



Tumwater School District

Dr. Sean Dotson
Superintendent

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Capital Projects:
(360) 709-7005
Financial Services:
(360) 709-7010
Human Resources:
(360) 709-7020
Payroll/Benefits:
(360) 709-7029
Student Learning:
(360) 709-7030
Special Services:
(360) 709-7040

Tumwater School District School Board Meeting Minutes

District Office & Zoom
621 Linwood Ave. SW
Tumwater, WA 98512

October 14, 2021
6:00 pm

Board Members Present: Melissa Beard, Laurie Sale, Casey Taylor, Scott Killough (virtual), Darby Kaikkonen, Sean Dotson (Secretary)

President Melissa Beard called the meeting to order at 6:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. She then led us in the flag salute.

Public Comment Reminder:

- President Melissa Beard outlined how the Public Comment portion of the meeting works.

Agenda Discussion/Approval:

- **Agenda Changes:** President Melissa Beard added an Executive Session to discuss Personnel Performance, Evaluation or Qualifications for Employment, pursuant to RCW 42.30.110(1)(g) to the end of the regular meeting.

Darby Kaikkonen/Casey Taylor, Motioned/Seconded (M/S) to approve the agenda change to add an Executive Session to the end of the meeting. The motion passed unanimously.

Review of Minutes

- **Casey Taylor/Laurie Sale, Motioned/Seconded (M/S) to approve the minutes from the September 9, 2021 Regular Board Meeting. The motion passed unanimously.**

Public Hearing

- **Capital Facilities Plan 2021-2027** – the Public Hearing started at 6:10 PM. Mel Murray presented. There was no public comment.

The Regular Meeting resumed at 6:20 PM.

BOARD OF DIRECTORS
MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH LAURIE SALE CASEY TAYLOR

"Continuous Student Learning in a Caring, Engaging Environment"

Consent Agenda

- **Casey Taylor/Laurie Sale, M/S** that the Personnel Report be removed from the regular Consent Agenda so they could have a separate conversation. The motion passed unanimously.
- **Laurie Sale/Casey Taylor, M/S** to approve the Consent Agenda as presented. The motion passed unanimously. The Consent Agenda was approved as follows:
- **Payroll and Vouchers**

FUND NAME	ACCOUNT	WARRANTS (INCLUSIVE)	AMOUNT
<u>GENERAL FUND:</u>			
	Payroll		
	Payroll Taxes		\$ 1,223,519.08
	Direct Deposit		\$ 3,783,416.84
	Payroll Benefit		
	Wire Transfer		\$ 1,396,327.52
	Accounts Payable -		
	Payroll	72805764 to 72805778	\$ 35,250.23
	Accounts Payable	72218969 to 72218981	\$ 36,330.38
	Accounts Payable	77218982 to 72218996	\$ 207,586.00
	Accounts Payable	72218997 to 72219014	\$ 197,370.37
	Accounts Payable	72219015 to 72219016	\$ 3,120.00
	Accounts Payable	72219017 to 72219040	\$ 1,327,465.09
	Accounts Payable	72219041 to 72219041	\$ 2,294.67
	Accounts Payable	72219042 to 72219059	\$ 1,081,803.49
	Accounts Payable		
	ACH		\$ 44,587.09
	Accounts Payable		
	ACH		\$ 130,033.29
	Accounts Payable		
	ACH		\$ 547,548.03
	Accounts Payable		
	ACH		\$ 182,551.23
	Accounts Payable		
	ACH		\$ 28,636.09
	Accounts Payable		
	ACH		
	ACH Rejection		
	Voided Warrants		
	Accounts Payable -		
	COMP TAX		\$ 4,459.44
		TOTAL GENERAL FUND:	\$ 10,232,298.84
<u>CAPITAL PROJECTS FUND:</u>			
	Accounts Payable	72012480 to 72012482	\$ 221,490.01
	Accounts Payable	72012483 to 72012483	\$ 77,960.40
	Accounts Payable	72012484 to 72012486	\$ 56,691.14
	Accounts Payable		
	ACH		\$ 677,506.01

