paraprofessional	THS	Continuing Position, 2023-2024 School Year	TAP
Sarah E Johnson	Counselor	EOE	Continuing Position, 2023-2024 School Year	TEA
Steven Sept	Bus Driver Trainee	Transportation	Effective July 27, 2023	PSE
Tania Montarbo	Paraprofessional	BHHS	One Year Only for the 2023-2024 School Year	TAP
Veronica Carpenter	Bus Driver Trainee	Transportation	Effective August 1, 2023	PSE
Steven O'Connor	Bus Driver	Transportation	Effective August 7, 2023	PSE
Faith Landry	Bus Driver	Transportation	Effective August 1, 2023	PSE
Joshua Parker	Bus Driver Trainee	Transportation	Effective August 9, 2023	PSE
Andrew George	Physical Therapist	SS	1.0 FTE (Continuing 2023-2024)	TEA
Ivan Morales	Teacher	BMS	1.0 FTE (Continuing 2023-2024)	TEA
Shannon Leon	Warehouse	B&G	8 hpd effective August 21, 2023	PSE
Kimberly Randazzo	Teacher	LRE	1.0 FTE (Continuing 2023-2024)	TEA
Heather Cherniske	Human Resources 1	DO	Effective August 28, 2023	NON-REP
Adjusted:				
Joy Lower	Counselor	CHS/THS	From CHS/TVA/EOE to CHS/THS, effective the 2023-2024 school year	TEA
Clinton Foster	Custodian-Lead	LRE	From Evening custodian at MTS to Lead Custodian at LRE, effective July 10, 2023	PSE
Tram Hoang	Cook	TMS	From 3 hours Assistant Cook (BHHS) to 6 hours Cook (TMS), effective the 2023-2024 school year	PSE
Phikulthong Kaltebaugh	Cook	BMS	From 6 hours Cook (TMS) to 6.25 hours Cook (BMS), effective the 2023-2024 school year	PSE
Analyn Trubla	Cook	BMS	From 3 hours Assistant Cook (TMS) to 6.25 hours Cook (BMS), effective the 2023-2024 school year	PSE
Diana Wilks	Cook	EOE	From 4 hours Assistant Cook (MTS) to 6 hours Cook (EOE), effective the 2023-2024 school year	PSE
Katie Greer	Brailist	SS	From Paraprofessional (MTS) to 7.5 hours Brailist (Special Services), effective the 2023-2024 school year	NON REP
Terri Turner	Office Professional 2	SL	From Office Professional 3 (TVA) to Office Professional 2 (Student Learning), effective July 17 2023	TOPA
Sonya Cooper	Paraprofessional	PGS	From MTS to PGS, effective the 2023-2024 school year	TAP

Carisa Shaw	Paraprofessional	BLE	From 5 days per week to 3 days per week, effective the 2023-2024 school year	TAP
Constance Phegley	Teacher	SL/THS/BHHS	From 0.5 FTE at THS/TMS to 0.7 FTE at SL/THS/BHHS, effective the 2023-2024 school year	TEA
Josh Theobald	Teacher	THS	From 0.4 FTE at THS to 1.0 FTE at THS, effective the 2023-2024 school year	TEA
Kevin Niemczek	Custodian	MTS	From 5 hours Evening custodian to 8 hours Evening Custodian at MTS, effective August 7, 2023	PSE
Amanda Curtis	Human Resource Specialist II	Human Resources	From a Continuing HR Specialist 1 to a Continuing Human Resource Specialist II, effective August 7, 2023	Non-Rep
Lindsey Owens	Human Resource Specialist II	Human Resources	From a Temporary HR Specialist II to a Continuing Human Resource Specialist II, effective August 7, 2023	Non-Rep
Lisa Perreira	Assistant Principal	THS	From BMS to THS, effective August 7, 2023	ADMIN
Shawn Guthrie	Assistant Principal	BMS	From Principal to Assistant Principal, effective August 9, 2023	ADMIN
Elliott Hedin	Principal	BMS	From MTS to BMS effective August 9, 2024	ADMIN
Zachary Suderman	Principal	THS	From Assistant Principal to Principal, effective July 24, 2023	ADMIN
Melinda McGill	Teacher	BMS	From 0.6 FTE at THS to 1.0 FTE at BMS, effective the 2023-2024 school year	TEA
Natalie Fillipone	Administrative Secretary	NMSC	From Paraprofessional (PGS) to Administrative Secretary (NMSC), effective 9/5/23	NMSC
Leaves:				
Jasmine Stray	Teacher	PGS	Leave of Absence, beginning September 6, 2023, returning January 10th, 2024	TEA
Anna Bush	Counselor	THS	Leave of Absence, beginning September 6, 2023, returning January 22nd, 2024	TEA
Sydney Hardcastle	Paraprofessional	SL	Leave of Absence, beginning September 6, 2023, returning December 1, 2023	TAP
Resignation:				
Amelia Lyman-Mangeng	PT	SS	Effective August 31, 2023	TEA
Casey Reeves	Driver in Training	Transportation	Effective July 3, 2023	PSE
Craig Friedman	Driver in Training	Transportation	Effective July 3, 2023	PSE
Nicole Rakoz	Counselor	BMS	Effective August 31, 2023	TEA
Elizabeth Armour	Assistant Cheer Coach	THS	Effective June 13, 2023	N/A
Hayley Ridout	Human Resources Specialist	Human Resources	Effective August 7, 2023	NON REP
Iovani Rodriguez Perez	Assistant Girls Soccer Coach	THS	Effective August 9, 2023	N/A
Jamie Crews	Assistant Girls Soccer Coach	THS	Effective August 9, 2023	N/A
Katherine Linich	Teacher	EOE	Effective end of 22/23 school year	TEA
Marlyn Kyle	Bus Driver	Transportation	Effective August 31, 2023	PSE
Megan Trimble	Human Resources Specialist	Human Resources	Effective August 3, 2023	NON REP
Nels Chandler	Assistant Football Coach	BMS	Effective June 24, 2023	N/A
Quinton Jones	Assistant Football Coach	BHHS	Effective July 24, 2023	N/A
Ashley Lupinski	Teacher	BMS	Effective end of 22/23 school year	TEA
Non-Renewal:				
Nicholette Hopkins	Assistant Cheer Coach	THS	Effective August 9, 2023	N/A
Co-Curricular:				
Dean Sawhill	Assistant Cross Country Coach	TMS	Resigning, effective July 24, 2023	N/A
Dean Sawhill	Head Swim Coach	BHHS	Effective July 23, 2023	N/A

Jackson Martin	Head Boys Golf Coach	BHHS	Effective July 24, 2023	N/A
Brittany Ellingsen	Head Boys Tennis Coach	BHHS	Effective July 24, 2023	N/A
Recommend Approval:				
Recommend approval to issue Laura Allison a conditional certificate for her role as a School Nurse				
Recommend approval to issue Sarah Wyrembek a conditional certificate for her role as a School Nurse				



Tumwater School District

621 Linwood Avenue SW, Tumwater, WA 98512-6847
 (360) 709-7000 www.tumwater.k12.wa.us

Financial Services:
 (360) 709-7010
 Human Resources:
 (360) 709-7020
 Payroll/Benefits:
 (360) 709-7029
 Special Services:
 (360) 709-7040
 Capital Projects:
 (360) 709-7005

