



Dr. Sean Dotson  
Superintendent

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**Tumwater School District**  
**School Board Meeting & Retreat Minutes**  
District Office  
621 Linwood Avenue SW  
Tumwater, WA 98512  
February 13, 2020

Board Members Present: Melissa Beard, Rita Luce, Darby Kaikkonen, Scott Killough, Casey Taylor, Sean Dotson (Secretary)

Student Board Reps Present: Genevieve Dabrowski, Ella Jimenez, Emma Prybylski

President Melissa Beard called the meeting to order at 7:02pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people.

### **Special Performance**

- Peter G. Schmidt Students: Marie Williams introduced some of Peter G. Schmidt's third graders, who performed three songs.

### **Special Recognition**

- Marie Williams: Superintendent Sean Dotson read a statement from Andrew Landowski about all the wonderful things Marie does for students and co-workers in the district and the fact that she is being named the Regional Outstanding Music Educator by The Washington Music Educators Association. Casey Taylor presented her with a certificate of recognition and thanked her for her passion for music and kids!

### **Agenda Discussion/Approval**

- Agenda Changes: Sean Dotson shared that Board Member Comments was added. He also mentioned that an updated version of Policy 3131 is included in the packet and was emailed to the Board earlier today to allow time for review. **Rita Luce/Scott Killough, Moved/Seconded (M.S.) to approve the amended agenda for the February 13, 2020 meeting. The motion passed unanimously.**

### **Public Comment Reminder:**

- President Melissa Beard reminded the public they must sign up if they wish to address the Board.

### **Approval of Minutes**

**Scott Killough/Kacey Taylor, M/S to approve the minutes from the January 23, 2020. The motion passed unanimously.**

BOARD OF DIRECTORS  
MELISSA BEARD RITA LUCE DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

*"Continuous Student Learning in a Caring, Engaging Environment"*

## Student Board Representatives

- Melissa Beard presented cards and a small token of appreciation for their time serving on the board.
- Emma Prybylski (BHHS): She did a homeroom survey and got a lot of feedback. There is a Math Center, twice a week after school. She is a tutor and a lot of people mentioned this opportunity. Many students said they were unsure of any other supports available and she doesn't know of any either. Several students suggested groups like Math Center but for other subjects. She met with school leaders and they talked a lot about the climate at their school and how hard they are working to educate students to change their behaviors. Mama Mia! just wrapped it was really good! LEGISLATIVE CONFERENCE OBSERVATION: She learned a lot about the budget and how things are "misplaced". She also learned that the House of Representatives is paper free and she thought that was interesting.
- Genevieve Dabrowski (SO): They don't really have anything official as far as support before or after but the teachers are always willing to help and students are allowed to stay all day if they want, even if they only have one class. LEGISLATIVE CONFERENCE OBSERVATION: It was interesting to learn about the budget and to hear from districts from other areas around the state and how they deal with weather and transportation.
- Ella Jimenez (THS): School play went really well, Knowledge Bowl is going to State in Yakima! Other students are aware of math help center and teachers are always available but students don't really want to stay after school. ASAP helps freshman and sophomores but it is more widely attended than any other groups. LEGISLATIVE CONFERENCE OBSERVATION: She is very involved in advocacy for LGBTQ and people of color and was pleased to know that those in government feel the same way.

## Public Comment:

- Tami Collins stated that Katie Gates signed up to address the Board. She spoke on the topic of disrespect by students.

## Consent Agenda

- **Rita Luce/Darby Kaikkonen, M.S., to approve the Consent Agenda as presented. The motion passed unanimously. The Consent Agenda was approved as follows:**

- Personnel Report:

- Employment:

Jason Dick	Paraprofessional	PGS	Temporary	TAP
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- Adjusted:

Marcia Benton	Paraprofessional	TMS	Additional 1.0 hour/day, one year only effective January 6, 2020	TAP
Marcia Benton	Paraprofessional	TMS	Additional .50 hour/day, one year only effective January 22, 2020	TAP
Jaimie Wilder	Paraprofessional	EOE	From Substitute to Office Professional 6, effective date, February 19, 2020	TOPA

