

Tumwater School District
School Board Meeting Minutes
District Office
621 Linwood Avenue SW
Tumwater, WA 98512
December 12, 2019

Board Members Present: Melissa Beard, Rita Luce, Darby Kaikkonen, Scott Killough, Casey Taylor, Sean Dotson (Secretary)

President Melissa Beard called the meeting to order at 7:00pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people.

The Tumwater High School String Quartet introduced themselves before they played.

Public Comment Reminder:

- President Melissa Beard reminded the public they must sign up if they wish to address the Board.

Oath Of Office

- Former coach and educator Steve Shoun administered the Oath of Office to Casey Taylor.
- Superintendent Sean Dotson administered the Oath of Office to Scott Killough.
- Superintendent Sean Dotson administered the Oath of Office to Darby Kaikkonen.

Recess

- Board President Melissa Beard recessed the meeting at 7:15pm. Board President Melissa Beard reconvened the meeting at 7:22pm.

Election of Officers

- **President Melissa Beard called for nominations to fill the Board President position. Rita Luce nominated Melissa Beard. Scott Killough seconded. Melissa asked an additional two times if there were any other nominations. Motion passed unanimously.**
- **President Melissa Beard called for nominations to fill the Board Vice-President position. Casey Taylor nominated Rita Luce. Darby Kaikkonen seconded. Melissa asked an additional two times if there were any other nominations. Motion passed unanimously.**

Agenda Discussion/Approval

- Agenda Changes: Sean Dotson shared that the recess was added and a resolution was added as an Action Item. **Rita Luce/Scott Killough, Moved/Seconded (M.S.) to approve the amended agenda for the December 12, 2019 meeting. The motion passed unanimously.**

Approval of Minutes

- **Darby Kaikkonen/Casey Taylor, M/S to approve the minutes from the November 14, 2019 Regular Meeting, the November 25, 2019 Special Board Meeting and the December 3, 2019 Special Board Meeting. The motion passed unanimously.**

Student Board Representatives

- Ella Jimenez (THS): She began by sharing that Tumwater Football took home the **STATE** championship!! Bowling is doing very well, there is a choir concert tonight, Holiday Hopes is happening next week and second semester is coming up soon!
- Emma Prybylski (BHHS): Winter sports started, lots of student attendance and support for basketball. ASB is working to recognize the arts more often at assemblies. Students are a bit stressed with second semester starting.
- Genevieve Dabrowski (SO): She is excited that they have a big change coming up with renaming the school and moving into the new building.

Melissa congratulated Emma for her performance at **STATE** in swimming!

Public Comment:

- Tami Collins stated that two people signed up to address the Board. Jennifer Simmons on the topic of Tumwater Hopes and Tim Voie wanted to thank the Board for inviting Secondary Options to be on the Board again. He also thanked both Andrea and Kim for their service.

Consent Agenda

- **Scott Killough/Rita Luce, M.S., to approve the Consent Agenda as presented. The motion passed unanimously. The Consent Agenda was approved as follows:**

- Employment:

Christina Berry	Temporary Paraprofessional	Special Services	Temporary	TAP
Sabrina Bowes	Temporary Paraprofessional	LRE	Temporary	TAP
Danae Kaelin	Temporary Paraprofessional	THE	Temporary	TAP
Charles Chandler	Swing Shift Custodian	TMS	Continuing, effective December 9, 2019	PSE

- Adjusted:

Katherine Linich	Teacher	EOE	From 0.5 continuing to 1.0 continuing	TEA
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Angela Varner	Bus Driver	Transportation	From bus driver to substitute bus driver	PSE
Tina Williams	Paraprofessional	BHHS	From 6.5 hour temporary to 6.5 hour continuing, 1 year only	TAP
Michelle Napolean	Office Professional 3	Financial Services	Effective December 12, 2019, adjust from Office Professional 3 to Office Professional 1	TOPA
Amanda Winslow	Paraprofessional	THS	From Temp to Continuing	TAP
Jonathon Ashby	Sustitute Custodian	BMS, EOE, BLE	From Substitute Custodian to Temporary Shift differential Custodian	PSE

➤ Resignation:

Desiree Padilla	Paraprofessional	BHHS	Effective November 8, 2019	TAP
Angela Spriggs	Payroll Coordinator	Finance	Effective December 18, 2019	NON REP
Kris Blum	Executive Director	NMSC	Effective end of the 2019/20 school year	ADMIN
Peter Lichtblau	Bus Driver	Transportation	Effective December 19, 2019	PSE

➤ Leaves:

Kathrinie Linich	Teacher	EOE	LOA for 0.5 FTE for 2019/20 school year	TEA
Sarah Stone	Counselor	TMS	LOA starting December 2, 2019, returning December 9, 2019	TEA
Tim Tobeck	Custodian	EOE/BLE/BMS/B&G	LOA starting October 18, 2019, returning March 17, 2020	PSE
Kyla Yost	Bus Driver	Transporation	LOA starting December 2, 2019, returning, January 13, 2020	PSE
Vance Lombardi	Bus Driver	Transporation	LOA starting October 25, 2019, returning January 6, 2020	PSE
Kaila Bell	Teacher	EOE	LOA starting January 21, 2020, returning June 1, 2020	TEA

➤ Co-Curricular:

Michael Anchors	Assistant Boys Basketball Coach	THS		N/A
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Easton Hargrave	Assistant Wrestling Coach	THS	N/A
Justin Gillaspie	Assistant Wrestling Coach	BHHS	N/A
Lauren Furu	Assistant Girls Basketball Coach	BHHS	N/A

➤ Corrections:

Rescind Angela Varner resignation dated October 11, 2019, adjusted from bus driver to substitute bus driver
Correction to the January 10, 2019 Board Report as follows: Change approval of 2017-18 and 2018-19 Principal Contracts to Approval of 2018-19 and 2019-20 Principal Contracts

➤ Payroll and Voucher Approval:

GENERAL FUND:

Payroll				
Payroll Taxes			\$	1,141,717.54
Direct Deposit			\$	3,303,802.58
Payroll Benefit				
Wire Transfer			\$	1,059,659.76
Accounts Payable - Payroll	72805310	to	72805353	\$ 59,680.17
Accounts Payable	72216340	to	72216378	\$ 61,097.35
Accounts Payable	72216379	to	72216379	\$ 2,057.82
Accounts Payable	72216380	to	72216414	\$ 88,712.78
Accounts Payable	72216415	to	72216415	\$ 16.12
Accounts Payable	72216416	to	72216476	\$ 273,320.63
Accounts Payable	72216477	to	72216516	\$ 390,508.63
Accounts Payable	72216517	to	72216546	\$ 912,585.29
Accounts Payable	72216547	to	72216581	\$ 60,248.22
Accounts Payable ACH			\$	121,153.79
Accounts Payable ACH			\$	148,553.73
Accounts Payable ACH			\$	131,688.61
Accounts Payable ACH			\$	83,792.02

Accounts Payable ACH				\$	102,276.42
Accounts Payable ACH				\$	33,288.23
Accounts Payable - COMP TAX				\$	284.09
TOTAL GENERAL FUND:				\$	7,974,443.78

CAPITAL PROJECTS FUND:

Accounts Payable	72012224	to	72012229	\$	459,663.88
Accounts Payable	72012230	to	72012236	\$	140,277.48
Accounts Payable	72012237	to	72012243	\$	72,383.65
Accounts Payable		to			
Accounts Payable ACH				\$	310,254.94
Accounts Payable ACH				\$	18.58
Accounts Payable ACH				\$	50,713.38
Accounts Payable ACH				\$	234.77
Accounts Payable ACH				\$	1,985,569.73
Accounts Payable - COMP TAX				\$	-
TOTAL CAPITAL PROJECTS FUND:				\$	3,019,116.41

ASSOCIATED STUDENT BODY FUND:

Accounts Payable	72441569	to	72441572	\$	8,476.05
Accounts Payable	72441573	to	72441578	\$	2,253.70
Accounts Payable	72441579	to	72441586	\$	7,247.47

Accounts Payable	72441587	to	72441594	\$	4,590.21
Accounts Payable	72441595	to	72441595	\$	500.00
Accounts Payable	72441596	to	72441596	\$	500.00
Accounts Payable	72441597	to	72441602	\$	8,711.88
Accounts Payable ACH				\$	15,023.10
Accounts Payable ACH				\$	26,771.29
Accounts Payable ACH				\$	21,277.13
Accounts Payable ACH				\$	3,897.70
Accounts Payable ACH				\$	3,074.81
Accounts Payable - COMP TAX				\$	679.45
TOTAL ASSOCIATED STUDENT BODY FUND:				\$	103,002.79

PRIVATE PURPOSE FUND:

Accounts Payable		to			
Accounts Payable ACH				\$	193.88
Accounts Payable ACH				\$	429.54
Accounts Payable ACH					
Accounts Payable - COMP TAX					
TOTAL PRIVATE PURPOSE FUND:				\$	623.42

TRANSPORTATION VEHICLE FUND:

Accounts Payable ACH					
TOTAL TRANSPORTATION VEHICLE FUND:				\$	-

- Capital Projects-Change Orders: #4 for BHHS PAC Technology Upgrade; #4 for BHHS Safety, Security and PAC upgrades; #2 for PGS solar system; #2 for TALC; #1 for Support Services Grounds Building remodel.
- BHHS Surplus: Weightlifting equipment
- Budget Status Report

Action Items

Superintendent Sean Dotson shared some details about the resolution being presented.

