

**Tumwater School District
School Board Meeting Minutes**
District Office
621 Linwood Avenue SW
Tumwater, WA 98512
May 9, 2019

Board Members Present: Melissa Beard, Khalia Davis, Rita Luce, Kim Reykdal (partial), John Bash (Secretary)

Vice-President Melissa Beard called the meeting to order at 7:07 pm.

Agenda Discussion/Approval

- Agenda Changes: John Bash shared that the meeting minutes from the May 3, 2019 Special Board Meeting were added to the agenda. **Rita Luce/Khalia Davis M/S (moved/seconded) to approve the amended agenda. The motion passed unanimously.**

Approval of Minutes

- **Khalia Davis/Rita Luce, M/S to approve the minutes from the May 3, 2019 Special Board Meeting and the April 25, 2019 Regular Board Meeting. The motion passed unanimously.**

Oath of Office

- Andrea McGhee: Mayor Pete Kmet issued the Oath of Office to Andrea McGhee, to officially appoint her as a Tumwater School District Board member, serving in the District #3 seat.

Election of Officers

- President: Melissa Beard called for nominations for the position of Board President. **Kim Reykdal moved to elect Melissa Beard to serve until November 2019. Rita Luce seconded the motion. Melissa issued a final call. The motion passed unanimously.**
- Vice-President: Melissa Beard called for nominations for the position of Board Vice-President. **Khalia Davis moved that we elect Rita Luce as Vice-President. Andrea McGhee seconded the motion. Melissa issued a final call. The motion passed unanimously.**

Student Reports

- Eleanor Kim (BHHS): The students and teachers are very welcoming towards others. They do not have days that specific days/months but thinks that is ok. She does not necessarily see a group of kids who are being treated differently. She has learned how to be more inclusive and listen to others. Going in to her senior year, she wants to help improve recognition. But there is always room for improvement. Spirit Week is this week, prom is this Saturday, AP testing for the next week or so as well as math testing for sophomores. Eleanor is a Junior so she will be serving on the Board again next year.
- Nalani Matautia (THS): THS staff are very welcoming towards new students. They have a Cultural Awareness Club, that works to honor different races and cultures. Students are not necessarily as welcoming but felt that is to be expected because it is high school. Walk For Water is tomorrow, Senior Signing Day is May 16th, AP testing started this week, the softball team’s senior night was tonight. This is her senior year. She will be interning this summer and attending Western Washington University, studying business.

Rita asked the girls to write down a few topics that they thought next year’s reps might like to have for the meetings to help in their presentations.

Other Business:

- Entertainment Explosion: Scott Schoengarth introduced Board Members and shared the story of how they began donating proceeds of their shows to school districts to help homeless students. This year they are donating \$4,777.77.
- Nisqually Tribe: Melissa Beard talked about how we will be honoring the land we are on at each Board meeting. She introduced members of the Nisqually Tribe, who presented on the history of the tribe. Their goal is to be a part of each school district to help educate students.

Public Comment

- Agenda and Non-Agenda Items: Tami Collins stated that one person signed up to address the Board. Tim Voie discussed the topic of the budget. Kristin Young did not sign up to address the Board as she says she was not aware that was required. She was allowed to address the Board and discussed sports.

Consent Agenda

- **Rita Luce/Khalia Davis M.S., to approve the Consent Agenda as presented. The motion passed unanimously. The Consent Agenda was approved as follows:**
 - Employment:

| | | | | |
|-------------------|--|----------------|------------|-------|
| Megan Fitzpatrick | Administrative Secretary | NMSC | Continuing | NMSC |
| Dawn Denton | Bus Driver Trainee | Transportation | Substitute | PSE |
| Ronald Fleming | Bus Driver Trainee | Transportation | Substitute | PSE |
| Ross Hemphill | Bus Driver Trainee | Transportation | Substitute | PSE |
| Jack Sergiojan | Bus Driver Trainee | Transportation | Substitute | PSE |
| Charles Yates | Bus Driver Trainee | Transportation | Substitute | PSE |
| Kelli Ehresmann | Executive Director of Special Services | DO | Continuing | Admin |

| | | | | |
|---------------|-----------------------------|------------------|----------------|------|
| Leslie Doyle | Speech Language Pathologist | Special Services | Continuing | TEA |
| Norma Hansen | Cook | PGS | Continuing | PSE |
| Shelby Weible | Learning Assistant | NMSC | Summer program | NMSC |

➤ Adjusted:

| | | | | |
|---------------|-------------------------------|-----------------|---|---------|
| Lindsey Owens | Human Resources Specialist II | Human Resources | From Human Resources Specialist I to Human Resources Specialist II effective June 1, 2019 | Non Rep |
|---------------|-------------------------------|-----------------|---|---------|

➤ Resignation:

| | | | | |
|--------------------|-----------|-----|--|-----|
| Todd Caffey | Counselor | THS | Effective the end of the 2018-19 school year | TEA |
| Rochelle Rasmussen | Teacher | BMS | Effective June 25, 2019 | TEA |

