



Fronteras Spanish Immersion Charter School

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APC Board Minutes

Location: Joe D's Portable
October 9th, 2012 - 6:00 P.M.



Meeting Minutes

- I. Call to Order:** 6:12 pm Call to order; Eric H. Jill Bang, Jennifer Schmidt, Marcus Reum, Nicole Whittington-Evans, Joe Dinwiddie., Gwen Schneider., Michelle Niland

II. Pledge of Allegiance (in Spanish)

Roll Call/Determine Quorum Number required for a quorum: 5
We have a quorum.

III. Approval of the agenda for today's meeting

Motion: Nicole moves to approve the agenda. Jennifer S. seconds.
Motion unanimously approved.

IV. Review meeting protocol

- Wait for recognition from the chair to speak
- Let people give their reports and ask questions after each report
- Keep non-productive comments to a minimum

V. Persons to be Heard – 30 minutes maximum

- Must sign up before meeting begins, each person will have up to two (2) minutes
- Minutes may not be shared with others
- Comments shall be civil
- No public comment past this time
- This is not a question and answer time- Comments will not be addressed by the Board at this time.

No one spoke during this time.

VI. Standing Agenda

- A. Approval of meeting minutes from August, 2012;

Motion: Nicole moved the board approve the August meeting minutes. Gwen seconded.
Motion unanimously approved.

Motion: Michelle moved to approve September meeting minutes; Jennifer seconded.
Motion unanimously approved.

- B. Chair Report 5-10 minutes

Michelle asked for patience while we get going with open Facility Committee meetings. We have had a number of meetings between committee members and MSBSD, USDA, developers, bankers, etc. concerning financing. Although it may appear this committee is

not moving right now, rest assured we are moving forward and exploring funding options. Hopefully will have enough info gathered soon that we may resume regular open meetings. Thus far we haven't had decisions to make which would warrant regular meetings. Parking lot looks great. Thanks Joe and Jennifer for putting the signs up. Thank you to Ernie Hetrick for helping me build them.

C. Principal's Report 15 – 30 minutes

- Budget for 2012-2013 school year
 - Student performance & curriculum
 - Enrollment
 - Parent communications/concerns
 - Hiring
 - Other
- Charter renewal for 10 years. Everyone very positive.
 - Radio ad 100.9 am – Country legends starting October 19th. Ad will run during independent, 6 am news hour and other times. Very good price. KNBQ looking into this as well.
 - Amber Shay will be our school photographer (professional) this year – school pictures and November family portraits; November 5th: k- 3; November 6th 4 – 8th.
 - World of reptiles – Fantastic (last Wednesday)!
 - Some Teachers and Jennifer went to Conference – Fairbanks re: language immersion.
 - RISE : Respect, Integrity, Self Discipline, Engaged;
 - Guidelines for success – large Phoenix painted on plywood in both buildings (able to be taken to new site).
 - Assembly coming up;
 - Fire presentation – 18th.
 - Budget/enrollment – no report, as our student population has been completely stable. We are still at 220 students.
 - High School credit – Fronteras will be able to offer 2, possibly 3 H.S. credits: Algebra I and Spanish I and II. These credits available online. Joe will be mentor teacher for algebra and oversight teacher for Spanish as well. We'll need to get permission from parents to sign interested students up for these classes. Spanish I portion will be mostly independently driven. As for Spanish grammar class, Joe will be overseeing tests and scoring them. District is covering financial costs \$125.00 per student. Joe is highly qualified and was able to save the District quite a bit of money by being the virtual teacher. Only 8th graders allowed to do this. Fronteras is the only district school offering this right now.
 - 8 teachers attending a BP sponsored teacher science conference.
 - Facilities – Luke Folk, new Assistant Superintendent for Business; Chris W-E, Ernie Hetrick, Jennifer met with Misty at Rural Development Center. They are interested in being 50% involved in financing our new school. RCAC: John Wiedemeier with Rural Community Association Coordinator in California – is also interested in being 50% involved. Interest rates are different for the two.
 - Parent Communication – bullying situation: student did not want to come to school anymore. Jennifer dealt with this with a team approach. This apparently turned the situation around. Parents are really happy. Jennifer used District policy closely.

Monitors have done a fabulous job in school and have stepped in and handled a lot of situations for Jennifer. Playground, lunch, all great atmospheres now.

