

**Tumwater School District
School Board Meeting Minutes**

District Office
621 Linwood Avenue SW
Tumwater, WA 98512
September 27, 2018

Board Members Present: Jay Wood, Janine Ward, Melissa Beard, Rita Luce, Kim Reykdal

Staff Members Present: John Bash, Tami Collins, Chris Woods, Tara Richerson, Brian Hardcastle, Laurie Wiedenmeyer, Tammie Jensen-Tabor, Lori Kanz, Tim Voie, Jim Brittain, Mel Murray, Beth Scouller

President Jay Wood called the meeting to order at 8:30 a.m.

Agenda Discussion/Approval

- Agenda Changes: John Bash shared that there were no changes to the agenda from the previously published version.

Approval of Minutes

- **Janine Ward/Melissa Beard, M/S to approve the minutes from the August 23, 2018 Regular meeting, the August 27, 2018 Special Meeting, the September 5, 2018 Special Meeting and the September 18, 2018 Special Meeting as presented. Rita Luce shared that she was not in attendance at the August 27, 2018 meeting and asked for the minutes to reflect this fact. The motion passed unanimously.**

Business/Financial

- Capital Projects Report: Mel Murray discussed the status of projects around the district.

Boundary Committee Planning Update

- Mel Murray presented on this topic. The District is working with consultants, who have asked for some information such as permits and student transfers into/out of the district. An application to participate on the committee will be made available to the public, with the hope of having 25-30 people participating.

Public Comment

- Agenda and Non-Agenda Items: Tami Collins stated that three people signed up to discuss support for TAPP and TOPA. The following people addressed the Board on this topic: Tim Voie, Erin Valz and Jason Summers.

Consent Agenda

- Rita Luce/Kim Reykdal, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:

- Employment:

Megan McGinnis	Office Assistant (OP7)	MTS	Continuing 2018/2019	TOPA
Stephanie Farwell	Office Assistant (OP6)	LRE	Continuing 2018/2019	TOPA
Taylor Smith	Learning Assistant	NMHS/SS	Continuing 2018/2019	NMSC
Wendy Taylor	Teacher	MTS	1 YO 2018/19	TEA
Elizabeth Leitch	Teacher	MTS	Continuing 2018/19	TEA
Julia Walton	SpEd ParaPro	BHHS	Temporary	TAP
Mavis Kuzangbana	SpEd ParaPro	TMS	1Year Only 2018/2019	TAP
Pascale Turner	Substitute SpEd Bus Para	Transportation	Substitute	None
Meloney Evans	LPN	BHHS	Continuing 2018/2019	Non Rep
Michelle Hendrickson	SpEd ParaPro	THS	1 Year Only 2018/2019	TAP
Kassie Ketchum	Administrative Secretary	NMSC	Continuing 2018/2019	NMSC
Melanie Heatherington	SpEd ParaPro	TMS	Continuing 2018/2019	TAP
Frank Rossiter	Bus Driver Trainee	Transportation	Substitute	PSE
Kyla Yost	Bus Driver Trainee	Transportation	Substitute	PSE
Matthew Winter	Bus Driver Trainee	Transportation	Substitute	PSE
Wendy Carter	SpEd ParaPro	THS	1 Year Only 2018/2019	TAP
Tara Clemmens	Administrative Secretary	NMSC	Continuing 2018/2019	NMSC
Dave Goodwin	Teacher	BMS	Continuing 2018/2019	TEA
Steve Eggleston	Teacher	BHHS	Continuing 2018/2019	TEA

- Adjusted Employment:

Leland Malott	Sped Bus Para	Transportation	Continuing 2018/2019	TAP
Cynthia DeShields	Sped Bus Para	Transportation	Continuing 2018/2019	TAP
Barrett Daniels	Teacher	TWEC	Continuing 2018/2019	TEA
Rebecca Trehuba	SpEd ParaPro	BMS	Temporary	TAP
Obadiah England	Bus Driver	Transportation	Continuing 2018/2019	PSE
Monica Gibbs	Bus Driver	Transportation	Continuing 2018/2019	PSE
Craig Lester	Bus Driver	Transportation	Continuing 2018/2019	PSE
Laurence O'Neal	Bus Driver	Transportation	Continuing 2018/2019	PSE
Lacie Rotella	Bus Driver	Transportation	Continuing 2018/2019	PSE
Gus Russell	Bus Driver	Transportation	Continuing 2018/2019	PSE
Axle Stemple	Bus Driver	Transportation	Continuing 2018/2019	PSE
Kerrienne Stewart	SpEd ParaPro	MTS	1 year only for 2018/19	TAP
Adi Khalsa	Teacher	TMS	1 year only for 2018/19	TEA

George Keith Mitchell	Music Paraprofessional	BHHS/THS	Continuing 2018/2019	TAP
Lucily Sleipness	Teacher	BHHS	.2 FTE 1 year only 2018/19	TEA
Cherie Andreassen	Teacher	Student Learning	.6 FTE 1 year only 2018/19	TEA

➤ Resignation:

Kelly Jenkins	SpEd ParaPro, 1yo for 18/19	TMS	Effective August 21, 2018	TAP
Anne Weisdepp	Substitute Custodian	B&G	Effective September 17, 2018	PSE
Kristi Martin	Teacher	BHHS	Effective 9/18/2018, pending replacement with a qualified candidate	TEA

➤ Termination:

Jennifer Cheek	Administrative Secretary	NMSC	Termination of probationary employment	NMSC
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➤ Co-Curricular:

Jamie Crews	Assistant Girls Soccer Coach	THS		None
Michael Dennis	M.S. Activities Supervision	TMS		None
Emma Leimbeck	Head Volleyball Coach	THS		None
Jill Giudice	Assistant Volleyball Coach	THS		None
Hope Johnson	Assistant Girls Tennis Coach	BHHS		None
Olivia Brock	Assistant Girls Soccer Coach	BHHS		None
Colton Weiks	Assistant Wrestling Coach	BMS		None

➤ Leaves:

Patricia Kulp	Teacher	ECLC	Personal leave October 5th through October 15th 2018
Erin Novak	Teacher	EOE	Rescind .4 of 1.0 unpaid personal leave for the 2018/19 school year

Lindsey Beal	ParaPro	EOE	Medical leave starting September 4, 2018, returning October 1, 2018
Cindy Partlow	Teacher	Student Learning	Unpaid personal leave for the 2018-19 school year
Nicole Boucher	Teacher	BMS	FMLA beginning approximately 1/1/2019 through the end of the school year
Chalynn Loya	Bus Driver	Transportation	FMLA from the start of the 18-19 school year, returning approximately October 14, 2018, pending doctor's statement
Tim Norris	Bus Driver	Transportation	Medical leave starting September 10, returning in approximately 2-3 months, pending doctor's statement
Melissa Richter	Fiscal Analyst (OP1)	Business Office	Intermittent FMLA starting August 30, 2018, ending October 31, 2018
Teresa Neat	ParaPro	BLE	Medical leave starting September 25, 2018, returning November 5, 2018

➤ **Recommend Approval Of:**

Recommend Approval of the following teachers to teach out of their endorsed area: Heather Moore, Special Education

Recommend approval of title change from Director of Special Services to Executive Director of Special Services

➤ **Corrections:**

Recommend approval of New Market Classified salaries (Schedules 51-59) to reflect 1.9% increase correctly.

Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows:

➤ **General Fund:**

Payroll	7284855	to	7284873	\$ 45,086.33
Payroll A/P				\$ 998,616.85
Payroll Taxes				\$ 935,008.63
Payroll Direct Deposit				\$ 2,890,600.99
Accounts Payable	72213772	to	72213790	\$ 166,939.08
Accounts Payable	72213791	to	72213820	\$ 874,731.75
Accounts Payable	72213821	to	72213838	\$ 1,076,460.45
Accounts Payable	72213839	to	72213839	\$ 26,659.01
Accounts Payable	72218340	to	72218341	\$ 1,769,319.62
Accounts Payable	72218342	to	72218342	\$ 9,490.89

