



Kevin Bogatin
Superintendent

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Human Resources:
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Payroll/Benefits:
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Student Learning:
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Tumwater School District School Board Meeting Minutes

Location: District Office & YouTube
621 Linwood Ave. SW
Tumwater, WA 98512
October 26, 2023
6:00 pm

Board Members Present: Casey Taylor, Melissa Beard, Darby Kaikkonen, Jill Adams, Scott Killough, Kevin Bogatin (Secretary)

Vice-President Kaikkonen called the meeting to order at 6:00 pm and acknowledged that the Tumwater School District sits on the ancestral land of the Nisqually, Squaxin Island and Chehalis people, thanking the caretakers of the land who have lived on and continue to live on the land since time immemorial. She then led everyone in the flag salute.

Agenda Discussion/Approval

- Agenda Changes: Superintendent Bogatin shared that there are no updates to the previously published version of the agenda.
Director Taylor/Director Beard Motioned/Seconded (M/S) that the following two Consent Agenda items be moved to Action Items:
 - a. 23-24 Non-Rep/Admin Salary Schedule
 - b. 23-24 Co-Curricular Salary ScheduleThe agenda was unanimously approved as amended.

Board Officer Elections

- **PRESIDENT** - Director Beard nominated Darby Kaikkonen and Director Killough seconded. Vice President Kaikkonen asked if there were any other nominations. Vice President Kaikkonen was unanimously elected President of the Tumwater SD School Board until December of 2023 starting immediately.
- **VICE PRESIDENT** - President Kaikkonen nominated Melissa Beard and Director Killough seconded. President Kaikkonen asked if there were any other nominations. Director Beard was unanimously elected Vice President of the Tumwater SD School Board until December of 2023 starting immediately.

Review of Minutes

The Board has reviewed the September 28, 2023 Regular Board Meeting minutes and there are no changes or corrections. The minutes were approved unanimously.

BOARD OF DIRECTORS
JILL ADAMS MELISSA BEARD DARBY KAIKKONEN SCOTT KILLOUGH CASEY TAYLOR

"Continuous Student Learning in a Caring, Engaging Environment"

Consent Agenda

- No motion is necessary. The Consent Agenda was unanimously approved as follows:

- Personnel Report:

New Hires	Position	Location	Status	Group
Angelique Gourley	TOSA	SL	1.0 FTE Continuing effective October 2, 2023	TEA
Nicole Arsenault	Food Services Substitute	Food Services	Effective September 29, 2023	PSE
Samantha Wilkie	Paraprofessional	EOE	Impact position, effective October 3, 2023	TAP
Sasha Utter	Custodial Sub	B&G	Effective October 2, 2023	PSE
Teresa Neat	Paraprofessional	BLE	Impact position, effective October 2, 2023	TAP
Autumn Klump	Paraprofessional	EOE	Impact position, effective October 4, 2023	TAP
Christina Salazar	SLP	SS	0.7 FTE Continuing effective October 16, 2023	TEA
Michael Christie	Custodian	MTS	Effective October 23, 2023	PSE
Thu Mickelson	Paraprofessional	TMS	One Year Only, effective October 19, 2023	TAP
Angela Ader	Food Services Substitute	Food Services	Effective October 19, 2023	PSE
Sarah McGovern	Food Services Substitute	Food Services	Effective October 19, 2023	PSE
Kahlil Bredeson	Assistant Girls Soccer Coach	BHHS	Effective August 30, 2023	N/A
Ronald Lugar	Assistant Girls Volleyball Coach	BHHS	Effective October 2, 2023	N/A
Carmen Luce	Assistant Girls Basketball Coach	THS	Effective October 9, 2023	N/A
Hari-Jordan Scott	Assistant Girls Basketball Coach	BMS	Effective October 11, 2023	N/A
Jace Feldmeier	Assistant Girls Basketball Coach	TMS	Effective October 16, 2023	N/A
Joshua Sproul	Assistant Girls Basketball Coach	TMS	Effective October 16, 2023	N/A
Charles Hensley	Bus Driver in Training	Transportation	Effective October 24, 2023	PSE
Nicholas Hall	Drama Director	BHHS	Effective October 24, 2023	N/A
Adjusted:				