Accounts Payable ACH		\$	27,858.50
Accounts Payable ACH		\$	381,425.75
Accounts Payable ACH		\$	289,631.93
Voided Warrants			
Accounts Payable - COMP TAX		\$	-
TOTAL CAPITAL PROJECTS			
	FUND:	\$	1,732,563.74

ASSOCIATED STUDENT BODY FUND:

Accounts Payable	7244193	t			
	2	o	72441937	\$	13,066.22
Accounts Payable	7244193	t			
	8	o	72441939	\$	510.00
Accounts Payable	7244194	t			
	0	o	72441944	\$	3,458.75
Accounts Payable ACH				\$	1,185.00
Accounts Payable ACH				\$	25,686.15
Accounts Payable ACH				\$	428.52
Accounts Payable ACH					
Voided Warrants					
Accounts Payable - COMP TAX				\$	122.63
TOTAL ASSOCIATED STUDENT BODY FUND:				\$	44,457.27

PRIVATE PURPOSE FUND:

Accounts Payable	72700562	to	72700563	\$	1,000.00
Accounts Payable ACH					
Accounts Payable - COMP TAX					
TOTAL PRIVATE PURPOSE					
	FUND:	\$	1,000.00		

TRANSPORTATION VEHICLE FUND:

Accounts Payable ACH					
TOTAL TRANSPORTATION VEHICLE FUND:				\$	-

- Budget Status Report
- Highly Capable Program – FP217
- Capital Projects Contract Change Orders – THS PAC; THS Bldg. C; BHHS Hallway Finishes; 3 Sites Civil Construction Contract

- Capital Projects Acceptance of Contracts As Complete – THS Kiln Room; BHHS Hallway Finishes

Personnel Report

- Personnel Report: Sean Dotson reported on the Personnel Report activity.

New Hire:				
Judith Fondaw	Teacher	THE	0.48 FTE, One Year Only (2021-2022)	TEA
Joshua Friedlander	Teacher	BHHS	0.2 FTE, Continuing (2021-2022)	TEA
Stacy Lowe	Paraprofessional	BHHS	One Year Only (2021-2022)	TAP
Garrett Baldwin	Paraprofessional	BHHS	One Year Only (2021-2022)	TAP
Elizabeth Armour	Paraprofessional	THS	One Year Only (2021-2022)	TAP
Davina Allen	Paraprofessional	THE	One Year Only (2021-2022)	TAP
Kailie Storm	Coach	BHHS	Effective September 13, 2021	N/A
Eric Snelson	Coach	BHHS	Effective September 13, 2021	N/A
Mark Valerio	Coach	BHHS	Effective September 13, 2021	N/A
Brittney Zepp	Paraprofessional	MTS	One Year Only (2021-2022)	TAP
Rhiannon Vanderwerff	Paraprofessional	MTS	One Year Only (2021-2022)	TAP
Jeffrey Laupepa	Coach	BHHS	Effective September 13, 2021	N/A
Travis Schultz	Paraprofessional	BMS	One Year Only (2021-2022)	TAP
Sydney Hardcastle	Paraprofessional	THE	One Year Only (2021-2022)	TAP
Steven Wickstrom	Bus Driver	Transportation	Effective September 21, 2021	PSE
Wendi Fernandez	Coach	THS	Effective August 23, 2021	N/A
Jessica Thomas	Paraprofessional	THE	One Year Only (2021-2022)	TAP
Levi Tonkinson	Paraprofessional	THE	One Year Only (2021-2022)	TAP
Samantha Johnson	Paraprofessional	MTS	One Year Only (2021-2022)	TAP
George Ramirez	Bus Driver Trainee	Transportation	Effective October 4, 2021	PSE

