

**Tumwater School District  
School Board Meeting Minutes**

District Office  
621 Linwood Avenue SW  
Tumwater, WA 98512  
November 8, 2018

Board Members Present: Jay Wood, Janine Ward, Melissa Beard, Rita Luce, Kim Reykdal

Staff Members Present: John Bash, Tami Collins, Chris Woods, Jim Brittain, Beth Scouller, Mel Murray

President Jay Wood called the meeting to order at 7:00 p.m.

**Agenda Discussion/Approval**

- Agenda Changes: John Bash shared there were no changes to the agenda.

**Approval of Minutes**

- **Rita Luce/Melissa Beard, M/S to approve the minutes from the October 22, 2018 Special Meeting and the October 25, 2018 Regular Meeting. The motion passed unanimously.**

**Special Recognition**

- Women's Suffrage Historical Marker at LRE: Mel Murray introduced Diane Smith. Diane is a part of Daughters of the American Colonists (DAC) shared some information about the eight women who voted in Littlerock in 1870, which was 50 years before the ratification of the 19<sup>th</sup> Amendment, which gave all women in the US the right to vote. They propose to place a marker on the grounds of Littlerock Elementary and in 2020 will have a ceremony as well as a reenactment of the event. They are also hoping to have an essay and an art project, with a monetary prize, that is attached to this event. They are also hoping to find living descendants of these women. **Melissa Beard/Janine Ward, M/S installation of a historical marker at Littlerock Elementary in 2020. The motion passed unanimously.**
- TSD History Committee: Jay Wood introduced the committee members and shared a bit about the process of researching and writing the book. Don Trosper shared that standing in the board room was interesting because this is exactly where he went to middle school! He talked about the history of the district and his family history in the area. Janine presented certificates to the committee members and John let the committee know that as a token of appreciation, the District is giving TSD reusable shopping bags and copies of the book so they can help to get them out into the community.

**Student Introductions/Reports**

- Eleanor Kim-BHHS: She introduced herself, sharing that she loves music and plays volleyball. She applied to be a member of the board was a perfect opportunity to make changes at her school. The answer to the question: foreign exchange students commented on school spirit,

how teachers truly care about students. However, some people were not inclusive but that is not a true representation of the school. Freshman are enjoying high school but had some comments about PAC time.

- Nalani Matautia-THS: She has been on the dance team for four years and been the captain for the last two years. She has two jobs. The reason why she wanted to be a student rep was because she felt like her voice was not heard and didn't know how to make change. She hopes to be a voice for others who feel voiceless. She interviewed freshman who are excited and involved. One of the seniors, who came after school started, felt a first he wasn't welcome but that has changed and he feels included. She reviewed a few things going on around the school with the Veteran's Day assembly being held tomorrow and the equity team that meets once a month.
- Aryana Warner-SO: She has quite an interest in government, which is why she wanted to be a student rep. All new students go into a class at SO and the students have an ever-growing fondness of Secondary. Often times they are quite reserved when coming in as there is not a lot of information about the school so there is a lot of unknown and they are often coming from a home environment that is not very supportive. The classes are very small and people like that and there is a lot of independence be a student there. She works to support herself, as do many other students there, so the shortened day helps her in her personal life. The students love their teachers and Debbie Center and she didn't hear a single complaint from any student.

**Business/Financial Update:**

- Financial Update: Jim Brittain presented on this topic. He began by discussing enrollment, which is down from last year. The numbers he presented include all students (Running Start, New Market, Open Door, etc.) He reviewed apportionment/levy and other revenue sources, which all impact the General Fund balance. He talked a little about the Budget Audit Committee and the fact that two of the members are CPAs who will help to scrutinize our budget. He provided a list of items that the voters used to approve the levy that the Board is going to have to look at and make some tough decisions about how the District will proceed. There was discussion around the four year forecast and how SEBB and pensions may negatively affect the district. Kim Reykdal encouraged everyone to continue to make their voices heard and to channel the energy toward the legislature.

**Public Comment**

- Agenda and Non-Agenda Items: Tami Collins stated that seven people signed up to address the Board. Nicole Deaton, Nancy Winkley, Julie Grieve, Corey Nunlist and Brandy O'Connell signed up to speak on the topic of TAP Bargaining/Paraeducators. Donna Elliott signed up to address district transparency and Tim Voie to speak on the topic of Options student rep.