Sarah Nelson	Office Professional 3	TMS	From OP 3 to Payroll Specialist, effective February 3, 2020	Non-Rep
David Parascand	Teacher	THS	Adding 0.1 FTE second semester to current 1.0 FTE for remaining of 2019/20 school year	TEA
Deborah Jones	Office Professional 2	Special Services	From OP 2 to Payroll Coordinator, effective February 10, 2020	Non-Rep

o Resignation:

Donna Elliott	Paraprofessional	MTS	Effective January 15, 2020	TAP
Gabriel Marks	Paraprofessional	THS	Effective February 11, 2020	TAP
April Becker	Office Professional 6	LRE	Effective January 31, 2020	TOPA
Lindsey Beal	Paraprofessional	DO	Effective January 20, 2020	TAP
Bevin Westfall	Paraprofessional	PGS	Effective February 21, 2020	TAP
Jonathon Ashby	Temporary Shift Custodian	BLE, EOE, BMS, SS	Effective February 7, 2020	PSE

o Retirement:

Karen Knight	Teacher	THS	Effective at the end of the 2019/20 school year	TEA
Richard Allard	Teacher	TMS	Effective at the end of the 2019/20 school year	TEA

o Leaves:

Ronald Smith	Teacher	MTS	LOA starting April 13, 2020, returning April 23, 2020	TEA
Laura Ashley	Teacher	MTS	LOA starting approximately May 5, 2020, returning at the beginning of the 2020-21 school year	TEA
Jonathan Schneider	Teacher	EOE	LOA starting approximately February 8, 2020, returning March 9th and April 20, 2020 through the remainder of the school year	TEA
Estive Soriano	Custodian	THS	LOA from January 20, 2020 - February 3, 2020	PSE
James Kross	Bus Driver	Transportation	LOA starting January 6, 2020, return date TBD	PSE
Tabatha Lofland	Paraprofessional	THE	LOA starting February 24, 2020, returning April 13, 2020	TAP
Pam Jolley	Payroll Benefit Manager	FS	LOA starting February 3, 2020 - May 3, 2020	Non-Rep

Teresa Dubois	Teacher	THS	LOA starting January 16, 2019, returning February 19, 2020	TEA
Megan Soule	Paraprofessional	DO	LOA starting April 13, 2020, returning November 30, 2020	TAP

○ Co-Curricular:

Amanda Cooper	Secondary Prep Stipend 2nd Semester	BMS		TEA
Karlie Pasion	Assistant Volleyball Coach	TMS		TEA
Scott Cutler	Secondary Prep Stipend 2nd Semester	BHHS		TEA
Susan Larson	TV/Video Production	BHHS		TEA

○ Corrections:

Correction to Amanda Strong's return from leave from February 25, 2020 to March 25, 2020, previously Board approved on January 9, 2020

➤ Payroll and Vouchers:

○ General Fund:

Payroll				
Payroll Taxes				\$ 1,065,727.73
Direct Deposit				\$ 3,080,073.46
Payroll Benefit Wire Transfer				\$ 1,018,239.88
Accounts Payable -Payroll	72805389	to	72805417	\$ 47,876.82
Accounts Payable	72216728	to	72216727	\$ 93,675.95
Accounts Payable	72216748	to	72216749	\$ 825.00
Accounts Payable	72216750	to	72216750	\$ 1,917.22
Accounts Payable	72216751	to	72216751	\$ 1,979.24
Accounts Payable	72216752	to	72216752	\$ 3,153.08
Accounts Payable	72216753	to	72216763	\$ 5,892.91
Accounts Payable	72216764	to	72216799	\$ 82,029.75
Accounts Payable	72216800	to	72216843	\$ 209,443.96
Accounts Payable	72216844	to	72216878	\$ 238,667.36
Accounts Payable	72216879	to	72216899	\$ 1,044,651.98
Accounts Payable	72216900	to	72216932	\$ 64,125.72
Accounts Payable ACH				\$ 103,403.83
Accounts Payable ACH				\$ 221,260.10
Accounts Payable ACH				\$ 175,857.38
Accounts Payable ACH				\$ 103,808.63
Accounts Payable ACH				\$ 29,668.04
Accounts Payable ACH				\$ 128,649.33
Voided Warrants				\$ (8,038.54)
Accounts Payable - COMP TAX				\$ 368.43

