



Fronteras Spanish Immersion Charter School

P. O. Box 871433 Wasilla, Alaska 99687-1433
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APC Board Meeting

Location: (Building B - 2nd floor Conf Room)

July 13, 2010



Meeting Minutes

I. Call to Order/ 7:20 p.m. / no quorum

II. Approval of the meeting notes: unable to approve w/o a quorum.

Review meeting protocol:

- Try to keep meetings brief
- Let people give their reports and ask questions after each report
- Keep non-productive comments to a minimum

III. Question and Answer Period for Meeting Participants: none

IV. Consent Agenda

A. Board Updates: none available

B. Committee/Team Reports:

a. Facilities:

Progress on portables shows good progress. The two buildings are being worked on in tandem. Estimated time of completion is unknown. **ACTION:** Ernie will call the district and/or Casey to try to get some idea of O&M's plan for completion (including electric and heat) so cleaning and building setup can plan and proceed.

Sidewalk costs were deleted from the school budget but they will need to be installed. **ACTION:** Sandra will find out for sure who installed the other sidewalks, etc. and see about having them do the ones needed.

There was no facilities meeting in July.

b. Treasurers report:

The books have been balanced except for the May and June bank statements. Kati will get the statements, complete the books and prepare them for the tax accountant before turning them over (hopefully at the next meeting). The new signature page has been turned into the bank.

c. Academic & Curriculum Report: none

d. Principal's Report: none

e. Fundraising: Meeting July 27th here at the school.

f. Grants: none – hoping for arts grant to cover music teacher

g. Teacher's Requests: none

h. Monthly Family Activities: Consider making it a quarterly activity. Would like to see all dates set by September 1. **ACTION:** Find out who's doing the back to school picnic.

i. Amigos de Fronteras: Would like to see it "well lead". Kati agreed to run the first 3 or 4 meetings to work with Dimitria/Nina in setting some goals and guidelines.

j. Misc. Reports: none

V. Unfinished Business:

- A. Business Partners/Outreach (Chris): none
- B. Board Development (Nina): very needed! Staff/prof development first! Add APC board at the end? Potluck?
- C. Water Safety Updates (Nicole): none
- D. Teachers Requests – Casey’s list: none
- E. Establishing Committees (Ernie): Concerned about “Founders Syndrome” among board members. Founding members must find a comfort level in being able to leave. Committees and procedures must be in place to allow the school to move forward while remaining on track with the original mission of the school.

VI. New Business:

- A. Late Pick-Up Policy was discussed, one idea being to have offenders sign their children out with date and time so as to keep better track of multiple offenses
- B. Grievances: Procedures are in place, forms do exist. All teachers need to know.
- C. Administrative Summary Committee meeting: Went well, a list will be established of brainstormed ideas. **ACTION:** Nina to type it up. In the meetings that follow a defined job description will be drawn up. The next meeting is July 28th. The committee also likes the idea of initially doing an online review that would include input from both past and present board members, staff, teachers and the principal.

VII Future Business:

- . Next meeting: **August 10, 2010**, 7:00 P.M.

VII. Executive Session:

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial.

VIII. Adjournment: 8:36 p.m.

APC Governing Board Members

Additional Attendees

Present, Unless Noted Otherwise:

Kevin Cochran
Ernie Hetrick, Chair
Sandra McMillian
Nina Shaw

Kati Sanders, Non member
