



Dr. Carole Meyer  
Interim Superintendent

621 Linwood Avenue SW Tumwater, WA 98512-6847  
(360) 709-7000 [www.tumwater.k12.wa.us](http://www.tumwater.k12.wa.us)

Capital Projects:  
(360) 709-7005  
Financial Services:  
(360) 709-7010  
Human Resources:  
(360) 709-7020  
Payroll/Benefits:  
(360) 709-7029  
Student Learning:  
(360) 709-7030  
Special Services:  
(360) 709-7040

**Tumwater School District  
School Board Meeting Minutes**  
Location: District Office & YouTube  
621 Linwood Ave. SW  
Tumwater, WA 98512  
February 23, 2023  
6:00 pm

Board Members Present: Casey Taylor, Scott Killough, Melissa Beard, Darby Kaikkonen (virtually), Jill Adams, Dr. Carole Meyer (Secretary)

President Killough called the meeting to order at 6:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. He then asked Max Taylor to lead everyone in the flag salute.

**Public Comment Reminder**

- President Killough outlined how the Public Comment portion of the meeting works.

**Agenda Discussion/Approval**

- Agenda Changes: Superintendent Meyer shared that there were no updates to the previously published version of the agenda. The agenda was unanimously approved.

**Review of Minutes**

The Board has reviewed the January 26, 2023 Regular Board Meeting and February 9, 2023 Special Board Meeting minutes and there were no changes. No motion is necessary. The minutes were approved as presented.

**Consent Agenda**

- No motion is necessary. The Consent Agenda was unanimously approved as follows:

➤ Personnel Report:

New Hires	Position	Location	Status
Stephen Kruger	Coach	BHHS	Effective January 20, 2023
Cozian "Cozy" Jacoby	Substitute Food Service Worker	Food Services	Effective February 1, 2023

BOARD OF DIRECTORS  
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

*"Continuous Student Learning in a Caring, Engaging Environment"*

Ian Mackenzie	Special Education Teacher	BLE	1.0 FTE (Continuing 2022-2023), effective February 15, 2023	TEA
Casey Reeves	Bus Driver Trainee	Transportation	Effective February 13, 2023	PSE
Chandler Barron	Bus Driver Trainee	Transportation	Effective February 13, 2023	PSE
Jesse Brewer	Skilled Mechanic	Transportation	Effective February 15, 2023	PSE
Austin Lee	Substitute Custodian	B&G	Effective February 8, 2023	PSE
Catherine Theobald	Special Education Teacher	BLE	1.0 FTE (Continuing 2022-2023), effective February 14, 2023	TEA
Stephan Derout	Safety and Security Manager	Student Learning	Effective February 17, 2023	NON-REP
Courtney Borovec	Coach	TMS	Effective February 8, 2023	N/A
Brandy McCulloch	Dispatcher	Transportation	Effective February 22, 2023	PSE
John Clark	Network Technician 1	Technology	Effective February 22, 2023	NON-REP
<b>Jolly Monzon</b>	<b>Office Professional 6</b>	<b>BMS</b>	<b>Effective February 22, 2023</b>	<b>TOPA</b>
<b>Adjusted:</b>				
Mackenzie Kuhar	Speech Language Pathologist	Special Services	Add 0.2 Super FTE for 2022-2023 2nd Semester, effective February 1, 2023	TEA
Andrew Stutzman	Evening Custodian	THS	From Substitute Custodian to Evening Custodian, effective February 13, 2023	PSE
Suzan Rixe	Teacher	LRE	From teacher to Dean of Students effective January 3, 2023 through the end of the 2022/2023 school year	TEA
Alicia Estrada	Office Professional 5	DO	From Office Professional 6 to Office Professional 5, effective November 4, 2022	TOPA
<b>Leaves:</b>				
Teresa Anderson	Teacher	LINCS	Leave of Absence extension, returning April 10, 2023	TEA
Hanna Phoenix	Teacher	BLE	Leave of Absence beginning June 5, 2023, returning September 1, 2023	TEA
Rhonda Winkley	Assistant Cook	THS	Leave of Absence beginning January 20, 2023, return date to be determined	PSE

