

**Tumwater School District
School Board Meeting Minutes**
District Office
621 Linwood Avenue SW
Tumwater, WA 98512
March 14, 2019

Board Members Present: Jay Wood, Melissa Beard, Khalia Davis, Rita Luce, Kim Reykdal, John Bash (Secretary)

President Jay Wood called the meeting to order at 7:00 pm.

Agenda Discussion/Approval

- Agenda Changes: John Bash shared there were no changes to the agenda.

Approval of Minutes

- **Khalia Davis/Kim Reykdal M/S (moved/seconded) to approve the minutes from the February 25, 2019 Special Board Meeting, February 26, 2019 Special Board Meeting and the February 28, 2019 Regular Board Meeting. The motion passed unanimously.**

Proclamation

- WA State School Retirees Appreciation Week: John Bash read a proclamation from the Governor. John introduced Ron Crawford, who is a retired teacher. He thanked everyone for everything they do for the district and shared that they have four grandkids going through Tumwater School District. The other four retired teachers introduced themselves and shared where they taught. Karen Keller presented John with a membership pin.

Student Reports

- Eleanor Kim (BHHS): A lot of students and teachers want to change the fact that there is a lot of trash around campus and it does not get picked up regularly. They also want to change the student parking lot situation because it takes so long to get out. Students felt like counselors should give more information about scholarships. Things are set up for those who are already on track for a certain career path.

- Nalani Matautia (THS): They would like class sizes to be smaller. One of her classes has 40 students and there is not enough space for everyone to sit. Students in an advanced math class need to go to BHHS because there are so many students.
- Aryana Warner (SO): Would like to change the exposure of Secondary Options. She finds that most people, even those in the district, don't even know that the school exists. They feel that they are left out and she doesn't believe the school board has ever even visited them. Many of the students feel that they have been "sent" there because that is where they deserve to be and that they are delinquents. She is ecstatic that the Tumwater Alternative Learning Center is being built.

Business/Financial Update:

- 2018/19 Budget Update: Jim Brittain discussed this topic. He reviewed the current status of the General Fund Balance.
- External Audit Committee Report: Jim introduced Allen Jones, who served on the Budget Audit Committee. He used the method that he has been using as he works for Clover Park School District, which is different than the method that Jim has been using in Tumwater, to review all the information/data.

Jim introduced Scott Kee, who is a local business owner and a parent in the district. He was looking at the budget to see if there was anything an auditor would see as "fishy". He learned very quickly that nothing going on that an auditor would be concerned about. He felt that the assumptions that Jim used were reasonable. Of course, we won't know how accurate they are until the kids show up but they seemed to make sense. TEA projected 7000 kids and the district projected less. Scott hopes the district will put together a forum where community members can share their input. Jim reminded everyone that we have not made any final decisions at this point and he will continue to present to the Board. Jim has been working with Laurie Wiedenmeyer to put all of the previous presentations on the district website, which will include a summary of the findings of the Budget Audit Committee.

Jim shared that the district will be meeting with WEA/TEA on April 11th to discuss enrollment/fund balance/expenditures/revenue.

Public Comment

- Agenda and Non-Agenda Items: Tami Collins stated that 14 people signed up to address the Board. Kevan Hagen, Tony Harris, Caroline Grimm Nancy Price, Tim Voie and Katie Gates all spoke on the topic of cuts to K-8 library services. Three additional people signed up to speak on this topic but because the topic had already been spoken on for the 20 minute time limit, the topic was closed. Scott and Tami Kee both spoke on the topic of transfers. David Parascand spoke on the topic of school district culture/climate. Chris Woods shared a thank you and his concerns for the district's students.

Consent Agenda

- **Rita Luce/Melissa Beard M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**

- Employment:

Sean Dotson	Superintendent	DO	Continuing	Admin
Brian Maes	Substitute Bus Driver	Transportation	Substitute	PSE

- Resignation:

Chris Woods	Assistant Superintendent	Student Learning	Effective April 12, 2019	Admin
Kassie Ketchum	Administrative Secretary	NMSC	Effective April 26, 2019	NMSC
Justine Graham-Herbert	Counselor	TMS	Effective the end of the 2018-19 school year	TEA
Laura Logan	Cook	BMS	Effective March 8, 2019	PSE

- Leaves:

Robyn Knight	Teacher	MTS	FMLA starting approximately March 18, 2019, returning approximately May 17, 2019 pending doctor's statement
Trevor Knight	Teacher	TMS	FMLA starting approximately March 18, 2019, returning approximately April 8, 2019 per doctor's statement
Jennifer DeHaan	Psychologist	SS	Unpaid leave from .2 of 1.0 assignment for the 2019-20 school year
Lindsey Beal	ParaPro	EOE	Medical leave starting March 25, 2019, returning approximately April 15, 2019 per doctor's statement
Susan Dixon	Teacher	MTS	FMLA starting March 4, 2019 for approximately 3-6 weeks pending doctor's release
Don Woods	Custodian	BHHS	Medical leave starting February 28, 2019, returning March 12, 2019, per doctor's statement

- Recommended Approval:

Recommend approval of 2018-2019 Non Rep Salaries (Schedules 15, 18, 19, 20 and 29)
Recommend approval of the Accounting Manager (FLSA Exempt) position.

- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows:

- General Fund:

Payroll	72805049	to	72805082	\$	35,091.69
Payroll Taxes				\$	1,064,381.26

Direct Deposit				\$	3,187,709.48
Payroll Benefit Wire Transfer				\$	997,215.41
Accounts Payable - payroll	72214577	to	72214602	\$	23,240.59
Accounts Payable	72214603	to	72214634	\$	60,457.58
Accounts Payable	72214635	to	72214678	\$	172,790.27
Accounts Payable	72214679	to	72214689	\$	62,888.06
Accounts Payable	72214690	to	72214721	\$	919,503.75
Accounts Payable		to		\$	-
Accounts Payable ACH		to		\$	84,423.32
Accounts Payable ACH		to		\$	205,719.46
Accounts Payable ACH		to		\$	200,514.32
Accounts Payable ACH		to		\$	72,647.70
Accounts Payable ACH		to		\$	41,268.71
Accounts Payable - COMP TAX		to		\$	667.26
Accounts Payable - COMP TAX		to			

TOTAL GENERAL FUND: \$ 7,128,518.86

➤ Capital Projects Fund:

Accounts Payable	72012041	to	72012043	\$	155,950.64
Accounts Payable	72101244	to	72012047	\$	15,233.33
Accounts Payable	72012048	to	72012051	\$	13,729.53
Accounts Payable	72012052	to	72012053	\$	72,395.46
Accounts Payable ACH		to		\$	5,464.70
Accounts Payable ACH		to		\$	122,409.99
Accounts Payable ACH		to		\$	803,662.61
Accounts Payable ACH		to		\$	15,331.81
Accounts Payable - COMP TAX		to		\$	-

TOTAL CAPITAL PROJECTS FUND: \$ 1,204,178.07

➤ Associated Student Body Fund:

Accounts Payable	72441395	to	72441396	\$	357.14
Accounts Payable	72441397	to	72441398	\$	335.52
Accounts Payable	72441399	to	72441400	\$	1,491.82
Accounts Payable	72441401	to	72441402	\$	1,171.26
Accounts Payable		to		\$	-
Accounts Payable ACH		to		\$	20,103.91
Accounts Payable ACH		to		\$	958.00
Accounts Payable ACH		to		\$	5,863.85
Accounts Payable ACH		to		\$	9,885.29

Accounts Payable - COMP TAX		to		\$	128.39
	TOTAL ASSOCIATED STUDENT BODY FUND:			\$	39,602.52
➤ Private Purpose Fund:					
Accounts Payable	72700527	to	72700528	\$	98.00
Accounts Payable ACH		to		\$	367.98
Accounts Payable ACH		to		\$	1,449.01
Accounts Payable ACH		to		\$	-
Accounts Payable - COMP TAX		to			
	TOTAL PRIVATE PURPOSE FUND:			\$	1,914.99

- Superintendent Contract: Position of TSD Superintendent offered to and accepted by Sean Dotson.
- Contracts: City of Tumwater SRO
- Capital Projects Acceptance of Contract as Complete: BHHS Site Lighting Renovations-MB Electric LLC
- Capital Projects Authorization to Bid: BHHS Safety & Security/PAC Upgrades
- Capital Projects Change Order and Contract Amendment: #4 for THE modernization construction contract, #1 for THE modernization architect/engineering contract.
- Capital Projects Contracts: Tumwater Alternative Learning Center Architect-Tovani Hart
- Donation Acceptance: WAguns.org donating \$2110 to the Tumwater Rifle Team

