

**Tumwater School District
School Board Meeting Minutes**

District Office
621 Linwood Avenue SW
Tumwater, WA 98512
January 10, 2018

Board Members Present: Jay Wood, Melissa Beard, Kim Reykdal

Excused Board Members: Rita Luce

Staff Members Present: John Bash, Tami Collins, Chris Woods, Jim Brittain, Beth Scouller, Mel Murray

President Jay Wood called the meeting to order at 7:00 p.m.

Agenda Discussion/Approval

- Agenda Changes: John Bash shared there were no changes to the agenda.

Special Recognition

- **Board Appreciation Month:** John Bash read a Proclamation by the Governor and asked the crowd to join him in thanking the Board for their dedication to Tumwater School District.

Approval of Minutes

- **Melissa Beard/Kim Reykdal, M/S (moved/seconded) to approve the minutes from the December 13, 2018 Regular Meeting. The motion passed unanimously.**

Student Introductions/Reports-College and/or Career Planning

- Nalani Matautia-THS: The Seniors that she talked with felt they were overly prepared for the educational/learning part of college but do not necessarily know what they want to be/do. She shared that Jeff Broome is going to be addressing the “sophomore slump” to work with those students in 10th grade to help them from falling into a rut, which is pretty common.
- Aryana Warner-SO: They do not have a Career Center and is under the impression that they are not allowed to access the one at BHHS. They do, however, have support from Debbie Center as well as the TOGETHER! person (Eva). Although neither of them specialize in college/career readiness, they are there to support. She is aware of the presentation that must be done as part of graduation but feels as though she has been on her own to make that happen. The students she talked to do not seem to know what they want to do after high school.
- Eleanor Kim-BHHS: Students in 9th grade take Study Skills as a class, which is where they learning what is expected of them in order to graduate. The Career Counselor talked with students about what is needed for their career of choice but everyone was very overwhelmed and confused after all the information they were given about college, careers, income, etc. A lot of kids seems unsure about going to a four-year and are opting for community college.

Business/Financial Update:

- Budget Audit Committee Process: Jim Brittain presented on this topic. He reviewed the reason behind the District putting this committee together and shared who the members are and what they bring to the table. Scott Kee will likely come to the Board meeting on the 24th to talk about the committee’s findings. John will also bring information with regard to the estimated \$6.2 million that the District will need to cut for the 19/20 school year.

Public Comment

- Agenda and Non-Agenda Items: Tami Collins stated that one person signed up to address the Board. Keiran Sommer spoke regarding the way in which Secondary Options student’s work is graded/evaluated.

Consent Agenda

- **Melissa Beard/Kim Reykdal, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**

➤ Employment:

Alyssa McCartney	SpEd ParaPro	THE	Temporary	TAP
Fatima Mbarki	SpEd ParaPro	BMS	Temporary	TAP
Kasandra Hogen	Sub Bus Para	Transportation	Substitute	PSE
Stephen Jones	Substitute Custodian	Support Services	Substitute	PSE
Katie Brueske	Teacher	BMS	1 Year Only 2018-19	TEA
Justin Foster	Substitute Bus Driver	Transportation	Substitute	PSE

➤ Adjusted Employment:

Angela Varner	Bus Driver	Transportation	Rescind resignation, effective November 15, 2018	PSE
Debra Daniels	Teacher	NMHS	Additional 1.5 hours per day, effective December 7, 2018 through the end of the 2018-19 school year	TEA
Danika Werner	Teacher	MTS	Additional 45 minutes per day, effective October 19, 2018 through the end of the 2018-19 school year	TEA

➤ Resignation:

Erin Christopherson	SpEd ParaPro (Impact)	MTS	Effective December 20, 2018	TAP
Dennis Byrd	Bus Driver (route)	Transportation	Effective December 20, 2018	PSE
Sara Crimmins	Impact ParaPro	PGS	Effective November 26, 2018	TAP
John Bash	Superintendent	Administration	Effective June 30, 2019	Admin

➤ Leaves:

Christopher Jenson	ParaPro	THE	Unpaid leave starting January 2, 2019, returning the start of the 2019/20 school year
Jesse Perkinson	ParaPro	MTS	Unpaid leave starting January 2, 2019, returning April 9, 2019
Julie Rohr	Bus Driver	Trans	Medical leave starting December 3, 2018, returning December 11, 2018
Richard Cunha	Custodian	EOE	FMLA starting December 7, 2018, return pending doctor's release
Heidi Beattie	Campus Supervisor	THS	FMLA starting December 10, 2018, returning February 1, 2019 pending doctor's release
Pamela Jolley	HR Specialist	HR	Medical leave starting January 15, 2019, returning January 29, 2019 pending doctor's release
Bobbie Jo Mager	ParaPro	MTS	Personal leave starting February 5, 2019, returning February 14, 2019
Gloria Wilson	Office Professional 3	BHHS	Paid and unpaid personal leave starting March 4, 2019, returning March 21, 2019
Maureen Celle	ParaPro	ECLC	Family medical leave beginning November 30, 2019, return pending doctor's release
Sara Glass	Teacher	PGS	FMLA beginning December 7, 2018, returning January 9, 2019

➤ Recommend Approval Of:

Recommend approval of 2018-2020 TAP collective bargaining agreement (includes Salary Schedule 24)
Recommend Approval of the following teachers to teach out of their endorsed area: Katie Brueske, Special Education; Natalie Hensold, M.S. Art
Recommend approval of the 2017-2018 Principal Contract
Recommend approval of the 2018-2019 Principal Contract

Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows:

➤ General Fund:

Payroll	7284984	to	72805014	\$	35,452.22
Payroll Taxes				\$	1,031,091.74
Direct Deposit				\$	3,085,951.56
Accounts Payable -payroll	72214295	to	72214237	\$	54,594.11
Accounts Payable	72214328	to	72214328	\$	2,922.87
Accounts Payable	72214329	to	72214370	\$	442,899.84
Accounts Payable	72214371	to	72214371	\$	76.30

Accounts Payable	72214372	to	72214394	\$	40,703.67
Accounts Payable	72214395	to	72214425	\$	880,875.98
Accounts Payable ACH		to		\$	178,069.05
Accounts Payable ACH		to		\$	227,548.37
Accounts Payable ACH		to		\$	129,553.20
Accounts Payable - COMP TAX		to		\$	963.71
Accounts Payable - COMP TAX		to		\$	109.12
TOTAL GENERAL FUND:				\$	6,110,811.74

➤ Capital Projects Fund:

Accounts Payable	72012007	to	72012013	\$	108,403.03
Accounts Payable	72012014	to	72012014	\$	6,983.16
Accounts Payable	72012015	to	72012020	\$	251,011.82
Accounts Payable ACH		to		\$	4,230.45
Accounts Payable ACH		to		\$	29,939.72
Accounts Payable ACH		to		\$	761,800.89

TOTAL CAPITAL PROJECTS

FUND: \$ 1,162,369.07

➤ Associated Student Body Fund:

Accounts Payable	72441341	to	72441349	\$	5,657.76
Accounts Payable	72441350	to	72441354	\$	8,911.26
Accounts Payable	72441355	to	72441364	\$	5,191.61
Accounts Payable ACH		to		\$	13,197.12
Accounts Payable ACH		to		\$	29,464.13
Accounts Payable ACH		to		\$	1,015.89
Accounts Payable - COMP TAX		to		\$	447.53
Accounts Payable - COMP TAX		to		\$	269.76

TOTAL ASSOCIATED STUDENT BODY FUND:

\$ 64,155.06

➤ Private Purpose Fund:

Accounts Payable	72700525	to	72700526	\$	85.00
Accounts Payable ACH		to		\$	200.46
Accounts Payable ACH		to		\$	72.92

TOTAL PRIVATE PURPOSE

FUND: \$ 358.38

- Contracts: Harbor Tech Mobility Company; Cain Atwell & Associates, Inc.
- Capital Projects Change Order: #3 for East Olympia Elementary School Modernization security system installation.
- Capital Projects Acceptance of Contract as Complete: Installation of classroom projectors at BHHS, Troxell Communications.
- Surplus: THS, Copier/Printer/Scanner, Xerox 4127, Serial #GYA890681

Action Items

- 2nd Reading, Policy 6022 Minimum Fund Balance: Jim Brittain presented this item. **Kim Reykdal/Melissa Beard, M.S., to approve Policy 6022, Minimum Fund Balance. The motion passed unanimously.**

- 1st and 2nd Reading, Policy 6000, Program Planning, Budget Preparation, Adoption and Implementation: Jim Brittain presented this item. **Kim Reykdal/Meliss Beard, M.S. to approve Policy 6000, Program Planning, Budget Preparation, Adoption and Implementation as presented. The motion passed unanimously.**

Superintendent's Report

- Superintendent's Remarks: He began by thanking the Board for their time and effort, especially the student reps, who are rising to the challenge that has been presented to them. He assured them that he takes notes as they report, appreciates their feedback and will be working to dig a little deeper on the issues that they bring forward.

Mel Murray will be representing the District in natural disaster response training that will be lead by FEMA. It is a 4-day training where they will do simulations. He appreciates Mel taking the time out of his busy schedule to participate in this important work.

He congratulated Kim and Melissa for the recognition that they received from the ESD for their hard work on the equity series and for making an impact across the ESD. He also mentioned that due to the work the Board has done, equity is now a prominent piece in the School Board and Superintendent vacancy application packets.

There have been over 100 hits to the Board vacancy position. At the January 24th meeting the applications will be reviewed.

The Superintendent vacancy was posted today with the ESD and on the TSD website. It closes on February 11th. The new board member will be sworn in prior to selecting the new Superintendent.

Enrollment is similar to other years so we are seeing the same decline we usually see in January. January is the month that we are required to provide an enrollment projection for next year. He will have some details to present once a forecast is finalized.

The Boundary Review Committee has met a couple times with the next community forum scheduled to preview concepts on how to balance elementary school sizes. This is a very sensitive topic and the issue of transfers being accepted has come up in previous meetings. The District continues to deny students as we simply do not have space.

Board Member Comments

- Jay Wood: Rita is in San Diego but has been keeping up on all the things going on. There are a lot of challenges facing the Board with Board member and Superintendent selection. They will do their best to find the best candidates.
- Kim Reykdal: She thanked the students for the courage they bring as they share their perceptions. She received a nice message from Intercity Transit regarding the Class Pass Program, which allows districts to use IT buses for field trips. She ran in to former Board member Bob Barclift, who shared that they are almost done with the sale of their property and that it will become another housing development (in the BHHS attendance zone.)
- Melissa Beard: She and her husband are volunteering for Big Brothers, Big Sisters at the high school. They are just waiting to get matched. Her husband is in a line of work (Corrections) where he comes across many who might have had a different future if they had a mentor of some kind! She is so thankful for her daughter because she shows her a different perspective. Tumwater School District works toward finding ways to work within the system so that school is meaningful/relevant to all students.

The regular meeting recessed at 7:52pm President Jay Wood recessed the regular meeting and stated the Board would adjourned into Executive Session, which would last approximately 10 minutes. The Executive Session ended at 8:05pm. The regular meeting reconvened at 8:05pm. With no further business coming before the Board, the regular meeting adjourned at 8:06pm.

Recorded by:
Tami L. Collins

Signed this 24th day of January, 2019.

Board Member

Board Secretary