**Consent Agenda**

- **Janine Ward/Kim Reykdal, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**

➤ Employment:

Jaimie Wilder	SpEd ParaPro	EOE	Temporary	TAP
Alexis Jasper	SpEd ParaPro	MTS	1 Year Only 2018-19	TAP
Christina Mobley	SpEd ParaPro	MTS	Temporary	TAP
Vance Lombardi	Bus Driver Trainee	Transportation	Substitute	PSE
January Canfield	Substitute Bus Driver	Transportation	Substitute	PSE
Adrian Perez	Substitute Custodian	B & G	Substitute	PSE

William Leon-Guerrero	Skilled Maintenance	B & G	Continuing	PSE
Debra Petersen	ParaPro	BLE	1 Year Only 2018-19	TAP

➤ Adjusted Employment:

Joshua Watson	Skilled Grounds	B&G	Change from Custodian/Grounds to full time Skilled Grounds	PSE
James Kross	Bus Driver	Transportation	Change from substitute to continuing status	PSE
Andie Hart	Bus Driver	Transportation	Route driver in addition to Cook contract	PSE
Gwen Moody	OP1, Analyst - Data Systems and Assessment	Student Learning	Change from OP3 to OP1	TOPA
Lisa Alonzo	OP1, Analyst - Data Systems and Assessment	Student Learning	Change from OP2 to OP1	TOPA
Dale Reeves	Teacher	MTS	Rescind one year leave of absence for one year only teaching position	TEA

➤ Co-Curricular:

Bonnie Sinclair	Secondary Subject Prep Stipend	BHHS		TEA
Bonnie Sinclair	FCCLA Stipend	BHHS		TEA
Hannele Buechner	HOSA Stipend	BHHS		TEA
Susan Larson	TSA Stipend	BHHS		TEA
Richard Florek	TSA Stipend	BMS		TEA
Kristen Maring	FFA Stipend	THS/BHHS		TEA
Stacey Henderson	HOSA Stipend	THS		TEA
Victor Kores	TSA Stipend	THS		TEA
Kayla Skinner	WCTSMA Stipend	THS		TEA
Justin McKaughan	TSA Stipend	TMS		TEA
Wyatt Pannkuk	Assistant Wrestling Coach	BHHS		None

➤ Leaves:

Monica Granison	Office Professional (OP3)	Special Services	FMLA beginning approximately November 27, 2018, returning approximately February 19, 2019, pending doctor's statement
Amelia Lyman	PT	Special Services	Personal leave starting November 19, returning November 26, 2018

Katie Swokowski	HR Specialist	HR	Combination of FMLA, paid and unpaid intermittent personal leave starting approximately November 20, 2018, returning approximately April 8, 2019, pending doctor's statement
Roberta Harris	ParaPro	LRE	Paid and unpaid personal leave January 14, 2019, returning January 23, 2019
Desiree Finnell	ParaPro	BHHS	Medical leave starting October 22, 2018, returning November 13, 2018
Jenifer Shaner	Teacher	PGS	FMLA starting October 19, 2018, returning October 30, 2018

➤ Recommend Approval Of:

Recommend approval to add H.S. Renaissance Coordinator stipend to the Bargained Co-Curricular Salary Schedule
Recommend approval to add HS WA Career and Technical Sports Medicine Association to the Bargained Co-Curricular Salary Schedule

Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows:

➤ General Fund:

**GENERAL FUND:**

Payroll	72804913	to	72804948	\$	45,255.60
Payroll		to			
Payroll Taxes				\$	1,109,232.52
Direct Deposit				\$	3,210,992.41
Accounts Payable -payroll	72214080	to	72214111	\$	925,696.56
Accounts Payable	72214112	to	72214138	\$	104,040.88
Accounts Payable	72214139	to	72214139	\$	52.69
Accounts Payable	72214140	to	72214168	\$	55,706.39
Accounts Payable		to			
Accounts Payable ACH		to		\$	42,088.33
Accounts Payable ACH		to		\$	227,298.15
Accounts Payable ACH		to		\$	125,496.80
Accounts Payable - COMP TAX		to		\$	1,194.72
<b>TOTAL GENERAL FUND:</b>				<b>\$</b>	<b>5,847,055.05</b>

➤ Capital Projects Fund:

**CAPITAL PROJECTS FUND:**

Accounts Payable	72011988	to	72011994	\$	18,626.46
Accounts Payable		to			
Accounts Payable ACH		to		\$	1,215.53
Accounts Payable ACH		to		\$	130,585.78
Accounts Payable - COMP TAX		to			
<b>TOTAL CAPITAL PROJECTS FUND:</b>				<b>\$</b>	<b>150,427.77</b>