Accounts Payable	72218343	to	72213869	\$	126,395.29
Accounts Payable	72213870	to	72213892	\$	143,321.04
Accounts Payable ACH				\$	161,841.43
Accounts Payable ACH				\$	168,923.62
Accounts Payable ACH				\$	44,060.01
Accounts Payable ACH				\$	1,242.50
Accounts Payable ACH				\$	122,697.83
Accounts Payable ACH				\$	186,454.31
TOTAL GENERAL FUND:				\$	9,747,849.63

➤ Capital Projects Fund:

Accounts Payable	72011931	to	72011940	\$	72,042.94
Accounts Payable	72011941	to	72011952	\$	281,877.19
Accounts Payable	72011953	to	72011959	\$	60,445.25
Accounts Payable ACH				\$	36.29
Accounts Payable ACH				\$	1,257,503.62
Accounts Payable ACH				\$	3,392.63
Accounts Payable ACH				\$	236,590.22
TOTAL CAPITAL PROJECTS FUND:				\$	1,911,888.14

➤ Associated Student Body Fund:

Accounts Payable	72441239	to	72441240	\$	4,890.44
Accounts Payable	72441241	to	72441245	\$	5,237.44
Accounts Payable	72441246	to	72441247	\$	1,598.00
Accounts Payable ACH				\$	10,393.72
Accounts Payable ACH				\$	6,033.17
Accounts Payable ACH				\$	41,431.27
Accounts Payable ACH				\$	3,695.04
TOTAL ASSOCIATED STUDENT BODY FUND:				\$	73,279.08

➤ Private Purpose Fund:

Accounts Payable	72700521	to	72700521	\$	700.00
Accounts Payable ACH		to		\$	125.03
Accounts Payable ACH		to		\$	133.32
TOTAL PRIVATE PURPOSE FUND:				\$	958.35

➤ Transportation Vehicle Fund:

Accounts Payable ACH		to		\$	422,763.60
TOTAL PRIVATE PURPOSE FUND:				\$	422,763.60

➤ 17/18 Budget Update: Jim Brittain provided information regarding the 17/18 budget.

➤ Capital Projects Change Order: #1 for BHHS lighting improvement, #2 for BHHS portable restroom utility improvements and pavement restoration, #3 for BHHS portable restroom contract, #1 for THS baseball field netting construction, #1 for TMS boiler replacements, #11 for EOE modernization construction

➤ Capital Projects Acceptance of Contract as Complete: BHHS portable restroom utility improvements and pavement restoration, BHHS portable restroom and KCDA/Pacific Mobile Structures, THS baseball field netting, Viking Fence Co, Inc., THS gym floor refinishing, KCDA/Western Hardwood, Inc., TSD stadium scoreboard, KCDA/Daktronics, TSD office phone server, CNR AD Corp, NMSC intercom system, KCDA/CNR, Inc.

➤ Capital Projects Contracts: TCF Architecture, Parametrix/GreeneGasaway, KCL Excavation.

➤ Donation Acceptance-THS: \$1000 from Barron Park Striders

- Donation Acceptance-Student Assistance Fund: \$750 from Tumwater Rotary and \$2500 from Robert and Thelma Mosebar.
- NMSC Annual Perkins Review: Kris Blum provided documentation on this topic. This is an annual review/approval.

Action Items

- Revised 18/19 School Year Calendar: Beth Scouller presented this item. **Melissa Beard/Janine Ward, M.S. to approve the revised 18/19 school year calendar as presented. The motion passed unanimously.**
- 2018/19 Minimum Education Compliance: John Bash presented this item. **Kim Reykdal/Rita Luce, M.S. to approve the 2018/19 Minimum Education Compliance report as presented. The motion passed unanimously.**

Other Business

- Transfer of Territory: Chris Woods presented this item. Chris shared a map, outlining the eight homes being considered from transfer from NTPS to TSD. One of the families was denied a transfer into EOE due to space and decided to go through the formal process through the ESD of requesting to have all eight homes moved. The NTPS Superintendent stated she was not interested in releasing those eight homes to TSD. TSD can approve or deny the request. If the two districts do not agree, the ESD will step in and make the decision. **Rita Luce/Melissa Beard, Moved/Seconded to approve the transfer of territory. The motion passed unanimously.**
- 1st Reading, Policy 3122, Excused and Unexcused Absences: Brian Hardcastle presented this item. The biggest changes deal with definitions of excused and unexcused absences and are in response to the new law.

