



Dr. Carole Meyer  
Interim Superintendent

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Capital Projects:  
(360) 709-7005  
Financial Services:  
(360) 709-7010  
Human Resources:  
(360) 709-7020  
Payroll/Benefits:  
(360) 709-7029  
Student Learning:  
(360) 709-7030  
Special Services:  
(360) 709-7040

## Tumwater School District School Board Meeting Minutes

Location: District Office & YouTube  
621 Linwood Ave. SW  
Tumwater, WA 98512  
May 25, 2023  
6:00 pm

Board Members Present: Casey Taylor, Scott Killough, Melissa Beard (virtual), Jill Adams, Dr. Carole Meyer (Secretary)

Board Member Absent: Darby Kaikkonen

President Killough called the meeting to order at 6:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. He then led everyone in the flag salute.

### Public Comment Reminder

- President Killough outlined how the Public Comment portion of the meeting works.

### Agenda Discussion/Approval

- Agenda Changes: Superintendent Meyer shared that there was one update to the previously published version of the agenda. Two resignations were added to the Personnel Report on the Consent Agenda.  
**Director Taylor/Director Adams, Motioned/Seconded (M/S) to approve the updated agenda. It passed unanimously.**

### Review of Minutes

The Board has reviewed the April 27, 2023 and May 11, 2023 regular board minutes and there no changes. The minutes were approved unanimously.

### Consent Agenda

- No motion is necessary. The Consent Agenda was unanimously approved as follows:

BOARD OF DIRECTORS  
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

*"Continuous Student Learning in a Caring, Engaging Environment"*

➤ **Personnel Report:**

<b>New Hires</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>	<b>Group</b>
Mckenzie Gotcher	Substitute Custodian	B&G	Effective May 1, 2023	PSE
James McClinton	Lead Custodian	BMS	Effective May 15, 2023	PSE
Alyssa Staples	Speech Language Pathologist	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
Shannon Burns	Special Education Teacher	Special Services	1.0 FTE (One Year Only 2023-24), effective September 01, 2023 through March 5th, 2024	TEA
James Lovell	Speech Language Pathologist	Special Services	1.0 FTE (Continuing 2023-2024)	TEA
<b>Pamela Detzler</b>	<b>Registered Nurse</b>	<b>Special Services</b>	<b>1.0 FTE (Continuing 2023-24)</b>	<b>TEA</b>
<b>Adjusted:</b>				
Lisa Perreira	Assistant Principal	BMS	From One Year Only (BMS) to Continuing (BMS), effective July 1, 2023	ADMIN
Alexander Mager	Evening Custodian	THS	From Variable Site to THS, effective May 22, 2023	PSE
Lauren Smith	SPED Teacher	PGS	From MTS to PGS, effective the 2023-2024 school year	TEA
Sarah Wernke	SPED Teacher	PGS	From MTS to PGS, effective the 2023-2024 school year	TEA
Aimee Opincarne	Teacher	BHHS	From TVA to BHHS, effective the 2023-2024 school year	TEA
Janelle Schlichting	Teacher	BHHS	From 0.3 FTE (TVA) to 0.3 FTE (BHHS), effective the 2023-2024 school year	TEA
Mary McEvoy	Teacher	BMS	From LRE to BMS, effective the 2023-2024 school year	TEA
Theresa Johnson	SPED Teacher	TMS	From TVA to TMS, effective the 2023-2024 school year	TEA
Adrienne Kuhn	Teacher	PGS	From TVA to PGS, effective the 2023-2024 school year	TEA
Hannah Anderson	Teacher	EOE	From LRE to EOE, effective the 2023-2024 school year	TEA
Ashley Lupinski	Teacher	BMS	From TVA to BMS, effective the 2023-2024 school year	TEA
Catherine Theobald	SPED Teacher	THE	From BLE to THE, effective the 2023-2024 school year	TEA
Erin Gehrke	Teacher	MTS	Returning to 1.0 FTE 4/5 Split Teacher (MTS), effective the 2023-2024 school year	TEA

