

Approved March 22, 2024



**NEW MARKET SKILLS CENTER
Administrative Council Minutes
February 9, 2024**

REGULAR ITEMS:

Call Regular Meeting to Order

Chair Kevin Bogatin called the meeting to order at 11:00 AM

Meeting Location: New Market Skills Center – Derek Lohmeyer Lecture Hall

Administrative Council Members Present: Kevin Bogatin, Bryon Bahr, Clint Endicott, Lisa Grant, Patrick Murphy, Thad Nelson, Chris Woods, and Brad Hooper for Deb Clemens

New Market Staff Present: Matt Ishler and Chris Bradshaw

Scribe: Colleen Bonner

Guests: Paula Perryman – Olympia School District CTE Director and Dave Rutherford and Napavine School District – CTE Director

Council Member Nelson moved and Council Member Bahr seconded the Agenda as presented.

APPROVAL OF CONSENT AGENDA:

Administrative Council Minutes – December 8, 2023

Skills Center Directors' Meetings – December 12, 2023 and January 23, 2024

South Sound Council Meeting Minutes – December 14, 2023 and January 18, 2024

New Market News – January and February

Negotiate Summer 2024 and School Year 2024-2025 Business Contracts

Summer School Program Offerings

Summer SPED Learning Assistant

Donation

Items to be Scrapped: Diesel & Marine Technology Shop Equipment

Council Member Grant moved and Council Member Endicott seconded the approval of the Consent Agenda.

EXECUTIVE DIRECTOR'S REPORT

Criminal Justice – VR System Demonstration

Mr. Ishler introduced Ken Dukes, instructor of the Criminal Justice program. Mr. Dukes, who was raised in Olympia and is a retired Lake Havasu, AZ police officer, has been teaching at New Market for the past 10 years and is electing to retire from education this June.

Mr. Dukes presented the Street Smarts virtual reality training platform explaining how it allows him to wear a headset and to be the voice of a perpetrator. He can manipulate the program so that a simulation can last up to five minutes, allowing the student time to continue a conversation working on de-escalation skills. The system allows us to create our own scenarios using one of 12 locations (school, hospital, workplace, park, etc.) in which we are able to manipulate the scene. New Market is the 1st high school in the country to use this platform in a classroom and the 2nd location in the state after Fish & Wild Life. Mr. Dukes was asked by Lacey Police Department to train its SWAT team – which they then purchased for themselves. New Market's DigiPen Art & Animation program will build scenarios for the Criminal Justice program. These scenarios do not only have to be in law

EXECUTIVE DIRECTOR'S REPORT – Continued

enforcement, they can also be citizen only involved. Mr. Dukes advisory board stresses the need to teach our young adults how to have conversations with people.

Comments made:

Delaney Shaffer, 11th grade Olympia High School student: I didn't do very well the first time – I actually shot myself in the foot.

Jen Potter, New Market's technical support: It was so intense, I could feel my heartrate elevate.

Brad Hooper North Thurston Public Schools' CTE Director: I love how you're integrating Art & Animation.

Council Member Woods participated in the presentation and concluded with "what a great training tool".

Navy National Defense Cadet Corps. Program Inspection

Our Navy National Defense Cadet Corps. program went through its 1st inspection – receiving an "outstanding" rating in all categories – which is the highest rating that can be earned. Commander Vincent Quidachay, US Navy Retired, Area Manager for Area 23 which covers four states, Guam, and Japan, conducted the inspection. The inspection lasted 4.5 hours and was a positive event with parents in the audience. Mr. Ishler passed around four additional pictures not included in the agenda packet as a student pictured has an opt out form on file which does not allow us to share their picture with the public.

Below are comments Commander Quidachay wrote on the final report:

"This is a FANTASTIC NNDCC program. They are very active and have unlimited potential.

"Their Assistant Principal spent the entire day with us, and a board member was present during the inspection and staff briefs. This school has unlimited support, and the administration is working to increase enrollment numbers as well. This is one of the few schools that is this involved. (He is speaking about Matt and Chris, he just titled them incorrectly, but he was very impressed with our administrative support.)

"The Staff Brief was perfect, and their participation is very good.

"For being the smallest program in Area 23, it is already one of the best. They recently acquired a flag for color guard and completed a community color guard event the same week. They are fired up to succeed, and they will continue to grow in enrollment and competitive status within the area."

SkillsUSA Regionals

With three students competing in last year's State SkillsUSA competition and one earning her way to Nationals, this year Mr. Ishler made a special effort to encourage staff to participate. With Professional Medical Careers Instructor Nurse Megan Ritchie coordinating the events, we had 54 students move on from Regionals to State. Nine of our 11 consortium districts had at least one student qualify for the state competition. This is an exciting time for teachers and students as many have not experienced a State level competition. Mr. Ishler, a former DECA advisor, will be attending to help with student management and to get a better understanding of SkillsUSA's state event.

2024-2025 Registration Kick-Off & CTE Counselor Workshop - Update

Monday, February 12, will kickoff the enrollment for the 2024-2025 school year. We will honor the consortium districts' slot assignments with Phase I: Priority Enrollment February 12 – March 8; Phase 2: General Enrollment March 11 – April 30 with consortium enrollment first come, first served; and Phase 3: Open Enrollment beginning May 1.

