



Fronteras Spanish Immersion Charter School

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APC Board Meeting

Location: (Building B - 2nd floor Conf Room)
January 12, 2010 7:00 P.M.



Meeting Notes

- I. Call to Order/Pledge of Allegiance/Roll Call/Determine Quorum
Absent: Robert Kalander, Kevin Cochran
- II. Meeting Notes: (see Joyce for all note changes from last meeting)
 - a. Delete "Administrative help" section in red.
- III. Approval of the Agenda:
Secretary - discuss
New Business -- Lost and Found Policy

Review meeting protocol:

- Try to keep meetings brief
- Let people give their reports and ask questions after each report
- Keep non-productive comments to a minimum

III. Consent Agenda

A. Minutes - Approved

B. Board Updates

C. Committee / Team Reports:

Facilities: Ernie reported; meets Wednesday week following APC meetings; Will bring notes to APC meetings from committee meeting; see committee meeting notes for topics discussed;

Portables -- discussed electrical issues; Ernie has an electrical engineer from his company looking at wiring issues from Fronteras buildings to portables. Casey has a meeting on Portables tomorrow; Fronteras got money for them, but District is short one person to help us see this through; Hopeful that we might be able to have them up and running by end of Spring break (best case scenario). Permitting could be quick or take a long time; Portables are sitting in Big Lake and close to Big Lake; Will have to come in on a weekend when children are not here. They are a shell -- not complete. Built to be starter houses (20 X 40'). They are not insulated or wired. Borough staff would oversee this. We could just have the portables inspected as we finish them. Demetria's husband can help with wiring in portables. One can take plans to Spenard to get cost estimates for completion.

Public Relations: no public relations person on APC now.

Treasurer's Report: Teacher budgets: PE shipping seemed high (1/4 of purchase costs); Healthy Futures -- we won over \$800.00 last year -- highest participation; best scores overall in state (wow!); Speech teacher pays for her supplies out of her own pocket. Where should these funds come from -- Fronteras? Borough? State? Next year budget should include line item for special ed supplies. Also, art should have a line item in next

year's budget. (Wendy) Folks teaching art should also have a small budget for teaching art at Fronteras.

Raffle money -- not as much can go now to teacher's budget because of needs for Portables. Goal has to be that they are done by summer. Can not let this go over the summer. Start moving the portables now.

Camera needs to be stored at Fronteras. Katey talked to Sara Wise about this.

Fund raisers -- let folks know how much we made with big Thank You!

Academic & Curriculum Report

Principal's Report -- Money is in budget now (\$49,000) from carry-over from last year that wasn't spent. \$122,216 over-enrollment (40% more than what Casey was expecting); Once we lock in our portables and know what it will cost, then we can start spending. Quarterly budget report from Casey requested (it is in our bylaws). Budget committee included concept of creating list of material needs for school, so that we know what we want to spend money on, how to prioritize and there is a process in place. Each new portable is \$25,000; \$15,000 to finish them; still have to furnish them; This is a big chunk out of our \$122,216. We actually need 3 portables for next year if we want "science" lab, which also housed many other activities.

District policy on student transportation;

Casey has meeting re: Apple Computers;

Fundraising -- need to pay raffle winners; one fundraiser on docket: 3 dinners planned;

Teacher's Requests – none for now;

Monthly Family Activities – art night coming up this month;

Amigos de Fronteras Report – Demetria cancelled last meeting due to Board meeting;

Miscellaneous Reports -

IV. Unfinished Business

Portable Purchase-(Casey) Completion of portables by in-house thru Ops and Maintenance.

Quarterly Budget Update (Casey)

Over-enrollment numbers: Please provide an update (Casey)

Fundraising – still need a fundraising protocol from Sandra (1-2 page hand-out for staff).

Field Trip Protocol (Develop by Board & Teachers), 05-107: Casey and Staff need to figure out a protocol. Casey: Board should decide how much money to allocate for field trips, which would be divided equally amongst teachers.

Action: Need to find out what is allowed by the School District.

Action: Should have some parents work with the school district on this issue.

(Fundraising and Field trip agenda items will be taken off the agenda. Now they will be report items.)

Business Partners – Chris Cadieux has begun pulling info for a pitch packet. He wants ideas of what we can do for businesses. What are goals of Fronteras? Needs to know. Keep the whole thing under 4 pages including cover.

