

**Tumwater School District
School Board Meeting Minutes**

New Market Skills Center
7299 New Market St SW
Tumwater, WA 98501
October 25, 2018

Board Members Present: Jay Wood, Janine Ward, Melissa Beard, Rita Luce, Kim Reykdal

Staff Members Present: John Bash, Tami Collins, Chris Woods,

President Jay Wood called the meeting to order at 8:30 a.m.

Agenda Discussion/Approval

- Agenda Changes: John Bash shared that there were no changes to the agenda from the previously published version.

Special Recognition

- Kids Clothing Closet: Laurie Wiedenmeyer introduced Alisa Grimm, Dan O'Neill, Christy Upton, Ann Lange and Theresa Anderson and the LINC program. She talked about all the work that goes into this program and how many students/families are helped as a result of their time and efforts.

Approval of Minutes

- **Janine Ward/Rita Luce, M/S to approve the minutes from October 11, 2018. The motion passed unanimously.**

Site Report

- Preschool: Tammy Shultz began by sharing some information regarding the staff that serve the preschool students. Currently, they are serving 54 students, between the a.m. and p.m. classes. 14 of the 54 are peer models, who are stronger in social skills and are there to model behaviors. 28% of the students they serve are on free/reduced lunch and they do access food backpacks on the weekends. They hold six ChildFind events each year. They use Creative curriculum and they do progress monitoring three times per year and communicate the findings with kindergarten teachers. There were some playground upgrades, including a little fire truck, which is great for the kids because they see the big fire trucks in the parking lot all the time because of the program here at NMSC. The Thurston Early Childhood Coalition is sponsoring an event on November 3rd and the ECLC staff will have an information booth.

Boundary Review Process

- John Bash introduced Jim Dugan, who outlined the process for examining current boundaries and determining the need for boundary changes. Jim introduced himself, sharing where he went to school, that his dad and John Bash’s dad were best friends as he was growing up and some information about his firm, which includes a foundation that donates to shelters. He has been a part of many boundary reviews in other districts and is very sensitive to what that means for the District, its staff, students and families.

The Boundary Review Committee had its first meeting and is made up by at least one representative from each school, although the BLE representative couldn’t make this first meeting. He felt it was one of the best first nights he has been a part of with a lot of participation. There will be community forums later in the process, which is fairly standard in any boundary review process.

Jay Wood recessed the Regular Meeting at 9:01am and entered into a Public Hearing

Public Hearing

- Capital Facilities Plan Update: Mel Murray presented on this topic. He began by discussing the use of impact fees. He talked about how enrollment helps to direct the long-range planning for school and classroom sizes.

Jay Wood closed the Public Hearing at 9:19am and reconvened the Regular Meeting.

Site Report

- Preschool: The Board was invited to a classroom visit in the ECLC. Jay Wood recessed the Regular Meeting at 9:20am to allow for this visit.

The Board returned from the classroom visit at 9:45am and Jay Wood reconvened the Regular Meeting.

Business/Financial

- Financial Update: Jim Brittain presented on this topic.
- Capital Projects Report: Mel Murray presented on this topic. He presented on the projects that are going on around the district.

Public Comment

- Agenda and Non-Agenda Items: Tami Collins stated that one person signed up to address the Board. Katherine Saylor spoke on the topic of “teacher and community concerns.” Kim Reykdal addressed one of the questions asked by Katherine about why the District didn’t apply to get more McCleary money. Kim clarified that this was not an option for any district, although Tumwater has and will continue to address the issue with the Legislature and that not receiving this extra money that some districts, including North Thurston, received, is one of main reasons why Tumwater is in this precarious situation.