**TOTAL GENERAL FUND: \$ 7,713,257.26**

○ Capital Projects Fund:

Accounts Payable	72012256	to	72012262	\$ 18,826.81
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Accounts Payable	72012263	to	72012264	\$	46,905.72
Accounts Payable	72012265	to	72012274	\$	86,885.70
Accounts Payable ACH				\$	2,295.28
Accounts Payable ACH				\$	12,904.48
Accounts Payable ACH				\$	1,182.68
Accounts Payable ACH				\$	806.93
Accounts Payable ACH				\$	1,207,850.83
Voided Warrants				\$	(1,395.00)
Accounts Payable - COMP TAX				\$	-
<b>TOTAL CAPITAL PROJECTS FUND:</b>				<b>\$</b>	<b>1,376,263.43</b>

○ Associated Student Body Fund:

Accounts Payable	72441625	to	72441630	\$	5,573.01
Accounts Payable	72441631	to	72441632	\$	3,485.10
Accounts Payable	72441633	to	72441638	\$	2,687.80
Accounts Payable	72441639	to	72441641	\$	2,323.00
Accounts Payable ACH				\$	9,453.40
Accounts Payable ACH				\$	466.52
Accounts Payable ACH				\$	12,258.37
Accounts Payable ACH				\$	10,181.60
Voided Warrants				\$	15,249.42
Accounts Payable - COMP TAX				\$	314.82
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>				<b>\$</b>	<b>61,993.04</b>

○ Private Purpose Fund:

Accounts Payable		to			
Accounts Payable ACH				\$	123.45
Accounts Payable ACH				\$	192.35
Accounts Payable - COMP TAX					
<b>TOTAL PRIVATE PURPOSE FUND:</b>				<b>\$</b>	<b>315.80</b>

- Capital Projects-Change Orders: #5-BHHS Safety, Security and PAC Upgrade
- Capital Projects-Acceptance of Contract as Complete: Support Services Grounds Building Remodel-Triple C Fabricators
- Donations: Lawrence family donated \$1000 to cover the school lunch debt at THE; The Seattle Seahawks donated \$10,000 to THS Football as part of the Coach of the Year award.

**Action Items**

- Resolution 06-19-20, Temporarily Altering the Established Amount of the Unreserved Fund Balance of the General Fund: Superintendent Dotson discussed this issue. **Darby Kaikkonen/Casey Taylor, M.S., to approve Resolution 06/19/20, Temporarily Altering the Established Amount of the Unreserved Fund Balance of the General Fund as presented. The motion passed unanimously.**
- 2<sup>nd</sup> Reading, Revisions Policy 6220-Bid Requirements: Jim Brittain discussed this issue. **Casey Taylor/Darby Kaikkonen, M.S., to approve 2<sup>nd</sup> Reading, Revisions Policy 6220-Bid Requirements as presented. The motion passed unanimously.**

- 2<sup>nd</sup> Reading, Revisions Policy 1400-Meeting Conduct: Superintendent Dotson discussed this issue. **Darby Kaikkonen/Scott Killough, M.S., to approve 2<sup>nd</sup> Reading, Revisions Policy 1400-Meeting Conduct as presented. The motion passed unanimously.**
- 2<sup>nd</sup> Reading, Revisions Policy 3131-Attendance Area (Intra-District) Transfer: Superintendent Dotson discussed this issue. **Rita Luce/Casey Taylor, M.S., to approve 2<sup>nd</sup> Reading, Revisions Policy 3131-Attendance Area (Intra-District) Transfer as presented. The motion passed unanimously.**
- 2<sup>nd</sup> Reading, Revisions Policy 3141-Non-Resident Students: Superintendent Dotson discussed this issue. **Scott Killough/Darby Kaikkonen M.S., to approve 2<sup>nd</sup> Reading, Revisions Policy 3141-Non-Resident Students as presented. The motion passed unanimously.**

Board President Melissa Beard adjourned the regular meeting at 7:51 pm for a short break. The meeting reconvened at 8:01pm.