➤ Retirement:

| | | | | |
|------------------|---------|-----|---------------------------|-----|
| Ann Lou Richmond | ParaPro | BLE | Effective August 31, 2019 | TAP |
| John Lohr | Grounds | B&G | Effective June 28, 2019 | PSE |

➤ Termination:

| | | | | |
|---------------|---------|-----|--|-----|
| Brennan Myrum | ParaPro | THS | | TAP |
|---------------|---------|-----|--|-----|

➤ Leaves:

| | | | | |
|----------------|---------|------|--|-----|
| Kirk Stevens | Teacher | BHHS | FMLA starting June 3, 2019, returning the start of the 2019-20 school year | TEA |
| Lori McCracken | Teacher | BMS | Medical leave starting April 18, 2019, returning May 6, 2019 | TEA |
| Tanya Guarino | Teacher | MTS | FMLA starting June 10, 2019, returning the start of the 2019-20 school year, pending doctor's release | TEA |
| Tashona Bailey | Teacher | BLE | FMLA leave starting April 22, 2019 through the end of the school year | TEA |
| Suzan Rixe | Teacher | LRE | Paid and unpaid medical leave starting approximately June 13, 2019, returning December 9, 2019, pending doctor's release | TEA |

➤ Co-Curricular:

| | | | | |
|-----------------|----------------------------|------|--|------|
| Adam Cornwall | Summer School Instructor | NMSC | | None |
| Melinda Mulcahy | Club Stipend - Freelancers | BHHS | | None |

➤ Recommended Approval:

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|---|
| Recommend approval of the following the teacher to teach out of their endorsed area for the 2018-19 school year: Dave Myers |
| Recommend approval for the following teachers to teach out of their endorsed area for the 2018-19 school year: Steven Ellgeston - BHHS Jennie Kelly - BHHS Nicholas Mailhot - BHHS Keith Rhodes - BHHS David Goodwin - BMS Steven Jensen - BMS Michael Cousino - MTS |
| Recommend approval to add University of Nebraska for student teaching placements |
| Recommend approval to replace HR Coordinator at \$30.52; \$32.44; \$34.49; \$35.18 (2018-19) with Labor Relations Coordinator at \$30.52; \$31.25; \$33.25; \$34.25 (2018-19) |
| Recommend approval to add Freelancer's club at BHHS |

➤ Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows:

➤ General Fund:

| | | | | | |
|-------------------------------|----------|----|----------|-----------|---------------------|
| Payroll | 72805114 | to | 72805141 | \$ | 35,287.30 |
| Payroll Taxes | | | | \$ | 1,061,543.82 |
| Direct Deposit | | | | \$ | 3,096,937.56 |
| Payroll Benefit Wire Transfer | | | | \$ | 984,587.83 |
| Accounts Payable -payroll | | to | | | |
| Accounts Payable | 72215002 | to | 72215053 | \$ | 71,831.81 |
| Accounts Payable | 72215054 | to | 72215072 | \$ | 177,299.02 |
| Accounts Payable | 72215073 | to | 72215124 | \$ | 393,923.25 |
| Accounts Payable | 72215125 | to | 72215154 | \$ | 897,728.13 |
| Accounts Payable | 72215155 | to | 72215192 | \$ | 40,569.55 |
| Accounts Payable ACH | | | | \$ | 223,721.25 |
| Accounts Payable ACH | | | | \$ | 154,078.56 |
| Accounts Payable ACH | | | | \$ | 36,164.23 |
| Accounts Payable ACH | | | | \$ | 75,758.16 |
| Accounts Payable ACH | | | | \$ | 171,001.57 |
| Accounts Payable ACH | | | | \$ | 42,100.35 |
| Accounts Payable - COMP TAX | | | | \$ | 717.68 |
| TOTAL GENERAL FUND: | | | | \$ | 7,463,250.07 |

➤ Capital Projects Fund:

| | | | | | |
|----------------------|----------|----|----------|----|------------|
| Accounts Payable | 72012087 | to | 72012091 | \$ | 216,737.39 |
| Accounts Payable | 72012092 | to | 72012094 | \$ | 34,333.83 |
| Accounts Payable | 72012095 | to | 72012101 | \$ | 28,145.35 |
| Accounts Payable | 72012102 | to | 72012106 | \$ | 80,880.51 |
| Accounts Payable ACH | | | | \$ | 2,095.29 |
| Accounts Payable ACH | | | | \$ | 6,875.16 |

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|-----------------------------|--|--|----|------------|
| Accounts Payable ACH | | | \$ | 26,393.04 |
| Accounts Payable ACH | | | \$ | 23,193.37 |
| Accounts Payable ACH | | | \$ | 826,608.04 |
| Accounts Payable - COMP TAX | | | \$ | 1.38 |

