

Fronteras Spanish Immersion Charter School

P. O. Box 871433 Wasilla, Alaska 99687-1433
(907) 745-2223 (info@fronteras-k8.us)



APC Board Meeting

Location: Middle School Portable

January 13, 2015 - 6:00 P.M. Meeting Minutes

I. Call to Order @ 6:05 by Chris Whittington-Evans

II. Pledge of Allegiance

Roll Call/Determine Quorum Number required for a quorum: 5

III. Approval of the agenda for today's meeting

MOTION: *Barrie Blackman-Green moved to approve agenda.* Erik Hirshman 2nd
- UNANIMOUS

IV. Review meeting protocol

V. Persons to be Heard – 30 minutes maximum

- Melissa Burningham – wanting to know long-term plan, status update on 2/3 classroom – since the new hire resigned
- Lynda Denny – 2/3 parent
Concerned about classroom, wanting to know plan. Current sub does not have lesson plans to work from. Requesting Sra. Taner to step back into class. No homework or direction.
- Amber Minache –
Another parent, same concerns. Daughter Gavyn losing spark for school after great start to school year.

Chris responded to parent concerns Acknowledging hardship and reconfirming our commitment to helping Ms. Schmidt maintain a stable classroom until a replacement is found.

VI. Standing Agenda

- A. Overview of new board meeting format (based on Foraker recommendations)

B. Approval of meeting minutes from November and December, 2014

MOTION: *Bianca moved to approve November meeting minutes.* Nina Shaw 2nd – **UNANIMOUS**

MOTION: *Barrie Blackman-Green moved to approve December meeting minutes.* Sandra Garrison-Page 2nd - **UNANIMOUS**

C. Chair Report

D. Principal's Report

- Joanna Schultz ("Wog") is a good possibility for a long-term sub. Attended K-5 in immersion in Anch. Just returned last night from 3 years in Spain. Will be here Friday to finish paperwork and tour school. Has 2 degrees, but is not a certified teacher. Will have to take off one day after every 19 taught (MSBSD rules).
- Curriculum Committee – Sra. Taner
Going back to "real" job. Prioritizing work. Will be writing Spanish curriculum, inventorying curriculum (will be completed by the 3rd week of Feb – in storage and classrooms). Q3 standards have been distributed. Will have a nice framework for Spanish curriculum by end of school year. Solid update in March.
- April 1st, can advertise in-district for new 2/3 hire.
- Sra. Taner is providing lesson plans for subs for 2/3 classroom.
- STAMP, MAP testing results will be presented at Feb meeting. Any specific questions email to Mandy Ms. Schmidt will address those at that time.

E. Treasurer's Report

- Raeanne is stepping down from Treasurer position. A board member needs to step into the position, Raeanne will help with the transition.

F. Budget Committee Report, Raeanne Stephens

G. Board Professional Development Report, Nina Shaw

H. Curriculum Committee Report, Lilliana Taner

I. Election Committee Report, Jill Bang

J. Facilities Committee Report, Chris Whittington-Evans

- 6 portables acquired from Valley Pathways – paid to be moved
- Purchased and moved lockers from CMS in December - \$495
- Have surplus Approx. \$150,000 to roll into capital improvement budget - \$315,000 total with district right now

- USDA Update – conditionally approved (addressed in letter dated 1/9/15) – most requirements are pretty basic and similar to mortgage loan (interest rate 3.75%)
- We all need to attend borough assembly mtg on Feb 3 to support or write letters. Three items being addressed at assembly meeting: Authorizing letter of intent to meet criteria listed in conditional approval, Lease, Fiscal note of \$500,000 from site selection fund
- Getting new lease (for current location) reviewed by lawyer before signing. Lights have been replaced/upgraded at Fronteras.

K. Hiring Committee Report, Jennifer Schmidt

VII. Unfinished Business - Action Items

A. Sandra Page update on immigration attorney fees for her VISA extension

- Conference call with attorney (included Ms. Schmidt and Sandra's mom)
- Fees must be paid by school – no money may come from Sandra
- Nothing may be filed before April 1
- Best guess is approx. \$4-5,000 total for entire process
- VISA will be granted or denied in May
- Sandra will be able to start work Oct 1 (Ms. Schmidt will see if Sandra can be a long-term sub Aug/Sept)
- H1B - Good for 3 years, but able to renew easily

MOTION: *Amber moved that the APC Board allocate \$3500 from APC funds in addition to the already approved \$1500 toward Sra. Page and her immigration expenses to obtain her H1B visa.* Barrie Blackman-Green 2nd - **UNANIMOUS**

MOTION: *Amber moved to grant Ms. Schmidt authority to sign on behalf of APC and community to attain legal services from Cascadia Law.* Barrie Blackman-Green 2nd - **UNANIMOUS**

B. Board Calendar

C. Approval of water cooler/bottle fillers

MOTION: *Raeanne moved to allocate a maximum of \$1600 from CIP account to install water fountain/bottle filler in building A & B.* Nina Shaw 2nd - **UNANIMOUS**

VIII. New Business

A. Administrator Evaluation – discussion on how to administer - Tabled

B. Lease Review/Consultation

MOTION: Barrie Blackman-Green moved to extend meeting 30 minutes to 8:30. Nina 2nd – **UNANIMOUS**

Consultation fee for attorney to review lease. Anticipating cost will be \$500-1000.

MOTION: *Raeanne Stephens moved to go into executive session.* Nina Shaw 2nd - **UNANIMOUS**

MOTION: *Nina moved to extend meeting until 8:45.* Raeanne Stephens 2nd - **UNANIMOUS**

IX. Executive Session

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial.

X. Future Items/Future Business

Regularly Scheduled Board Meeting: February 10, 2015

XI. Final Actions and Adjournment

APC Governing Board Members

Chris Whittington-Evans, Chair

Amber Rinella, Vice Chair

Mandy Lund, Secretary

Raeanne Stephens, Treasurer

Jennifer Schmidt, Principal

Jill Bang

Barrie Blackman-Green

Sandra Garrison-Page

Erik Hirshman

Bianca Mako

Nina Shaw

Jermaine Gilmore - absent