



Fronteras Spanish Immersion Charter School

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APC Board Meeting

Location: Joe D's Portable

April 9th, 2013 - 6:00 P.M.



Meeting Minutes

I. Call to Order – 6:05 pm

II. Pledge of Allegiance

Roll Call/Determine Quorum Number required for a quorum: 5

Jackie, Joe, Marcus, Jennifer, Jill, Michelle, Erik, Andrew, Nicole, Gwenn

III. Approval of the agenda for today's meeting

Motion: Nicole moved to approve agenda for the meeting Gwen seconded.

Motion unanimously approved.

IV. Review meeting protocol

- Wait for recognition from the chair to speak
- Let people give their reports and ask questions after each report
- Keep non-productive comments to a minimum

V. Persons to be Heard – 30 minutes maximum

- Must sign up before meeting begins, each person will have up to two (2) minutes
- Minutes may not be shared with others
- Comments shall be civil
- No public comment past this time
- This is not a question and answer time- Comments will not be addressed by the Board at this time.

Sandy Krieger – Attended the recent Facilities meeting, She has some concerns about supporting an expansion of the school to 256 students next year. Does not think we have room for them. Bringing a portable in may be over our abilities logistically right now.

VI. Standing Agenda

A. Approval of meeting minutes from March, 2013

Motion: Nicole moves that board approve meeting minutes. Marcus seconded.

Motion unanimously approved.

B. Chair Report 5-10 minutes

Chair did not provide report in interest of time.

C. Principal's Report 15 – 30 minutes

- Budget for 2012-2013 school year
- Student performance & curriculum-

- Enrollment
- Parent communications/concerns
- Hiring
- Other

Two requests from Fronteras went to legislature. Received one for \$150,000. (not \$2 million);

Incoming numbers for Fronteras are:

K – 47 (15 sibling slots; 32 open drawing); 37 K apps

1st – 45; applications – 7 spots

2nd – 47,, applications – 2 spots

3rd - 29, applications – 2 spots

4th - 29, applications – 5 spots

5th - 24, applications – 1 spot

6th - 16

7th – 7; applications - 0

8th, applications - 1

5 applications starting upward at 2nd grade. We have a count of 252 (not including the 5 applicants that need to qualify)

It is unavoidable to think about our space needs. Need to be prepared. Hiring is important to look at; We've got in District transfers to look at; Hiring will come later.

Teachers worked together to make curriculum consistent and clear to parents/teachers.

April 18th – Kindergarten night; 5:30 – 7:30 Lilliana and Philippe will represent Fronteras at event;

Next Tuesday, April 23rd, 5 pm lottery;

Next Thursday Diversity night – Lilliana is organizing; Teeland Middle, 6 – 8:15 pm;

Spring Concert, Wednesday, May 15th; 8:30 am K- 8 in Gym;

Glee performance is May 15th, 6 pm, Colony High Theater;

Talent Show scheduled for Thursday, May 16th;

8th Grade promotion, May 17th, 6 pm in Gym;

K Graduation, Monday, May 20th, 1 pm; Special certificates for 1st graders as well;

Snow day make-up – May 23rd. May 23rd is official last day of school. That is also our

Fiesta 11 am – 3 pm;

Teacher work day, last day on 24th;

D. Treasurer's Report - 5 *minutes*

No treasurer's report;

E. Committee/Team Requests- *Written reports should be submitted to the Secretary 1 week prior to Board meeting for all Committees so that they be reviewed by APC prior to meeting*

Please keep oral reports as brief as possible

- Facilities Committee Report:

Michelle gave the report. Recently we had a Facilities Committee meeting where we discussed many things, including an increasing enrollment. We may need a portable in order to accommodate our numbers for next year. We did not come up with other options for shifting students to accommodate new students/deal with existing space/change numbers. No consensus on how to deal with this; Possibility of rethinking future facilities plan; USDA loan – realistically is at a minimum 2 years out; We headed down this track this time last year. Still not

through application process. Borough needs to submit the loan paperwork to USDA from there, approval of loan at USDA level is 3 – 4 months out if all goes smoothly; then we could put out an RFP and solicit bids from builders. This all takes time; Do we want to take another track, such as another lease on a site? Our lease did get renewed but only for a year. Next year we have a maximum of \$2,500 increase in lease fees. After that, it could go up again.

Pros and Cons to continuing on same USDA loan track/ Borough ownership;
Marcus – portables: least expensive: \$25,000 (cheapest); Yukon Cabin kit through Marcus's company; \$2 – \$3,000 additional for wiring; Joe pointed out we need the work done through the District and the price would be much higher. We can not do it with volunteers.

