

Fronteras Spanish Immersion Charter School

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APC Governing Board Meeting April 7, 2017 Meeting Minutes



I. Call to Order Meeting called to order at 6:05pm

II. Pledge of Allegiance *La Promesa de Lealtad a la Bandera*

Juro lealtad A la bandera de los Estados Unidos de America y a la república que representa una nación bajo Dios indivisible con libertad y justicia para todos.

III. Roll Call/Determine Quorum (5 required): Members in attendance included

Heather, Solveig, Jennifer, Beckie, Misty, Philippe, Sandra, Lynda,
Jody, and Chris (all members present).

IV. Approval of the agenda for today's meeting Heather motions to approve agenda, Philippe seconds. Motion passes, agenda approved.

V. Review meeting protocol

VI. Persons to be Heard – 30 minutes maximum

No persons to be heard.

VII. Standing Agenda

- A. Approval of meeting minutes from March 7, 2017. Discussion about how minutes are typed, do we want to include reports given by treasurer and principal in the actual minutes, not just document “see attached report”. Beckie suggested adding a link. Jennifer motioned to approve March 7 minutes as amended, Misty seconds, all in favor minutes approved.

B. Chair Report-Heather Charton

- a. Regarding D&O insurance. State Farm states they cannot insure

us because we are a public school. Heather says she is still waiting on hearing back for several quotes; overall, seems to be a hassle. Lynda asked do other charter schools have insurance? Heather says we don't know. Misty states Academy did not have any. Jennifer says she will contact principals from each charter school to find out. Chris states he will reach out to the National Association of charter schools and see their recommendations.

- b. Board training will be in August when we have new members. We will plan on doing this before school starts in the Fall.
- c. Administrative evaluation in progress. Was started in March and will continue after Jennifer meets with her supervisor. Heather will meet with her in May.
- d. Recognition of our 2 members that are finishing their term on the board, Chris and Sandra. They were presented with a plaque and recognized for their commitment to the APC Board.

C. Principal Report

- a. See attached report. We have 275 current intent forms returned which includes 17 K siblings. Jennifer listed on report additional applications for each grade. No applicants for music position yet, 4 applications for Kindergarten and Elementary. Zamora and Cabret positions are being posted, they both don't have teaching certificates so can fill in as substitutes in district. If no one is qualified then will post out of district. Middle school Spanish position is posted, all four positions have explicit Spanish speaking requirement. Chris asks how Iliana's work is being completed, Jennifer states just being absorbed by all staff, her position will not be posted. Chris commented on middle school testing being 3 weeks in a row. Jennifer states that is the schedule, testing at end of year gives students best opportunity to know the material. Sandra thinks Spanish teachers are very efficient with testing. Beckie wonders if we could move MAP testing, Chris worries about

performance. Sandra states the Math MAP testing will be in Spanish again. Our school will participate in the SHIELD emergency exercise which includes a full evacuation to Career Tech. Troopers will be here to block road, staff will have radios for roll call. Hyrum needs help with field day and the drama performance will be Saturday May 13 at 3:30. Beckie states that Science Olympia is a great opportunity for secondary and elementary students and mentioned chess tournaments also.

D. Treasurer Report

- a. See attached report. Majority of APC Board approved via email to give Señora Torres 4/5 quilt project an extra \$386.90. \$1000 discrepancy from March treasurer report was a misprint with the quickbooks program. Heather asked why are we giving Believe Kids money? Misty states we are sending a check based on all personal checks written by parents, some pay online. We made \$400 profit. Misty suggests we do one order a year and have ready at beginning of next year. Chris asks if worth having inventory at school to sell. Misty says in past it hasn't been worth it because we've been stuck with extra items not sold. Chris asked for clarification about USDA requiring audit, Misty clarified we do not need audit, Jennifer will send out information when she receives it.

E. Elections Committee - Solveig

- a. 18 Ballots will go home and must be returned by 4/25/17. Solveig, Onfray, and Jennifer Mainon running uncontested.

