

Tumwater School District
School Board Meeting Minutes
District Office
621 Linwood Avenue SW
Tumwater, WA 98512
March 12, 2020

Board Members Present: Melissa Beard, Darby Kaikkonen, Scott Killough, Sean Dotson (Secretary)

Board Members Excused: Casey Taylor

Student Board Reps Present: Genevieve Dabrowski, Ella Jimenez, Emma Prybylski

President Melissa Beard called the meeting to order at 7:00pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people.

Special Recognition

- Hallie Stuart: A.G. West Black Hills High School Principal Dave Myers introduced her and her coach/sister! Nichole Pocklington is the head bowling coach as well as Hallie's coach and she spoke to Hallie's accomplishments on the team.

Agenda Discussion/Approval

- Agenda Changes: Sean Dotson shared that there are no changes. He shared that Board Member Rita Luce has retired. We will work to plan a celebration to honor her time on the Board. Melissa shared that the opening for the position will open up for applications and they will plan to interview in early May. **Darby Kaikkonen/Scott Killough, Moved/Seconded (M.S.) to approve the amended agenda for the March 12, 2020 meeting. The motion passed unanimously.**

Public Comment Reminder:

- President Melissa Beard reminded the public they must sign up if they wish to address the Board.

Approval of Minutes

- **Scott Killough/Darby Kaikkonen, M/S to approve the minutes from the February 13, 2020. The motion passed unanimously.**

Student Board Representatives

- Emma Prybylski (BHHS): She posted a survey asking "if there was one thing you could change about our school what would it be and why." She received around 400 responses! One of the biggest issues was the environment. A lot of people do not feel like they feel safe and cannot be themselves and there is a lot of bullying. She and another student presented to the staff at BHHS to talk about how teachers could

help. Teachers expressed that they felt they were being attacked too so they were not really sure how to help. Several students said they didn't like the grading system as it focuses on tests. Start time is another issue students would like to change, possibly starting a little later. A lot of students do not like the chromebooks but didn't really give reasons why.

- Genevieve Dabrowski (Cascadia): They are going through a lot of changes so there is not really one thing they can look at right now regarding needed changes. One of the things is that they do not have a counselor or social worker. Chromebooks are unpopular because you cannot download any software, which has kept them from having a yearbook this year.
- Ella Jimenez (THS): They recently had a blood drive that resulted in approximately 72 lives being saved. Boys and girls basketball went to State! Students and families are concerned about COVID-19 and think we should be closed. She did a google form, asking for thoughts on what they would change and why. The most popular response was about having an open campus. There was also mention that school staff need to be more compassionate towards students who are struggling and that not enough is done about bullying, including racism. Students feel like activities/sports and academic achievements are not recognized in the way that football does. She shared that many students do not want or like a chromebook and preferred chromecarts and want an opt-in rather than an opt-out form. Other students do not want advisory period and want a later start time. She has other items and she would be happy to give the Board her list.

She shared that SB5395 is waiting for Governor Inslee's signature. She urged the District to support the signing and shared her viewpoint on the positives of this bill passing.

Public Comment:

- Tami Collins stated that two people signed up to address the Board. Tim Voie wanted to discuss COVID-19 and Samuel Iwenofu wanted to discuss his appreciation of the high quality of education provided in the district and lack of diversity in teaching staff.

Consent Agenda

- **Darby Kaikkonen/Scott Killough, M.S., to approve the Consent Agenda as presented. The motion passed unanimously. The Consent Agenda was approved as follows:**

- Personnel Report:
 - Employment:

Kristian Nyberg	Paraprofessional	THS	Continuing effective 02/21/20	TAP
Mavis Kuzangbana	Paraprofessional	TMS	One Year Only 2019/20	TAP
David Allen	Paraprofessional	MTS	One Year Only 2019/20	TAP
Casey Smith	Office Professional 2	Special Services	Continuing effective 3/16/2020	TOPA

○ Adjusted:

Rachel Roberts	Paraprofessional	BHHS	From Paraprofessional at BLE to Paraprofessional at BHHS, effective February 19th 2020	TAP
Karen Stepp	Substitute Custodian	Buildings and Grounds	From Substitute Custodian to Temporary Shift differential Custodian, February 19, 2020 - March 20, 2020	PSE
Jennifer Spray	Substitute Cook, Office Professional	LRE	From Substitute to Office Professional 6, effective March 2, 2020	TOPA

○ Resignation:

Kayla Skinner	Teacher	THS	Effective June 12, 2020	TEA
Chad Tuttle	Assistant Supervisor of Transportation	Transportation	Effective June 30, 2020	ADMIN
Mandy Jessee	Principal	THE	Effective end of the 2019/20 school year	ADMIN

○ Retirement:

Richard Florek	Teacher	BMS	Effective June 30, 2020	TEA
Randy Leeper	Teacher	BMS	Effective August 31, 2020	TEA
Lisa Kuhlman	Teacher	BLE	Effective June 12, 2020	TEA
Debra Nickerson	Teacher	BHHS	Effective at the end of the 2019/20 school year	TEA
Linda Robinson	Teacher	LRE	Effective at the end of the 2019/20 school year	TEA
Jon Wilcox	Principal	TMS	Effective June 30, 2020	ADMIN

○ Leaves:

Jacqueline Collett	Teacher	MTS	LOA starting February 10, 2020, returning April 13, 2020	TEA
Connie Unis	Bus Driver	Transportation	LOA starting February 11, 2020, returning March 11, 2020	PSE
Catherine Niemann	Teacher	TMS	LOA starting March 16, 2020, returning March 24, 2020	TEA
Laura Roberts	Teacher	EOE	LOA starting January 16, 2020, returning January 24, 2020	TEA

Kelli Ehresmann	Executive Director	Special Services	LOA starting February 2, 2020, returning February 11, 2020	ADMIN
Tammy Schultz	Occupational Therapist	Special Services	Intermittent LOA starting February 25, 2020, end date TBD	TEA
Danielle Baker	Teacher	MTS	LOA starting approximately May 8, 2020, returning at the beginning of the 2020-21 school year	TEA
Kasandra Hogan	Paraprofessional	Transportation	LOA starting February 13, 2020, tentatively returning May 16, 2020	TAP
Stacy Lowe	Paraprofessional	BHHS	LOA starting March 5, 2020 returning March 13, 2020	TAP
Linda O'Shaughnessy	Principal	BMS	LOA starting June 20, 2020, returning July 1, 2021	ADMIN
Tanya Baker	Capital Projects Manager	Capital Projects	LOA starting April 27, 2020, returning June 1, 2020	Non-Rep
Ana Wright	OT	Special Services	Intermittent LOA starting January 27, 2020, resuming regular schedule at the beginning of the 2020-21 school year	TEA

o Co-Curricular:

Lyle Overbay	Head Baseball Coach	THS	N/A
Michael Vessey	Head Girls Fastpitch Coach	BHHS	N/A
Iovani Rodriguez-Perez	Assistant Boys Soccer Coach	THS	N/A
Herb Guscott	Head Track Coach	BHHS	N/A
Jill Giudice	Assistant Volleyball Coach	BMS	N/A
Emma-Kate Schaake	Secondary Summer School Coordinator	THS	TEA
Tricia Smith	Elementary Stipend	LRE	TEA
Shari Gibson	Assistant Fastpitch Coach	THS	N/A

○ Recommend Approval Of:

Recommend approval for a title change to schedule 13, from Supervisor of Special Services to Assistant Director of Special Services

➤ Payroll and Vouchers:

○ General Fund:

Payroll Taxes				\$	1,107,829.80
Direct Deposit				\$	3,215,782.12
Payroll Benefit Wire Transfer				\$	1,033,242.52
Accounts Payable - Payroll	72805419	to	72805419	\$	6,890.71
Accounts Payable - Payroll	72805420	to	72805453	\$	46,658.27
Accounts Payable	72216933	to	72216965	\$	94,777.86
Accounts Payable	72216966	to	72216997	\$	81,321.30
Accounts Payable	7221998	to	72216998	\$	52.44
Accounts Payable	72216999	to	72216999	\$	158.24
Accounts Payable	72217000	to	72217000	\$	388.13
Accounts Payable	72217001	to	72217039	\$	359,018.61
Accounts Payable	72217040	to	72217061	\$	1,063,349.16
Accounts Payable	72217062	to	72217092	\$	46,943.10
Accounts Payable ACH				\$	49,487.77
Accounts Payable ACH				\$	174,961.34
Accounts Payable ACH				\$	126,984.10
Accounts Payable ACH				\$	147,803.62
Accounts Payable ACH				\$	29,464.35
Accounts Payable ACH				\$	2,671.90
Voided Warrants				\$	(436.43)
Accounts Payable - COMP TAX				\$	722.10
TOTAL GENERAL FUND:				\$	7,588,071.01

○ Capital Projects Fund:

Accounts Payable	72012275	to	72012280	\$	316,343.04
Accounts Payable	72012281	to	72012290	\$	63,561.76
Accounts Payable ACH				\$	74,297.65
Accounts Payable ACH				\$	1,367,691.80
Voided Warrants					

Accounts Payable -
COMP TAX

\$ -

**TOTAL CAPITAL
PROJECTS FUND:**

\$ 1,821,894.25

○ Associated Student Body Fund:

Accounts Payable	72441642	to	72441646	\$	1,047.68
Accounts Payable	72441647	to	72441651	\$	1,969.21
Accounts Payable	72441652	to	72441658	\$	1,908.22
Accounts Payable	72441659	to	72441659	\$	492.00
Accounts Payable	72441660	to	72441660	\$	25.00
Accounts Payable ACH				\$	22,645.86
Accounts Payable ACH				\$	11,560.04
Accounts Payable ACH				\$	479.65
Accounts Payable ACH				\$	12,856.50
Voided Warrants					
Accounts Payable - COMP TAX				\$	277.25

TOTAL ASSOCIATED STUDENT BODY FUND:

\$ 53,261.41

○ Private Purpose Fund:

Accounts Payable	72700543	to	72700544	\$	135.00
Accounts Payable ACH				\$	73.41
Accounts Payable ACH					
Accounts Payable - COMP TAX					

**TOTAL PRIVATE
PURPOSE FUND:**

\$ 208.41

○ Private Purpose Fund:

Accounts Payable ACH				\$	139,992.76
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**TOTAL TRANSPORTATION
VECHILE FUND:**

\$ 139,992.76

- Budget Status Report
- Capital Projects-Authorization to Bid: THS PAC Renovations & Addition, NM Boiler Replacement, NM Bldg B Hallways, Sidewalks & Restroom Counters
- Capital Projects-Contract Awards: THS PAC, Tovani Hart AA/E Contract
- Capital Projects- Change Orders: #6 BHHS Safety, Security and PAC Upgrades-Scott Wall Construction, #1 District Stadium Upgrades, Applied Restoration Inc., #3 TALC, Jones and Roberts.

- Capital Projects- Acceptance of Contract as Complete: BHHS PAC Seating, KCDA/Nor-Pac Seating, BHHS PAC Tech Upgrades, CCI Solutions, BHHS Security Access Controls, Alarm Center, THE Mod. Moving Assistance, Allwest Transportation
- Buildings and Grounds Surplus: 1994 Ford F250 Truck
- Donation: TwinStar Credit Union donating printer to BHHS, estimated value-\$2500

Action Items

- 2nd Reading, 20/21 School Year Calendar: Beth Scouller discussed this issue. **Scott Killough/Darby Kaikkonen, M.S., to approve the 20/21 School Year Calendar as presented. The motion passed unanimously.**
- 2nd Reading, Policy 3211, Gender-Inclusive Schools: Shawn Batstone discussed this issue. **Darby Kaikkonen/Scott Killough, M.S., to approve Policy 3211, Gender-Inclusive Schools as presented. The motion passed unanimously.**
- Resolution 07-19-20, EOE Modernization Final Acceptance of Project: Mel Murray discussed this issue. **Scott Killough/Darby Kaikkonen, M.S., to approve Resolution 07-19-20, EOE Modernization Final Acceptance of Project as presented. The motion passed unanimously.**
- Resolution 08-19-20, EOE Modernization of Final Commissioning Report: Mel Murray discussed this issue. **Scott Killough/Darby Kaikkonen, M.S., to approve Resolution 08-19-20, EOE Modernization of Final Commissioning Report as presented. The motion passed unanimously.**