Kevin Bogatin
 Superintendent

July 27, 2023

TO: School Board
 FROM: Human Resources
 SUBJECT: Personnel Report

Preliminary

New Hires	Position	Location	Status	Group
Candice Bracken	Office Professional 3	BMS	One Year Only for the 2023-2024 School Year	TOPA
Rachel Urvina	Office Professional 3	TMS	One Year Only for the 2023-2024 School Year	TOPA
Rosemarie Sawyer	Sign Language Interpreter	SS	Continuing Position, 2023-2024 School Year	NON-REP
Heidi Weber	Sign Language Interpreter	SS	Continuing Position, 2023-2024 School Year	NON-REP
Kahala Flores	Registered Behavior Technician	SS	One Year Only for the 2023-2024 School Year	NON-REP
Jeffrey LaBanc	Speech Language Pathologist	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Drue Lambarena Gangi	Counselor	BMS	1.0 FTE (Continuing 2023-2024)	TEA
Amanda Ogden	Registered Behavior Technician	SS	One Year Only for the 2023-2024 School Year	NON-REP
Cynthia Mendive	Registered Behavior Technician	SS	One Year Only for the 2023-2024 School Year	NON-REP
Stacey Rongen	Paraprofessional	EOE	Continuing Position, 2023-2024 School Year	TAP
Alexis Jasper	Paraprofessional	PGS	One Year Only for the 2023-2024 School Year	TAP
Rhiannon Vanderwerff	Paraprofessional	MTS	One Year Only for the 2023-2024 School Year	TAP
Kristin Toney	Paraprofessional	PGS	One Year Only for the 2023-2024 School Year	TAP
Elizabeth Hott-Smith	Paraprofessional	BLE	One Year Only for the 2023-2024 School Year	TAP
Lisa Autrey	Paraprofessional	THS	One Year Only for the 2023-2024 School Year	TAP
Kristy Hall	Paraprofessional	THS	One Year Only for the 2023-2024 School Year	TAP
Davina Allen	Paraprofessional	THE	One Year Only for the 2023-2024 School Year	TAP
Savannah Mains	Paraprofessional	THE	Continuing Position, 2023-2024 School Year	TAP
Amy Marie Butcher	Paraprofessional	PGS	One Year Only for the 2023-2024 School Year	TAP
Teri Peterson	Counselor	TMS	1.0 FTE (Continuing 2023-2024)	TEA
Denise Shiroma	Speech Language Pathologist	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Stephen Walker	Paraprofessional	MTS	One Year Only for the 2023-2024 School Year	TAP
Sheri Griggs	Paraprofessional	TMS	One Year Only for the 2023-2024 School Year	TAP
Jeffrey Hettinger	Multilingual Teacher	SL/TMS/BMS	7.0 FTE (Continuing 2023-2024)	TEA
Kyndra Douglas	Teacher	TMS	1.0 FTE (Continuing 2023-2024)	TEA
Kenneth Nonamaker	Campus Supervisor	BHHS	Continuing Position, 2023-2024 School Year	NON-REP
Alison Karnes	BCBA	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Amber Morales	Teacher	THE	Leave Replacement Teacher, One Year Only (2023-2024), effective 09/06/2023-02/02/2024	TEA
Rylee White	Special Ed Teacher	BMS	1.0 FTE (Continuing 2023-2024)	TEA
Sally Womach	Paraprofessional	THS	Continuing Position, 2023-2024 School Year	TAP
Whitney Thompson	Teacher	BHHS	1.0 FTE (Continuing 2023-2024)	TEA
Rachel Cox	Paraprofessional	EOE	One Year Only for the 2023-2024 School Year	TAP
Ivy Schwandt	Paraprofessional	PGS	Continuing Position, 2023-2024 School Year	TAP

BOARD OF DIRECTORS

MELISSA BEARD CASEY TAYLOR SCOTT KILLOUGH DARBY KAIKKONEN JILL ADAMS

"Continuous Student Learning in a Caring, Engaging Environment"

Evahleigh Hedin-Baughn	Paraprofessional	PGS	Continuing Position, 2023-2024 School Year	TAP
Aaron Houk	Teacher	BHHS	1.0 FTE (Continuing 2023-2024)	TEA
Amber Henrichsen	Paraprofessional	BMS	Continuing Position, 2023-2024 School Year	TAP
Amy Haugh	Registered Behavior Technician	Special Services	One Year Only for the 2023-2024 School Year	NON-REP
Bonnie Brien	Teacher	THS	0.6 FTE (Continuing 2023-2024)	TEA
Christina Martin	Assistant Cook	BMS	Effective 2023-2024 School Year	PSE
Clark Wilcox	Bus Driver Trainee	Transportation	Effective August 4, 2023	PSE
Dylan Mackenzie	Paraprofessional	PGS	One Year Only for the 2023-2024 School Year	TAP
Kathleen Haviland	Assistant Cook	TMS	3 hpd effective September 6, 2023	PSE
Kierstin Smith	Teacher	PGS	One Year Only for the 2023-2024 School Year	TEA
Konnor Kelly	Bus Driver Trainee	Transportation	Effective August 4, 2023	PSE
Makayla Sample	Registered Behavior Technician	Special Services	One Year Only for the 2023-2024 School Year	NON-REP
Mary Claire Willis	Paraprofessional	LRE	Continuing Position, 2023-2024 School Year	TAP
Miguel Arneson	Teacher	BMS	1.0 FTE (Continuing 2023-2024)	TEA
Pepl Gabor	Paraprofessional	THS	Continuing Position, 2023-2024 School Year	TAP
Sarah E Johnson	Counselor	EOE	Continuing Position, 2023-2024 School Year	TEA
Steven Sept	Bus Driver Trainee	Transportation	Effective July 27, 2023	PSE
Tania Montarbo	Paraprofessional	BHHS	One Year Only for the 2023-2024 School Year	TAP
Veronica Carpenter	Bus Driver Trainee	Transportation	Effective August 1, 2023	PSE
Steven O'Connor	Bus Driver	Transportation	Effective August 7, 2023	PSE
Faith Landry	Bus Driver	Transportation	Effective August 1, 2023	PSE
Joshua Parker	Bus Driver Trainee	Transportation	Effective August 9, 2023	PSE
Andrew George	Physical Therapist	SS	1.0 FTE (Continuing 2023-2024)	TEA
Ivan Morales	Teacher	BMS	1.0 FTE (Continuing 2023-2024)	TEA
Shannon Leon	Support Services Asst. Tech/Office & Warehouse	B&G	8 hpd effective August 21, 2023	PSE
Kimberly Randazzo	Teacher	LRE	1.0 FTE (Continuing 2023-2024)	TEA
Heather Cherniske	Human Resources 1	DO	Effective August 28, 2023	NON-REP
Adjusted:				
Joy Lower	Counselor	CHS/THS	From CHS/TVA/EOE to CHS/THS, effective the 2023-2024 school year	TEA
Clinton Foster	Custodian-Lead	LRE	From Evening custodian at MTS to Lead Custodian at LRE, effective July 10, 2023	PSE
Tram Hoang	Cook	TMS	From 3 hours Assistant Cook (BHHS) to 6 hours Cook (TMS), effective the 2023-2024 school year	PSE
Phikulthong Kaltebaugh	Cook	BMS	From 6 hours Cook (TMS) to 6.25 hours Cook (BMS), effective the 2023-2024 school year	PSE
Analyn Trubia	Cook	BMS	From 3 hours Assistant Cook (TMS) to 6.25 hours Cook (BMS), effective the 2023-2024 school year	PSE
Diana Wilks	Cook	EOE	From 4 hours Assistant Cook (MTS) to 6 hours Cook (EOE), effective the 2023-2024 school year	PSE
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Josh Theobald	Teacher	THS	From 0.4 FTE at THS to 1.0 FTE at THS, effective the 2023-2024 school year	TEA
Kevin Niemczek	Custodian	MTS	From 5 hours Evening custodian to 8 hours Evening Custodian at MTS, effective August 7, 2023	PSE
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Lindsey Owens	Human Resource Specialist II	Human Resources	From a Temporary HR Specialist II to a Continuing Human Resource Specialist II, effective August 7, 2023	Non-Rep
Lisa Perreira	Assistant Principal	THS	From BMS to THS, effective August 7, 2023	ADMIN
Shawn Guthrie	Assistant Principal	BMS	From Principal to Assistant Principal, effective August 9, 2023	ADMIN
Elliott Hedin	Principal	BMS	From MTS to BMS effective August 9, 2024	ADMIN
Zachary Suderman	Principal	THS	From Assistant Principal to Principal, effective July 24, 2023	ADMIN
Melinda McGill	Teacher	BMS	From 0.6 FTE at THS to 1.0 FTE at BMS, effective the 2023-2024 school year	TEA
Natalie Fillipone	Administrative Secretary	NMSC	From Paraprofessional (PGS) to Administrative Secretary (NMSC), effective 9/5/23	NMSC
Leaves:				
Jasmine Stray	Teacher	PGS	Leave of Absence, beginning September 6, 2023, returning January 10th, 2024	TEA
Anna Bush	Counselor	THS	Leave of Absence, beginning September 6, 2023, returning January 22nd, 2024	TEA
Sydney Hardcastle	Paraprofessional	SL	Leave of Absence, beginning September 6, 2023, returning December 1, 2023	TAP
Resignation:				
Amelia Lyman-Mangeng	PT	SS	Effective August 31, 2023	TEA
Casey Reeves	Driver in Training	Transportation	Effective July 3, 2023	PSE
Craig Friedman	Driver in Training	Transportation	Effective July 3, 2023	PSE
Nicole Rakoz	Counselor	BMS	Effective August 31, 2023	TEA
Elizabeth Armour	Assistant Cheer Coach	THS	Effective June 13, 2023	N/A
Hayley Ridout	Human Resources Specialist	Human Resources	Effective August 7, 2023	NON REP
Iovani Rodriguez Perez	Assistant Girls Soccer Coach	THS	Effective August 9, 2023	N/A
Jamie Crews	Assistant Girls Soccer Coach	THS	Effective August 9, 2023	N/A
Katherine Linich	Teacher	EOE	Effective end of 22/23 school year	TEA
Marlyn Kyle	Bus Driver	Transportation	Effective August 31, 2023	PSE
Megan Trimble	Human Resources Specialist	Human Resources	Effective August 3, 2023	NON REP
Nels Chandler	Assistant Football Coach	BMS	Effective June 24, 2023	N/A
Quinton Jones	Assistant Football Coach	BHHS	Effective July 24, 2023	N/A
Ashley Lupinski	Teacher	BMS	Effective end of 22/23 school year	TEA
Non-Renewal:				
Nicholette Hopkins	Assistant Cheer Coach	THS	Effective August 9, 2023	N/A
Co-Curricular:				
Dean Sawhill	Assistant Cross Country Coach	TMS	Resigning, effective July 24, 2023	N/A
Dean Sawhill	Head Swim Coach	BHHS	Effective July 23, 2023	N/A
Jackson Martin	Head Boys Golf Coach	BHHS	Effective July 24, 2023	N/A
Brittany Ellingsen	Head Boys Tennis Coach	BHHS	Effective July 24, 2023	N/A
Recommend Approval:				
Recommend Approval for the following staff to teach out of their endorsed area:				