F. APC Board Calendar-timeline review

- a. Board training moved to August. Fundraising updated board members to include Misty. Remove Liliana from Curriculum Committee. Add Heather to hiring committee.

VIII.Unfinished Business

A. Faculty Mini-grants - Heather presented updated mini-grant application. Discussion around the table with multiple members contributing. Jody asked if teachers will get a stipend each year to spend, Jennifer says yes, so the mini grant would be beyond and above normal funds they get. Chris brings up Eric H and previous boards intended to support immersion language for mini grants. Misty states the 4/5 project although it covered AK themes, the entire presentation and writing for project is all in Spanish. Solveig remembers that Middle School camping trips have been funded by mini grants, and Chris states the APC Board has supported Fiesta for 2 years. Heather suggests it may be an issue of advertising. Misty suggests that we would accept grants as long as we have a certain balance in our checking. Heather agrees that information doesn't have to be on application, but part of our records. Chris points out as a policy the board is obligated to pay \$1000 faculty moving expenses. Sandra suggests cultural projects are tied to grants, maybe a rubric for the board to follow would be helpful. What determines culture? Heather states it is important to make the distinction and will set the mini grant apart from other requests.

Beckie states the second line reword "we will not reimburse projects" or remove, seems redundant. Chris would prefer we accept 5 projects at \$500 for each year, in the past our first grant was \$1000 for 2 teachers for 2014 Fiesta. If project ended up going over \$500 then teachers would find funds from something different. Lynda asks do we have a cut-off date? Heather wants to keep it open. Misty points out we don't have to approve everything that comes across and it is difficult to do a project for \$500 for multiple teachers. Beckie suggests an application period, Solveig offering an idea for 2 application periods to allow teachers in second semester to have opportunity and to make sure funds are available. Chris motions for a Faculty Mini Grant with \$500 for each project with a cap of \$2500 annually, Misty seconds the motion. Discussion: Solveig wants to make

sure money is available in the Spring. Beckie asks how many applications do we have each year? Has varied. Heather wants to put a document forward. Sandra sees the need for clarification for each project. Jody puts forward a friendly amendment to remove \$2500 cap and use board discretion to determine which projects to pass at \$500 per project. All in favor, motion passes as amended.

B. Year End Survey

Heather puts forward instead of doing a traditional survey, provide a list of good things Fronteras has done this year and accomplishments, keeping an open-ended option at end to add “glows and moans”. Solveig thinks this is a great idea as a parent likes it. Asks if we would do an email or hard copy? Beckie wants to leave a spot for parents to add good things and complaints. Chris states we need to have a space for people to voice concerns, criticisms, incoming families may have ideas for our facility uses. Heather suggests instead of keeping it open-ended could “tell us where to improve”. Jody states could be useful to ask a few guided questions. Misty likes idea of giving an opportunity for suggestions.

Some additional good things:

- Believe Kids fundraiser bought us a new stage (Misty)
- Capturing Kids Hearts Showcase School (Jennifer)
- New Library (Lynda)
- Add under “New School” no carpeting in the gym! (Heather)

Heather asks everybody to send her ideas. Misty motions to use “Things Accomplished at Fronteras” as our year end survey as amended with additions, Lynda seconds the motion. All in favor, motions passes.

IX. New Business

X. Executive Session

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial

XI. Future Items/Future Business

- a. Spring and summer cleanup
- b. Principal Evaluation

Regularly Scheduled Board Meeting May 9. April 25 Fronteras school Lottery.

XII.Final Actions and Adjournment

Solveig motions to adjourn meeting at 7:52pm, Sandra seconds. All in favor
meeting adjourned.

APC Governing Board Members

Heather Charton, Chair
Philippe Onfray, Vice Chair
Misty Adams, Treasurer
Jody Soeder, Secretary
Solveig Eidsness
Sandra Page-Carranza
Lynda Denny
Chris Whittington-Evans
Jennifer Hutchins (ex-officio), Principal
Beckie Murphy-CML