Jody Halterman	Assistant Principal	BHHS	From Principal (TVA/CHS) to Assistant Principal (BHHS), effective July 1, 2023	ADMIN
Chelsi Yarger Weedon	Paraprofessional	BLE	From 6.0 hours to 4.5 hours, effective the 2023-2024 school year	TAP
<b>Leaves:</b>				
Kimberly Wilson	Teacher	THE	Intermittent Leave of Absence beginning April 19, 2023, returning April 18, 2024	TEA
Lisa Hopkins	Paraprofessional	BLE	Leave of Absence beginning March 7, 2023, returning April 10, 2023	TAP
Laura Elway	Paraprofessional	TVA	Leave of Absence beginning March 13, 2023, returning March 22, 2023	TAP
Christine Coe	Cook	EOE	Leave of Absence beginning June 8th, 2023, returning June 13, 2023	PSE
Sonya Cooper	Paraprofessional	MTS	Leave of Absence beginning May 30, 2023 through the end of the school year	TAP
Leslie Hayden	Teacher	TWEC	Leave of Absence beginning May 18th, 2023, returning June 2, 2023	TEA
Peggy Freist	Evening Custodian	BMS	Leave of Absence beginning May 15th, 2023, returning May 22, 2023	PSE
<b>Resignations:</b>				
Susan Larson	Teacher	BHHS	Effective August 31, 2023	TEA
Mathew Beattie	Assistant Football Coach	THS	Effective May 18, 2023	N/A
Tim Otton	Assistant Football Coach	THS	Effective May 18, 2023	N/A
Javkhlan Battumur	Assistant Volleyball Coach	BHHS	Effective May 3, 2023	N/A
Richard Scott	Assistant Girls Soccer Coach	BHHS	Effective May 19, 2023	N/A
Cherie A. Andreassen	Teacher	TMS/BMS	Effective August 31, 2023	TEA
Mark Skinner	Bus Driver	Transportation	Effective May 23, 2023	PSE
Adam Shotwell	Bus Driver	Transportation	Effective May 24, 2023	PSE
<b>Retirement</b>				
Sheila Nordquist	Paraprofessional	PGS	Effective August 31, 2023	TAP
Christine Spengler	Paraprofessional	PGS	Effective August 31, 2023	TAP
<b>Termination:</b>				

Austin Lee	Substitute Custodian	Buildings and Grounds	Effective May 18, 2023	PSE
Trudel Grazul	Bus Driver	Transportation	Effective May 24, 2023	PSE
<b>Co-Curricular:</b>				
Cindy McNeely	Summer School Social Studies Teacher	Cascadia	Effective July 3, 2023	TEA
Emma-Kate Schaake	Summer School Secondary Coordinator	TLC	Effective July 3, 2023	TEA
Nancy Manley	Summer School Registrar	Cascadia	Effective July 3, 2023	TEA
Makenzie Sylvester	Summer School Science Teacher	Cascadia	Effective July 3, 2023	TEA
Jillian Turnbull	Summer School PE/Health Teacher	Cascadia	Effective July 3, 2023	TEA
Jaime Cheeka	ESY Paraprofessional	SS	Effective July 10, 2023	TAP
Wendy Carter	ESY Paraprofessional	SS	Effective July 10, 2023	TAP
Amber Henrichsen	ESY Paraprofessional	SS	Effective July 10, 2023	TAP
Natalie Williams	ESY Paraprofessional	SS	Effective July 10, 2023	TAP
Brittney Zepp	ESY Paraprofessional	SS	Effective July 10, 2023	TAP
Katie Greer	ESY Paraprofessional	SS	Effective July 10, 2023	TAP
Alexis Jasper	ESY Paraprofessional	SS	Effective July 10, 2023	TAP
John Glenn	Summer School Forest & Stream Ecology Teacher	TLC	Effective June 26, 2023	TEA
Dylan MacKenzie	ESY Paraprofessional	SS	Effective July 10, 2023	TAP
Katie Burbidge	ESY Paraprofessional	SS	Effective July 10, 2023	TAP
Rob Hinkle	Assistant Football Coach	THS	Resigning coaching position only, effective May 18, 2023	N/A

