

**Tumwater School District**  
**School Board Meeting Minutes**  
Tumwater Hill Elementary  
January 28, 2016

Board Members Present: Jay Wood, Bob Barclift, Rita Luce. Janine Ward arrived at 9:35 a.m. Kim Reykdal was excused.

Staff Members Present: John Bash, Laurie Wiedenmeyer, Kim Howard, Mel Murray, Beth Scouller, Mitch Thompson, Terri Anderson, Tara Richerson, David Parascand, Mandy Jessee

Members of the Public Present: Paula Reeves

Students Present: Rebecca Wall, Addison Aisnworth, Andre Byoune, McKenzie Sexsmith, Sonja Gould, Amira Debose, Braily Weekes, Aom Lantow

President Jay Wood called the meeting to order at 8:30 a.m.

#### **Approval of Minutes**

- **Bob Barclift/Rita Luce, Moved/Seconded (M.S.) to approve the minutes from the January 14, 2016 meeting as presented. The motion was approved unanimously.**

#### **Special Recognition**

- School Board Appreciation Month: Superintendent Bash announced that this is part two of School Board Appreciation month – part one was at the earlier meeting in January. He thanked the Board members for their time dedicated to serving the community of Tumwater and presented each with a hat. Tumwater Hill presented each Board member with a school pennant, a Marimba CD and handmade thank you signs from students at the school.
- Christopher Jenson: Mandy introduced PTA President Christopher Jenson and shared that not only does he lead the parent group, but also works with the Running Club, and is serving in the school on almost a daily basis. On behalf of the Board of Directors, Rita Luce presented him with a certificate of appreciation.

#### **Site Report**

- Tumwater Hill Elementary: Principal Mandy Jessee introduced Jordan Stray, Counselor Intern, who has been working with Counselor Emily Weber. Jordan works with the 6<sup>th</sup> grade Leadership students and enjoys having lunch with them every Friday. Leadership students Rebecca Wall, Addison Ainsworth, Andrew Byoune, McKenzie Sexsmith, Sonja Gould, Amira Debose, Braily Weekes and Aom Lantow introduced themselves. They then demonstrated part of the Tumwater Hill PBS (Positive Behavior Support) program by giving Board members “Hawkeyes” for different good behaviors, while sharing examples of why students receive Hawkeyes. Mandy reviewed the School Improvement Plan and their site goals. This year, as it is her first year at Tumwater Hill,

they are focusing on school climate. She is excited about the year so far and looks forward to great things in the future.

### **Superintendent's Report**

- Math Program Report: Terri Anderson shared that they have been emphasizing different aspects of curriculum, instruction and assessment across all grade levels. Increasing teacher capacity for math instruction through professional learning has been a focus. Currently, they are working on a secondary curriculum adoption. At the elementary level, they are focusing on assessments. This year they have pinpointed instruction with common core. In 2016 a curriculum selection process will begin. Secondary continues focusing on instruction. Curriculum adoption process was discussed.
- WA Kids: Tara Richerson stated that this is the first year Tumwater has participated in WA Kids, which relates to our state funding for all-day kindergarten. Right now we have four of our elementary schools receiving state funding for all-day kindergarten and next year we should get funding for the additional two elementary schools. WA Kids has been phased in across the state. To receive the funding, we have to agree to participate in WA Kids. It's meant to help kids transition into kindergarten. First a family connection meeting takes place – usually about 30 minutes before school starts. Next is district-level collaboration with early learning providers. A whole-child assessment which is based on teacher observations. Next steps include Tara and Chris Woods meeting with kindergarten teachers, reviewing the year and looking at what worked well, what didn't work, and prepare for implementation of all-day kindergarten at all schools next year. We are working to develop capacity of teachers to use WaKids data.
- Strategic Planning Update: John shared that he met with Dana Anderson and the district has asked the ESD to partner with us to help review and revise our strategic plan. John presented three sample formats for the Board to review. We will begin with the School Board and do some visioning at a special workshop. Laurie will work to schedule this workshop in late February or early March.
- Budget Planning Overview 2016-17: John gave an overview of fiscal issues/legislative update, planning process rationale, process overview, budget survey, and key dates scheduled. Fiscal issues include levy cliff and legislative decisions, inflations/new costs, collective bargaining, and new money. John reviewed a state funding slide that shows how the "new money" we received from the state this year actually cost the district over \$500,000.00. Legislative update issues: initiative 1366 was ruled unconstitutional, the levy cliff is looming (two bills have been introduced SB6183 and HB 2361), teacher shortage bills propose increase pay for beginning teachers, McCleary looks like no action will be taken to fully fund education, and HB 2366/SB6195 "Education funding task force" looks like nothing is expected until 2017. John reviewed the planning process rationale – to educate stakeholders regarding fiscal realities and facts, be transparent, gather stakeholder input, align decisions with district priorities, monitor and account for variables, adhere to fiscal parameters set by the board, adhere to statutory timelines required for districts.