Anthony Neff	Teacher	CHS	From 0.8 FTE to 1.0 FTE, effective the 2023-2024 school year	TEA
Christian Rosbach	Bus Driver	Transportation	From 6.25 hours per day to 5.83 hours per day, effective 10/02/2023	PSE
Christy Miller	Bus Driver	Transportation	From 5.5 hours per day to 6.84 hours per day, effective October 2, 2023	PSE
Cozian Jacoby	Cook	THE	From Food Services Sub to 6.5 hours per day, effective October 2, 2023	PSE
Dylan Mackenzie	Paraprofessional	BLE	From 3.5 hours per day (4 days per week) to 6.5 hours per day (2 days per week) and 3.5 hours per day (2 days per week)	TAP
Faith Landry	Bus Driver	Transportation/ Food Services	From 5.92 hours per day Bus Driver, adding substitute cook with varying hours effective September 14, 2023	PSE
Jack Sergojen	Bus Driver	Transportation	From 6.08 hours per day to 7.14 hours per day, effective October 2, 2023	PSE
Kelly Anderson	Paraprofessional	MTS	From 3.5 hours per day to 6.5 hours per day, effective October 9, 2023	TAP
Laura Allison	School Nurse	SS	From 0.2 FTE to 0.4 FTE effective October 2, 2023	TEA
Lou Unis	Bus Driver	Transportation	From 7.33 hours per day to 5.87 hours per day, effective September 20, 2023	PSE
Samantha Reed	Bus Driver	Transportation	From 5.58 hours per day to 6.33 hours per day, effective October 9, 2023	PSE
Sarah Wyrembek	School Nurse	SS	From 0.8 FTE to 0.6 FTE effective October 2, 2023	TEA
Shannon Leon	B&G Coordinator	B&G	From 8 hour per day Warehouse Tech/Support Services Tech to 8 hour per day B&G Coordinator, effective October 9, 2023	PSE
Stephan Derout	Safety and Security Manager	DO	From 6.0 hours per day to 8.0 hours per day,	NON REP

			effective September 25, 2023	
Kathleen Haviland	Assistant Cook	PGS	From 3 hours per day Assistant Cook (TMS) to 4 hours per day Assistant Cook (PGS), effective October 11, 2023	PSE
Steven Sept	Bus Driver	TR	From sub driver to 6 hours per day bus driver, effective October 13, 2023	PSE
Melissa Merten	Nurse	SS	From 1.0 FTE to 0.6 FTE, effective November 13, 2023	TEA
Keri O'Hara	Paraprofessional	TMS	From 5.5 hours per day to 6.5 hours per day, effective October 16, 2023	TAP
Teri Guard	Bus Driver	Transportation	From 6.42 hours per day to 6.25 hours per day, effective October 1, 2023	PSE
Andie Harper	Cook and Sub Driver	THE	From 6.5 hours per day cook, adding substitute driver with varying hours effective September 13, 2023	PSE
Leaves:				
Connie Unis	Bus Driver	Transportation	Leave of Absence, beginning October 4, 2023 for 8-12 weeks	PSE
Lou Unis	Bus Driver	Transportation	Intermittent Leave of Absence, beginning October 4, 2023 for 8-12 weeks	PSE
Denise Shiroma	SLP	SS	Leave of Absence, beginning October 16, 2023 for up to 12 weeks.	TEA
Monika Kuligowski	Teacher	BHHS	0.4 FTE Leave of absence, effective the 2023-2024 school year	TEA
Resignation:				
Zach Grate	Assistant Boys Basketball Coach	BHHS	Effective September 29, 2023	N/A
Ryan Robertson	Teacher	EOE	Effective October 13, 2023	TEA

Deb Jones	Benefits Coordinator	DO	Effective January 5, 2024	NON REP
Janice Houghton	Paraprofessional	BMS	Effective October 31, 2023	TAP
Valentin Beltran	Campus Supervisor/Paraprofessional	BMS	Effective October 16, 2023	NON REP/TAP

➤ Payroll and Vouchers

GENERAL FUND:

Payroll				
Payroll Taxes			\$	1,521,506.67
Direct Deposit			\$	4,093,922.43
Payroll Benefit				
Wire Transfer			\$	1,121,437.66
Accounts Payable				
-Payroll	72806061	to	72806079	\$ 45,535.07
Accounts Payable	72221650	to	72221673	\$ 55,086.15
Accounts Payable	72221675	to	72221677	\$ 897.25
Accounts Payable	72221678	to	72221695	\$ 292,846.88
Accounts Payable	72221696	to	72221696	\$ 3,337.58
Accounts Payable	72221697	to	72221715	\$ 105,481.36
Accounts Payable	72221716	to	72221734	\$ 1,210,420.65
Accounts Payable	72221735	to	72221735	\$ 291.23
Accounts Payable	72221736	to	72221751	\$ 43,800.81
Accounts Payable	72221752	to	72221752	\$ 7,800.00
Accounts Payable				
ACH			\$	25,818.38
Accounts Payable				
ACH			\$	406,369.68
Accounts Payable				
ACH			\$	2,450.41
Accounts Payable				
ACH			\$	359,930.25
Accounts Payable				
ACH			\$	114,494.41
Accounts Payable				
ACH			\$	320,785.23
ACH Rejection			\$	(46.09)
Voided Warrants				
Accounts Payable				
- COMP TAX			\$	7,885.82
TOTAL GENERAL FUND:				\$ 9,740,051.83