Deborah McKee	Teacher	PGS	0.6 FTE, One Year Only effective September 24, 2021	TEA
Nicole Rakoz	Teacher	BMS	One Year Only (2021-2022)	TEA
Katie Greer	Paraprofessional	SS	One Year Only (2021-2022)	TAP
Nels Chandler	Coach	BMS	Effective August 31, 2021	N/A
Michael Tong	Assistant Supervisor	B&G	Effective October 11, 2021	ADMIN
Cassidy Moyes	Coach	THS	Effective September 27, 2021	N/A
Karlee Pearson	Paraprofessional	EOE	One Year Only (2021-2022)	TAP
Adjusted:				
Frank Curzi	Paraprofessional	Transportation	2.33 hours per day effective 2021-2022 school year	TAP
Seana Ditterline	Counselor	TMS	From BMS to TMS, effective the 2021-2022 school year	TEA
Julie Wilkerson	Paraprofessional	TMS	From 7.0 hours per day to 6.0 hours per day, effective 2021-2022 school year	TAP
Ellen Brock	Paraprofessional	Transportation	1.75 additional contracted hours effective September 13, 2021, One Year Only	TAP
Rachel Roberts	Paraprofessional	Transportation	1.5 additional contracted hours effective September 13, 2021, One Year Only	TAP
Melanie Heatherington	Paraprofessional	TMS	From 6.0 hours per day to 7.0 hours per day effective September 24, 2021	TAP
Azar Salazar	Custodian	PGS	From substitute custodian to continuing effective September 13, 2021	PSE
Colleen Gunderson	Paraprofessional	EOE	From 6.5 hours per day to 3.25 hours per day para	TAP
Colleen Gunderson	Teacher	EOE	From para to 0.5 FTE one-year-only	TEA

			1st semester effective September 21, 2021	
Sherrri Bentley	School Psychologist	Special Services	Add 0.2 Super FTE for 1st Semester, effective September 21, 2021	TEA
Richard Coate	School Psychologist	Special Services	Add 0.2 Super FTE for 1st Semester, effective September 21, 2021	TEA
Ericka Silla	School Psychologist	Special Services	Add 0.2 Super FTE for 1st Semester, effective September 21, 2021	TEA
Danielle Bentow	School Psychologist	Special Services	Add 0.2 Super FTE for 1st Semester, effective September 21, 2021	TEA
Kristina Bramble	School Psychologist	Special Services	Add 0.2 Super FTE for 1st Semester, effective September 21, 2021	TEA
Krista Maughan	School Psychologist	Special Services	Add 0.2 Super FTE for 1st Semester, effective September 21, 2021	TEA
Sonny Seng	Custodian	BLE	From Substitute custodian to continuing effective October 1, 2021	PSE
Kally Ashby	Cook	PGS	From Assistant Cook to Cook continuing effective September 20, 2021	PSE
Dale Munn	Custodian	BLE	Rescind retirement, effective October 1, 2021	PSE
Karen Kelly	Paraprofessional	Transportation	From 5.92 hours per day to 7.25 hours per day	TAP
Jeanne Mitchell	Paraprofessional	BLE	From 6.0 hours per day to 6.25 hours per day. Additional .25 is One Year Only	TAP
Jancin Krohn	Paraprofessional	BLE	From 6.0 hours per day to 6.25 hours per day. Additional .25 is One Year Only	TAP

Deb Petersen	Paraprofessional	BLE	From 6.0 hours per day to 6.25 hours per day. Additional .25 is One Year Only	TAP
Leaves:				
Dipika Patel	Paraprofessional	EOE	LOA starting September 13, 2021, return date TBD	TAP
Michelle Mageo	Paraprofessional	THS	LOA for the 21-22 school year	TAP
Lori Kanz	Office Professional 3	TVA	LOA starting September 17, 2021, returning October 1, 2021	TOPA
Emilia Snow	Teacher	THS/BHHS	LOA starting September 8, 2021, returning September 16, 2021	TEA
Peggy Jayarama	Office Professional 6	MTS	LOA starting September 8, 2021 for 2 hours per day, returning 2022-22 school year.	TOPA
Theresa Johnson	Teacher	EOE	0.5 LOA starting September 13, 2021, returning January 31, 2022	TEA
Josiah Price	Teacher	THS	LOA starting October 17, 2021, returning October 25, 2021	TEA
Thomas Lawrence	Electrician	B&G	LOA starting October 1, 2021, returning January 3, 2022	PSE
Lou Unis	Bus Driver	Transportation	LOA starting September 8, 2021, returning September 20, 2021	PSE
Colleen Gunderson	Paraprofessional	EOE	LOA starting September 21, 2021 for 3.25 hours per day, returning second semester	TAP
Laurie Hinkle	Paraprofessional	EOE	LOA starting September 21, 2021 for 3.25 hours per day, returning November. 29 2021	TAP