Board Member Janine Ward arrived at 9:35 a.m.

- Enrollment Projections for 2016-17: Beth Scouller reviewed the district's enrollment projection method, which includes current student matriculation, move them up a grade, estimate how many kindergartners will come, then use that number for staffing. For budget purposes, we use a ten year enrollment trend by grade level. We are predicting 6,218 for next year – a few less than the current year. Staffing meetings will begin in February with each school administrator and John.

- **Superintendent Remarks:** John shared that Chris Woods is absent to attend an all-day training regarding Core 24. Sunday the WSSDA Legislative Conference. Thurston Talk did a nice article about some of our wrestlers. Black Hills student, Elle Hirotaka, won the Thurston County Elections Good Citizenship essay contest. On February 24<sup>th</sup>, the Thurston Chamber is recognizing Dan O'Neill with the Distinguished Leadership Award. Community in Schools work continues today as the group will be looking at some data to identify what our greatest needs are so we can make decisions regarding further partnerships that are needed. One of John's goals as new superintendent is to develop leaders within the system. He is pleased to report two examples of principals taking on some district project work. Patty Kilmer has agreed to help with a kindergarten screening study. Jeff Broome will be working on our student information system, Skyward, with Tara and Anitra, to help address some secondary projects.

### Consent Agenda

- **Rita Luce/Bob Barclift, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
  - **Employment:** Eusebio Gonzalez, ISS/CES Parapro, BHHS; Launa Abrahamson, TOPA Office Assistant, MTS; Melissa Richter, TOPA Administrative Assistant, Financial Services; Wesley Woodard, Substitute Custodian, Buildings and Grounds
  - **Resignation:** Mark Oster, Substitute Bus Driver, Transportation, effective January 21, 2016
  - **Leaves:** Karen Kelly, Bus Parapro, Transportation, FMLA leave starting December 16, 2015 with an unknown return date, pending doctor's statement; Susan Warren, Parapro, LRE, family illness/bereavement leave starting January 7, 2016, returning January 19, 2016, pending doctor's statement; Kathi Clarke, Parapro, EOE, medical leave starting December 7, 2015 returning January 11, 2016, per doctor's statement; Chalynn Loya, Bus Driver, Transportation, medical leave starting January 14, 2016 returning January 25, 2016, per doctor's statement; Tina Vay, Bus Driver, Transportation, medical leave starting January 13, 2016 returning January 25, 2016, per doctor's statement; Millania Howell, Parapro, TMS, medical leave starting January 11, 2016 returning January 19, 2016, per doctor's statement; Judy Voorhies, Bus Parapro, Transportation, unpaid personal leave starting December 9, 2015, returning January 4, 2016
  - **Co-Curricular:** Paul Snow, Assistant Boys Basketball Coach, BMS; Peter Gedde, Elementary Stipend – Assembly Coordinator, BLE; Nancy Price, Elementary Stipend – Tech/SYSOP/Webmaster, BLE; Julie Armstrong, Elementary Stipend – Yearbook, BLE; Kellie Swishhelm, Elementary Stipend – Clock Hours, BLE; Trinity Rossi, Elementary Stipend – Building Communications, BLE; Deborah Dahlen, Elementary Stipend – Talent Show, BLE; Suzanne Grimm, Elementary Stipend – Social Coordinator, BLE; Gabrielle Taheri, Elementary Stipend – Parent Pick Up, MTS; Julie Johnson, Elementary Stipend – Homework Club, MTS; Jane McGee, Elementary Stipend – Homework Club, MTS; Claire State, Elementary Stipend – Field Day, MTS; Wyndi Prouse, Elementary Stipend – ASB Leadership, MTS; Sara Klein, Elementary Stipend – Science Fair, MTS; Carole Milhalyi, Assistant Track Coach, BMS
