

Fronteras Spanish Immersion Charter School

2315 N. Seward Meridian Pkwy Wasilla, AK 99654
(907) 376-2223

APC Governing Board August 8, 2017 Meeting Minutes



I. Call to Order

Meeting called to order at 6:01pm.

II. Pledge of Allegiance *La Promesa de Lealtad a la Bandera*

Juro lealtad A la bandera de los Estados Unidos de America y a la república que representa una nación bajo Dios indivisible con libertad y justicia para todos.

III. Roll Call/Determine Quorum (5 required):

Members present include Heather, Jen Manion, Jennifer Hutchins, Solveig, and Jody.

IV. Approval of the agenda for today's meeting

Jennifer Hutchins motions to approve todays agenda, Solveig seconds.

V. Review meeting protocol

- *Wait for recognition from the chair to speak*
- *Let people give their reports and ask questions*
- *Keep non-productive comments to a minimum*

VI. Persons to be Heard – 30 minutes maximum

- *Must sign up prior to meeting start*
- *Each person will have up to two (2) minutes Minutes to speak*
- *Comments shall be civil*
- No public comment past this time
- Comments will not be addressed by the Board at this time.

VII.Standing Agenda

A. Approval of meeting minutes from May 9, 2017

Heather motions to approve minutes, Jen Manion seconds motion. All in favor, minutes approved.

B. Chair report-Heather Charton

Will continue to work on getting all board files in once place and updating electronic files on hard drive.

C. Principal Report-Jennifer Hutchins

Enrollment is 291 currently. J McBride, our new middle school teacher speaks full Spanish. Have not determined how classes will be split yet. Our new music teacher is Tyler Desjarlais and will also coach cross country. Jessica Geffken took another position at a different school. Cassie Hussman, our previous student teacher will teacher Kindergarten this year. All staff was present for meeting today. Monitors received training for CPR and AED.

D. Treasurer Report-Misty Adams, not present, no report.

E. APC Board Calendar, will update and send out to members.

VIII.Unfinished Business

A. Family Language Acquisition Plan

Jamie as agreed to support our idea and create a packet for online studies. The idea if for a group of interested adults to meet monthly or every 6 weeks, possibly the board could pay someone. Jen M suggested reaching out to a parent volunteer who speaks Spanish. Heather agreed is a great idea.

IX. New Business

A. Volunteer Hour Tracking

In the past we have had a parent volunteer monitor family volunteer hours in the binder, have not had anyone for 2 years, Heather asks do we still want to do this? Jen Manion volunteers to monitor hours and make this a board responsibility. Heather suggests keeping track quarterly. Solveig suggests using a form letter for reminders. Heather motions for the board to take ownership and track volunteer hours, Solveig seconds the motion. All in favor, motion passes.

B. Business Partnerships

Jennifer says we are required to document how many business partnerships we have in the school review and is seeking clarification from district of what determines a business partnership. She will have this information for us at our next meeting.

C. Registration Deadline Changes

Solveig states that it is an issue every year regarding families that wait to register their children. It makes it very difficult to keep new families informed of space available. Is it possible to amend our bylaw to say registration has to be completed by a specified date and if not completed by that date the students spot will be lost. Heather states we can't amend the bylaw. Solveig asks could a policy be made to include a final deadline of 7 days prior to admin staff returning to school? Jennifer and the front desk staff need to have in writing a policy to back them up. This discussion brought up issue of some families having problems registering their kids. Carebox is a new medical registration for the district and if this is not complete it will not effect registration of student.

D. Faculty Recruitment

This activity is run by the school district and includes career/job fairs. Usually includes a team of 4; a counselor, special education, and 2 directors. Heather suggests an advocate from our school going with the recruiters to help build a teacher pool so when we are in need of filling positions we will already have a list of interested individuals. She would like the APC to support recruitment effort and materials. Jennifer states we would not be promising a job but just showing who and what we are. Heather also would love to create a partner city and develop relationships.

X. Executive Session

Matters generally include those affecting finances and personnel, the public knowledge of which might prove adverse or prejudicial

XI. Future Items/Future Business

Regularly Scheduled Board Meeting October 10, 2017.

XII. Final Actions and Adjournment

Jody motions to adjourn the meeting at 6:43pm, Solveig seconds the motion.

APC Governing Board Members

Heather Charton, Chair
Philippe Onfray, Vice Chair
Misty Adams, Treasurer
Jody Soeder, Secretary
Lynda Denny
Solveig Eidsness
Jen Manion
Jennifer Hutchins (ex-officio), Principal