Consent Agenda

- **Rita Luce/Kim Reykdal M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**

- Employment:

James Kross	Bus Driver Trainee	Transportation	Substitute	PSE
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Samantha Hawk	Bus Driver Trainee	Transportation	Substitute	PSE
Melanie Painter	Bus Driver Trainee	Transportation	Substitute	PSE
Jane Czuleger	Bus Driver Trainee	Transportation	Substitute	PSE
Saura Moore	ParaPro	MTS	Temporary	TAP
Patricia McClary	Substitute Food Services	Support Services	Substitute	PSE
Norma Hansen	Substitute Food Services	Support Services	Substitute	PSE
Sarah Wolf	ParaPro	MTS	Temporary	TAP
Veronika Hill	SpEd ParaPro	BLE	Continuing 2018-19	TAP

➤ Adjusted Employment:

Angela Varner	Bus Driver	Transportation	Change from substitute to continuing status	PSE
Matthew Winter	Bus Driver	Transportation	Change from substitute to continuing status	PSE
Megan Hatcher	Bus Driver	Transportation	Change from substitute to continuing status	PSE
Shaundra Everett	Bus Driver	Transportation	Rescinded resignation and change from continuing to sub status and will continue as a permanent employee	PSE

➤ Resignation:

Jana Christensen	Data Systems Analyst (OP1)	Student Learning	Effective October 19, 2018	TOPA
Hope Brooks	Bus Driver Trainee	Transportation	Effective October 23, 2018	PSE
Veronika Hill	SpEd ParaPro	BLE	Effective October 23, 2018	TAP

➤ Termination:

Lauren Chappell	Substitute Custodian	B & G	Removed from substitute list due to non-availability	PSE
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➤ Co-Curricular:

Wayne Nash	Assistant Girls Basketball Coach	TMS		None
Herb Guscott	Assistant Girls Basketball Coach	BHHS		None
Garrett Pannkuk-Ault	Head Wrestling Coach	BHHS		None

➤ Leaves:

Katie Campbell	Teacher	THE	FMLA beginning approximately 11/5/2018, returning after 12 weeks	
Tammie Jensen-Tabor	Executive Director of Special Services	Special Services	FMLA beginning December 12, 2018, returning approximately January 21, 2019, pending doctor's statement	

➤ Recommend Approval Of:

Recommend approval for salary schedules 7, 7A, 8A, 8B, 10, 13, 13A, 14 and 18 for the 2018-19 contract year.

Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows:

➤ General Fund:

Payroll		to			_____
Payroll		to			_____
Payroll Taxes					_____
Direct Deposit					_____
Accounts Payable	72214031	to	72214058	\$	388,249.52
Accounts Payable	72214059	to	72214079	\$	17,324.86
Accounts Payable		to			_____
Accounts Payable		to			_____
Accounts Payable		to			_____
Accounts Payable		to			_____
Accounts Payable ACH		to		\$	216,879.70
Accounts Payable ACH		to		\$	56,943.28
Accounts Payable		to			_____
TOTAL GENERAL FUND:				\$	679,397.36

➤ Capital Projects Fund:

Accounts Payable	72011980	to	72011981	\$	18,305.12
Accounts Payable	72011982	to	72011987	\$	200,429.26
Accounts Payable ACH		to		\$	177.60
Accounts Payable ACH		to		\$	1,361,504.86
TOTAL CAPITAL PROJECTS FUND:				\$	1,580,416.84

➤ Associated Student Body Fund:

Accounts Payable	72441272	to	72441281	\$	5,782.39
Accounts Payable	72441282	to	72441284	\$	2,549.73
Accounts Payable ACH		to		\$	12,328.48
Accounts Payable ACH		to		\$	2,280.70
Accounts Payable		to			_____
Accounts Payable		to			_____
TOTAL ASSOCIATED STUDENT BODY FUND:				\$	22,941.30

➤ Private Purpose Fund:

Accounts Payable	72700523	to	72700524	\$	110.00
Accounts Payable ACH		to			_____
Accounts Payable ACH		to			_____
TOTAL PRIVATE PURPOSE FUND:				\$	110.00

➤ Capital Projects Change Order: #1 for THS Improvements

➤ Capital Projects Authorization to Bid Contract: Support Services Grounds Building

➤ Donation Acceptance: THS TPO donated \$500 to the After School Program

- Extended Field Trip Request: BHHS Choir will be travelling to New York in March of 2012. Due to the cost of the trip, they will begin fundraising immediately.

