

Fronteras Spanish Immersion Charter School

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APC Board Meeting

Location: Middle School Portable

March 17, 2015 - 6:00 P.M. Meeting Minutes

I. Call to Order – by Chris Whittington-Evans @ 6:07

II. Pledge of Allegiance

Roll Call/Determine Quorum Number required for a quorum: 5

III. Approval of the agenda for today's meeting

MOTION: Erik Hirshman made a motion to approve the changes to the agenda. Raeanne Stephens 2nd – **UNANIMOUS**

IV. Review meeting protocol

V. Persons to be Heard – 30 minutes maximum

- Crystal Davis - Parent of child with eye injury obtained at school ... wants nurse on staff. Does not feel situation was handled as well as it could have been. Student could have lost vision and had emergency surgery.
- Jen Renee – 6th grade volleyball game was today – thanks to Coach Cook; middle school trip planning/fundraising going well

VI. Standing Agenda

A. Approval of meeting minutes from February, 2015

MOTION: Raeanne Stephens made a motion to approve meeting minutes from February, 2015. Sandra Garrison-Page 2nd – **UNANIMOUS**

B. Chair Report

- 5 seats open for APC – application deadline is tonight
- 251 projection for fall – currently at 216ish committed for fall – need to spread the word for K/1 for applicants Need to keep numbers up for transition to new school
- FY16 budget – Chair/Jen/Solveig meeting next week; possible special meeting to approve depending on due date to district
- Last Tuesday of March to finalize principal evaluation – special meeting @ 3:00
- Ms. Schmidt and staff in the process of re-evaluating emergency/accident response policies/procedures ... working with MSBSD Risk Management to make sure we are prepared for whatever happens. Looking at training for current staff. FYI – Academy Charter does not have a nurse; Birchtree has a half-time nurse

C. Principal Report

- Sra. Taner will be interviewing highly qualified teachers through the Spain Embassy (possibly looking to travel to Spain) – ASD, Fairbanks, Juneau watching to see results
- Intent Forms Returned: 204 (199 returning; 5 not returning)
- New Applications: 15 - Kdg, 1 - first, 1 – sixth
- Strategic Plan: teacher team working on top three priorities – will report back to the Board
- H1 B Visa Update: information submitted to and approved by US Dept of Labor. Continuing forward
- Great turn out for parent conferences, collected feedback to improve
- Spanish Spelling Bee and Spanish Science Fair were successful

D. Treasurer Report

- \$470 invoice for Sandra Garrison-Page for legal fees
- need to ratify FY2015 budget from proposed to actual (address at special meeting when approving FY2016)

F. Budget Committee Report - none

- G. Board Professional Development Report, Nina Shaw - none
- H. Curriculum Committee Report, Lilliana Taner
- Collecting staff curriculum material requests (that affect the FY16 budget) – meeting with Solveig tomorrow to finalize
 - Spanish curriculum alignment will be complete and ready to present in May; it will be in a format that may be posted on the school website
- I. Facilities Committee Report, Chris Whittington-Evans
- Met Friday, March 6 (Amber, Gwen, Melonie Trost, Jermaine)
 - Water fountains installed over spring break
 - Chris and Raeanne met with attorney Dana Dalrymple to discuss new lease/USDA loan. Discussed early payoff options, requirement to set aside 10% for incidental payments, insurance, etc.
- J. Election Committee Report, Jill Bang – proposed changes to Charter
- Discussed voting procedures for the final day of ballot collections – committee will re-evaluate and bring recommendation to board. This year the elections will be run according to current by-laws.
 - Committee would like to clarify CML term limits. Discussion on adding term-limits to all members (2 consecutive term limit like parent members)
- K. Hiring Committee Report, Jennifer Schmidt
- M. APC Board Calendar

VII. Unfinished Business - Action Items

- A. Administrator Evaluation/Feedback
- Evaluations/Feedback forms are turned in and tabulated
- B. Lease Consultation
- Dana Dalrymple is giving recommendation to board – do we need to have her come to board meeting? If at any time the board members feel the need to ask questions or receive clarification personally, Dana will be invited to attend a board meeting. (cost= \$150/hr)

C. Design Build RFP

MOTION: *Raeanne Stephens made a motion to extend meeting to 8:30.
Nina Shaw 2nd – UNANIMOUS*

D. Testing

The board would like to be updated on testing results for this school year.

E. Family Survey Draft

Discussion on what to include using a 10-question survey monkey format

VIII. New Business

A. Incident Response

B. APC Flier – Nina Shaw

- Board members Please review and get final changes to Nina by Tuesday, March 24th.

C. Fronteras Budget FY2016

MOTION: *Raeanne Stephens moved to adjourn – Sandra Garrison-Page 2nd - UNANIMOUS*

IX. Executive Session

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial.

X. Future Items/Future Business

Regularly Scheduled Board Meeting: April 14, 2015

XI. Final Actions and Adjournment

APC Governing Board Members

Chris Whittington-Evans, Chair
Amber Rinella, Vice Chair - absent
Mandy Lund, Secretary
Raeanne Stephens, Treasurer
Jennifer Schmidt, Principal

Jill Bang
Barrie Blackman-Green - absent
Sandra Garrison-Page
Erik Hirshman
Bianca Mako
Nina Shaw
Jermaine Gilmore

La Promesa de Lealtad a la Bandera

Juro lealtad A la bandera de los Estados Unidos de America y a la republica que representa una nacion bajo Dios indivisible con libertad y justicia para todos.