Lee Giske	Counselor	LRE	Leave of Absence beginning January 31, 2023, returning September 1, 2023	TEA
Samantha Johnson	Paraprofessional	MTS	Leave of Absence beginning February 16, 2023, throughout the 2022-2023 school year	TAP
James Brigham	Custodian	BMS	Leave of Absence beginning February 13, 2023, returning March 27, 2023	PSE
Hanna Phoenix	Teacher	BLE	Leave of Absence beginning September 6, 2023, returning March 4, 2024	TEA
Ashley Lupinski	Teacher	TVA	Leave of Absence beginning February 27, 2023, returning September 1, 2023	TEA
Kimberly Lund	Office Professional	THE	Leave of Absence beginning January 30, 2023, returning March 15, 2023	TOPA
Tanya Baker	CP Manager	DO	Intermittent Leave of Absence beginning February 24, 2023, returning July 1, 2023	NON-REP
<b>Resignations:</b>				
Kate Ayers	Drama Director	BHHS	Effective February 6, 2023	N/A
Tiffany Wright	Office Professional 1	Student Learning	Effective February 17, 2023	TOPA
Lauretta Mahlenbrei	Bus Driver	Transportation	Effective February 1, 2023	PSE
<b>Retirements:</b>				
Vickie Rose-Thusing	Paraprofessional	BLE	Effective February 23, 2023	TAP
Joseph Derrig	Teacher	BHHS	Effective August 31, 2023	TEA
Christine Coe	Cook	EOE	Effective August 31, 2023	PSE
Michael Gibbons	Teacher	BHHS	Effective June 22, 2023	TEA
Kelly McNeal	Teacher	BHHS	Effective June 21, 2023	TEA
Timothy Graham	Athletic Director/Teacher	THS	Effective August 31, 2023	TEA
Judith Smith	Support Service Technician	Buildings and Grounds	Effective June 30, 2023	PSE
<b>Co-Curricular:</b>				
Larry Gallagher	Assistant Boys Basketball Coach	TMS	Effective January 27, 2023	N/A
Matthew Bellmer	Assistant Boys Basketball Coach	TMS	Effective January 27, 2023	N/A

Rylee Moore	Head Volleyball Coach	TMS	Effective February 8, 2023	N/A
Keilani Backholm	Assistant Volleyball Coach	TMS	Effective February 8, 2023	N/A
Annette Greeno	Assistant Volleyball Coach	TMS	Effective February 8, 2023	N/A
Tana Otton	Head Volleyball Coach	BMS	Effective February 8, 2023	N/A
Angela Borovec	Assistant Volleyball Coach	BMS	Effective February 8, 2023	N/A
Kristie Hodges	Assistant Volleyball Coach	BMS	Effective February 8, 2023	N/A
Shari Gibson	Assistant Volleyball Coach	BMS	Effective February 8, 2023	N/A
Melinda McGill	Assistant Volleyball Coach	BMS	Effective February 8, 2023	N/A
Braden Hamilton	Assistant Track Coach	BHHS	Effective February 9, 2023	N/A
Sarah McGee	Assistant Track Coach	BHHS	Effective February 15, 2023	N/A
Karlee Westby	Assistant Volleyball Coach	TMS	Effective February 14, 2023	N/A
Josh Simmons	Head Boys Tennis Coach	BHHS	Resigning effective February 16, 2023	N/A
<b>Recommend Approval:</b>				
Recommend approval for an Executive Assistant to the Assistant Superintendent, hourly rate at \$32.09 - \$38.79				
<b>Recommend Approval:</b>				
Correction to Mark Wood's retirement date as approved at the January 26, 2023, Board Meeting. The correct retirement date is February 28, 2023.				