Other Business

- 1st Reading, Policy 6220, Bid Requirements: Jim Brittain presented on this topic.

Action Items

- 2nd Reading, Policy 3520, Student Fees, Fines or Charges: Jim Brittain presented on this topic. **Rita Luce/Janine Ward, MS to approve Policy 3520, Student Fees, Fines or Charges. The motion passed unanimously.**

Superintendent's Report

- Superintendent's Remarks: John started by thanking Jim for all of his long hours and hard work. He shared that Mel and Laurie for the work they have done already and will continue to do on the Boundary Review Committee process. The Board also deserves some thanks for all their service, especially with the 30%-40% increase in meeting times in the past six or seven months.

He provided an outline for budget and legislative planning. We continue to plan with a "worst case scenario" in mind, we will continue to be hopeful and work towards getting changes made in the Legislature. The Budget Audit Committee does already have several members but the Board agrees that there should be a nomination process to try to get others involved.

A draft of the strategic plan strategies were presented so that the Board could review and provide input. This document has been emailed to all members so they have it to review.

Legislative priorities include funding for early learning, equitable/ample state funding for staff salaries, allowing Tumwater to collect more of the voter-approved levy, ample funding for increased health benefits and retirement contributions, fully funding the actual cost of special education, funding for social emotional student needs and school safety as well as ample funding for school facilities. Our community has been very generous in voting yes and providing us with levy money. John will begin putting this into a document that Board members can use as they are out talking with the public and legislators.

The three students have been chosen from THS, BHHS and SO. Tami will be working to schedule meetings with Jay, John, students and appropriate staff.

Board Member Comments

- Melissa Beard: She attended the Candyce Bollinger class. She always learns so much and hopes that more staff can attend and reminded everyone that they can receive clock hours. The Principal's Fund breakfast was great and she met Eleanor, who will be the student board rep from BHHS. She is working on some curriculum for another district and finally had a breakthrough and has been able to get it done after thinking about the Caprice Hollins training. She and Kim went to a regional equity training at the ESD. She appreciates the meetings and feels that equity is a part of all of us and everything we do.
- Janine Ward: She really enjoys the budget meeting. Jim did a great job. She appreciates the questions that Katherine Saylor asked today as it helps to show the ways in which we can continue to communicate and educate. She really enjoyed the tour of preschool today. She appreciates the appreciation from John and says that TSD has the best superintendent and DO staff in the state!

- Jay Wood: Mayor Pete Kmet is concerned about homeless moving from Olympia to Tumwater. He attended the Chamber meeting but didn't get a ton out of it as he had already heard it before. He encourages everyone to keep their ear to ground and suspects that certain groups will nominate people to serve on the budget audit committee. He began his meetings with principals, he has a few questions he will ask them each, but the main purpose is to tell them how wonderful they are and what a wonderful job they do. Rita will be joining him.
- Rita Luce: She thanked Jim and John for the workshop earlier in the week. She appreciates the block of time to concentrate on a topic rather than in bits and pieces. She would like to have another Board update in the boundary committee review process, perhaps after the January community forum.
- Kim Reykdal: She thanked John for the reader board messages regarding the number of students served in the cafeterias. John said that Laurie is the one who made that happen! She thanked Chris for facilitating the breakfast and was so impressed by the FRESH students creating the centerpieces. She loved that BHHS finally won the Pioneer Bowl! For soccer, the girls give a sportsmanship award to a member of the opposing team and she loves that. November 27th is the next equity meeting at the ESD. She appreciates Kathryn's question about equitable funding for most vulnerable students.

The regular meeting recessed at 10:41am President Jay Wood stated the Board would adjourned into Executive Session, which would last approximately 20 minutes. At approximately 10:01am, President Wood extended the Executive Session for another 25 minutes. The Executive Session ended and the regular meeting reconvened at 11:25am. With no further business coming before the Board, the regular meeting adjourned at 11:26am.

Recorded by:
Tami L. Collins

Signed this 8th day of November, 2018.

Board Member

Board Secretary