Marcus would like board to allow him to look into private options for building facility. Marcus would like to put an unsolicited proposal together to present to the board. The people that would offer proposals have different parcels around the valley where building could be built.

Portables are technically owned by the Borough. Electrical and other items had to be done by the District; Plumbing and stubbing;

Michelle's preference is to go out for a private lease through private developer; We are not sure how or if this will affect our USDA loan track, but we need a different facility sooner than we can get it by only pursuing the loan and new building on the borough land.

We don't have the room to accommodate the growth; Facilities Chair needs to be part of this discussion; We want the school to grow and we also need to make sure that we are taking care of the students we have now. Assembly needs to open it up to have public comment in addition to all of the other delays in this process.

- Hiring Committee – posting jobs; standardized Spanish testing process – 2 tests for teachers to become highly qualified to teach Spanish. Hiring committee has not been addressed with the staff; A conversation happened with Katie Gardner re: objective evaluation of Spanish abilities. We are now working with tests that are already being used by educational institutions and we know they are recognized as “highly qualified.” None of the deadlines are set yet; Teachers need to discuss this first and may want to shift internally; Jackie will not be able to serve on Hiring Committee this time.
- Elections Committee Update
We have a ballot; Marcus and Stacey Coster have withdrawn their applications. There may be one or two additional ones that might shift as well. Waiting to send ballot for final decisions, but plan to send the ballots out tomorrow.
Amber Rinella, Chris W-E, Dominic Harper, Mandie Lund, Michelle Niland, Nina Shaw, Tanya Rigdon, Jill Bang;
Next Tuesday;
Board names presented at Lottery and will be seated at May board meeting.

Jill Stevey – candidate for Community at Large seat; Originally from Washington State; Teaches Spanish at Wasilla High School; Had a chance to write curriculum at the High School for 9 – 12th grade. 7th and 8th grade – real interest of mine. This is very important and doesn't seem to exist. I have a three year-old. Would like to make this school a consideration for her son as well.

Bylaws, p. 43, Article IV, Section 3 – Board Composition. Michelle read this.

Motion: Gwen moves to nominate Jill Stevey to the APC. Andrew seconds

Motion Unanimously approved.

Andrew moves that we appoint Jill Stevey to the board beginning term in May.

Nicole and Marcus seconded. Unanimously approved.

- Board Development Committee discussion

Curriculum articles we can table until next month. Nicole and Erik sent web site revisions to Solveig. Solveig is working through them and has one request, according to Principal Schmidt, which is that the board send Solveig articles the board wants posted to the site regarding Spanish Immersion.

VII. Unfinished Business- Action Items

- Curriculum development – Jackie: nothing to report;
- Board fundraising
 - 1. Raffle update – Fronteras parent volunteer:

Dominic giving shout-outs to Shawn, Solveig, Niina and Sandra; going into Phoenix and having a lot of energy. Faculty is also really helping. Numbers – we have about 40 books sold (\$100 – \$120 per book);

\$4,000 about so far.

Could sell up to \$15,000 potentially.

- 2. Other ideas/suggestions

There is interest in a summer camp at Fronteras. 2 week camps with arts and crafts.

Someone would need to talk to landlords.

VIII. New Business

- A. Solveig has requested that board members bring academic articles to Solveig to upload to the web site.
- B. Time permitting, non-agenda items

IX. Executive Session

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial.

Administrator Evaluation – Non-teacher board members only

Michelle moved that we enter into Executive session and that only non-staff Fronteras board members remain for the Executive session.

Board presented evaluation.

Michelle moved to adjourn Executive Session at 7:56 pm; Marcus seconded. Unanimous approval;

X. Future Items/Future Business

Next regular board meeting: May 14th, 6pm

XI. Final Actions and Adjournment

Michelle moved we adjourn meeting at 7:57 pm. Andrew seconded. Unanimous approval.
APC Governing Board Members

Jill Bang
Jackie Cochran
Joseph Dinwiddie, Vice Chair
Erik Hierschmann
Michelle Niland, Chair
Marcus T. Reum
Andrew Reynolds
Gwen Schneider
Raeanne Stephens, Treasurer
Nicole Whittington-Evans, Secretary
Jennifer Schmidt, Principal

La Promesa de Lealtad a la Bandera

Juro lealtad
A la bandera
de los Estados Unidos de America
y a la republica
que representa una nacion
bajo Dios
indivisible
con libertad
y justicia
para todos.