Richard Garrow (BMS)

Recommend approval to issue Laura Allison a conditional certificate for her role as a School Nurse

Recommend approval to issue Sarah Wyrembek a conditional certificate for her role as a School Nurse

Recommend Approval for 3.7% IPD PSE Salary Schedule

2023-2024 PSE SALARY SCHEDULE		3.7% INCREASE						
	Sub 94	PERC 96	Step 1 Journey	Step 2 2 Yr	Step 3 5 Yr	Step 4 10 yr	Step 5 20 yr	
Warehouse - Utility Supp. Servs. Asst.	23.36	25.42	27.48	28.06	29.20	30.63	32.05	
Assistant Cook	16.78	18.26	19.74	20.02	20.30	21.69	23.07	
Cook	20.19	21.97	23.75	24.72	25.70	26.67	27.64	
Custodian	21.30	23.17	25.05	25.27	25.48	26.48	27.48	
Custodian w/shift differential			25.05	25.27	25.48	26.48	27.48	
Coordinator of Custodial/District Services (18%)			29.56	29.82	30.07	31.25	32.43	
Skilled Grounds	23.80	25.90	28.00	28.43	28.88	30.49	32.10	
Lead Skilled Grounds (10%)			30.80	31.28	31.77	33.54	35.30	
Coordinator of Skilled Grounds (18%)			33.04	33.55	34.08	35.98	37.87	
Skilled Mechanic ASE Certification \$0.50/hour per certification	26.77	29.13	31.49	32.51	33.54	35.68	37.86	
Lead Skilled Mechanic (10%)			34.64	35.76	36.89	39.25	41.65	
Skilled Maintenance	26.77	29.13	31.49	32.51	33.54	35.68	37.86	
Coordinator of Maintenance (18%)			37.17	38.36	39.57	42.10	44.67	
Bus Driver	22.04	23.98	25.93	26.84	27.74	28.65	29.55	
Bus Driver Differential: \$1.25/hr differential for drivers who work/volunteer for double runs								
Van Driver	20.27	22.06	23.85	24.76	25.67	26.58	27.48	
Bus Driver Trainee			21.78					
Driver Trainer (while performing Driver Trainer Duties) (10%)			28.52	29.52	30.51	31.52	32.51	
Support Services Tech	23.36	25.42	27.48	28.06	29.20	30.63	32.05	
Support Services Coordinator of Building & Grounds (18%)			32.43	33.11	34.46	36.15	37.82	
Support Services Coordinator of Food Services (18%)			32.43	33.11	34.46	36.15	37.82	
Transportation Dispatcher	24.05	26.18	28.30	28.90	29.51	30.71	31.94	
Transportation Tech (Router)	25.51	27.76	30.01	30.70	31.39	32.79	34.19	
CUSTODIAN:								
Lead High/NM	1.92							
Lead MS	1.51							
Lead Elem	0.70							
Lead with Boiler License & Boiler in Building	0.41							
HS Swing Crew Chief (180d)	0.38							
Shift Differential (start after 2:00pm)	0.52							

Tumwater School District

Affidavit covering payment of payroll, invoices, and voids for General Fund, Capital Projects Fund,
Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund for
the month of July 2023.

DATE: August 24, 2023

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Financial Services Office staff and were found to be correct.

