

**Tumwater School District  
School Board Meeting Minutes**  
Zoom Meeting originating at the District Office  
621 Linwood Avenue SW  
Tumwater, WA 98512  
August 13, 2020

**Board Members Present:** Melissa Beard, Casey Taylor, Stephanie Goebel, Darby Kaikkonen, Scott Killough, Sean Dotson (Secretary)

President Melissa Beard called the meeting to order at 6:00pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people.

**Public Comment Reminder:**

- President Melissa Beard outlined how the Public Comment portion of the meeting will work.

**Agenda Discussion/Approval:**

- Agenda Changes: Superintendent Sean Dotson shared that there have not been any changes to the agenda since it was published.

**Review of Minutes**

- **Darby Kaikkonen/Scott Killough, M/S to approve the minutes from the July 9, 2020 Board Meeting and the July 23, 2020 Board Meeting and Work Session. The motion passed unanimously.**

**Consent Agenda**

- **Stephanie Goebel/Casey Taylor, M/S to approve the Consent Agenda as presented. The motion passed unanimously. The Consent Agenda was approved as follows:**

- Personnel Report

<b>Employment:</b>				
Joanna Brown	Teacher	BMS	Continuing (2020-2021)	TEA
Jodi Schaefer	Assistant Principal	EOE/BLE	One Year Only 2020/21	ADMIN
<b>Adjusted:</b>				
Becky Lovely	Office Professional	BHHS	From OP 6 to OP 5, effective September 8, 2020	TOPA
Maria (Alicia) Estrada	Office Professional	DO	From Temporary OP 6 to 1 Year Only OP 6, effective September 1, 2020	TOPA

<b>Resignation:</b>				
Tabatha Lofland	Paraprofessional	THE	Effective July 24, 2020	TAP
Jim Petersen	Maintenance Carpenter	B & G	Effective August 3, 2020	PSE
Andrew Stutzman	Custodian	PGA	Effective July 31, 2020	PSE
Catherine Walker-McCanse	Paraprofessional	BMS	Effective September 7th, 2020	TAP
<b>Retirement:</b>				
Diane Cronin	Paraprofessional	BLE	Effective January 31, 2021	TAP
<b>Leaves:</b>				
Casey Smith	Office Professional 2	Special Services	LOA beginning July 1, 2020 - tentative return August 24, 2020	TOPA
Larry Haggerty	Custodian	TMS	LOA beginning July 15, 2020 - return date to be determined.	PSE
David Parascand	Teacher	BMS	LOA from 1.0 teaching position for 2020/21 school year	TEA
Diane Cronin	Paraprofessional	BLE	LOA beginning September, 8, 2020, retiring January 29, 2021	TAP
Heidi Center-Howden	Teacher	PGS	LOA from 1.0 teaching position for 2020/21 school year	TEA
Cynthia Guffey	Bus Driver	Transportation	LOA for the 2020-2021 School Year	PSE
Sarah Haseman	Teacher	THE	LOA for the 2020-2021 school year	TEA
Fernando Morales	Bus Driver	Transportation	LOA for 2020-21 School Year	PSE
<b>Co-Curricular</b>				
Timothy Slavin	Assistant Girls Fastpitch	BHHS		N/A

➤ Payroll and Vouchers:

**GENERAL FUND:**

Payroll	\$
Payroll Taxes	1,024,185.23
Direct Deposit	\$
Payroll Benefit	3,086,859.67
Wire Transfer	\$
	1,071,082.55