### **Other Business**

- 20/21 Budget Development: Jim Brittain presented on this topic. Jim reviewed the timeline for developing and eventually adopting the budget for next year. Sean shared how the boundary changes are being considered with regard to students/staff and budget.
- 1<sup>st</sup> Reading, 20/21 School Year Calendar: Beth Scouller presented on this topic. She discussed Labor Day being late and how teacher contract language addresses that. She also addressed the reasons why the last day of school is later than normal. TEA asked to have two snow make-up days built into the school year calendar.
- 1<sup>st</sup> Reading, Policy 3211, Gender-Inclusive Schools: Shawn Batstone presented on this topic. This updates the responsibilities of the district to ensure school is a safe place.

### **Superintendent's Remarks**

- Sean began by discussing enrollment and budget considerations such as legislative changes, grants, CTE enrollment, SEBB costs/bargaining, bargaining, step increases and special education.

He shared the "consideration" portion of the transfer procedures as created after considering the work of the committee and the ThoughtExchange participation. We will begin accepting request for most groups March 1<sup>st</sup> through March 31<sup>st</sup>. Brand new non-resident requests will be accepted beginning in April. All kindergarten requests will be accepting beginning in August. There was a lot of suggestion though ThoughtExchange to do district wide address verification each year. He does not want to do that is it is a very large undertaking as far as staff time is concerned. However, the procedure includes language that allows for us to do it at a grade level or school if administration feels it is necessary if, for example, the school is at or over capacity.

He gave a legislative update, discussing a three-tiered model of providing funding based on experience that is out there as well as other bills that are still being considered but have cost implications.

The board has a work session coming up on February 27<sup>th</sup>. The purpose is to provide some meaningful data such as a demographic profile, social-emotional indicators, academic indicators and equity indicators.

BY THE NUMBERS: 77 days left in the school year. 3.1 is the current fund balance percentage. 2.0 is the current estimated March fund balance percentage. 7,8444,000 is the approximate average monthly expenditures. 4,546,600 is the estimated ending fund balance. 60.6 is the current approval percentage for the EP&O Levy and 60.4 is the current approval for the Capital Levy.

### **Board Member Comments**

- Scott Killough: He attended Little Women at THS on closing night. They were fantastic. He also saw Mama Mia! at BHHS on closing night. Double-header basketball was great and it is such a cool community event! He is making a point to go to each PTO/PTA meetings over the next month or so and is absolutely amazed how much time they give and how much money they generate to serve students.
- Rita Luce: She met with Sam Hunt at the conference and it is always interested to hear from other superintendents. One of them is interested in adjusting start times and wants to meet with other superintendents to discuss it. She would love to bottle the energy at the basketball game that Scott mentioned and shift it to every part of education. She was amazed by the cast of the plays as well!
- Casey Taylor: He and Melissa were able to play pickleball with students in Lisa Summers' class and had a great time. He did a walk-around with Jeff Broome at THS. He has been going to a lot of basketball games. He was a little disappointed at the legislative conference.
- Darby Kaikkonen: She went to the same basketball game and is looking at other sporting events over the course of the rest of the year. She is going to the elementary PTO/PTA and all the fundraising they do. BMS isn't as successful but it helps her feel connected. She enjoyed the legislative conference and is learning a lot. She also really enjoyed spending time with Emma at the conference. She will be doing a visit to Lisa Summers' class at BHHS soon.
- Melissa Beard: She enjoyed playing pickleball with Casey and his son Max at BHHS. She went to THS for an Alumni Association meeting and while she was there, an English teacher and a translator were showing families resources at their student's school. Her daughter was in Mama Mia! and they had a lot of fun. She also saw Little Women and was very impressed with the young lady who played Jo. She had fun at sign waving last Saturday. She is really excited about the new board and is looking forward to the upcoming work session.

Board President Melissa Beard recessed the public meeting at 9:18pm

At 9:20pm, the Board entered into an Executive Session to discuss Personnel Performance, Evaluation or Qualifications for Employment, pursuant to RCW 42.30.110(1)(g). Board President Melissa Beard adjourned the Executive Session at 10:25pm

Board President Melissa Beard reconvened the public meeting at 10:25pm. With no further business coming before the Board, the meeting was adjourned at 10:26pm.

Recorded by:  
Tami L. Collins

Signed this 27<sup>th</sup> day of February, 2020.

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Board Member

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Board Secretary