Melissa Richter, Executive Director of Financial Services

THIS IS TO CERTIFY that the warrants and electronic transfers of the Tumwater School District No. 33, Thurston County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)	AMOUNT
GENERAL FUND:		
Payroll		
Payroll Taxes		\$ 1,372,468.67
Direct Deposit		\$ 3,840,261.98
Payroll Benefit Wire Transfer		\$ 1,137,362.78
Accounts Payable - Payroll	72806043 to 72806052	\$ 17,192.94
Accounts Payable	72221467 to 72221491	\$ 126,296.90
Accounts Payable	72221492 to 72221516	\$ 208,560.98
Accounts Payable	72221517 to 72221528	\$ 67,783.86
Accounts Payable	72221529 to 72221546	\$ 1,224,167.85
Accounts Payable	72221547 to 72221547	\$ 12,881.81
Accounts Payable	72221548 to 72221571	\$ 187,566.21
Accounts Payable	to	
Accounts Payable ACH		\$ 27,270.09
Accounts Payable ACH		\$ 334,334.12
Accounts Payable ACH		\$ 300,910.62
Accounts Payable ACH		\$ 122,428.53
Accounts Payable ACH		\$ 176,563.73
ACH Rejection		
Voided Warrants		\$ (7,333.30)
Accounts Payable - COMP TAX		\$ 9,264.80
TOTAL GENERAL FUND:		\$ 9,157,982.57
CAPITAL PROJECTS FUND:		
Accounts Payable	72012642 to 72012645	\$ 448,053.50
Accounts Payable	72012646 to 72012647	\$ 19,158.15
Accounts Payable	to	
Accounts Payable	to	
Accounts Payable ACH		\$ 319.93
Accounts Payable ACH		\$ 462,843.70
Accounts Payable ACH		\$ 528.15
Accounts Payable ACH		\$ 147,141.37
Voided Warrants		
Accounts Payable - COMP TAX		\$ 1,885.66
TOTAL CAPITAL PROJECTS FUND:		\$ 1,079,930.46
ASSOCIATED STUDENT BODY FUND:		
Accounts Payable	72442244 to 72442246	\$ 3,238.78
Accounts Payable	72442247 to 72442253	\$ 5,288.58
Accounts Payable	72442254 to 72442254	\$ 370.35
Accounts Payable	to	
Accounts Payable	to	
Accounts Payable ACH		\$ 11,186.11
Accounts Payable ACH		\$ 18,641.16
Accounts Payable ACH		\$ 124.79
Accounts Payable ACH		
Accounts Payable ACH		
Voided Warrants		
TUDENT BODY FUND: Accounts Payable - COMP TAX		\$ 792.38
		\$ 39,642.15
PRIVATE PURPOSE FUND:		
Accounts Payable	72700586 to 72700586	\$ 420.00
Accounts Payable	to	
Accounts Payable ACH		
Accounts Payable ACH		
Voided Warrants		
TRANSPORTATION VEHICLE F		\$ 420.00
TOTAL PRIVATE PURPOSE FUND:		\$ 420.00
Accounts Payable	7290032 to 7290032	\$ 184,565.37
TOTAL TRANSPORTATION VEHICLE FUND:		\$ 184,565.37

Board of Directors of Tumwater School District No. 33

I, Kevin Bogatin, being duly sworn, depose and say: That I am the Secretary to the Board of Tumwater School District No. 33, Thurston County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.



Tumwater School District

Kevin Bogatin
Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
(360) 709-7000 www.tumwater.k12.wa.us

Capital Projects:
(360) 709-7005
Financial Services:
(360) 709-7010
Human Resources:
(360) 709-7020
Payroll/Benefits:
(360) 709-7029
Student Learning:
(360) 709-7030
Special Services:
(360) 709-7040

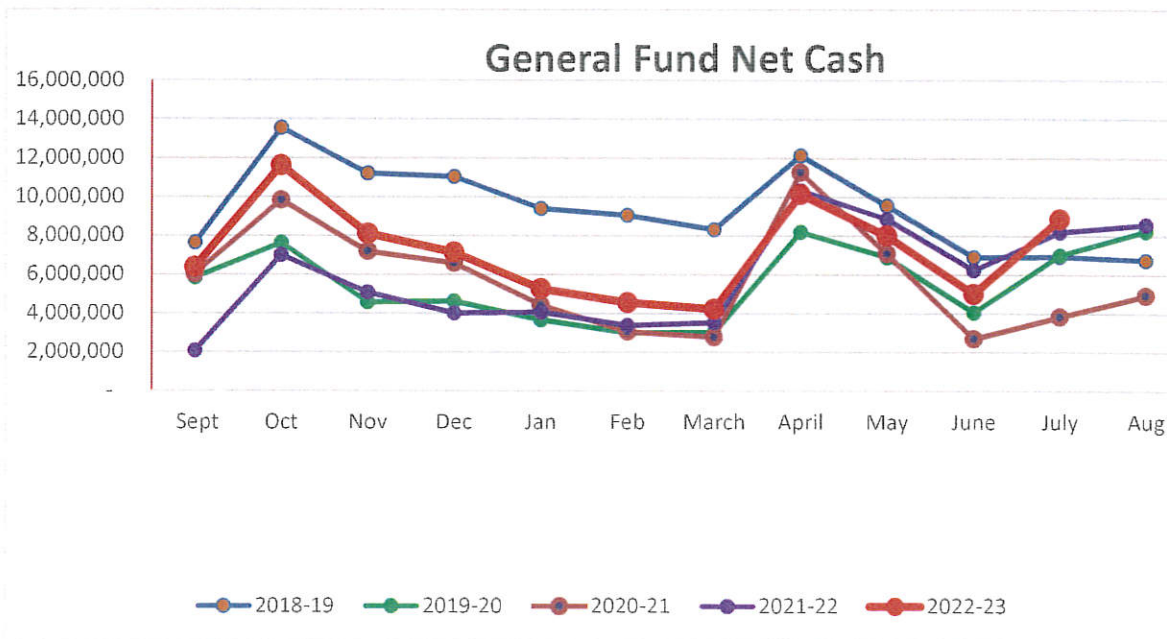
**TO: School Board
Superintendent**

FROM: Melissa Richter, Executive Director of Financial Services

**RE: *Budget Status Reports for July 2023
Updated Cash and Fund Balance Status for July 2023
Enrollment Update June 2023***

Budget Status Reports - Attached are the Budget Status reports for July 2023 for all five operating funds (General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund and Transportation Vehicle Fund).

General Fund Net Cash Balance (cash less warrants outstanding): The following graph shows the district’s net cash balance for the periods 2018-19 through July 2023, which includes the cash balance of New Market Skill Center **(1,191,841.65)**.