Superintendent's Report

- District Testing/AYP Results: Tara Richerson presented this item. Results were delayed this year, with her reporting to the Board usually being done in August. 6th grade results were lower, although their scores while in 5th were much better. The data around the new science test doesn't really add up to 100% for 11th grade. This is because over 30% did not take the test. Some of those students are participating in Running Start and although they were given the information and asked to come in to take the test, they did not. Statewide data is now available, although she has not been able to look at all groups yet. We are outperforming the State in the areas she has reviewed.
- Superintendent's Remarks: John Bash began by reminding the Board about the joint meeting with City Council on October 2nd at River's Edge, beginning at 5:30pm and outlining the topics for discussion. Due to the late start, he is only able to give a brief enrollment report, sharing that we are almost 182 students lower than we expected to be. The majority of the shortage is from New Market Skills Center, at almost 110. The consortium (10 districts) are responsible for this, not Tumwater alone. We have been growing in kindergarten over the years but we are currently down 59 students from last year at this time. 5th grade is down 27, compared to the 4th grade cohort. Secondary counts are still being analyzed. John thanked Rosemary Abbott for all her hard work in gathering/analyzing this data. He will have more data at the October 11th meeting and we do traditionally grow into October. He shared next steps for budget adjustments and planning. He shared that there has been no message from the District that TOPA or TAPP would not be receiving increases due to the TEA agreement. Both TAPP and TOPA will be meeting in October. Because the district is at \$3,980,511 over budget with the TSD/TEA agreement, budget extensions will come before the Board. He also asked to Board to consider a workshop to discuss 18/19 expenditure reduction planning. Districts continue to advocate with our legislature regarding the funding model. Thurston County

superintendents and business officials met on the 26th to develop legislative proposals to address the funding inequities, as requested by Representative Laurie Dolan. If districts are forced to make cuts and then some funding is restored, there will need to be a plan for recovery.

He reminded the Board that they approved having three student representatives, one from BHHS, one from SO and one from THS. He reviewed the process, including recruitment as well as introduction of students and how they participate in meetings. There are a few changes to the application that will be made prior to it being sent out to schools.

Board Member Comments

- Melissa Beard: She is glad everyone is back at school and that Kai has had a positive experience so far. She has talked to all Kai's teachers, sharing with them that she would be working to advocate for herself and they were all very supportive.
- Janine Ward: The last few weeks have been the roughest in her life. She looks forward to good conversations and rebuilding relationships. She encourages everyone to have face-to-face conversations, really listen to responses and not just rely on social media. We are all on the same team, working towards the same goal.
- Jay Wood: He sat on the panel for interviewing for the transportation supervisor position yesterday. He went to the Chamber meeting on the 19th, topic being networking. He and John will be meeting with Chuck Namit to discuss the agenda for the regional meeting on November 7th.
- Rita Luce: She and Melissa went to a WSSDA conference. She shared that the most impactful part for her was when the students spoke. One of the issues that concerns her is that only 35% of students go on to a 4 year college yet high school is mostly geared towards students going to college. She feels that needs to change.
- Kim Reykdal: She shared that her kids have had a great start, even though Carter is on crutches! She was beginning to feel like things were almost normal. However, in listening to the testimony in the Kavanaugh hearing today, she identified with what she was hearing in that the way in which she felt picked apart in the media during the strike. She encourages us all to do better and truly listen to each other.

The regular meeting recessed at 10:12am President Jay Wood stated the Board would adjourned into Executive Session, which would last approximately 45 minutes. At 11:00am President Jay Wood extended the session by 10 minutes. The regular meeting reconvened at 11:10am. With no further business coming before the Board, the regular meeting adjourned at 11:11am.

Recorded by:
Tami L. Collins

Signed this 11th day of October, 2018.

Board Member

Board Secretary