Accounts Payable - Payroll	72805535	to	72805535	\$	2,045.03
Accounts Payable - Payroll	72805536	to	72805549	\$	35,314.49
Accounts Payable	72217546	to	72217579	\$	92,698.65
Accounts Payable	77217580	to	72217603	\$	117,911.29
Accounts Payable	72217604	to	72217612	\$	21,143.55
Accounts Payable	72217613	to	72217631	\$	66,033.56
Accounts Payable	72217632	to	72217652	\$	1,129,091.33
Accounts Payable	72217653	to	72217678	\$	151,266.64
Accounts Payable		to			
Accounts Payable ACH				\$	46,424.65
Accounts Payable ACH				\$	46,833.75
Accounts Payable ACH				\$	233,690.33
Accounts Payable ACH				\$	86,290.38
Accounts Payable ACH				\$	29,860.88
Accounts Payable ACH				\$	112,166.90
Voided Warrants				\$	(10,316.04)
Accounts Payable - COMP TAX				\$	858.12
			<b>TOTAL GENERAL FUND:</b>	<b>\$</b>	<b>7,343,440.96</b>

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**CAPITAL PROJECTS FUND:**

Accounts Payable	72012337	to	72012348	\$	487,321.83
Accounts Payable	72012349	to	72012349	\$	1,684.76
Accounts Payable	72012350	to	72012354	\$	64,260.08

Accounts Payable ACH		\$	41,442.36
Accounts Payable ACH		\$	114,268.42
Accounts Payable ACH			
Voided Warrants		\$	(1,684.76)
Accounts Payable - COMP TAX		\$	-
<b>TOTAL CAPITAL PROJECTS FUND:</b>		<b>\$</b>	<b>707,292.69</b>

**ASSOCIATED STUDENT BODY FUND:**

Accounts Payable	724417826	to	72441852	\$	1,563.71
Accounts Payable	7244853	to	72441853	\$	85.00
Accounts Payable	72441854	to	72441854	\$	85.00
Accounts Payable	72441855	to	72441857	\$	4,244.54
Accounts Payable	72441858	to	72441859	\$	601.69
Accounts Payable ACH				\$	137.90
Accounts Payable ACH				\$	2,230.34
Accounts Payable ACH				\$	16,446.20
Accounts Payable ACH				\$	1,672.00
Voided Warrants				\$	(85.00)
Accounts Payable - COMP TAX				\$	71.89
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>				<b>\$</b>	<b>27,053.27</b>

**PRIVATE PURPOSE FUND:**

Accounts Payable	72700545	to	72700545	\$	700.00
Accounts Payable ACH				\$	700.00

Accounts  
Payable ACH  
Accounts  
Payable - COMP  
TAX

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**TOTAL PRIVATE  
PURPOSE FUND:** \$ **1,400.00**

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**TRANSPORTATION  
VECHILE FUND:**

Accounts  
Payable ACH

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**TOTAL  
TRANSPORTATION  
VECHILE FUND:** \$ **-**

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- Budget Status Report
- Capital Projects- Change Order: #1 for NMSC Boiler Replacement
- Capital Projects-Acceptance of Contract as Complete: NMSC Bld. C Overhead Shop Door Replacement and Support Services Facility Bus Wash & Fueling Station.

**Public Comment Follow-Up, Recognitions, By The Numbers**

- Sean Dotson began by discussing some of the follow-up conversations he had with those who spoke during the Public Comment portion of the July 9, 2020 meeting. He talked about our steps in moving forward with regarding racial equity and our task force. He had a phone conversation with Alex Laguerre on this topic, who spoke at the previous meeting. We will be moving forward by working with Eileen Yoshina who is the head of PESD's Equity and Education Department and we have already begun to do some work with our administrators. He shared an update on the issue that Brad Ridgeway talked about with regard to the possible development of property near G.W. Bush Middle School and the Port of Olympia. He thanked Tim Voie for his statement about the District and TEA working together during the closure. Melissa Beard thanked Sean Dotson and Shawn Batstone for all the work they are putting in with regard to reopening the schools while still keeping equity as a priority.
- By The Numbers: 823 confirmed cases in Thurston County, 657 recovered/recovering, 11 deaths, 155 active cases, 80 people diagnosed in the past 7 days, 64,702 cases in Washington State (up from 20,181 just a month ago), 13% of cases that are age 19 and under, 59.5 cases per thousand in Thurston County during the past two weeks. He shared a document from the DOH created to help districts as they consider if they will be doing distance learning, hybrid or in-person. WSSDA also provided some guidance that one of the considerations is insurance coverage.