Superintendent's Report

- Choice/Flexibility-Goals: Jack Arend shared some of the core instruction going on around the district. He talked about Universal Design for Learning (UDL) and the fact that two middle and two elementary schools as well as every special education teacher in the district have received targeted support to help make sure all students are growing. Brian Hardcastle spoke about the 7% improvement in attendance and thanked teachers and principals that make sure students/families know that attendance every day matters. The district goal is to work towards removing barriers to attendance, including things like providing transportation! Tara Richerson talked about Enhanced Homeroom and how it is useful for teachers. PLCs have been very effective to teachers. A grade level representative from each school was selected and invited to participate in a cross-district collaboration opportunity. Brian addressed the High School and Beyond Plan and shared information regarding Naviance.
- Superintendent's Remarks: John began by thanking the Student Learning team for their work over the years. Many of the successes the district is experiencing are due to all their work.

The Boundary Committee is wrapping up their work and Jim Dugan, who facilitated the meetings, will be providing a summary document that also gives preliminary recommendations on April 11, 2019. He reviewed the next steps that will lead to a first reading of a resolution or policy at the May 9, 2019 meeting. A second reading will be presented at the June 13, 2019 meeting.

He provided a copy of the draft letter that will be sent to OSPI regarding the snow waiver day request. **Melissa Beard/Rita Luce, M/S to accept the letter to OSPI regarding the snow waiver day request as presented. The motion passed unanimously.**

He has been working with the Thurston County Chamber on a letter of support regarding legislative levy restoration.

The ESD 113 staff did walk-throughs at each school. He thanked principals and staff for their participation.

The Emergency Procedures reference guide was worked on by Laurie, Lisa and Becky and will be distributed to every staff member in the district.

Mel Murray represented the district at the Integrated Emergency Management Training as part of a county-side team, with earthquake response being the focus.

John shared some headlines from around the state as a way to show that we are not alone in what we are going through regarding funding and cuts. This is not fun for anyone but it is happening and we do need to proceed with difficult and painful reductions. While no final reduction decisions have been made at this time, we will prioritize our core instructional program, which means supplemental programs and positions, administration, operations, and nonessential spending will be reduced. He will provide the Board with a balanced budget prior to leaving his position as he will not leave this for a brand new Superintendent to tackle. Tonight we heard about possible cuts to tech/library staff and he is certain that no matter the group, we would fill the room. It doesn't feel good to hear the information and it doesn't feel good to give the information. He shared the budget planning steps that have been completed and are still ongoing, including staffing discussions with principals at each school. On March 20th there will be a new forecast and there is hope that it will provide some relief.

John shared photos and goodbye/thank you messages for Chris Woods and Tabitha Whiting, who will both be leaving the district for employment elsewhere.

He wrapped up with a quick reminder for the student about their April topic. School Safety: What is working well and what needs to be improved?

Board Member Comments

- Jay Wood: When he went to get his hearing aid tuned up, staff there was commenting on how important Chris Woods is in the community! There seems to be a lot of confusion out there but he is still hopeful the legislature will provide some relief. They are pleased with the new Superintendent and looking forward to working with him.
- Khalia Davis: She attended a BBBS event and met a young man who shared that he hates his freshman year! She continued to ask questions about why. He doesn't

feel as though anyone is paying attention to him and that one of his teachers dislikes him. This was an example of how relationships are important! She experienced how much staff are engaging at our schools and she really enjoys seeing that.

- Rita Luce: She thanked the budget audit committee and encourages everyone in the audience to contact their legislators! She talked with the new Superintendent and he is very excited about coming to Tumwater.
- Kim Reykdal: She thanked Scott and Tami Kee for all the time and effort they have been putting in. She also thanked Lee Giske and Claire State for the Countdown to Kindergarten event that they run for families with incoming kindergarteners. Her final thank you is to Chris Woods. She spoke to his dedication and the fact that he is one of the most inspirational leaders she has ever worked with. She wishes him the best. She thanked everyone for their feedback and participation throughout all of the processes and issues. She wants everyone to direct their energy to the legislature.

With no further business coming before the Board, the regular meeting adjourned at 9:27pm

Recorded by:
Tami L. Collins

Signed this 11th day of April, 2019.

Board Member

Board Secretary