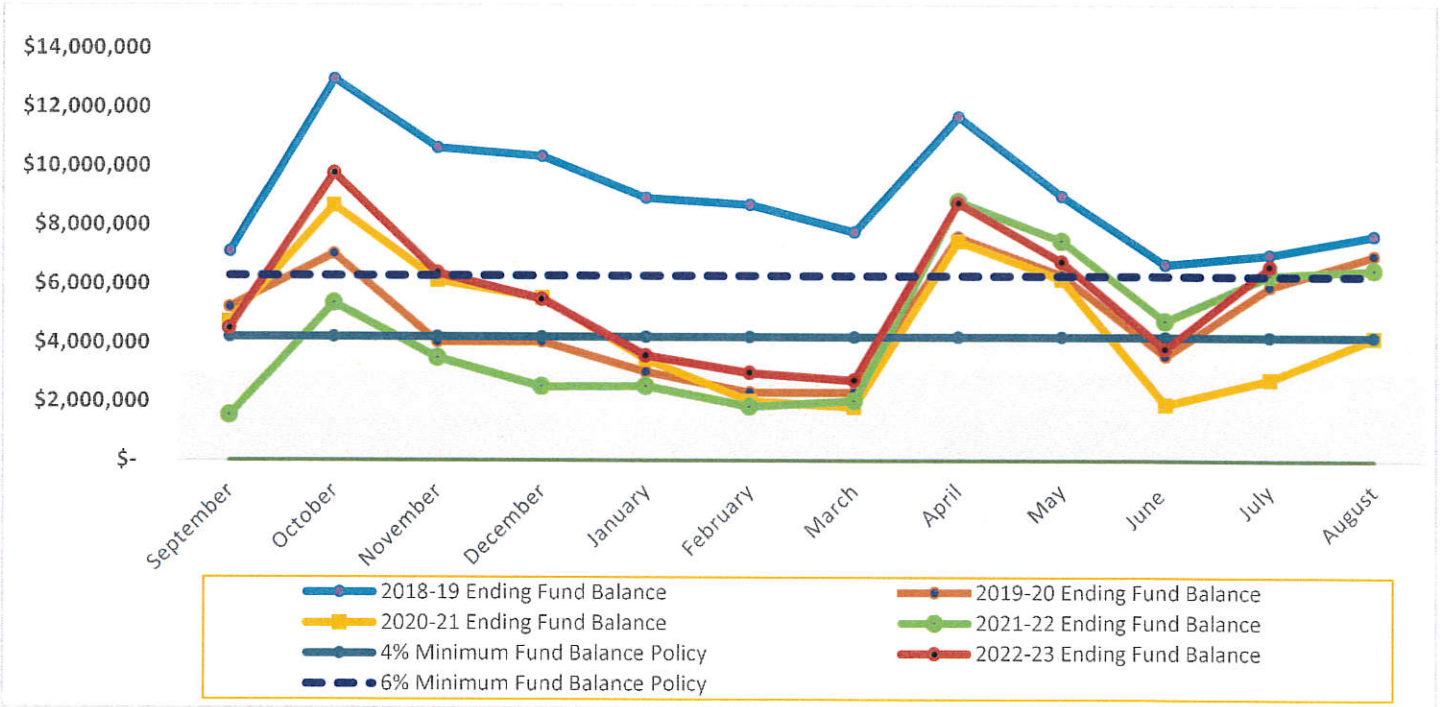
BOARD OF DIRECTORS
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR JILL ADAMS

“Continuous Student Learning in a Caring, Engaging Environment”

General Fund – Fund Balance (Excluding Skills Center):

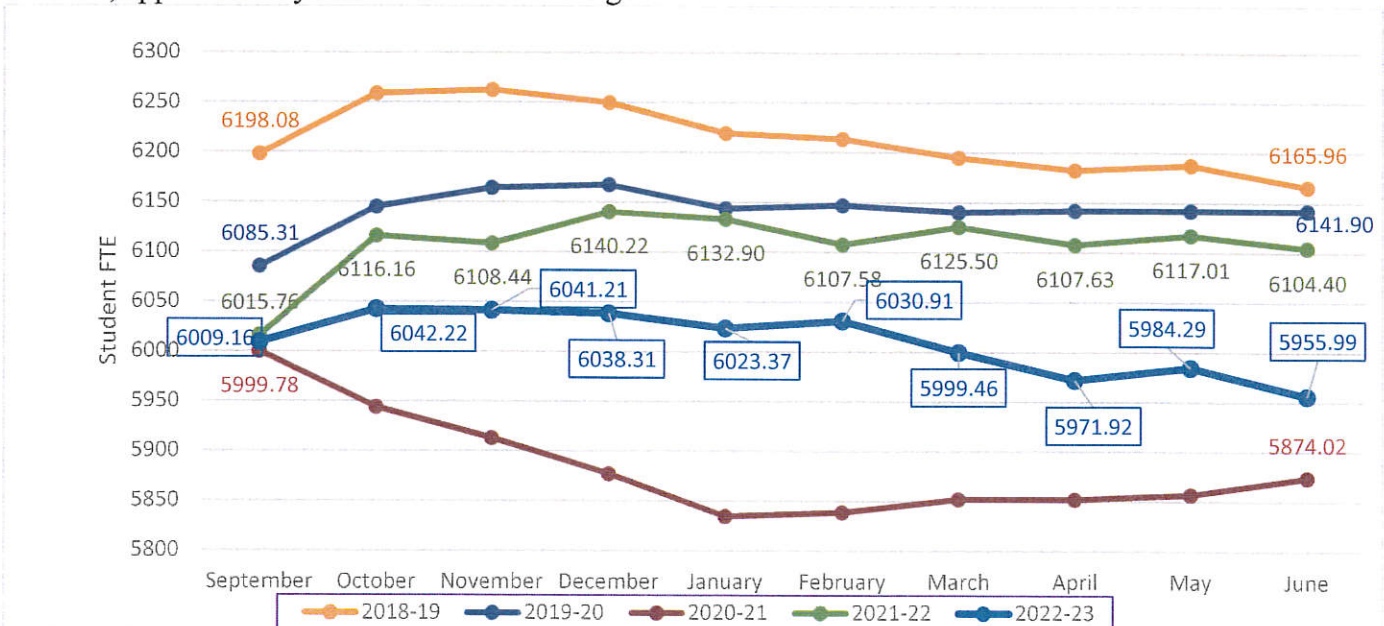
The following chart shows TSD fund balance history as of 07/31/23. The dashed line is showing the minimum fund balance policy of 6% of total budgeted expenditures for the 22-23 school year which is \$6,296,940.84.

The fund balance for the district is: \$8,854,243.75 which includes \$2,239,174.66 for Skills Center, leaving our ending fund balance as of 07/31/23 at \$6,615,069.09.



Enrollment Update

The following shows student enrollment for the past four years, updated with June counts as of 06/10/23. These numbers include K-12 Basic Education and ALE and exclude NMSC/RS/OD. We budgeted for an Average Annual FTE (AAFTE) of 6095.12 for funding purposes. Our AAFTE for the month of July reporting was 5955.99, approximately 139.13 FTE under budget.



10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of August, 2023

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	18,184,513	.00	18,516,005.88		331,492.88-	101.82
2000 LOCAL SUPPORT NONTAX	1,774,821	4,261.36	1,028,340.21		746,480.79	57.94
3000 STATE, GENERAL PURPOSE	64,123,553	.00	57,535,030.72		6,588,522.28	89.73
4000 STATE, SPECIAL PURPOSE	15,100,203	49,989.96	14,693,165.58		407,037.42	97.30
5000 FEDERAL, GENERAL PURPOSE	50,000	.00	10,064.09		39,935.91	20.13
6000 FEDERAL, SPECIAL PURPOSE	5,850,810	11,022.39	4,994,722.63		856,087.37	85.37
7000 REVENUES FR OTH SCH DIST	8,000	.00	103,801.53		95,801.53-	> 100.0
8000 OTHER AGENCIES AND ASSOCIATES	100,550	.00	15,423.00		85,127.00	15.34
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	105,192,450	65,273.71	96,896,553.64		8,295,896.36	92.11
<u>B. EXPENDITURES</u>						
00 Regular Instruction	55,897,564	223,986.88	51,055,407.14	4,063,178.50	778,978.36	98.61
10 Federal Stimulus	761,842	22,711.96	1,356,724.33	17,900.86	612,783.19-	180.43
20 Special Ed Instruction	13,639,784	129,149.20	13,286,757.95	1,142,914.41	789,888.36-	105.79
30 Voc. Ed Instruction	4,835,433	45,978.84	4,145,918.97	314,279.72	375,234.31	92.24
40 Skills Center Instruction	4,511,081	136,832.82	4,345,371.03	155,904.87	9,805.10	99.78
50+60 Compensatory Ed Instruct.	4,209,476	845.77-	3,454,414.07	238,557.02	516,504.91	87.73
70 Other Instructional Pgms	307,476	2,500.00	333,408.60	32,783.93	58,716.53-	119.10
80 Community Services	632,492	.00	13,920.59-	49,628.03	596,784.56	5.65
90 Support Services	20,153,866	286,118.59	19,848,874.11	1,277,671.25	972,679.36-	104.83
<u>Total EXPENDITURES</u>	104,949,014	846,432.52	97,812,955.61	7,292,818.59	156,760.20-	100.15
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	243,436	781,158.81-	916,401.97-		1,159,837.97-	476.44-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	5,571,346		8,989,486.91			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	5,814,782		8,073,084.94			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	4,930	4,930.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	50,000	870,544.88
G/L 825 Restricted for Skills Center	758,063	2,106,271.70
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	300,000	1,016,262.36
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committed to Econmc Stabilizatr	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	363,580-	65,574.49
G/L 890 Unassigned Fund Balance	1,235,570	832,300.95
G/L 891 Unassigned Min Fnd Bal Policy	3,829,799	3,177,200.56
<u>TOTAL</u>	5,814,782	8,073,084.94