Mr. Ishler gave a brief summary of the CTE Counseling Workshop held at NM on January 11th. He also shared data from the staff development evaluation form counselors completed after the event, the counselor feedback was extremely positive.

Enrollment Reports

By District

Mr. Ishler explained that each month an FTE revision for the Worksite Learning program is submitted to OSPI and that the enclosed reports do not reflect the prior month's numbers.

EXECUTIVE DIRECTOR'S REPORT – Continued

Student Headcount by Program

The *Student Headcount by Program* report is included for the Council Members information.

Disaggregated Ethnicity Headcount

Using the state's website, Mr. Ishler used state-reported enrollment numbers for each district to ensure consortium-wide demographic accuracy when tabulating consortium information, for the *Gender, Race, Ethnicity Totals vs. Consortium* report. Council Member Murphy thanked Mr. Ishler for the report and asked whether free and reduced lunch numbers were included. Mr. Ishler, taking this question to the Skills Center Directors, found that they do not have access to this information and therefore, free and reduced lunch numbers are not included. North Thurston Public Schools' Representative Hooper noticed that New Market special education numbers are more reflective of the consortium average than they once were. Mr. Ishler confirmed that Market's rate of students with accommodations was disproportionately high in recent years, at 1/3 of our student population but has returned to near the consortium average over the last couple of years.

Financial Report

Mr. Ishler reported that our actual FTE is 437 and we budgeted 380. New Market has been working to spend down the general fund, though high enrollment numbers have largely offset the spending. The numbers on the *Financial Report for the Months of September-January* will go up a bit as we have not yet received our apportionment. Our headcount on Monday was 790 with 90 new students enrolled for the new semester. With student drops – we netted 40 new students.

2023-2024 Slot Assignments

The *2023-2024 Slot Assignments* spreadsheet is included for the Council Members review and enrollment comparisons.

2024-2025 Slot Assignments

Mr. Ishler explained that although our funding from OSPI only increased 1.5%, he honored the 3.7% discussed in contract negotiations. He is aware that this would not be sustainable if funding continues as is this current year. Last year, the Council Members approved the additional staff needed to support the increase in students on campus, although wanted the budget to remain the same. Mr. Ishler feels this year a decision will need to be made on whether to increase the budgeted FTE for the 2024-2025 school year. With Tumwater School District moving up their timeline, we will need to bring the budget to the March meeting for approval.

PERSONNEL REPORT

Ken Dukes, Criminal Justice Instructor, Retirement

Ken Dukes, core staff criminal justice instructor will be retiring in June. Mr. Ishler requested direction from the Council Members on their preference to hire Mr. Duke's replacement as a contractor or a core staff member. There was a discussion around the differences in these types of employment. Council Member Woods suggested Mr. Ishler advertise for both, core and contractor, and determine which best suits New Market at that time.

GRANTS RECEIVED

Core-Plus – Diesel & Marine Technology - \$25,000

Healthcare Simulation Care Labs \$98,055

Perkins \$75,030

This grant information was included for the Council Members' information.

INFORMATIONAL

Legislative Update

Mr. Ishler gave an update on the request submitted to legislatures a few years ago to support smaller districts affected by sending students to skills centers. This did not pass through the process. The only district in New Market's consortium that would have met the parameters of this bill would have been Rochester School District.

Chair Bogatin received information that funds for capital projects will be increased for skills centers. Mr. Ishler explained the process whereas the state's skills centers come together and hire a third party to rank priorities. The legislature is under no obligation to use this method and the prioritized list has not been followed by the legislature over the past couple of legislative

EXECUTIVE DIRECTOR'S REPORT - Continued

sessions. In recent years, New Market has submitted a preservation request and a modernization request, each of which is still waiting for legislative action.

Program Exploration Night – Registration Open House – March 7, 2024

To offer families an opportunity to visit the campus, we will hold an open house style *Program Exploration Night* event from 5:00 PM – 7:00 PM to include students and advisory members at each of our programs.

Try-A-Trade – May 2, 2024

The annual Construction Trades' *Try-A-Trade* event will be held May 2 this year. Also, Mr. Ishler mentioned the upcoming Chamber of Commerce's *Find Your Future* event that will be hosted on our campus Saturday, March 16.

Scholarship Ceremony – May 16, 2024

As the primary benefactor, the New Market Skills Center Foundation will hold our annual *Scholarship Ceremony* on May 16, 2024.

Summer School 2024

Our 2024 summer school schedule is enclosed.

Administrative Council Meetings:

March 22, 2024 May 10, 2024

COUNCIL MEMBER COMMENTS

Standing Question: Future Meeting Topics

Councilmember Grant thanked Mr. Ishler for the tour he gave to one of Rochester School District's board members – "she enjoyed it very much".

ADJOURNMENT

The meeting adjourned at 12:30 PM

NON-DISCRIMINATION STATEMENT

EQUAL OPPORTUNITY EMPLOYER: *Tumwater School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator: Shawn Batstone, 360-709-7030, shawn.batstone@tumwater.k12.wa.us, Title IX Coordinator: Wendy Bromley, 360-709-7020, wendy.bromley@tumwater.k12.wa.us and Section 504 Coordinator: Chris Burgmeier, 360-709-7040, Chris.Burgmeier@tumwater.k12.wa.us Address: 621 Linwood Avenue SW, Tumwater, WA 98512*