



**NEW MARKET SKILLS CENTER
Administrative Council Minutes
December 4, 2020
Zoom Meeting due to COVID-19**

REGULAR ITEMS:

Call Regular Meeting to Order

Chair Joe Belmonte called the meeting to order at 11:00 AM

Meeting Location: Zoom Meeting

Administrative Council Members Present: Alex Apostle, Bryon Bahr, Joe Belmonte, Deb Clemens, Sean Dotson, Kim Fry, Patrick Murphy, Rich Staley, Brian Wharton, Mike Stratton for Lisa Grant

New Market Staff Present: Matt Ishler and Chris Bradshaw

Scribe: Colleen Bonner

Guests: CTE Directors: Don Welander – Shelton School District, Brian Hardcastle – Tumwater School District, and Teri Pablo – Yelm Community Schools

CONSENT AGENDA:

Administrative Council Minutes – October 9, 2020

South Sound Council Meeting Minutes – October 15 & November 19, 2020

Skills Center Directors' Meeting Minutes – November 10, 2020

Council Member Fry moved and Council Member Clemens seconded to approve the Consent Agenda. The motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Capital Projects – Update

Key card readers have been added to the campus and the construction in building B has been completed.

Principal and Counselor Breakfast – October 29, 2020 - Update

With this being Mr. Ishler's first Principal and Counselor Breakfast, he is pleased to share that it was well attended with approximately 50 joining in on the zoom meeting. New Market teachers were given an opportunity to discuss the remote work they are doing with our shared students.

Fall Advisory Kick-Off Meeting – November 5, 2020 - Update

Working together to build an agenda, Mr. Ishler and Mr. Hardcastle hosted the virtual Fall Advisory Kick-Off meeting. Mr. Hardcastle thanked Mr. Ishler for the great opportunity in helping building connections between the schools.

Professional Development 2020-2021 - Update

New Market certificated staff continue to work through Module 6 of the Digital Learning Playbook – *Engaging Students Remotely*.

EXECUTIVE DIRECTOR'S REPORT – Continued

Small Group / Hybrid Learning – Update

Starting small group / hybrid learning this week, with at-risk students as our priority, we have seen 28 students on campus. Mr. Ishler thanked the districts who have transported students to our campus stating, “this is making a huge difference to these kids”. Teachers can see the leaps in progress when working with these students in small groups. We will begin reaching out to additional students to get them on campus, scheduling them by needs. We will make changes to our small groups / hybrid learning according to guidelines and/or from direction of the Administrative Council.

Enrollment Reports

Consortium Districts

The Council Members were given time to review the enclosed enrollment reports with our running average just below our budgeted FTE.

Student Headcount by Program

Mr. Ishler discussed the programs with low enrollment. He will be sharing his plans, for these programs, at the February meeting.

Financial Reports

New Market remains comfortable with the ending fund balance. We will see a slight adjustment to the allocation, which will affect the bottom line. It was decided, that due to Tumwater School District's involvement with New Market High School's budget, the high school will no longer be reported as a part of the financial reports.

Grants Received

- Perkins Reserve - \$2,800 – Will be used in the Professional Medical Careers program for equipment, Nurse Annie simulation, and personal protective equipment “PPE”.
- Hi-Demand - \$15,000 – Will be used in the Construction Trades program for shop equipment.
- CorePlus Construction Trades - \$11,000 – Will be used to support the development, alignment, and enhancement of the career connected learning program.
- CorePlus Maritime - \$45,000 – May be used for the startup of a new program.

Although not yet approved, the Perkins V grant will be \$44,000 and used for updating computer labs and kitchen items and supplies for the culinary program.

SCHOOL IMPROVEMENT GOALS AND STRATEGIES

Program Development

- After meeting with superintendents this past summer and collaborating with CTE directors this past fall, Mr. Ishler began building relationships with local businesses and researching programs that would add value to New Market and its consortium districts. Maritime CorePlus received favorable responses and support from the Port of Olympia, the Thurston County Chamber, and the South Sound Council. With money grant available, and a quickly approaching deadline date for the application process, Mr. Ishler applied for, and received, \$45,000. There was a discussion around State Superintendent Chris Reykdal's enclosed *Welcome!* slides presentation on Maritime CorePlus. This program is pretty broad with a lot of transferrable skills. Asking for the Counsel Members' feedback and thoughts, Mr. Ishler feels Maritime CorePlus would be a viable option for launching a new program for the 2021-2022 school year. The JROTC is another program under consideration for fall 2022. With Tumwater School District's Early Childhood Learning Center's plan to leave our campus within the next two years, we will have two additional classrooms available. There was further discussion around what is best for students, the consortium, cost, space, logistics, student interest, and marketing. Chair Belmonte stated he will be comfortable voting on the startup of the Maritime CorePlus program when Mr. Ishler is able to show student interest, with a strong teacher in place.
- There was a discussion around the enclosed *Workforce Projections by Category* document and the need for New Market to offer programs that are “unique” and “stair stepping” from its sending districts.
- With participation from the CTE directors, Mr. Ishler discussed their results in the enclosed *Director Survey Results* report.
- Summer work-based learning is an opportunity that could benefit all of our consortium districts.
- Cosmetology schools will soon be offering barbering, nail technician, and master esthetics.

ACTION ITEMS

Possible New Program Approval – CorePlus Maritime

Mr. Ishler will continue pursuing the information requested by the Council Members and will bring the information back to a future meeting.

To Dispose of Junk Vehicles from the Auto Service Technology Program

Council Member Wharton moved and Council Member Bahr seconded the disposal of junk vehicles from the Auto Service Technology program.

COUNCIL MEMBER COMMENTS

Standing Question: Future Meeting Topics

Council Member Fry thanked Mr. Ishler for bringing forward the options of new programs, stating “we have needed a find a way to keep New Market relevant and I appreciate these ideas”.

Council Member Dotson thanked Mr. Ishler for the recommendations and thoughtful presentation. He likes both JROTC and Maritime CorePlus and is excited to see what this can do for our students.

Council Member Clemmens agrees that Mr. Ishler is doing what needs to be done for our students and consortium. She would like further analysis on what we can do now, with the costlier programs coming next and showing, other than a grant, what investments will be required. She is willing to come together for a Special Meeting, if needed.

Council Member Bahr reiterated the sentiments with “great work on the new program offerings – nicely done” to Mr. Ishler. He would like to know more about job opportunities for students earning their certificate in Maritime CorePlus. He believes we must give time to develop a program like this and it will be important for the teacher to know this.

Chair Belmonte closed the meeting stating “nice work”.

ADJOURNMENT

The meeting adjourned at 12:15.

DISCRIMINATION

Tumwater School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination: **Civil Rights Coordinator & Title IX Officer:** Asst. Superintendent Shawn Batstone shawn.batstone@tumwater.k12.wa.us 360/709-7030 and **Section 504 Coordinator:** Director Kelli Ehresmann kelli.ehresmann@tumwater.k12.wa.us 360/709-7040. Tumwater School District: 621 Linwood Ave SW Tumwater WA 98512