



Fronteras Spanish Immersion Charter School

P. O. Box 871433 Wasilla, Alaska 99687-1433
(907) 745-2223 (info@fronteras-k8.us)

APC Board Meeting

Location: Joe D's Portable
November 13th, 2012 - 6:00 P.M.



Meeting Minutes

I. Call to Order: 6:04 pm

II. Pledge of Allegiance

Roll Call/Determine Quorum Number required for a quorum: 5; Michelle N. Nicole, Erik H., Jennifer S., Marcus R., Reanne S. Gwen, Andrew R.;

III. Approval of the agenda for today's meeting

Nicole moves. Gwen seconds

Unanimous approval

IV. Review meeting protocol

- Wait for recognition from the chair to speak
- Let people give their reports and ask questions after each report
- Keep non-productive comments to a minimum

V. Persons to be Heard – 30 minutes maximum

- Must sign up before meeting begins, each person will have up to two (2) minutes
- Minutes may not be shared with others
- Comments shall be civil
- No public comment past this time
- This is not a question and answer time- Comments will not be addressed by the Board at this time.

VI. Standing Agenda

A. Approval of meeting minutes from October, 2012

Nicole Moves. Michelle seconds.

Unanimous approval

B. Chair Report 5-10 minutes

Facilities committee had hoped to have a report on funding for new facility. USDA loan program renewed. We should have no problem following that track, as per a meeting with the USDA. May be able to get 7 – 10 million dollars. Support at District for this. Need to meet with the Borough. Plan is to have the loan taken out by Borough, if approved. Interest rate 3.5 %.

C. Principal's Report 15 – 30 minutes

- Budget for 2012-2013 school year
- Student performance & curriculum
- Enrollment

- Parent communications/concerns
- Hiring
- Other

Ad for Fronteras on Country legends. Running since September 9th. Teachers worked on grade level alignment. Will give report if ready in December.

School portraits went smoothly;

Family feasts coming up;

Don Carney came from District regarding a dollar for dollar match regarding playground equipment. \$79,000 total. \$59,000 goes toward purchase of equipment. \$20,000 will go to installment;

3 New Teachers opted to go to Chugiak Immersion program for classroom comparison learning.

220 students enrolled. \$2.5 Million total budget based on enrollment; 6.96 % taken by District - \$ 176,948

Total operating budget for Fronteras: 2.3 million

Student performance – Data compilation workshop that Gwen and Music Holiday Concerts – December 11th:

K-1 8:30 am at Multi-Purpose Room

2, 3 6 pm Good Shepherd;

4-8 6:30 pm – 4 – 5th

Conference: December 7th, Solato Texas Workshop: *Capturing Kids Hearts*; goes along with what District is implementing. Build Relationships with colleagues, customers and students; 3 Administrator's chosen to go to attend this workshop, including Ms. Schmidt. School District has scholarship to attend for these staff members.

Board Members and Teachers being asked to fill out evaluation of how "Welcoming We Are as a School". Give to Shawn Sasser;

D. Treasurer's Report - 5 *minutes*

Online access to Wells Fargo account. Has paperwork to become a signer.

\$ 17,735.33 – total in account. Raeanne has gotten Quickbooks. Will reconcile back from April through now. Has some forms to file with IRS.

E. Committee/Team Requests- *Written reports should be submitted to the Secretary 1 week prior to Board meeting for all Committees so that they be reviewed by APC prior to meeting*
Please keep oral reports as brief as possible

- Facilities Committee Report – one of the things board will have to look at is how much to spend on our new facility once we get a loan. Also, how our school plans to grow to meet the debt service we acquire. Reasons to be optimistic. Win-win scenario. The odds of this not being favorable seems slim. Next step is to meet with Borough manager. This is the most promising opportunity we have. Alaska Native Cultural/Corporation grant/donation ideas should be considered.
- Board Development Committee Report –
Erik went over ideas for attracting new board members and orienting them to board duties. Improved job descriptions for board members may be good. Carpenter recommends going through four broad questions re: school. May add 15 minutes to board agendas to discuss these questions.

VII. Unfinished Business- Action Items

A. Board Fundraising

1. Grant Opportunity – Nicole introduced that there is a grant opportunity to apply for funds to help with the development of our new facility, and asked if anyone knew of Fronteras Community members that would have time to dive into reading and following through with applying. If so please let the board know who that person might be.
2. Update on Raffle Possibility – Jennifer indicated she would talk with Sandra McMillan to get this moving forward, as she knew a parent that was interested in this project.
3. Other?

B. Curriculum Development

C. Language Immersion Conference – Jennifer will discuss this further with Nicole.

D. Facebook Site Update – Jill has site up and running.

VIII. New Business

A. Administrator Evaluation –Feedback forms will go out with deadline of January board meeting. Board Update in Newsletter to discuss the evaluation process and other updates.

B. Time permitting, non-agenda items

IX. Executive Session

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial.

X. Future Items/Future Business

Next regular board meeting: **December 11th, 2012, 6pm**

Motion: Nicole moves that we cancel December regular meeting and have our next regular board meeting be January 8th. Andrew seconded.

Motion unanimously approved.

XI. Final Actions and Adjournment

APC Governing Board Members

Jill Bang
Jackie Cochran
Joseph Dinwiddie, Vice Chair
Erik Hierschmann
Michelle Niland, Chair
Marcus T. Reum
Andrew Reynolds
Gwen Schneider
Raeanne Stephens, Treasurer
Nicole Whittington-Evans, Secretary
Jennifer Schmidt, Principal

La Promesa de Lealtad a la Bandera

Juro lealtad
A la bandera
de los Estados Unidos de America
y a la republica
que representa una nacion
bajo Dios
indivisible
con libertad
y justicia
para todos.