

**Tumwater School District**  
**School Board Meeting Minutes**  
A.G. West Black Hills High School  
7741 Littlerock Road SW  
Tumwater, WA 98512  
January 23, 2020

Board Members Present: Melissa Beard, Darby Kaikkonen, Casey Taylor, Sean Dotson (Secretary)

Board Members Excused: Rita Luce, Scott Killough

President Melissa Beard called the meeting to order at 8:33am and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people.

**Public Comment Reminder:**

- President Melissa Beard reminded the public they must sign up if they wish to address the Board. Superintendent Dotson shared that there is no one signed up.

**Agenda Discussion/Approval**

- Agenda Changes: Sean Dotson shared that there were two changes. The Student Learning Report was removed and Ainsley Campbell was added for recognition. **Casey Taylor/Darby Kaikkonen, Moved/Seconded (M.S.) to approve the amended agenda for the January 23, 2020 meeting. The motion passed unanimously.**
- **Approval of Minutes**  
**Darby Kaikkonen/Casey Taylor, M/S to approve the minutes from the January 9, 2020 Regular Board Meeting. The motion passed unanimously.**

**Special Recognition**

- Lily Campbell and Ainsley Campbell-BHHS Students: Cathy McNamara and Dave Myers spoke to all the work that both Lily and Ainsley have done. Ainsley shared a bit about how the club and their work came to be. Melissa Beard presented a certificate.
- Board Appreciation Month: Superintendent Sean Dotson talked about the hard work that board members do as representatives of the community and read a Proclamation from Governor Inslee.

**Agenda Discussion/Approval**

- Tami Collins shared that one person signed up to address the Board. Jacob Meyers signed up to discuss Pathways for Hope as well as Trafficking and shared information regarding an upcoming event on January 30<sup>th</sup> at the Lacey Community Center.

**Consent Agenda**

- Mel Murray spoke briefly about Change Orders, which are normally on the Consent Agenda and specific to different jobs/sites, sharing some of the reasons why there are changes to the original contracts.
- **Casey Taylor/Darby Kaikkonen, M.S., to approve the Consent Agenda as presented. The motion passed unanimously. The Consent Agenda was approved as follows:**

➤ Employment:

Ayn Gore	Paraprofessional	THS	Continuing	TAP
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➤ Adjusted:

Jennifer Denton	Bus Driver	Transportation	From Substitute Bus Driver to Contracted Bus Driver, effective January 13, 2020	PSE
Sabrina Rodriguez	Paraprofessional	LRE	From temporary to One Year Only para effective January 6, 2020.	TAP
Pam Jolley	Benefits Coordinator	Financial Services	Hired as Payroll Benefit Manager, effective February 1, 2020	NON-REP

➤ Resignation:

Megan Hatcher	Bus Driver	Transportation	Effective January 24, 2020	PSE
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➤ Retirement:

Linda Webb	Registrar	New Market Skills Center	Effective June 30, 2020	NON-REP
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➤ Leaves:

James Harper	Teacher	TMS/MTS	LOA starting January 14, 2020, returning January 21, 2020	TEA
Carissa Heffner	Teacher	THS	LOA starting November 12, 2019, returning November 22, 2019	TEA
Carissa Heffner	Teacher	THS	LOA starting December 2, 2019, return date TBD	TEA

➤ Co-Curricular:

Daniel Hinkle	Assistant Boys Basketball Coach	BMS	N/A
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➤ Recommend Approval of:

Recommend approval to amended LOA for Carissa Heffner on January 9, 2020 board report

➤ Payroll and Voucher Approval:

**GENERAL**

**FUND:**

Payroll					
Payroll Taxes				\$	1,124,517.09
Direct Deposit				\$	3,269,862.13
Payroll Benefit					
Wire Transfer				\$	1,044,687.69
Accounts Payable					
-Payroll	72805354	to	72805388	\$	55,338.74
Accounts Payable	72216582	to	72216583	\$	388.20
Accounts Payable	72216584	to	72216630	\$	111,457.22
Accounts Payable	72216631	to	72216648	\$	1,369.50
Accounts Payable	72216649	to	72216651	\$	96,701.30
Accounts Payable	72216652	to	72216709	\$	553,561.68
Accounts Payable	72216710	to	72216727	\$	133,219.08
Accounts Payable	72216746	to	72216747	\$	14,270.80
Accounts Payable		to			
Accounts Payable				\$	174,612.66
Accounts Payable				\$	99,296.46
Accounts Payable				\$	31,398.16
Accounts Payable				\$	154,178.30
Accounts Payable				\$	69.44
Accounts Payable				\$	30,638.27
Voided Warrants				\$	(98,251.83)
Accounts Payable				\$	324.56
- COMP TAX				\$	
<b>TOTAL GENERAL</b>					
<b>FUND:</b>				<b>\$</b>	<b>6,797,639.45</b>
<b><u>CAPITAL PROJECTS FUND:</u></b>					
Accounts Payable	72012244	to	72012255	\$	686,565.73
Accounts Payable		to			
Accounts Payable				\$	1,157.63
ACH					

Accounts Payable ACH				\$	1,029.39
Accounts Payable ACH				\$	146.24
Accounts Payable ACH				\$	1,412,586.09
Accounts Payable ACH					
Accounts Payable - COMP TAX				\$	-
<b>TOTAL CAPITAL PROJECTS FUND:</b>				<b>\$</b>	<b>2,101,485.08</b>

**ASSOCIATED STUDENT BODY  
FUND:**

Accounts Payable	72441603	to	72441606	\$	6,535.09
Accounts Payable	72441607	to	72441624	\$	15,780.55
Accounts Payable		to			
Accounts Payable ACH				\$	7,096.52
Accounts Payable ACH				\$	5,841.95
Accounts Payable ACH				\$	5,236.98
Accounts Payable ACH				\$	4,168.56
Voided Warrants				\$	(500.00)
Accounts Payable - COMP TAX				\$	89.61
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>				<b>\$</b>	<b>44,249.26</b>

**PRIVATE  
PURPOSE  
FUND:**

Accounts Payable	72700542	to	72700542	\$	84.50
Accounts Payable ACH				\$	138.76
Accounts Payable ACH				\$	119.14
Accounts Payable ACH				\$	79.61
Accounts Payable - COMP TAX					
<b>TOTAL PRIVATE PURPOSE FUND:</b>				<b>\$</b>	<b>422.01</b>

- Capital Projects Change Order(s): #10 for THE modernization
- Capital Projects Contract(s): Department of Commerce Grant Agreements-PGS Solar Project and THS/BLE/District-Wide energy efficiency.
- Special Services RFP
- Budget Status Report

### Action Items

- Resolution 06-19-20, Temporarily Altering the Established Amount of the Unreserved Fund Balance of the General Fund: Sean Dotson presented this item. **Darby Kaikkonen/Casey Taylor, M.S., to table Resolution 06-19-20, Temporarily Altering the Established Amount of the Unreserved Fund Balance of the General Fund as presented. Darby Kaikkonen brought up a couple language changes that she felt would make the policy more clear. The Board agreed and the resolution will be brought back to the Board once the suggestions have been incorporated.**
- THS Batting Cage Building: Tim Graham presented this item and Don Farler spoke a bit on the support that BHHS offers on this project. **Casey Taylor/Darby Kaikkonen M.S., to approve the Donation and THS Batting Cage Building Planning as presented. The motion passed unanimously.**