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of August, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	5,297,435	.00	5,297,739.96		304.96-	100.01
2000 Local Support Nontax	850,000	.00	982,159.67		132,159.67-	115.55
3000 State, General Purpose	0	.00	160,696.51		160,696.51-	0.00
4000 State, Special Purpose	3,451,450	.00	283,313.28		3,168,136.72	8.21
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	9,598,885	.00	6,723,909.42		2,874,975.58	70.05
B. EXPENDITURES						
10 Sites	2,300,000	7,313.10	130,477.56	0.00	2,169,522.44	5.67
20 Buildings	5,700,000	816,172.81	2,463,603.67	858,013.51	2,378,382.82	58.27
30 Equipment	1,610,000	3,800.00	2,314,078.64	164,440.14	868,518.78-	153.95
40 Energy	0	.00	8,919.63	28,241.25	37,160.88-	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	2,400.00	1,560.00	3,960.00-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	9,610,000	827,285.91	4,919,479.50	1,052,254.90	3,638,265.60	62.14
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	11,115-	827,285.91-	1,804,429.92		1,815,544.92	< 1000-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	6,740,000		7,796,757.94			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	6,728,885		9,601,187.86			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	110,000	199,411.66
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	971,857	2,941,671.36
G/L 863 Restricted from State Proceeds	930,000	2,723,385.58
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	250,000	268,243.15
G/L 866 Restricted from Impact Proceeds	2,400,000	2,355,896.04
G/L 867 Restricted from Mitigation Fees	990,000	1,037,584.87
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	1,077,028	74,995.20
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	6,728,885	9,601,187.86

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of August, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	11,414,285	.00	11,459,544.07		45,259.07-	100.40
2000 Local Support Nontax	50,000	.00	106,432.39		56,432.39-	212.86
3000 State, General Purpose	0	.00	344,476.19		344,476.19-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	11,464,285	.00	11,910,452.65		446,167.65-	103.89
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	7,445,000	.00	7,445,000.00	0.00	.00	100.00
Interest On Bonds	3,491,425	.00	3,491,425.00	0.00	.00	100.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	200,000	.00	1,200.00	0.00	198,800.00	0.60
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	11,136,425	.00	10,937,625.00	0.00	198,800.00	98.21
C. <u>OTHER FIN. USES TRANS. CUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)</u>						
	327,860	.00	972,827.65		644,967.65	196.72
F. <u>TOTAL BEGINNING FUND BALANCE</u>	8,400,000		8,652,433.94			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	8,727,860		9,625,261.59			
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		929,869.09			
G/L 830 Restricted for Debt Service	8,727,860		6,269,765.34			
G/L 835 Restricted For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		2,425,627.16			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	8,727,860		9,625,261.59			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of August, 2023

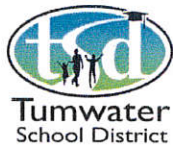
	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	666,840	.00	311,210.93		355,629.07	46.67
2000 Athletics	443,550	.00	318,606.47		124,943.53	71.83
3000 Classes	130,235	.00	3,139.86		127,095.14	2.41
4000 Clubs	182,314	.00	98,891.55		83,422.45	54.24
6000 Private Moneys	30,150	.00	14,897.95		15,252.05	49.41
<u>Total REVENUES</u>	1,453,089	.00	746,746.76		706,342.24	51.39
B. EXPENDITURES						
1000 General Student Body	591,182	1,008.50	177,466.35	25,740.99	387,974.66	34.37
2000 Athletics	482,240	1,268.82	355,884.26	13,094.45	113,261.29	76.51
3000 Classes	120,670	.00	4,272.39	0.00	116,397.61	3.54
4000 Clubs	198,944	5,333.72	98,202.40	2,184.46	98,557.14	50.46
6000 Private Moneys	44,750	.00	14,014.48	0.00	30,735.52	31.32
<u>Total EXPENDITURES</u>	1,437,786	7,611.04	649,839.88	41,019.90	746,926.22	48.05
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)						
	15,303	7,611.04-	96,906.88		81,603.88	533.25
D. TOTAL BEGINNING FUND BALANCE						
	785,000		761,136.92			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)						
	800,303		858,043.80			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	785,000		16,075.00			
G/L 819 Restricted for Fund Purposes	15,303		805,288.67			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		36,680.13			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	800,303		858,043.80			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the TUMWATER SCHOOL DISTRICT NO 33 School District for the Month of August, 2023

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	3,000	.00	8,530.95		5,530.95-	284.37
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	500,000	.00	.00		500,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	<u>503,000</u>	<u>.00</u>	<u>8,530.95</u>		<u>494,469.05</u>	<u>1.70</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>503,000</u>	<u>.00</u>	<u>8,530.95</u>		<u>494,469.05</u>	<u>1.70</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	600,000	.00	184,565.37	0.00	415,434.63	30.76
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>600,000</u>	<u>.00</u>	<u>184,565.37</u>	<u>0.00</u>	<u>415,434.63</u>	<u>30.76</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>97,000-</u>	<u>.00</u>	<u>176,034.42-</u>		<u>79,034.42-</u>	<u>81.48</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>667,875</u>		<u>642,039.06</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	<u>XXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>570,875</u>		<u>466,004.64</u>			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	570,875		466,004.64			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>570,875</u>		<u>466,004.64</u>			

***** End of report *****

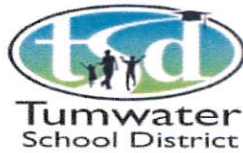


DATE: August 24, 2023
TO: Tumwater School District Board of Directors
FROM: Mel Murray, Director of Facilities
SUBJECT: Consent Agenda
Capital Projects Contract Change Orders

Change Order #2 for the LINC'S Modular Building contract is attached.

Change Order #1 for the TMS Seismic Upgrades construction contract is attached.

These change orders are recommended for approval. Please contact me with any questions.



DATE: August 24, 2023
TO: Tumwater School District Board of Directors
FROM: Mel Murray, Director of Facilities
SUBJECT: Consent Agenda:
Acceptance of Contracts as Complete

All work has been completed and closeout documents submitted per the contract for the projects listed below.

Board acceptance of these contracts as complete will allow us to notify State agencies of the completion and start the 60-day waiting period for payment of the retainage required on public works projects.