➤ **Payroll & Vouchers:**

FUND NAME	WARRANTS (INCLUSIVE)		AMOUNT
<b>GENERAL FUND:</b>			
Payroll			
Payroll Taxes			\$ 1,248,175.82
Direct Deposit			\$ 3,676,519.81
Payroll Benefit Wire Transfer			\$ 1,108,187.98
Accounts Payable -Payroll	72806005	to 72806019	\$ 30,292.37
Accounts Payable	72221067	to 42221073	\$ 2,906.38
Accounts Payable	72221074	to 72221090	\$ 29,600.41
Accounts Payable	72221091	to 72221095	\$ 127,351.28
Accounts Payable	72221096	to 72221096	\$ 919.29
Accounts Payable	72221097	to 72221135	\$ 136,333.34
Accounts Payable	72221136	to 72221154	\$ 1,114,081.01
Accounts Payable	72221155	to 72221184	\$ 204,322.49
Accounts Payable ACH			\$ 29,589.39

Accounts Payable ACH				\$	249,788.37
Accounts Payable ACH				\$	414,232.03
Accounts Payable ACH				\$	147,577.52
Accounts Payable ACH				\$	117,896.99
Accounts Payable ACH				\$	307,094.76
ACH Rejection					
Voided Warrants					
Accounts Payable - COMP					
TAX				\$	7,257.04
<b>TOTAL GENERAL</b>					
<b>FUND:</b>					<b>\$ 8,952,126.28</b>

**CAPITAL PROJECTS FUND:**

Accounts Payable	72012618	to	7201619	\$	53,448.71
Accounts Payable	72012620	to	72012620	\$	375.00
Accounts Payable	72012621	to	72012626	\$	153,326.91
Accounts Payable ACH				\$	32,690.71
Accounts Payable ACH				\$	6,744.20
Accounts Payable ACH				\$	142,829.28
Voided Warrants					
Accounts Payable - COMP					
TAX					
<b>TOTAL CAPITAL PROJECTS FUND:</b>					<b>\$ 389,414.81</b>

**ASSOCIATED STUDENT BODY FUND:**

Accounts Payable				\$	
Accounts Payable	72442181	to	72442184	\$	799.36
				\$	
Accounts Payable	72442185	to	72442187	\$	4,371.38
				\$	
Accounts Payable	72442188	to	72442189	\$	1,086.79
Accounts Payable ACH				\$	7,403.57
Accounts Payable ACH				\$	7,435.99
Accounts Payable ACH				\$	4,174.57
Accounts Payable ACH				\$	307.02
Accounts Payable ACH					
Voided Warrants					
Accounts Payable - COMP					
TAX				\$	14.77
<b>TOTAL ASSOCIATED STUDENT BODY FUND:</b>					<b>\$ 25,593.45</b>

**PRIVATE PURPOSE**  
**FUND:**

Accounts Payable	72700585	to	72700585	\$	990.84
Accounts Payable		to			
Accounts Payable ACH					
Voided Warrants					
Accounts Payable - COMP					
TAX					

<u>TRANSPORTATION</u>	<u>TOTAL PRIVATE PURPOSE FUND:</u>	<u>\$ 990.84</u>
<u>VECHILE FUND:</u>	Accounts Payable	to
	<u>TOTAL TRANSPORTATION VECHILE</u>	<u>FUND:</u>
		<u>\$ -</u>

- Budget Status Report
- District Office Non-Rep Salary Schedule
- 2023-24 Fines and Fees Schedule
- Capital Projects Construction Contract Award – Tumwater Middle School Seismic Upgrades.
- Capital Projects Construction Contract Award – Black Hills High School Solar Installment.
- Out of State Field Trip Request – Tumwater High School student to FBLA Conference in Atlanta, GA.

**Recognition**

- State Solo/Ensemble 1<sup>st</sup> Place Winners: President Killough presented a certificate to James Kois who preformed his winning music piece.
- 22-23 Student Board Reps: President Killough presented a certificate to Alex Loveless. Lyn Hepp was unable to attend and Ameiya Brown will be recognized at the next regular meeting.