Business Outreach

Parking Lot – No report;

Foraker Group (Nina) – Might not be what we want. Two other companies information appears to have greater potential for us.

Water Safety at Fronteras: Update (Nicole) APC Members will review and send suggestions/changes to Nicole.

Housecleaning: Cleaning is not happening much on “Parent” cleaning day. Room parents are not calling in a couple of classrooms. Taking this off agenda. Board can't really help with parent volunteer days.

Activities Approval Form: (Melissa O'Rourke) Has this form been created?

99-998 Review *Task Report* items (Team). Changes noted on next report.

V. New Business:

What is the status of the obtaining technological assistance at Fronteras? The school is in need of a professional who can service both Macs and PC's.

Update on **P.A.C.S.** (Joyce) With a request for a second enrollment meeting. -- Only about 12 people signed up. If Fronteras is going to have a strong showing, we need to have a second enrollment drive. We need parent enrollment in large numbers in order to have sway with the legislature and other Borough/State officials. Ernie makes a motion that Joyce be our official representative on the PACS. Suggested to have a person, sign with information at a table at Fronteras.

When and where is the enrollment lottery? Last year lottery was around April 16th. Second Wednesday in April - April 14th. Need to discuss our future policy regarding enrolling children after 2nd grade. (Helena Curtain recommended not recruiting older children into the school). Laurie recommends we do it on **April 7th**. This allows for plenty of time to attend Cinco di Mayo celebration.

When and where is the next “mandatory” parent meeting? Previously set a meeting for January 14th, but we are not prepared. Ernie believes we need to have one in February or March. The purpose would be to introduce parents to APC, staff, discuss budget information, future plans, etc.. Let's call it an Informational Meeting. Accomplishments for the year (Healthy Futures reward!); Slide show; Board elections; long range plans; portables; Do the meeting at the end of February. Your kids, why they're here, how great this program is; Hero of the school campaign. Celebration of our school. Fronteras choir. Poetry and short story contest. Winners could read them. “Why I love being at Fronteras.” K-1 children could sing. Wendy is coordinating it. Laurie and Nina, Demetria and Kayleen are willing to help. Thursday, February 25th. 6:30 pm is the date.

VI. Future Items/Future Business

Next meeting: February 9, 2010, 7:00 P.M.

Secretary. Need to vote someone in. Laurie suggests we think about it.

VII. Executive Session:

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial.

VIII. Adjournment:

APC Governing Board Members

Additional Attendees

Present, Unless Noted Otherwise:

Wendy Bowen
Joyce Boyd, Secretary
Chris Cadieux
Kevin Cochran
Ernie Hetrick
Robert Kalander, Chair
Lori Koutsky, Vice Chair
Sandra McMillian
Kati Sanders, Treasurer
Nina Shaw
Nicole Whittington-Evans

Casey Bowen, Principal

Treasurer's Report
January 2010

Activities:

1.	PE expenses:	\$2809.12	
	(\$525 was shipping – can we do better?)		
2.	Paid Joyce \$128.61 for web site cost		
3.	Popcorn machine sold for	\$275.00	
4.	T-shirt sales have profited	\$811.56	
5.	Cook book sales are in the black!!	\$103.65	
6.	Rec'd a check "bazaar proceeds"	\$533.00	
7.	Rec'd a check from Pampered Chef	\$368.06	
8.	Rec'd a check from Box Tops	\$175.50	
9.	Raffle proceeds	\$11,887.50	
	Still have prize expenses \$2500.		
	Seller gift costs ???		
CHECKBOOK BALANCE			\$29,456.90
Spoken for:			
	PE	\$2847.28	
	Library	597.58	
	Teachers	568.00	
	M-Th	490.00	
	Family nights	1000.00	
	Playground	2660.71	
	Field trips (VPA)	1201.01	
	Raffle winners	2500.00	
	Sandra (gifts)	500.00?	
	Fish	100.00	
	H&R Block	500.00?	
	Paula Munroe	\$7200.00	
	Portable expenses	??	\$20164.58

I have not asked Sara Wise to bring the camera equipment. I need to know where to have her store it. I did learn that the \$1800 in proceeds from student photos was deposited to the activities funds in the school: \$1000 to principal discretionary and \$800 for class trips.

Would we like to put an abbreviated version of this in the newsletter?