CAPITAL PROJECTS FUND:

Accounts Payable	72012654	to	72012654	\$ 4,300.00
Accounts Payable	72012655	to	72012657	\$ 79,986.87
Accounts Payable	72012658	to	72012659	\$ 184,032.16

Accounts Payable ACH				\$	641,891.45
Accounts Payable ACH				\$	144,215.24
Accounts Payable ACH				\$	491,707.22
Voided Warrants					
Accounts Payable - COMP TAX					
TOTAL CAPITAL PROJECTS FUND:				\$	1,546,132.94

**ASSOCIATED STUDENT BODY
FUND:**

Accounts Payable	72442259	to	72442260	\$	1,525.00
Accounts Payable	72442261	to	72442263	\$	10,625.00
Accounts Payable	72442264	to	72442269	\$	6,025.88
Accounts Payable	72442270	to	72442272	\$	1,401.27
Accounts Payable ACH				\$	5,142.09
Accounts Payable ACH				\$	45,759.96
Accounts Payable ACH				\$	9,170.94
Accounts Payable ACH				\$	19,795.95
Voided Warrants					
Accounts Payable - COMP TAX				\$	414.89
TOTAL ASSOCIATED STUDENT BODY FUND:				\$	99,860.98

**PRIVATE
PURPOSE FUND:**

Accounts Payable	72700588	to	72700589	\$	953.52
Accounts Payable		to			
Accounts Payable ACH					
Accounts Payable ACH					
Voided Warrants					
Accounts Payable - COMP TAX					
TOTAL PRIVATE PURPOSE FUND:				\$	953.52

**TRANSPORTATION
VEHICLE FUND:**

Accounts Payable to _____
TOTAL TRANSPORTATION VEHICLE
FUND: \$ _____ -

- Capital Projects Contract Change Orders – Change Order #1, #2 and #3 for the LINCS Modular building contract.
- Capital Projects Acceptance of Contract as Complete – TMS Seismic Upgrades Construct, Inc.
- 23-24 Non-Rep/Admin Salary Schedule
- 23-24 Co-Curricular Salary Schedule

Public Hearing

- Capital Facilities Plan. The regular meeting recessed at 6:06 PM. Mel Murray presented the 2023-2029 Capital Facilities Plan. There was no public comment. The regular meeting reconvened at 6:15 PM.

Recognition

- Jill Giudice – WA State Secondary Level Art Educator of the Year

Student Board Reports

- Ameiya Brown (THS) – She reported that her peers think that some improvements could be more flexibility for students with special needs. There could be more support on how to apply to out of state colleges and more classes regarding taxes and loans. Summer classes that just aren't for credit retrieval but are an opportunity for finding your interests and keep on posting scholarships. Students are participating in SPSCC, applying for college, attending senior meetings, college fairs, working, and focusing on getting good grades. Some are planning on going into the military. A student said they are working on their social skills for after high school. Some supports they have at the school are: homeroom college and beyond plan, personal finance, career/counseling center to help with scholarships. Some students are unaware of available supports, but students need to engage to find the answers.

Public Comment Reminder

- Vice-President Kaikkonen outlined how the Public Comment portion of the meeting works.

Public Comment

- Agenda and Non-Agenda Items: Becky Parsons stated that two people signed up to address the Board. Jeff Curry spoke regarding retaliation for whistleblowing and Kecia Rongen spoke about the Pioneer Bowl and transfer policy.

Reports to the Board

- 1st Reading Policy Sexual Harassment of Student Prohibited. Shawn Batstone presented.
- ABCS - Attendance. Glenn Spinnie, Heidi Center-Howden, Cathy McNamara and Dave Myers presented.
- Buildings & Grounds Update. Brian Hinkle presented.
- Financial Services Update. Melissa Richter presented.