### Other Business

- 1<sup>st</sup> Reading, Revision of Policy 6220-Bid Requirements: Jim Brittain presented this item. This policy will come back to the Board on the Consent Agenda as no changes are necessary.
- 1<sup>st</sup> Reading, Revisions Policy 1400-Meeting Conduct: Sean Dotson presented this item. One of the reasons this is being brought forward as there are very specific times for board meetings outlined, which does not allow the Board to make changes as they review the days/times/locations to meet the needs of Board members and the public. There is also a section that would allow the Board to maintain the required one business meeting a month but also allow for other kinds of meetings such as a work study.
- 1<sup>st</sup> Reading, Revisions Policy 3131-Attendance Area (Intra-District) Transfer: Sean Dotson presented this item. He shared the process the District has gone through over the year to review the transfer submission/review process with a workgroup made of parents, community members and administrators.
- 1<sup>st</sup> Reading, Revisions Policy 3141-Non-Resident Students: Sean Dotson presented this item. He shared the process the District has gone through over the year to review the transfer submission/review process with a workgroup made of parents, community members and administrators.
- Legislative Priorities: Sean Dotson presented this item. The Board agreed that they would like to move forward with these priorities. If a formal motion is required, they will be brought back to Board at the next meeting.
- Board Committees/Assignments: Sean Dotson and Melissa Beard presented this item. Casey will serve as WIAA Representative and the Technology Committee. Darby would love to serve as the Military Rep. Melissa will be a part of the Budget Committee and the Replacement Levy. Melissa will ask Scott about the Graduation

Task Force and confirm with Rita as to whether or not she is willing/able to continue to serve as the Legislative Representative.

### **Superintendent's Report**

- Enrollment/Superintendent Remarks: Sean Dotson present on this topic.

He reminded the Board that Shawn Batstone and Jeff Broome were able to speak with the two parents who spoke during the last Board Meeting during the Public Comment portion of the meeting before they left the building that night. Shawn Batstone shared details of those conversations and about a connection that has been made that will allow BHHS and THS to send student representatives to upcoming conferences on diversity and equity. He will come back and share some information after the conference takes place.

He reviewed enrollment, including Running Start and Skills Center. There was discussion about how we project overall numbers and the ways in which accuracy is a challenge to determine.

Budget planning for next year continues but without having all the information we are unable to make final decisions. We continue to limit expenses, monitor SEBB costs as well as considering cost saving/revenue generating ideas. Staffing meetings with building and department administrators has begun.

He shared details on transfer requests such as the collection timeline as well as some of the procedure changes that have come about as the result of the work group and District Leadership Team meetings. He and Laurie are going to work on a Community Forum to allow the public to provide feedback on these procedures as well as an on-line opportunity for those who are not able to attend the forum. Feedback will help to finalize procedures and update forms and communicate dates out to parents/students.

He has spent a lot of time in the past month doing levy presentations at our schools and in the community.

By The Numbers: 29 levy presentations done so far, 19 days until the February levy election, 49 day remaining in the legislative session, 300 million dollars it would take for the state to fully fund the cost of special education statewide, 1,477 is the number of board members in Washington.

### **Board Member Comments**

- Darby Kaikkonen: She has been meeting with District leadership and has learned a lot, especially after meeting with Mel on a topic she knew very little about! Attended the Graduation Pathways event put on by the State Board and hopes Tumwater will have deeper conversation on this topic. She has been spending a lot of time in the schools and is still serving on the PIE board at BMS and got to hear Sean's levy presentation. Has been attending sporting events and is appreciative of the sports programs.

- Casey Taylor: He thanked Lily and Ainsley Campbell for their great work, Jacob Meyers for talking about a difficult topic and BHHS administration. He has also been meeting with district leaders and he is very impressed! We are lucky to have these people in charge. Came to the wrestling match and enjoys them including the younger students. Attending other sporting events.
- Melissa Beard: She just bought tickets to Mama Mia! Showing soon at BHHS. The girls doing the choreography were highlight by Thurston Talk and she is so impressed by Dave Heywood and the way he supports his students and believes in them! She thinks Dave Myers, Cathy McNamara and Jim Anderson do a wonderful job of promoting student voice.

With no further business coming before the Board, the regular meeting adjourned at approximately 10:50am

Recorded by:  
Tami L. Collins

Signed this 13<sup>th</sup> day of February, 2020.

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Board Member

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Board Secretary