- D. Treasurer's Report - 5 minutes. *Michelle has held checkbook and taken care of some of the board treasury items while we await a new treasurer.*

Checks for teachers have been written, signed and delivered to new teachers.

Attorneys fees paid (~ \$3,400.00)

Foraker has been paid as well.

Michelle does not have a tally for the account right now. Michelle is willing to work with whomever is to be our Treasurer. There may be a disc with our financial spreadsheets. We don't owe any money to anyone as all checks for debts owed have been sent out.

- E. Committee/Team Requests- *Written reports should be submitted to the Secretary 1 week prior to Board meeting for all Committees so that they be reviewed by APC prior to meeting*
Please keep oral reports as brief as possible

VII. Unfinished Business- Action Items

A. Board Fundraising

1. Purchasing a coffee pot to sell coffee as an APC fundraiser at various school events

At the last Spooktacular there were a lot of parents asking for coffee. Jill went to Amazon to look at coffee makers. 42 cup coffee maker - \$48.00. Jill suggests perhaps 2 42-cup coffee makers. Coffee, sugar, creamer, stir sticks – all can purchase fairly cheaply at Costco or Three Bears.

\$180.00 for 100 cup

\$88.00 for 2 42-cup coffee maker; (\$119.00 including starter coffee stuff)

We can sell coffee as a non-profit as long as proceeds go to our non-profit.

Motion: Michelle moves that we spend \$138.00 to get 2 coffee makers and supplies. Marcus seconds.

Discussion ensues.

Motion unanimously approved.

2. Other fundraising opportunities?

Selling bags of coffee. Kaladi's; Local coffee roaster; Central American coffee also possible; Several of the board will continue to look into this.

B. Board Treasurer Position

Raeanne Stephens applicant to the board and at board meeting to introduce herself to board members. Last year was her family's first year at Fronteras. Wants to get more involved. Been a CPA since 2001; grew up in Alaska. Traveled for a number of years. Back in Alaska for 3 ½ years. Learned Spanish in Spain. Raeanne's position will be up for reelection in April 2014, as well as Erik's.

Motion: Michelle moves to approve Raeanne's application to join the APC board. Marcus seconded.

Motion unanimously approved.

Motion: Michelle moves Raeanne Stephens be approved as our new board Treasurer. Marcus seconded.

Motion unanimously approved.

C. Board Development and Training –

Nicole raised issue of board training being offered at BirchTree – Training 101. Nicole also raised desire to have board members get training. Board training could be done in part in-house, through a time devoted on our agendas for board development. We also have books from Brian Carpenter that are in the library. We could have a board committee focused on this. Could form a committee, or could have individual board members take on the responsibility of reporting on certain topics. We could also educate our board members about trends throughout the nation.

Motion: Michelle moves to set up a board development committee that will take up 15 minutes every agenda. Nicole seconds.

Motion unanimously approved.

Erik volunteers to head up board development committee. Michelle appointed Erik to be the chair of this committee.

- D. Advertising/Promoting Fronteras – no update other than Principal's update above.
- E. Curriculum Development – Staff focus on curriculum development will start in November.

VIII. New Business

- A. Advertising on Facebook (setting up a page for parents)

Jill Bang reporting: Companies set up pages on Facebook and allow for questions to be asked. Wasilla High School. Sherrod Elementary Schools both have Facebook page. Can have a log-on/closed comment page so that comments are approved before they go on Facebook. Mat-Su College has a facebook page. It's very popular. How much time would this take? There are ways to set it up so that it would not be spending a lot of time on it. Jill's idea was mostly for information for social media advertising. Jennifer and Jill Bang will look into it more and report further to the board.

- B. Time permitting, non-agenda items;

IX. Executive Session

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial.

X. Future Items/Future Business

Next regular board meeting: **November 13th, 2012, 6pm**
Meeting adjourned at 7:40 pm.

XI. Final Actions and Adjournment

APC Governing Board Members

Jill Bang
Jackie Cochran
Joseph Dinwiddie, Vice Chair
Erik Hierschmann
Michelle Niland, Chair
Marcus T. Reum

Andrew Reynolds
Gwen Schneider
Nicole Whittington-Evans, Secretary
Jennifer Schmidt, Principal

La Promesa de Lealtad a la Bandera

Juro lealtad
A la bandera
de los Estados Unidos de America
y a la republica
que representa una nacion
bajo Dios
indivisible
con libertad
y justicia
para todos.