➤ Payroll & Vouchers:

**GENERAL FUND:**

Payroll				
Payroll Taxes			\$	1,186,536.57
Direct Deposit			\$	3,475,208.33
Payroll Benefit Wire Transfer			\$	1,086,290.26
Accounts Payable - Payroll	72805969	to	72805976	\$ 13,077.70
Accounts Payable	72220743	to	72220752	\$ 53,340.05
Accounts Payable	72220753	to	72220774	\$ 309,650.33
Accounts Payable	72220775	to	72220795	\$ 207,229.38
Accounts Payable	72220796	to	72220805	\$ 132,454.49
Accounts Payable	72220806	to	72220823	\$ 1,104,278.07

Accounts Payable ACH		\$	244,581.80
Accounts Payable ACH		\$	147,710.26
Accounts Payable ACH		\$	272,878.98
Accounts Payable ACH		\$	562,723.85
ACH Rejection		\$	(329.16)
Voided Warrants			
Accounts Payable - COMP TAX		\$	1,116.03
<b>TOTAL GENERAL FUND:</b>		\$	<b>8,796,746.94</b>

**CAPITAL PROJECTS FUND:**

Accounts Payable	72012599	to	72012599	\$	26.26
Accounts Payable	72012600	to	72012602	\$	31,681.72
Accounts Payable	72012603	to	72012604	\$	3,450.00
Accounts Payable	72012605	to	72012607	\$	60,496.49
Accounts Payable ACH				\$	58,016.01
Accounts Payable ACH				\$	1,191.18
Accounts Payable ACH				\$	67,560.61
Accounts Payable ACH				\$	50,255.56
Voided Warrants					
Accounts Payable - COMP TAX					
<b>TOTAL CAPITAL PROJECTS FUND:</b>				\$	<b>272,677.83</b>

**ASSOCIATED STUDENT BODY FUND:**

Accounts Payable	72442136	to	72442139	\$	6,383.10
Accounts Payable	72442140	to	72442146	\$	4,090.01
Accounts Payable	72442147	to	72442147	\$	6.00
Accounts Payable	72442148	to	72442157	\$	7,004.48
Accounts Payable	72442158	to	72442158	\$	44.00
Accounts Payable ACH				\$	6,831.46
Accounts Payable ACH				\$	11,690.95
Accounts Payable ACH				\$	3,999.88
Accounts Payable ACH				\$	9,367.67
Accounts Payable ACH					
Accounts Payable - COMP TAX				\$	73.61
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>				\$	<b>49,491.16</b>

**PRIVATE PURPOSE  
FUND:**

Accounts Payable	72700581	to	72700582	\$	170.84
Accounts Payable	72700583	to	72700583	\$	39.37
Accounts Payable ACH					
Voided Warrants					
Accounts Payable - COMP TAX					

**TOTAL PRIVATE PURPOSE**

**FUND: \$ 210.21**

**TRANSPORTATION**  
**VECHILE FUND:**

Accounts Payable 72900030 to 72900030

**TOTAL TRANSPORTATION**

**VECHILE FUND: \$ -**

- Budget Status Report
- Buildings and Grounds – Surplus request.
- Capital Projects Contract Award – New Market Skills Center HVAC Controls Upgrade.

**Recognition**

- Anthony Estrada – BHHS Wrestler, Sportsmanship Award
- Lilly Wilson – BHHS Student, Boys & Girls Club Thurston County Youth of the Year
- Abba Vandenberg-Flodstrom – BHHS Student, Lakefair Community Ambassador

**Student Rep Reports**

- Ameiya Brown (THS) – They are celebrating black history month; in homeroom the interactive video was successful and they put posters in their hallways. For the solo/ensemble festival, almost everyone got superior and their bassoonist went to State. She shared that their group Ignite, Women in Stem, will attend an event on March 14<sup>th</sup> Bates College in Tacoma. ASB forms are opening soon for elections.
- Alex Loveless (BHHS) – Spring sports are starting. There will be a band concert on March 1<sup>st</sup> and an orchestra concert on March 9<sup>th</sup>. For Black History month they have their arts hallway dedicated to black history. Registration for classes is starting and she also shared that they had some wrestlers go to State.
- Lyn Hepp (CHS) – There will be an art show at the end of the quarter that includes an auction. Funds go back into ASB. They have improved Wednesday speakers for more volunteer job opportunities. ASB reelected a president and vice-president. She shared that CHS had a rocky start. Last year was relaxed and laid back which she thinks led to students abusing opportunities. This year has more structure and gives her more hope for her school. Personally, she feels people are focusing and paying attention. There are more conversations and community building.

**Public Comment**

- Agenda and Non-Agenda Items: Becky Parsons stated that one person signed up to address the Board. James Hubbard spoke about field costs for after school activities.