**Public Comment**

- Agenda and Non-Agenda Items: Tami Collins stated that no one signed up to address the Board.

### **Action Items**

- 2<sup>nd</sup> Reading, 20/21 Board Meeting Schedule: Sean Dotson and Melissa Beard presented on this topic. **Casey Taylor/Scott Killough, Moved/Seconded to approve the 20/21 Board Meeting Schedule as presented. The motion passed unanimously.**
- 2<sup>nd</sup> Reading, Policy 1420-Proposed Agenda and Consent Agenda: Sean Dotson presented on this item. **Scott Killough/Darby Kaikkonen, Moved/Seconded to approve Policy 1420-Proposed Agenda and Consent Agenda as presented. The motion passed unanimously.**

### **Board Discussion**

- Legislative Update: Darby Kaikkonen presented on this topic. She participated in a Legislative Representative 101 meeting at the beginning of the month and a District Area 5 meeting.

### **Public Hearing**

- 20/21 Budget Hearing: Board President Melissa Beard recessed the regular board meeting at 6:40pm and entered into a Budget Hearing.

Jim Brittain presented on this topic. He began by discussing 20/21 budgeted FTE enrollment. He shared a 4-year comparison of the General Fund as well as discussing the funding around transportation because that funding comes through based on ridership and we did not have any during the Spring. There are a lot of discussions and legislative outreach on this topic but there is no answer at this time as it must be an answer that comes from the legislature. There was a brief discussion about the possibility of adding a counselor at Cascadia High School. He reviewed the Debt Service Fund, Capital Projects Fund and the ASB and Transportation Funds. Stephanie Goebel asked about TVA as it relates to the budget.

President Melissa Beard adjourned the Budget Hearing at 7:13pm and reconvened the regular meeting.

### **Action Items**

- Resolution 15-19-20, 20/21 Budget Adoption: Jim Brittain presented this topic. **Stephanie Goebel/Darby Kaikkonen, Move/Seconded the adoption of Resolution 15-19-20, 20/21 Budget Adoption as presented. The motion passed unanimously.**
- Reopening Plan Approval: Sean Dotson presented on this topic. He began by reviewing the timeline from June 11, 2020 when OSPI released its guidance. While he shared the Green, Yellow and Red options for back-to-school, he focused on Red since that is the phase we are in. While we have some details at this point, we do not have everything as we are currently bargaining with our employee groups.

He reviewed some of the equity considerations we are looking at such as chromebooks, access to internet, childcare, partnership with TOGETHER!, training for

principals and district leaders and supports for students identified as needing intervention services. Tami Collins shared some information about her conversations with The Boys & Girls Club, The YMCA and Child Care Action Council.

Our starting point with regard to grading is our district policy. We will continue to examine policy and procedure 2420 and how current policies affect each student as we work to improve practices in support of an equitable system of instruction, assessment and grading.

He talked about Remote Learning 2.0 and Professional Development. Shawn Batstone talked about the different ways the district is working to support professional development and social/emotional needs of students, families and staff.

Family and community engagement and communication are very important and a huge lift. Luckily the ESD is working on some statewide training that will help parents know how to support their children.

He reviewed the face covering requirements and hygiene practices, drop-off/pick-up and health screening processes for those who are in our buildings.

There is a lot of work happening in our facilities to include upgrade HVAC filters, supplying more garbage cans, cleaning request touch points, developing a place for cleaning as well as establishing a standard procedure for procuring PPE and cleaning supplies.

Nutrition services is developing a “grab and go” menu and a process to receive orders so meals can be packaged and ready for families to pick up, and hoping to be able to fill orders of five days at a time along with cooking instructions for foods that are not “ready to eat”.