**NMSC Culinary Arts Dishwasher Upgrade, Small Works Grant
Edward Don & Co.**

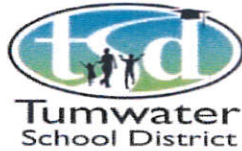
Initial Contract	\$94,429.45
Change Orders	\$ 0.00
Contract Total	\$94,429.45
Retainage 10%	\$ 9,442.94

**BLE Dishwasher with Installation, GF & CP
Edward Don & Co.**

Initial Contract	\$39,458.14
Change Orders	\$ 0.00
Contract Total	\$39,458.14
Retainage 10%	\$ 3,945.80

**Support Services Building Exterior Painting
Todd Robinson Painting**

Initial Contract	\$42,125.00
Change Orders	\$ 0.00
Contract Total	\$42,125.00
Retainage 10%	\$ 4,212.50



DATE: June 15, 2023
TO: Tumwater School District Board of Directors
FROM: Mel Murray, Director of Facilities
SUBJECT: Consent Agenda:
New Market Skill Center Minor Works Grant Certification

Skills Centers in the state, including New Market, are eligible every two years to receive construction grants for minor capital projects costing less than \$1 million each. OSPI recently notified TSD and Matt Ishler that NMSC was awarded two minor works grants totaling \$1,026,000 for the 2023-2025 biennium. There is no local match requirement.

The first project is to replace the sawdust collector for the Construction Trades program in Building 'C' and add a roof over it to prevent future rusting. The total cost of this is \$397,000.

The second project is to replace the lighting in Building 'D' with new LED lights and lighting controls. The total cost of this project is \$629,000.

The older buildings on campus were included in a separate \$45 million major renovation project request that was not funded. The lights in those buildings will be replaced when and if major funding is awarded.

A Host District Certification Letter needs to be submitted in order to receive the grant letter authorizing us to proceed with the projects. A draft of this letter is attached and it certifies:

The grant funds will be utilized by the host district for the purposes specified in the grant;
The award amount is sufficient to complete the projects;
All public works requirements will be met.

Approval of this is requested in order to have the letter signed by Superintendent Bogatin and submitted to OSPI.

Please contact me with any questions.



Kevin Bogatin
Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
(360) 709-7000 www.tumwater.k12.wa.us

Capital Projects:
(360) 709-7005
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Human Resources:
(360) 709-7020
Payroll/Benefits:
(360) 709-7029
Student Learning:
(360) 709-7030
Special Services:
(360) 709-7040

August 25, 2023

Scott Black
School Buildings & Facilities
Program Development Manager
Office of Superintendent of Public Instruction

RE: New Market Skills Center / Tumwater School District
2023 – 25 Minor Works

Dear Mr. Black:

Thank you for the Notice of Legislative Funding in the amount of \$1,026,000 for two Minor Works Projects at New Market Skills Center. I have reviewed the Building 'C' New Dust Collector and Roof (\$397,000) and the Building 'D' Interior Lighting (\$629,000) projects with our Facilities Director, Mel Murray.

I hereby certify:

1. The grant funds will be utilized by the Tumwater School District on behalf of New Market Skills Center for the purposes specified in the grant.
2. The award amount is sufficient to complete both projects.
3. All public works requirements will be met.

Please contact me with any questions.

Sincerely,

Kevin Bogatin, Superintendent
Tumwater School District

BOARD OF DIRECTORS
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

"Continuous Student Learning in a Caring, Engaging Environment"

New Market 2023-25 Minor Works

Project Description

Form Completed by:
Mel Murray, Facilities Director
Host District Fiscal Officer:
Melissa Richter

Email and Phone: mel.murray@tumwater.k12.wa.us
(360) 709-7004
Email and Phone: melissa.richter@tumwater.k12.wa.us
(360) 709-7011

Project 1	Project Budget: \$	397,000
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Name of Project: **Building C - Replace Sawdust Collector and Add Roof**

Expected Start Date: **October 2024 (Design)**
May 2024 (Construction)
Expected Completion Date: **September 2024**

Brief Description of Project:

The existing dust collector is over 35 years old and has been repaired many times to maintain functionality. The fire department has noted it does not adequately control sawdust build-up. It is past its useful life and needs to be replaced. A new dust collection system will improve the health and safety of the occupants through improved indoor air quality and fire safety. The functionality of the program is also negatively affected by the poorly performing equipment. A new roof structure is included to reduce the deteriorating effects of moisture and rust.

Project 2	Project Budget: \$	629,000
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Name of Project: **Building D - Replace Interior Lighting**

Expected Start Date: **October 2024 (Design)**
May 2024 (Construction)
Expected Completion Date: **September 2024**

Brief Description of Project:

The existing interior lighting is not energy efficient and has integral alarms that regularly trip due to apparent low lumen levels. Poor lighting is a safety hazard and detrimental to learning. The frequent alarms and resetting them increases operational costs and are a distraction to learning. Replacing the lighting with LED lights will increase energy efficiency and lower utility costs.

TOTAL GRANT \$ 1,026,000



Prepared for: Tumwater School Board
Prepared by: Shawn Batstone, Assistant Superintendent
Meeting Date: August 24, 2023

ACTION REQUESTED

Transitional Bilingual Instruction Program (TBIP) Grant Application

Background

The Tumwater School District serves approximately 180 students identified as Multilingual English Learners. The funding associated with this grant application helps to support the implementation of the District's Transitional Bilingual Instructional Program which is designed to address the unique needs of our multilingual students by offering specialized instruction, English language proficiency, and increased academic achievement. TBIP is guided by both state and federal laws and policies, sound educational theory, and effective, culturally responsive instructional practices. Annual Board approval is required for this grant application.

Grant Application

The Tumwater School District is applying for \$233,764. This amount is based on the number of students in grades K-12 who qualify for TBIP services. Here is the breakdown of the budget details included in our grant application:

- Indirects (costs the district can claim to operate the grant) (\$29,067.00)
- Salary and benefits to support the cost of two ELL endorsed teachers 0.4 FTE (\$115,706)
- Salary and benefits to support the cost of three paraeducators (\$84,391)
- Salary and benefits to support the cost of a program administrator (\$4,600)

Action Requested

Approval of the District's Transitional Bilingual Instructional Program Grant (TBIP) application aimed at providing support and resources for our Multilingual Learners.

REPORTS TO THE BOARD

- Summer School Presentation: Questions can be directed to Shawn Batstone.
- 1st Reading Policy 6225, Use of Electronic Signatures: Questions can be directed to Dan Reich.



Prepared for: Tumwater School Board
Prepared by: Shawn Batstone, Assistant Superintendent
Meeting Date: August 24, 2023

Summer School Program Presentation

Background

During the summer of 2023, the Tumwater School District provided four different summer school programs. This memo provides an overview of the summer school programs provided. Each of these programs aligns with our District's commitment to academic excellence and provided valuable learning opportunities that fostered a sense of engagement and enthusiasm among our students during the summer break.

Elementary Summer School

This program was designed to support increased reading achievement for students in grade 3 that did not meet standard on the state assessment in English Language Arts. The program included targeted instruction in decoding and comprehension skills. Pre and post-test data indicated a growth in reading achievement for students in this program.

Middle School STREAMS

This program aimed to engage middle school students in a range of exciting and immersive project-based science learning experiences in collaboration with community partners designed to deepen understanding of Science, Technology, Reading, Engineering, Art, Math, and Service (STREAMS).

High School Credit Recovery

This program provided an opportunity for credit recovery. Students who have fallen behind in their coursework used the high school summer school program to catch up, earn missing credit, and stay on track for graduation.

Forest and Stream Ecology

This Youth Engaged in Sustainable Systems (YESS) program provided a hands-on, field-based science learning experience for juniors and seniors in high school in collaboration with community and industry partners.