➤ Associated Student Body Fund:

**ASSOCIATED  
STUDENT  
BODY FUND:**

Accounts Payable	72441285	to	72441291	\$	<u>2,339.45</u>
Accounts Payable	72441292	to	72441309	\$	<u>6,124.34</u>
Accounts Payable ACH		to		\$	<u>16,483.11</u>
Accounts Payable ACH		to		\$	<u>3,878.53</u>
Accounts Payable		to			
Accounts Payable		to			
Accounts Payable - COMP TAX		to		\$	<u>598.73</u>
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>				<b>\$</b>	<b><u>29,424.16</u></b>

➤ Private Purpose Fund:

**PRIVATE PURPOSE FUND:**

Accounts Payable	72700525	to			
Accounts Payable ACH		to			
Accounts Payable ACH		to		\$	<u>435.34</u>
Accounts Payable - COMP TAX		to		\$	<u>1.29</u>
<b>TOTAL PRIVATE PURPOSE FUND:</b>				<b>\$</b>	<b><u>436.63</u></b>

- Capital Projects Change Order: #1 for THS Improvements 2018 Project
- Capital Projects Authorization to Bid Contract: Support Services Grounds Building
- Donation Acceptance: \$500 from TPO to THS
- Extended Field Trip Request: BHHS Choir to NYC/Carnegie Hall Performance

**Other Business**

- 1<sup>st</sup> Reading, Policy 3212, Ensuring Educational Equity: John Bash presented this item. He talked about the changes made from the last time the Board reviewed this document as we listened to the community feedback gathered through a survey and through two community forums. OSPI has also come out with some guidance on this issue, which has been very helpful. He mentioned the equity series for school directors being hosted by the ESD. Melissa asked the student reps to review this document and share their thoughts with the Board.

**Action Items**

- 2<sup>nd</sup> Reading, Policy 6220, Bid Requirements: Jim Brittain presented this item **Rita Luce/Melissa Beard, M.S. to approve Policy 6220, Bid Requirements as presented. The motion passed unanimously.**
- Resolution 02-18-19, TSD Capital Facilities Plan, 2018-2024: Mel Murray presented this item. **Janine Ward/Kim Reykdal, M.S., to approve Resolution 02-18-19, TSD Capital Facilities Plan, 2018-2024.**

**Superintendent's Report**

- Superintendent's Remarks: John Bash presented on this topic. He began by talking about Walk & Roll at Tumwater Hill. The Mayor as well as the Chief of Police and one of the District's SROs joined him, teachers and students as they walked through the fog to school! Intercity Transit is launching a new bicycle program, with their target audience being middle and high school students. They will be working with TSD staff to identify students who might benefit. He shared a budget planning calendar, which includes community forums, a budget audit committee, a budget development survey and presentations to the Board and some decision making that will need to take place. The request is that the Board review this calendar and get back to him if they have thoughts, reminding them that the clock is ticking and we need to

get started as there is a budget adoption date that the District does not have control over. He presented some questions/topics that the student reps could address and present at each board meeting throughout the year with the December topic being Community Service. He reviewed the District/Board legislative priorities with Rita asking to have the prototypical school model being reviewed to reflect what truly happens in a school added as a priority. There was some discussion around SEBB and how it seems as though it will negatively impact the state, employees and employers, in its current iteration. John is asking the Board for feedback on the format of the document and will reach out to them all if he does not hear back. He wants to ensure that it is effective and representative of what the Board wants.

### **Board Member Comments**

- Kim Reykdal: She talked a bit about board members from around the region and legislators. She was able to enjoy her daughter's student led conference at Tumwater Middle School and really appreciates the process and the school shifting to allow the students to present and share what they are learning.
- Rita Luce: She and Jay have been visiting schools, which she really enjoys. They went to Littlerock this week and were able to watch the pick-up time where a para or the principal opened every single car door!
- Janine Ward: She has been in California for work but enjoyed the WASA event she attended last night.
- Melissa Beard: She talked about the King 5 story with Sidney Reid and is so impressed by some of the things that students in our schools are learning.

The regular meeting recessed at 9:02pm President Jay Wood recessed the regular meeting and stated the Board would adjourned into Executive Session, which would last approximately 45 minutes. The Executive Session began at ended at 9:45pm. The regular meeting reconvened at 9:46pm. With no further business coming before the Board, the regular meeting adjourned at 9:46pm.

Recorded by:  
Tami L. Collins

Signed this 13<sup>th</sup> day of December, 2018.

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Board Member

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Board Secretary