**Student Rep Reports**

- Alex Loveless (BHHS) – All of the music groups are having their final concerts for the year. Seniors are visiting their elementary schools on June 2<sup>nd</sup>, Baccalaureate is on June 5<sup>th</sup> and graduation is June 8<sup>th</sup>. The following students went to State competitions: Josh Do (tennis), Luke Fenner (golf), Ellie Johnson (golf), Ashley Harris (track) and Liam Wall (track). She also shared that the school has a hallway dedicated to Asian American and Pacific Islander heritage month. Also, ASB treasurer elections are happening for next year.

**Public Comment**

- Agenda and Non-Agenda Items: Becky Parsons stated that no one signed up to address the Board.

**Reports to the Board**

- New Market Skills Center Presentation. Matt Ishler presented.
- Department of Natural Resources Presentation. Sarah Ogden from DNR presented.
- Board Briefs. Shawn Batstone presented.
- Budget Update. Melissa Richter presented.

### **Action Items**

- 2<sup>nd</sup> Reading and recommended approval of Policy 4218, Language Access. Shawn Batstone presented. Director Taylor had questions for the district to follow up on. This will be added as a 2<sup>nd</sup> reading to the next regular meeting on June 15, 2023.
- Resolution 10-22-23 Delegating Authority to WIAA. Shawn Batstone presented. **Director Taylor/Director Adams, (M/S) to approve Resolution 10-22-23. This resolution has passed unanimously.**

### **Superintendent's Report**

Superintendent's Report: She attended the Tumwater Hill performance of GoldiROCKS & The Three Bears and it was so much fun to watch! Dr. Meyer also shared that parents Beau Wilson and Dominique Wilson were recognized at the ESD 113 awards dinner. The district had a budget meeting on May 25<sup>th</sup> and a policy meeting on May 18<sup>th</sup>. She also provided a 23-24 enrollment projection update.

### **Board Committee Reports**

- WIAA Update: Director Taylor reported that the THS boys' baseball is in the final four. He also shared that both THS and BHHS have new athletic directors.

### **Board Member Comments**

- Director Taylor: He thanked James and the BHHS students who attended for class. He welcomed Lilly as a student rep for next year. He also thanked Alex for her participation; she will be missed!
- Director Beard: She thanked Alex for choosing to be a student rep and wished her luck! She recognized Tony Harris for all the hard work he does on a daily basis; we are lucky to have him. She also shared some quotes from the senior presentations she attended. Some teachers recognized during those presentations were Suzanne Hall, Doug Peltier, Mrs. Jordan Stray, Jennie Kelly and Kelly McNeal.
- President Killough: He thanked Alex for her dedication and for working around her sport and school schedules. He also recognized Tony Harris who is a state finalist for the Presidential Award of Excellence in Math and Science Teaching. He wished him luck as this is well deserved.
- Director Adams: She thanked Alex for her service and the BHHS students who attended for class. She's very impressed with the talents in our district. She wants everyone to know that with the budget and policy updates we are trying to make the district the best it can be.
- Alex Loveless: She thought that James' performance was amazing! She thanked the Board for the opportunity. The experience taught her a lot and gave her a broader perspective on how the district runs.

**Recess Regular Meeting at 8:00 PM**

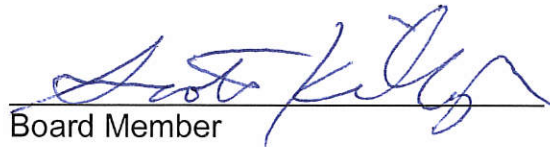
- Executive Session to discuss Collective Bargaining and Negotiations per RCW 42.30.140(4)(b). The executive session lasted 100 minutes with no action taken.

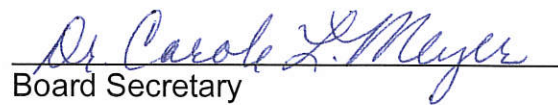
**Reconvene and Adjourn Regular Meeting**

With no further business coming before the Board, the Regular Board Meeting adjourned at 9:40 PM.

Recorded by:  
Becky Parsons

Signed this 15th day of June 2023.

  
Board Member

  
Board Secretary