Sarah Levoy	Paraprofessional	SS	LOA starting September 13, 2021, returning October 4, 2021	TAP
Peggy Jayarama	Office Professional 6	MTS	LOA starting October 1, 2021, for remaining 6 hours/day, returning for 2022-23 school year.	TOPA
Kori Wilson	Teacher	PGS	LOA starting November 15, 2021, returning November 29, 2021	TEA
Michael Cousino	Teacher	THE	LOA starting November 4, 2021, returning November 15, 2021	TEA
Tim Hargrave	Bus Driver	Transportation	LOA starting September 8, 2021, returning October 12, 2021	PSE
Andrew Caffey	Paraprofessional	THS	LOA starting September 30th, 2021, returning October 7th, 2021	TAP
James Kramer	Teacher	LRE	LOA starting October 20, 2021, returning October 27, 2021	TEA
Emily Dillworth	Paraprofessional	CHS	LOA from para position starting October 4th, 2021, return TBD	TAP
Resignation:				
Selesha Harrah	Paraprofessional	THE	Effective September, 24 2021	TAP
Rob Davis	Groundskeeper	B&G	Effective September 21, 2021	PSE
Angela Christin	Paraprofessional	EOE	Effective September 30, 2021	TAP
Jennifer Denton	Bus Driver	Transportation	Effective October 1, 2021	PSE
Danielle Denham	Bus Driver	Transportation	Effective October 1, 2021	PSE
Annalisa Botana	Paraprofessional	THS	Effective October 15, 2021	TAP
Peter Kane	Paraprofessional	SS	Effective October, 6 2021	TAP

Rachel Roberts	Paraprofessional	Transportation	Effective September 21, 2021	TAP
Jennifer Powers	Cook	BLE	Effective September 24, 2021	PSE
Retirement:				
Christi Bristow	RN	Special Services	Effective December 31, 2021	TEA
Lori Kanz	Office Professional 3	TVA	Effective October 1, 2021	TOPA
Termination:				
John Denton	Bus Driver	Transportation	Involuntary Termination	PSE
Co-Curricular:				
Paul Polston-Barnes	New Market High School Lead Teacher	NMSC		N/A
Paul Polston-Barnes	New Market High School Graduation Coordinator	NMSC		N/A
Paul Polston-Barnes	New Market High School Social Emotional Learning Specialist	NMSC		N/A
George Mitchell	Marching Band, Percussion Specialist	BHHS		N/A
James Harper	Marching Band Assistant	BHHS		N/A
Jordan Owen	Assistant Girls Soccer Coach	BMS		N/A
Karen Boone	Assistant Swim Coach (Dive)	BHHS		N/A
Recommend Approval Of:				
Recommend approval to re-allocate NMHS Coordinator/Facilitator stipend amount to create the following stipends: NMHS Lead Teacher, NMHS Graduation Coordinator, and NMHS Social Emotional Specialist.				

- **Casey Taylor/Darby Kaikkonen, M/S to approve the Personnel Report as presented. The motion passed unanimously.**

Recognition/Pubic Comment Follow-Up/By The Numbers

- **Public Comment Follow Up:** Sean Dotson followed up with Tim Voie. He also thanked the bargaining team for their hard work and collaboration.
- **Recognition:** October is National Principal month. Sean recognized that our Principals are doing an amazing job managing a hard set of circumstances. The Board also thanked the Principals for their work.

- By the Numbers: Sean shared the number 6122 which was our projected average FTE enrollment which is our actual October FTE enrollment. The other number was 25 principals and assistant principals.

Public Comment

- Agenda and Non-Agenda Items: Becky Parsons stated that 7 people signed up to address the Board on 4 different topics. Tarah Kimbrough spoke about vaccine mandates for students. Christy Schock spoke about accommodations/conditions for unvaccinated staff. Heather Wheatley, Patrick Hanratty, Carla Wulfsberg and Lisa Ceazan spoke about the Port of Olympia Warehouse Project by Bush Middle School. Heather Shehan spoke about decision making/hiring freeze and budget.

Reports to the Board

- CTE Program Review/5 Year Plan: Brian Hardcastle presented on this topic.

