

Fronteras Spanish Immersion Charter School

2315 N. Seward Meridian Pkwy Wasilla, AK 99654
(907) 376-2223

APC Governing Board Meeting Meeting Minutes May 9



I. Call to Order

Meeting all to order at 6:02pm.

II. Pledge of Allegiance *La Promesa de Lealtad a la Bandera*

Juro lealtad A la bandera de los Estados Unidos de America y a la república que representa una nación bajo Dios indivisible con libertad y justicia para todos.

III. Roll Call/Determine Quorum (5 required):

Members present include Heather, Solveig, Jen Manon, Jennifer, Beckie, Misty, Philipe, Lynda Denny, Jody

IV. Approval of the agenda for today's meeting

Misty would like to add to agenda discussion of middle school graduation.

Heather states we will go into executive session today for discussion of principal evaluation, at that time board members who are not teachers or staff may be present. Jennifer motions to approve agenda, Solveig seconds, agenda approved.

V. Review meeting protocol

VI. Persons to be Heard – 30 minutes maximum

no persons to be heard.

VII. Standing Agenda

A. Approval of meeting minutes from April 11, 2017. Motion by Misty to approve minutes, Lynda seconds. All in favor minutes approved.

B. Chair Report-Heather Charton

- a. Welcome Jen Manon to the board. Thank you to Misty for organizing teacher appreciation, which also includes staff appreciation. Misty added cudos to Heather for the decorations. Thank you to Lynda for her hard work on the yearbook. Looking for parent to do grounds maintenance. Beckie will be leaving our board because she has accepted a position as principal of Larson Elementary. Lastly, moving into summer Heather would like board members to generate ideas for things to do for our next school year.

C. Principal Report-Jennifer Hutchins, see written report

- a. Library update. The library has upgraded its software and we now have the opportunity to be online which will allow teachers, students and parents to have access to our library database for searching and availability. Students also will be able to log in and check their status on books that are out. Discussed meeting with Sandy Kreger who is a district librarian, in which the idea of joining the MatSu school library system was discussed. The cost to join is tens of thousands of dollars and includes training and hiring someone for the library. Sandy discouraged us from joining due to the fact once you join it is much more difficult to keep our small library and act as an independent library.
- b. Current enrollment is 310 students
- c. John McBride has been offered the middle school position. He is a Spanish speaker.
- d. Hyrum Nelson helped us to achieve top fundraiser from the AHA for Jump Rope for Heart and the award will be presented at the staff meeting.
- e. Great feedback from district for SHIELD exercise that Fronteras participated in. Mr Okenson from Career Tech was impressed by our students and their ability to listen and follow directions.

- f. Teacher appreciation (MSCA) was well received, also distinction of CEA day that recognizes staff members in the district. Jennifer clarified these are separate events but thinks its great that we celebrate everybody.
- g. Talent Show will be on 5/18, encourages students to perform in Spanish, but will allow English to embrace all talent.
- h. Field day will start at 9:00am.

D. Treasurer Report-Misty Adams

- a. \$386.90 was remaining balance for quilt project for Torres. Presentations were great. Heather says would be nice to display quilts, Jennifer agrees. Time and space are the challenge to display and students did presentations over 1 month.
- b. Misty would like give a card to each 8th grade graduate, asking for approval of \$20 gift card to the extreme fun center, total of 12 students. Heather motions to approve a \$20 extreme fun center gift card, Beckie seconds. All members voted in favor, motion passes. Lynda states yearbooks will be given as gifts too.
- c. Misty has received a flyer for Spirit gear to use next year at the beginning of the year. We can make changes to it now, she will email it to board members to review. The color stays, but there are different designs to chose from.

E. Elections Committee- Solveig

Election a success, no report. Thank you to Mary.

F. APC Board Calendar

- d. Will add under fundraising, board members generating ideas for next year.

VIII.Unfinished Business

A. Year End Survey-see handout by Heather

Misty says add on "Principal of the Year" and maybe take out math derby. #9 change title to sportsmanship. Jennifer says well written, likes it. All in

agreement that it looks great and like it. Heather says will send home this week.

B. Principal Evaluation - will discuss in executive session.

IX. New Business

A. Election of Officers

Each member asked if they would continue to perform the duties as previously nominated, all agreed they would like to keep positions. Lynda motions to keep all off officers, Beckie seconds the motion. All in favor motion passes, members will hold their positions. Chair-Heather Charton, Vice Chair-Philippe Onfray, Treasurer-Misty Adams, Secretary-Jody Soeder.

B. Summer meeting schedule

Heather recommends that we do not have a June or July meeting, and we reconvene in August for board training. All members agree.

X. Executive Session

(Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial.)

A. Administrator Evaluation, members included are Heather, Jen, Jody, Beckie, and Misty

XI. Future Items/Future Business

Discussion of moving from monthly meetings to bi-monthly meetings.

Referenced the charter and states on p48 board should meet no less than 4 times annually. Other charter school boards do not meet monthly. Heather states it is not beneficial to just fill up time, we are in a different situation than previous boards and are able to get more done "behind the scenes". Heather motions to move to a bi-monthly board meeting schedule. Beckie seconds. All in favor, motion passes. We will meet in August, October, December 2017, February and the April annual meeting for the election of officers in 2018.

Regularly Scheduled Board Meeting August 8, 2017.

XII.Final Actions and Adjournment

The charter requires us to do an evaluation of the principal. The evaluation committee meets with Jennifer, determines if she has met the standards, safety process, risk management, performance. Heather sent out feedback form soliciting information from staff, not parents. A form is available to parents on website to offer feedback at anytime. Session continued with closed discussion. Returned to vote. Beckie motions to approve Jennifer Hutchins annual contract, Misty seconds the renewal. All in favor, motion passes. Heather motions to adjourn meeting at 7:16pm, Beckie seconds. All in favor, meeting adjourned

APC Governing Board Members

Heather Charton, Chair
Philippe Onfray, Vice Chair
Misty Adams, Treasurer
Jody Soeder, Secretary
Beckie Murphy-CML

Solveig Eidsness
Jen Manon
Lynda Denny
Jennifer Hutchins (ex-officio), Principal