



Fronteras Spanish Immersion Charter School

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APC Board Meeting

Location: Joe D's Portable
August 7, 2012 - 6:00 P.M.

Meeting Minutes

I. Call to Order

II. Pledge of Allegiance

Jackie Cochran led pledge in Spanish.

Roll Call/Determine Quorum Number required for a quorum: 5

In attendance: Michelle Niland, Joe Dinwiddie, Jill Bang, Jackie Cochran, Gwen Schneider, Erik Hirschman, Jennifer Schmidt, and Nicole Whittington-Evans on the phone.

III. Approval of the agenda for today's meeting

Motion: Gwen moved to approve the August agenda. Michelle Niland seconded.

Motion approved unanimously.

IV. Review meeting protocol

- Wait for recognition from the chair to speak
- Let people give their reports and ask questions after each report
- Keep non-productive comments to a minimum

Persons to be Heard – 30 minutes maximum

There were no persons to be heard.

- Must sign up before meeting begins, each person will have up to two (2) minutes
- Minutes may not be shared with others
- Comments shall be civil
- No public comment past this time
- This is not a question and answer time- Comments will not be addressed by the Board at this time.

V. Standing Agenda

- A. Approval of meeting minutes from May, 2012

Motion: Michelle moved to approve the May meeting minutes. Jill Bang seconded.

Motion was unanimously approved.

B. Chair Report 5-10 minutes

Status of Charter renewal – the Contract is done, which represents a lot of time volunteered by Michelle, and all is on schedule for a 10-year renewal of our Charter.

New board member introduced-Erik Hirschman. Erik is a professor of History at Mat-Su College and has a daughter attending Fronteras. Very excited to be at the school. Erik has served on previous boards and comes with Spanish skills as well. Welcome Erik!

C. Principal's Report 15 – 30 minutes

- 222 days for custodian
- July- June start finish for Solveig and Principal Schmidt; they work the same days
- Charter school assistant posted/closed; position will be staffed in the front lobby and will really help Solveig
- .25 monitor for 4/5 lunch posted
- Theatre ad - 13 weeks march april and June 21 – August 19th; many saw this; District plans to do this as well.
- Bus service for both Palmer and Wasilla is set to begin at no charge; not all details worked out yet.
- Hiring
 - Connie Bamburg vacated position unexpectedly the week before school started. This position is unfilled. Ms Schmidt is looking hard to find someone to fill it.
 - K1 - Philipe Onfray has been hired;
 - 4/5 – We have a candidate to be presented to the board in Executive Session of tonight's meeting and possibly approved by the board for hire.
 - Phys Ed - Sonya Cook will be teaching;
 - 2/3 - Sandra Garrison Paige has been hired; Still working out details of her J1 visa, which is a 3-year VISA. There are costs associated with getting her visa worked out, including \$1,500 (\$500.00 per year) to the State Department, as well as a \$500.00 charge for expediting her visa process.
 - Ms. Schmidt is looking into a teacher lead in Columbia for the open 2/3 position, and suggested the APC consider covering the additional charges related to visas and sponsorship to bring the

teachers here, so they have a bit of a buffer getting set up in a new country.

Motion – Michelle moved that the APC Board approve up to \$7,000.00 from the APC treasury (total budget now: \$28,693.00) for sponsorships and visas for new teachers this year 2012-2013, Jackie Cochran seconded the motion.

Discussion.

Motion approved unanimously.

Motion: Jennifer Schmidt moved that each new teacher hired for the 2012/13 school year receive \$1,000.00 supplement from APC Board treasury for moving assistance. Joe Dinwiddie 2nd the motion. Discussion regarding new hires. Committee needed for out of state teachers' moving here. Is recruiting part of hiring committee duties? Are these costs typical of new hires?

Motion approved unanimously.

- A parent asked APC to rethink board policy regarding entry to first grade after second semester and beyond.
- Ms Schmidt floated proposal for board to reconsider APC board policy requiring first language/native speaker hire preference.

Nicole provided history of why policy is in place and when policy could be matured. Discussion from board members regarding hire policy and student entry policy (past first grade). Both will remain unchanged.

- 128 enrolled as of this morning
 - Budget for 2012-2013 school year
 - Student performance & curriculum
 - Enrollment
 - Parent communications/concerns
 - Hiring
 - Other

B. Treasurer's Report - 5 minutes

- a. None

- C. Committee/Team Requests- Written reports should be submitted to the Secretary 1 week prior to Board meeting for all Committees so that they be reviewed by APC prior to meeting
Please keep oral reports as brief as possible

I. Unfinished Business- Action Items

A. Approval of new teacher hires

See Agenda Item VIII.

B. Summer Curriculum Development Activities

Early release Friday's will be used for these activities

C. Appointment of interim Treasurer- 15minutes

Discussion led to Jill Bang volunteering to keep treasury-related documents for now

II. New Business

A. Board Information for Incoming parents

B. Orientation nights for K- 1, 2-5, 6 – 8th grades

C. Time permitting, non-agenda items

Motion: Michelle Niland made a motion to open the treasure position to APC or member at large. Gwen Schneider seconded the motion.

Motion unanimously approved.

Motion: Michelle Niland moved to enter into executive session, 2nd by Joe Dinwiddie

Motion passed unanimously.

III. Executive Session

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial.

Discussion regarding teacher hire for 4/5 grade.

Executive session ended.

Motion: Joe Dinwiddie moved to approve hiring of Erik Pierson for the 4/5 grade class; Seconded by Michelle Niland.

Motion approved unanimously.

IV. Future Items/Future Business

Next regular board meeting: **September 11, 2012, 6pm**

V. Final Actions and Adjournment

Adjournment at 7:45