Action Items

- Resolution 02-23-24, 2023-2029 Capital Facilities Plan. Mel Murray presented.
Vice President Beard/Director Adams, (M/S) to approve Resolution 02-23-24. The motion passed unanimously.
- 2nd Reading of Policy 3246, Restraint, Isolation and Other Uses of Reasonable Force. Chris Burgmeier presented.
Vice President Beard/Director Taylor, (M/S) to approve Policy 3246. The motion passed unanimously.
- 2nd Reading Policy 5281, Disciplinary Action and Discharge. Wendy Bromley presented.
Director Killough/Vice President Beard, (M/S) to approve Policy 5281. The motion passed unanimously.
- 2nd Reading Policy 5401, Sick Leave. Wendy Bromley presented.
Director Killough/Vice President Beard, (M/S) to approve Policy 5401. The motion passed unanimously.
- 2nd Reading Policy 5406, Leaving Sharing. Wendy Bromley presented.
Director Killough/Vice President Beard, (M/S) to approve Policy 5406. The motion passed unanimously.
- 23-24 Non-Rep/Admin Salary Schedule
Director Taylor/Director Kaikkonen (M/S) to table this salary schedule until the next meeting. The motion passed unanimously.
- 23-24 Co-Curricular Salary Schedule
Director Taylor/Director Kaikkonen (M/S) to table this salary schedule until the next meeting. The motion passed unanimously.

Superintendent's Report

Superintendent's Report: Superintendent Bogatin shared that it's National Principals Month! He thanked Laurie Wiedenmeyer for the creative social media posts recognizing our amazing building leaders! He also reported on National Career Development Month, Thurston County Food Bank, 2023 Refund Levy, the Transportation Task Force meeting, and Walk to School Month.

Board Committee Reports

- Legislative Update: Vice President Beard shared Tumwater's top Legislative Priorities: Special Education, Transportation Funding, Budget Stability, Ample Funded Staffing Levels, Universal Free School Meals, Equitable Funding for Regionalization and Staff Mix, Fiscal Notes and Unfunded Mandates, Graduation Requirements and Pathways, Career and Technical Education Funding and Materials, Supplies and Operating Costs Funding.

Board Member Comments

- Director Taylor: He believes our highest priority is transportation. He thanked Laurie Wilson for attending tonight's meeting. He shared what the district has done in regards to transfers: reduced BHHS to THS transfer numbers; reduced out of district transfers to BHHS & THS; centralized transfer requests to the district office; worked with TCYFL to make sure kids are playing for the correct franchise (by address); shift middle school football to late winter/early spring so high school football coaches can start coaching athletes sooner; "Billy the Goat" spirit game. What's next? He'd like to make sure that our coaches have the tools they need to succeed. He'd like to make sure that student athletes have a safe environment to participate in. He apologized for making the comment about the BHHS program going from 62 rostered players to 21. His intention was good and he meant to draw attention to the issue in order to find out the reason why.
- President Kaikkonen: She shared that she attended the WSSDA FCC Emergency Connectivity Fund audit finding meeting and gave some background on the issue. She attended football, cross country, soccer, volleyball and swimming. She's looking forward to theater productions and concerts. She visited TMS and principal McNamara and when she was there, she was able to see an archery lesson.
- Vice President Beard: She appreciated today's agenda and learned a lot from everyone. She appreciates the work that's being done around transportation and she believes that needs to be the priority right now. She understands that there's a lot of talk about transfer issues right now and pointed out the work that the board has done. She acknowledges that they possibly have more work to do, but right now getting kids to school on time, especially listening to the attendance data from the principals tonight, needs to be the focus.
- Director Adams: She was impressed with the native plant sale at BHHS. John Glenn not only taught his students basic business skills but at the same time he encouraged respect for the outdoors and the local community. She acknowledged the effort of the staff and superintendent and their work with the enrollment numbers. She is extremely happy with the transportation task force. She agrees that once we are done with transportation issues, she thinks we should work on the imbalance between the BHHS and THS enrollment numbers.
- Director Killough: Scott shared a story about Arlen Schwandt. Arlen is the night custodian at PGS who always goes above and beyond for the staff and students at his school!
- Ameiya Brown: She has noticed the differences in her building when she came back after summer break and appreciates the building and grounds department. She also thinks that it's a good idea to raise awareness around employment opportunities so students know there are other options other than college.

Adjourn Regular Meeting

With no further business coming before the Board, the Regular Board Meeting adjourned at 8:30 PM.

Recorded by:
Becky Parsons

Signed this 9th day of November 2023.


Board Member


Board Secretary