**Tumwater School District
Board Policy**

Use of Electronic Signatures

Purpose:

To establish an electronic signature policy for the Tumwater School District that will:

- Promote efficiency in order to conserve public resources;
- Establish guidelines for the use of electronic signatures for certain District transactions;
- Provide reasonable assurance of the integrity, authenticity, and nonrepudiation of electronic documents when electronic signatures are used by the District; and
- Determine the scope of the District's use of the current electronic signature provider approved by the district and district designated staff as the approved method for affixing an electronic signature to an electronic record. This policy will apply to any future replacement to the specific service provider platform.

Reducing the District's reliance on paper-based transactions will further improve information security and sharing, allow faster approval of and access to documents, and reduce costs and environmental impact. Providing the option of electronic signatures, when practicable, is consistent with the intent of Washington State law to promote electronic transactions and remove barriers that might prevent the use of electronic transactions by governmental entities.

Scope, Manner, and Format of Use

The District encourages electronic transactions and the use of electronic signatures, and recognizes electronic signatures as legally binding and equivalent in force and effect as a traditional signature made created when a person physically marks a document with the intent to sign the record.

The District authorizes the use of the district authorized vendor's electronic signature platform, or any future replacement of such platform, to affix electronic signatures to District records.

The District Superintendent or designee is authorized to use the electronic signature platform or any future replacement of such platform to affix electronic signatures to District records as provided in this policy.

The electronic signature platform, or any future replacement of such platform, is authorized to affix electronic signatures to District records.

Electronic signatures cannot be applied using another employee's name. Records signed on behalf of the Superintendent or designee shall use their own electronic signature.

An electronic signature is an acceptable substitute for a traditional signature on records requiring the signature of any record whenever the use of a traditional signature is authorized or required, except as provided herein.

If an electronic signature is used for interstate transactions or for documents required by the US Federal government, the electronic signature shall comply with the requirements of the Electronic Signatures in Global and Electronic Commerce Act.

This policy in no way affects the District's ability to conduct a transaction using a physical medium and shall not be construed as a prohibition on the use of traditional signatures.

Legal References: 15 U.S.C. Ch. 96 Electronic Signatures in Global and National Commerce Act

Management Resources: 2020 – May Issue

Adoption Date:

ACTION ITEMS

- Recommended Approval of Resolution 20-22-23, 22-23 SY Budget Extension:
Questions can be directed to Melissa Richter.
- Recommended Approval of Resolution 01-23-24, Budget Adoption 23-24 SY:
Questions can be directed to Melissa Richter.

RESOLUTION No. 20-22-23

General Fund Budget Extension for 2022-23

WHEREAS, WAC 392-123-071 through 392-123-079 allow the board of directors of a first class district to file an increase of the amount of appropriation from any fund; and

WHEREAS, the Board of Directors of Tumwater School District No. 33 has advertised and held a public hearing on August 24, 2023 to consider the extension of the 2022-23 expenditures for the General Fund and

WHEREAS, the Tumwater School District Number 33 has expenditures for additional contracted services and staffing costs that will require an increase in the 2022-23 school year appropriation by seven hundred and fifty thousand dollars (\$750,000); and

WHEREAS, the General Fund's revenues and beginning fund balance is sufficient to provide for the additional expenditures;

NOW THEREFORE, BE IT RESOLVED the Board of Directors of Tumwater School District, Thurston County, Washington, directs that the General Fund budget for fiscal year 2022-23 be amended, increasing the General Fund appropriation from \$104,949,014 to \$105,699,014.

ADOPTED by the Board of Directors of Tumwater School District No. 33, Thurston County, at a meeting held this 24th day of August, 2023.

Board of Directors
Tumwater School District No. 33

ATTEST:

Secretary, Board of Directors

RESOLUTION No. 20-22-23

General Fund Budget Extension for 2022-23

WHEREAS, WAC 392-123-071 through 392-123-079 allow the board of directors of a first class district to file an increase of the amount of appropriation from any fund; and

WHEREAS, the Board of Directors of Tumwater School District No. 33 has advertised and held a public hearing on August 24, 2023 to consider the extension of the 2022-23 expenditures for the General Fund and

WHEREAS, the Tumwater School District Number 33 has expenditures for additional contracted services and staffing costs that will require an increase in the 2022-23 school year appropriation by seven hundred and fifty thousand dollars (\$750,000); and

WHEREAS, the General Fund's revenues and beginning fund balance is sufficient to provide for the additional expenditures;

NOW THEREFORE, BE IT RESOLVED the Board of Directors of Tumwater School District, Thurston County, Washington, directs that the General Fund budget for fiscal year 2022-23 be amended, increasing the General Fund appropriation from \$104,949,014 to \$105,669,014.

ADOPTED by the Board of Directors of Tumwater School District No. 33, Thurston County, at a meeting held this 24th day of August, 2023.

Board of Directors
Tumwater School District No. 33

ATTEST:

Secretary, Board of Directors



Tumwater School District

Kevin Bogatin
Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847
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(360) 709-7030
Special Services:
(360) 709-7040

DATE: August 18, 2023

TO: School Board
Superintendent

FROM: Melissa Richter, Executive Director of Financial Services

RE: *Resolution 20-22-23, 22/23 Budget Extension*

This resolution will be completed Tuesday morning and forwarded as soon as possible.

Please reach out if you have any questions.

Thank you.

BOARD OF DIRECTORS

JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

“Continuous Student Learning in a Caring, Engaging Environment”

TUMWATER SCHOOL DISTRICT NO. 33
THURSTON COUNTY, WASHINGTON

RESOLUTION NO. 01-23-24

ADOPTION OF 2023-24 BUDGET

A RESOLUTION of the Board of Directors of Tumwater School District No. 33, Thurston County, Washington, fixing and determining fund appropriations; adopting the 2023-24 budget, the four-year budget plan summary and the four-year enrollment projections and providing for other related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF TUMWATER SCHOOL DISTRICT NO. 33, THURSTON, WASHINGTON, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Tumwater School District No. 33, Thurston County, Washington (the "District"), takes note of the following facts and hereby makes the following findings and determinations:

(a) Pursuant to RCW 28A.505.040, the District has completed the budget for 2023-24 fiscal year. The 2023-24 budget includes, a complete financial plan of the District for the ensuing 2023-24 fiscal year and a summary of the four-year budget plan that includes a four-year enrollment projection.

(b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2023-24 budget on or before August 31, 2023. Prior to adoption of the 2023-24 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2023-24 budget, the four year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240.

(c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on August 24, 2023, in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2023-24 budget.

Section 2. Adoption of 2023-24 Budget. The Board hereby fixes, determines and adopts the budget for the fiscal year 2023-24; and the following appropriations for the 2023-24 fiscal year.

General Fund	\$107,060,047
Capital Projects Fund	\$12,300,000
Transportation Vehicle Fund	\$780,000
Debt Service Fund	\$11,451,550
Associated Student Body Fund	\$ 1,457,397

Section 3. Adoption of Four-Year Budget Summary and Four-Year Enrollment Projections. The Board hereby further fixes, determines and adopts, as part of the 2023-24 budget, the four-year budget plan summary and the four-year enrollment projection.

ADOPTED by the Board of Directors of Tumwater School District No. 33, Thurston County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 24th day of August, 2023, the following Directors being present and voting in favor of the resolution.

TUMWATER SCHOOL DISTRICT NO. 33
THURSTON COUNTY, WASHINGTON

President and Director

Vice President and Director

Director

Director

Director

Secretary to the Board of Directors