**Reports to the Board**

- Budget Update: Melissa Richter presented.
- 1<sup>st</sup> Reading Policy 2020, Course Design, Selection and Adoption of Instructional Materials: Shawn Batstone presented.

## Action Items

- Recommended Approval of Resolution 06-22-23, Social Media Litigation. Superintendent Meyer presented. It was suggested to table this discussion until more information was available.  
**Director Beard/Director Adams Motioned/Seconded (M/S). The board unanimously approved that the resolution will be discussed at a future meeting.**

## Superintendent's Report

Superintendent's Report: She shared a PGS student picture provided by Cathy Killough. Also, enrollment projection meetings are starting. She is reviewing recommendations from the Wayne Leonard executive summary and has found that many recommendations are already in place. The Facility Advisory Committee met on February 13<sup>th</sup>. Superintendent Meyer shared our new Strategic Focus document. She thanked Laurie Wiedenmeyer and Shawn Batstone for their hard work on this. She also updated the board on the district equity work. Director Kaikkonen, Ameiya and herself will be participating in the Legislative Conference and Day on the Hill – February 26<sup>th</sup> and 27<sup>th</sup>.

## Board Committee Reports

- Legislative Update: She updated on Special Education and Transportation bills. She went over the schedule for several other bills that align with district priorities.
- WIAA Update: He shared that middle school basketball wrapped up. Spring sports start Monday. High school basketball, wrestling and bowling have wrapped up. Middle school girls' volleyball has started: TMS 75 and BMS 80 participants.

## Board Member Comments

- Director Taylor: Thanked James Hubbard for his public comment about field use costs. He shared that he has a renewed focus on policy and budget. Feedback is very important to him and he would like to make more data driven decisions.
- Vice-President Kaikkonen: She thanked Ameiya for sharing the solo ensemble festival information; she loved it. She also judged Battle for Billy. She attended the Boys and Girls Club Thurston County Youth of the Year celebration. She visited THE and attended the BMS vs. TMS boys' basketball game.
- Director Beard: She thanked the student reps for their thoughtful participation. This is what the board has always envisioned around student voice.
- President Killough: He was inspired by Matthew Herzog. He went to every graduation or prom when he was a high school teacher. He thanked Superintendent Meyer for bringing semester graduation to our district.
- Director Adams: She shared three positives – celebration of student successes, student recognition and strong student participation. She also shared some challenges – enrollment is a national problem. She questions where the students have gone and she thinks we can do more research to find some of our lost students. Budget is a nation-wide problem with a challenging economy. If we all work together on this, we can help the district to get through it in a successful way to benefit our staff and students.

- Ameiya Brown: How can we incorporate multiple student representatives? If we change the requirements then we can have lower classman partnered with upper classman. She would like to help with the process.
- Alex Loveless: BHHS recognition was great! Educate the staff to help them to understand students more. Another thing they could do is dedicate a time in the year to focus on social media and mental health. She said this happened for her at the middle school level, but she thinks it's important to continue into high school. She thinks that student reps should be able to participate at a younger age. This would create more motivation for younger classmen to make changes at their school that would impact them.
- Lyn Hepp: She thinks that using funds for student mental and physical health which could help graduation rates. Even if there is curriculum to support, there isn't ever enough. She thinks revising this curriculum for mental health awareness would be helpful. It's important to pay attention to students in general.

### **Recess Regular Meeting:**

With no further business coming before the Board, the Regular Board Meeting recessed at 8:18 PM for Executive Session to discuss Collective Bargaining and Negotiations per RCW 42.30.140(4)(b). The Executive Session is expected to last 15 minutes and no action will be taken. We will reconvene the meeting only to adjourn.

### **Reconvene Regular Meeting**

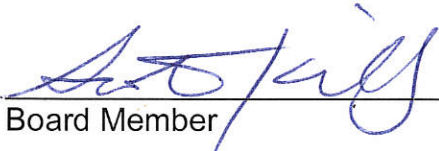
- The Regular Meeting reconvened at 8:35 PM. No action was taken.


### **Adjourn Special Meeting**

With no further business coming before the Board, the Special Board Meeting adjourned at 8:35 PM.

Recorded by:  
Becky Parsons

Signed this 23rd day of March 2023.

  
Board Member

  
Board Secretary