

Fronteras Spanish Immersion Charter School

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APC Board Meeting

Location: Middle School Portable

November 4, 2014 - 6:00 P.M. Meeting Minutes

I. Call to Order – 6:05 by Raeanne Stephens

II. Pledge of Allegiance

Roll Call/Determine Quorum Number required for a quorum: 5

III. Approval of the agenda for today's meeting

MOTION: Barrie moved to approve agenda. 2nd by Jill Bang, **UNANIMOUS**

IV. Review meeting protocol

V. Persons to be Heard – *30 minutes maximum*

The following staff thanked the Board for the opportunity to attend the Immersion Conference and shared highlights from the conference:

Phillip Onfray

Anna Hartman

Lilliana Taner

Solveig Eidness

Yeimy Francisco

Sandra Garrison-Page

Letters were also presented from Bryce Burns and Julie Schultz.

VI. Standing Agenda

A. Overview of new board meeting format (based on Foraker recommendations)

B. Approval of meeting minutes from September, 2014

MOTION: Barrie B-G moved to approve September, 2014 meeting minutes. 2nd by Jennifer Schmidt – **UNANIMOUS**

C. Chair Report

- We are making some changes to our meeting format based on Dennis McMillian's recommendations (Foraker trainer). Reports will be submitted to Secretary ahead of time. Reports and meeting minutes will be emailed to board ahead of time to ensure efficiency of our monthly meeting time (keeping it to 2 hours).
- Great Foraker Board training on October 11.
- USDA is continuing to review application.
- Lease update – Northgate will be raising our rental rate by 2%.
- We have a teacher vacancy in grade 2/3 and a Board vacancy due to Jill Stevie moving.

D. Principal's Report

- Current Enrollment: 246
- Ms. Taner will be subbing for 2/3 vacancy until a new teacher is hired, she is currently talking to several candidates.
- Melissa Mallett (school schedule) and Marcia Wall (new job) resigned, looking for monitors to replace them.
- Working with VIF (Visiting International Faculty) International Education teacher exchange program, Spain Embassy, Isaac Gaste'wm, etc. for future recruitment.
- Working with Curriculum Committee to develop information flyer to post on school website and distribute to potential parents.
- Advertising efforts continuing (movie theater ads, restaurant "check" folders, Radio 100.9, etc.)

- Update on STAMP testing requested. Solveig will check on status. Would like to test end of October and in April. Info has been requested.
- December 6th – VPA Velveteen Rabbit – Dr. Beck purchased whole house – fundraiser for Fronteras – Hazel Davidson point person
- APC Grant info distributed to staff

E. Treasurer's Report

- Is Click/Pick/Give option for PFD?
- Waiting for invoice for board training

F. Budget Committee Report, Raeanne Stephens

G. Board Professional Development Report, Nina Shaw

H. Curriculum Committee Report, Lilliana Taner

- Overview of conference and highlights. Full report coming soon.

I. Election Committee Report, Jill Bang

J. Facilities Committee Report, Chris Whittington-Evans

K. Hiring Committee Report, Jennifer Schmidt

MOTION: Amber Rinella moved to extend meeting 5 minutes. Raeanne 2nd -
UNANIMOUS

VII. Unfinished Business - Action Items

A. Strategic Plan adoption - tabled

Much discussion on strategic plan and revisions of wording. Nina will provide revised copy at next meeting. Approval tabled until December in order to obtain thoughts from Chris W-E and Eirk Hirshman.

VIII. New Business

A. Board Vacancy - tabled

B. Board Calendar - tabled

IX. Executive Session

Matters generally include those affecting finances and personnel, the public

knowledge of which might prove adverse or prejudicial.

X. Future Items/Future Business

Regularly Scheduled Board Meeting: December 9, 2014

XI. Final Actions and Adjournment

APC Governing Board Members

Chris Whittington-Evans, Chair - absent

Amber Rinella, Vice Chair

Mandy Lund, Secretary

Raeanne Stephens, Treasurer

Jennifer Schmidt, Principal

Jill Bang

Barrie Blackman-Green

Sandra Garrison-Page

Erik Hirshman - absent

Bianca Mako

Nina Shaw