Action Items

- 2nd Reading, Policy 2108-Intervention Programs: Shawn Batstone presented on this topic.

Casey Taylor/Laurie Sale, M/S to approve Policy 2108-Intervention Programs as presented. The motion passed unanimously.

- 2nd Reading, Policy 2255-Alternative Learning Experience Programs: Shawn Batstone presented on this topic.

Casey Taylor/Laurie Sale, M/S to approve Policy 2255-Alternative Learning Experience Programs as presented. The motion passed unanimously.

- 2nd Reading, Policy 3225-School-Based Threat Assessment (NEW!): Shawn Batstone presented on this topic. The District will share the Policy with the Equity Advisory Committee.

Casey Taylor/Laurie Sale, M/S to approve Policy 3225-School-Based Threat Assessment as presented. The motion passed unanimously.

- Resolution 03-21-22, 2021-27 Capital Facilities Plan: Mel Murray presented on this topic.

Darby Kaikkonen/Laurie Sale, M/S to approve Resolution 03-21-22, 2021-27 Capital Facilities Plan as presented. The motion passed unanimously.

Board Discussion

- Legislative Update: Darby Kaikkonen presented on this topic. The Board discussed their positions on a number of priorities in order to eventually choose their top 15. Melissa Beard thanked Darby for her hard work on this task.

- WIAA Update: Casey Taylor presented on this topic. He shared that we have not lost any programs due to non-compliance. Gave an update on the construction of the Bird Cage (3 batting cages) which was 100% donated; no district funds were used. Previously planned overnight trips still happening; there are no district funds used, only booster funds. Transportation is an issue but athletic directors are making it work by using vans when they can. Coaches are allowing parent transportation, but not student transportation. Athletic Programs are continuing to look at cost saving measures.

Superintendent's Report

Superintendent's Report: Sean Dotson and Shawn Batstone reported on the Strategic Pillars:

- Educational Equity
- Instructional Excellence
- Systems of Supports

Sean shared a slide regarding the fiscal history of TSD from 2019-2021. He also shared contributing factors to the current fund balance. Laurie Sale requested a report that goes back to 2017. Sean Dotson said he will prepare that.

Board Member Comments

- Darby Kaikkonen: Talked about the progress on pillars. How are we supposed to know how we are being successful? Would like to talk about that soon so they are all on the same page. Specifically asked about the Panorama survey results. She really wants to know what the climate response is from our students. She wanted an update on the Student Board Reps. The Board decided to start selection process in the Spring.
- Scott Killough: Met with Dave Myers and Kim Doughty for his first quarter meeting. Two things they said to him that he found striking: 1. they've never seen teacher stress levels this high this early in a school year. We are so busy tending to student's well-being and learning and we need to remember to be attentive to our teacher's social and emotional levels; 2. 9th graders didn't have a normal school year since 6th grade and 5th grade was 2nd grade. Give grace to teachers, building administrators and district leadership.
- Casey Taylor: Thanked Shannon Clinton and Allen Jones for coming tonight. Public comments are appreciated. Budget and funding are a disaster! Unfunded mandates haven't stopped which is contributing to the financial emergency. He's disappointed in the political movement of the legislative session when it should be focused around funding and budget.
- Laurie Sale: Thanked all the public comment speakers. Thanks to Brian, Mel and Shawn. Thanked students for being so brave and coming to school every day. She addressed the Port of Olympia Warehouse Project and asked for more information at the up-coming retreat because she knew public comment would be forthcoming. She would like to survey our community more to see where people stand on issues.

- Melissa Beard: Acknowledged that it's been a rough couple of years with COVID and agreed with Scott with granting grace for students and staff. She not feeling like we are working together and she's not sure how to get back there. She needs everyone to help her to get back on track. She shared that she was not excited about this meeting because of last week's meeting. This is not the Tumwater she grew up in and not the Tumwater she's been involved with. We are all here for the same reason and that's to focus on kids; she is ready to put in the work.

The Regular Board Meeting recessed at 8:44 PM. Executive Session started at 8:57 PM and ended at 9:22 PM. With no further business coming before the Board, the Regular Board Meeting adjourned at 9:23 PM

Recorded by:
Becky Parsons

Signed this 10th day of November 2021.



Board Member



Board Secretary