TOTAL CAPITAL PROJECTS

FUND: \$ 1,245,263.36

➤ **Associated Student Body Fund:**

| | | | | | |
|-----------------------------|----------|----|----------|-----------|------------------|
| Accounts Payable | 72441436 | to | 72441445 | \$ | 10,624.80 |
| Accounts Payable | 72441446 | to | 72441446 | \$ | 1,281.00 |
| Accounts Payable | 72441447 | to | 72441451 | \$ | 4,150.98 |
| Accounts Payable | 72441452 | to | 72441452 | \$ | 39.00 |
| Accounts Payable ACH | | | | \$ | 18,892.98 |
| Accounts Payable ACH | | | | \$ | 924.71 |
| Accounts Payable ACH | | | | \$ | 2,541.23 |
| Accounts Payable ACH | | | | \$ | 1,356.70 |
| Accounts Payable ACH | | | | \$ | 10,342.91 |
| Accounts Payable - COMP TAX | | | | \$ | 67.14 |
| | | | | \$ | 38,315.65 |

➤ **Private Purpose Fund:**

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|-----------------------------|----------|----|----------|----|-------|
| Accounts Payable | 72700529 | to | 72700529 | \$ | 51.66 |
| Accounts Payable ACH | | | | | |
| Accounts Payable - COMP TAX | | | | | |

TOTAL PRIVATE PURPOSE

FUND: \$ 51.66

- Capital Projects Acceptance of Contract as Complete: EOE Allwest Transportation
- Capital Projects PSE Easement-TALC/NMSC: TALC/NMSC gas line
- Surplus-Transportation: School bus #54 and #56
- Extended Travel Request: THS Art/Renaissance to National Leadership Conference in Florida in July.

Action Items

- 2nd Reading, Policy 3409, Drug and Alcohol Use: John Bash presented this item. **Khalia Davis/Rita Luce, M.S., to approve Policy 3409, Drug and Alcohol Use as presented. The motion passed unanimously.**

Superintendent's Report

- Boundary Adjustment: John Bash introduced Mel Murray who discussed the proposed boundary changes and the reasons behind the proposals. Mel outlined the specific changes in each attendance zones and reviewed the interdistrict and interzone transfers within our elementary schools. John presented a recommended step-by-step processes for the current and future boundary review processes to include MS/HS review, grandfathering claims, considerations for 5th, 6th and 7th graders in the Spring of 2020 can transfer after employee children and before remaining prioritization in policy/procedure, transfer priority stats ends when a family moves from the current address, transfers are responsible for their own transportation, revise transfer policy. Laurie Wiedenmeyer discussed what the communications would look like to the addresses affected by these

changes. The sooner we know the wishes of the Board the better so that we can begin the process.

- Superintendent's Remarks John Bash discussed the Board Self-Assessment and whether or not the Board wants to participate. It is Staff Appreciation week and DLT has delivered small tokens of appreciation to buildings. Superintendent Chris Reykdal shared that the "hold harmless" funds that Tumwater and other districts are waiting for should not be counted on. Jim Brittain is currently at a conference, along with OSPI, hoping to get some information and clarification. John began discussing changes in Board meeting times to change start times to 6:00pm for the rest of this year. We will revise the current year schedule, which was already approved, and bring it back for consideration. The question about morning meetings and their start time was also brought up. The request is to keep the morning meetings with the same start time during the summer. The schedule for the 19/20 school year will be discussed at the July workshop. John wrapped up with a shout-out to Sean Dotson, who is here at 9:00pm after hitting an elk on his way here last night. He arrived here in Tumwater at about 3:00am and with only a couple hours of sleep, spent the day conducting interviews and is now here at the Board meeting!

Board Member Comments

- Rita Luce: She went to the plant sale where the granddaughter of Corrine Tobeck helped her with her purchases...she took Corrine's place on the Board. The candidates for Assistant Superintendent were great!
- Khalia Davis: On April 27th she went to the BESR Quarterly meeting, discussing strategies to help blacks students excel. She attended the Community Summit and the retirement party for Jay Wood. Yesterday she attended a kindergarten field trip. This is the Holy month of Ramadan.
- Andrea McGhee: She has spent the week getting acquainted with the things the Board is involved in. She is excited about being on the Board!
- Melissa Beard: She and Sean worked together with a panel to hire the new Special Services Executive Director. There was a Regional WSSDA meeting in Aberdeen. She participates in Leadership WSSDA, where other Board members get together to learn how to support staff. The Summit was great. The Board interviewed Andrea and is excited about what she brings to the table. She met with Bob Gibson to learn about Food Services here in Tumwater. Jay and Janine's entertainment party was great and she really enjoyed John playing the fiddle! Her daughter is in the play at BHHS.

With no further business coming before the Board, the regular meeting adjourned at 9:20pm.

Recorded by:
Tami L. Collins

Signed this 23rd day of May, 2019.

Board Member

Board Secretary