He discussed how transportation will work during remote learning for the very small groups that may need to access it but also details about how things will look when we go back to a hybrid model that includes in-person learning.

He shared some details of some of the things being worked on with regard to staff and student health/wellness. IEPs and 504 plans will be reviewed for accommodations regarding masks/shields and physical distancing, will launch a “stay home when you are sick” campaign are in processes. We are also working wellness screening methods that will be communicated with staff and students (for those who will be coming in to the buildings for instruction/support.) The expectation is that all staff will wear a face covering while in any district building and although the district will provide them, the employee can choose to use their own. Employees will also complete a wellness screening each day before arriving to work.

Learning Standards have not yet been fully identified but professional development has been ongoing and staff will be ready when school starts. We have a plan for universal screening once kids return to school to better understand their strengths as well as needs.

He shared the plan for working to provide technology and WiFi.

We will continue to use surveys as a way to get feedback from parents, students and staff as we want to ensure that things are going well and that any gaps are addressed or changes are made as we discover something isn't working

**Casey Taylor/Stephanie Goebel, Moved/Seconded to approve the 20/21 Reopening Plan as presented. The motion passed unanimously.**

### **Reports to the Board**

- Superintendent's Report: Superintendent Sean Dotson decided that he would not have a report this evening as he was providing so much information in his reopening plan.

### **Board Discussion**

- Legislative Update: Darby Kaikkonen continued her presentation. General Assembly will be online on September 25<sup>th</sup>. Although she will be the only one who can cast a vote, every board and school district have the opportunity to have input on WSSDA positions. It would be great if this Board could weigh-in on all the issues address in the materials that were dropped off by Melissa. Darby will put a summary of each position into a spreadsheet and create a scoring matrix and share it with everyone to give the opportunity for feedback.
- Equity Discussion: The Board agreed to table this item so that we could focus on the reopening plan as it is time-sensitive and also touches on equity.

### **Board Member Comments**

- Scott Killough: He thanked Kyle Grunenfelder for all the work he has done on TVA. He appreciates and applauds everything he has done behind the scenes! He loved the video he put together! He wanted to gently nudge teachers to promote their victories. Remain visible to be valuable. He challenges teachers to communicate three different ways with their kids.
- Stephanie Goebel: Thank you to everyone for all the work that has gone into this planning. She has seen cars in the parking lot late and night and she is thankful. She is excited to hear more about the work with Eileen Yoshida. She hopes the Board will get to be a part of that.
- Darby Kaikkonen: She was able to attend the Educational Equity Coalition meeting One of the big themes was the idea that we have local control and so many of the questions out there go back to individual districts and boards. She also thanks all the district staff for their tireless work. She realizes there are not any wonderful answers



and everyone is doing their best for kids! Half of the people on the zoom tonight have kids in the district and she hopes people take comfort in knowing that the decisions impact everyone here too! We have an opportunity to maybe come out better than we were before and she thanks families for grace, patience and understanding.

- Casey Taylor: He appreciates the district team. He is amazed how far we have come in the two weeks since the decision was made to go on-line. He wants to make sure our at-risk students are in mind as we finalize details. The emails he is getting are on both sides of the spectrum and it is just difficult and the only agreements seem to be is that we want to do what is best for kids. He hopes to help everyone even if he doesn't share their opinion. He wants to us to be sure we communicate information about food services and a guide to help families as they are running into challenges throughout the year. The transportation issue is a tough one and he hopes legislative help comes!
- Melissa Beard: She thanked Sean, Shawn, Jim, Kelli, Mel, Beth and Laurie, saying you have all been putting in long hours through the closure and summer. The principals are coming back and they will all be putting in long hours. As each group comes back they will all be working very hard to get things done. And so many staff have worked through the closure and summer and she really appreciates everyone and knows that we do it for the kids!

With no further business coming before the Board, the regular meeting adjourned at 9:05pm

Recorded by:  
Tami L. Collins

Signed this 10th day of September, 2020.

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Board Member

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Board Secretary