Other Business

- 1st Reading, Revision Policy & Procedure 2410, Graduation Requirements: Shawn Batstone presented on this topic.
- 1st Reading, Policy 2418, Waiver of High School Credit: Shawn Batstone presented on this topic.
- Building Condition Assessments-OSPI Asset Preservation Program Report: Mel Murray presented on this topic.
- Financial Report: Jim Brittain presented on this topic.

Board President Melissa Beard adjourned the regular meeting at 8:00 p.m. for a short break. The meeting reconvened at 8:13 p.m.

Superintendent's Remarks

- Superintendent Dotson began by thanking Ella for her comments on SB 5395 and noted that there have been many comments coming in on both sides of this topic. While this is an important bill, it will not only require the adoption process but does not go into effect completely for a few years (staggered implementation.) It is so new and we don't have all the information yet and will present when we do, including our current curriculum and adoption process.

The district and WEA/TEA are working to find ways to build diversity in our district and community.

He presented some data on enrollment.

The bulk of our energy has been directed towards COVID-19. He shared the current status, noting that it changed three times in the past day! He outlined how and who he is meeting with inside the district as well as out in order to discuss the most recent information as well as current precautions being taken in our buildings. He reviewed the decision to close external use of buildings, postponing/cancelling district events and cancel employee travel for professional development as well as any event that would require subs so they can be available. Field trips and assemblies will be cancelled/postponed. We will make a determination regarding athletics next week.

We work closely with the Department of Health, OSPI and the Governor to help us make decisions regarding closure. We are taking this day-by-day and considering all the new information that is presented to us. The district is working to figure out how to offer meal options if the district was closed and students/families are in need. Districts that close will be asked to extend their years to June 19th and will then be offering districts waivers.

He thanked Rita Luce for her 15 years of service and that we are going to miss her being on the board. He reviewed the timeline for the seat that Rita has vacated.

BY THE NUMBERS: 8:49/19 the time and date of the spring equinox....the sun reaches the equator and the days become equal to the nights! 421 the number of certified staff in TSD. 816 is the total number of employees in the TSD. 72 is the number of hours after a fever before someone should return to school/work. 20 is the seconds that people should scrub their hands to effectively curb the spread of germs.

Board Member Comments

- Darby Kaikkonen: Went through a board training that was very fascinating. Yesterday she went to BHHS to participate in Lisa Summers PE class, which was fun! Was looking through attendance policies and was thinking it might be time for us to review ours.
- Scott Killough: He continues his listening tour through the elementary parent groups. He attended the group at MTS and he volunteer to be a reading VIP, which was very memorable for him!
- Melissa Beard: She talked about the communications Steilacoom has had with the Governor, local superintendents and Chris Reykdal. It spoke to the level of thought being put into the decisions being made.

Board President Melissa Beard recessed the public meeting at 8:56 p.m.

At 9:10 p.m. the Board entered into an Executive Session to discuss Personnel Performance, Evaluation or Qualifications for Employment, pursuant to RCW 42.30.110(1)(g) and Purchase of Real Estate pursuant to RCW 42.30.110(s)(b), which will run 20 minutes. At 9:30, Board President Melissa Beard entered the Public Meeting and extended the Executive Session by 5 minutes. Board President Melissa Beard adjourned the Executive Session at 9:35 p.m.

Board President Melissa Beard reconvened the public meeting at 9:36 p.m. With no further business coming before the Board, the meeting was adjourned at 9:36 p.m.

Recorded by:
Tami L. Collins

Signed this 26th day of March, 2020.

Board Member

Board Secretary