- Building & Program Naming: Mel Murray presented, sharing that the committee would like to name the building Tumwater Learning Center and would like the program currently known as Secondary Options to be named Cascadia High School. **Casey Taylor/Darby Kaikkonen, M.S., to approve Building & Program Naming as presented. The motion passed unanimously.**
- Resolution 05-19-20, Recognition of the THS Football's State Championship: Melissa Beard read the resolution. **Rita Luce/Scott Killough, M.S., to approve Resolution 05-19-20, Recognition of the THS Football's State Championship. The motion passed unanimously.**

Capital Projects/Financial

- Capital Projects Report: Mel Murray shared updates and photos of projects going on around the district.
- Financial Update: Jim Brittain presented on current enrollment, fund balance, expenditures/revenues as well as an estimated ending fund balance range. Superintendent Sean Dotson let the Board know that they will need to start thinking about options for how the district should handle the possibility of going below the minimum fund balance. Jim Brittain shared that going below the minimum fund balance will make a difference when we apply for future bonds. After much discussion, Superintendent Sean Dotson confirmed that he will bring a resolution to the Board for review at the next meeting.

Superintendent's Report

- Legislative Priorities: Superintendent Sean Dotson reviewed TSD's priorities from last year as well as priorities from WSSDA, ESD 113 and OSPI's budget priorities. He would like the Board to review these and give him their ideas so he can create a set of priorities for the district to share with legislators. Equitable Funding, Special Education, Supporting Work Group Recommendations are all items that all board members agreed on. Superintendent Sean Dotson will bring a draft to the retreat for discussion.
- Committees & Assignments:
- Superintendent's Remarks: Superintendent Sean Dotson presented. He began by reviewing PDC guidelines for ways in which the district and employees can communicate regarding ballot measures.

He outlined a few options for a retreat and the Board agreed to hold the retreat on January 9, 2020 at 6:00pm. Committees & Assignments has been tabled and will be discussed at the retreat. Superintendent Sean Dotson will reach out to Dana Anderson from the ESD to help facilitate.

By The Numbers-4 weeks left in the first semester; 8.5 hours of daylight today; 80.9 is Washington States on-time graduation rate; 90 is Tumwater's on-time graduation rate; 83.9 is the Washington State extended graduation rate; 93 is Tumwater's extended graduation rate; 1400 coats distributed to TSD students by Tumwater

Firefighters' Warm Coats for Kids program; 500 is the approximately number of children that will be served by the Lion's Club Holiday Assistance Program.

He closed by welcoming our new board members.

Board Member Comments

- Rita Luce: She attended The Daughters of the American Colonists meeting recently, which occurred at LRE and is looking forward to the plaque being placed there this summer.
- Scott Killough: On December 4th he attended the orchestra concert and talked about how the teacher recognized that the classroom was paid for by bond dollars and reminded the community an election is coming up.
- Casey Taylor: He worked for Buildings & Grounds when he was younger and is very impressed by the new boilers because he remembers the old ones! He went to a BHHS/THS bowling match and loved it. He was impressed by the sportsmanship on the field at the game against Steilacoom. He thanked Kim Reykdal for her support and helping him to feel welcome! Thanked previous teachers and coaches and his family.
- Darby Kaikkonen: She thanked everyone for allowing her to join the Board. She enjoyed being able to attend the football banquet. She will be working to schedule time with district leaders to start learning more about the district.
- Melissa Beard: THE had a paint night with someone leading everyone in creating the same painting. The PTA group dressed up in costumes and she thought it was a great event. Everyone, including BHHS families, celebrated the THS football win!

President Melissa Beard recessed the public session at 9:20pm to enter into an Executive Session, which was scheduled to last 15 minutes. At 9:35pm, Board President Melissa Beard extended the Executive Session for another five minutes. The Executive Session adjourned at 9:40pm. The public session reconvened at 9:40pm.

With no further business coming before the Board, the public meeting adjourned at approximately 9:41pm

Recorded by:
Tami L. Collins

Signed this 9th day of January, 2020.

Board Member

Board Secretary