  - **Other:** Approval to assign Ann Rettenmier, THS, to assignment out of endorsed area for 2015-16 school year. Endorsement held: French. Classes out of endorsement currently teaching: Japanese I and II. Approval to assign David Heywood, BHHS, to assignment out of endorsed area for the 2015-16 school year. Endorsement Held: English and History. Classes out of endorsement currently teaching: Advanced Theater Studies I and II. Approval to assign Georgia Duff, BMS, to assignment out of endorsed area for the 2015-16 school year. Endorsement held: 4-12 Biology. Classes out of endorsement currently teaching: Math 7A and 7B, Math Compressed 7A
  - **Clock Hours:** Approval of Eagle Launch (Area 51), session #54634, for 6.5 clock hours, taught by Teresa Jackson on January 19, 2016; approval of Eagle Launch 2 (Area 51), session #54635, for 6.5 clock hours, taught by Teresa Jackson on January 26, 2016; approval of Right

Response Recertification (for principals only), session #54640, for 7 clock hours, taught by Pat Kessler on August 9, 2016; approval of Right Response Advanced Certification (for principals only), session #54641, for 14 clock hours, taught by Pat Kessler on August 10-11, 2016; approval of Hapara Tier 1 and 2, session #54657, for 3 clock hours, taught by Justin McKaughan on March 7, 2016

- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll voucher numbers 72803809-72803848 in the amount of \$3,678,126.96; General Fund voucher numbers 72207834-72208082 in the amount of \$1,726,931.24; Capital Projects Fund voucher numbers 72010796-72010827 in the amount of \$2,915,954.19; ASB Fund voucher numbers 72439685-72439770 in the amount of \$67,568.74; and Private Purpose Trust voucher numbers 72700440-72700441 in the amount of \$276.10
- Contract Approval: Approval of the contract for services with Morningside.

### **Business/Financial Reports**

- Capital Projects Report: Mel outlined the status of capital projects throughout the district.
- Financial Update/Fund Summary Report: Mitch reviewed the Financial Update report through December 2015.

### **Action Items**

- Revisions to Policies 3131 and 3141, Student Transfers: **Janine Ward/Rita Luce, M.S., to approve policies 3131 and 3141 as presented. The motion passed unanimously.**

### **Other Business**

- 1<sup>st</sup> Reading – Revisions to Policy 6221, Bid Requirements: Mitch Thompson presented the proposed changes. This will be brought to a future meeting for approval.
- City of Tumwater Planning Manager Paula Reeves: Paula Reeves introduced herself as the new City Planner for the City of Tumwater. They have started a series of “coffee talks” to reach out to community groups. She keeps hearing that the schools in Tumwater are a big reason of why they come to Tumwater. As a city planner, she recognizes this is imperative to the success of the community. This summer, the City Council will hopefully approve a long-term plan through 2035. They are not overhauling the plan but will incorporate public input, update population numbers and employment forecasts, etc. There is a survey available on the City of Tumwater website. Paula asked those in attendance to take a moment to take it. So far, feedback has shown four main goals: transportation, housing, economic opportunity and value communities and neighborhoods.

### **Board Comments**

- Rita Luce: Rita feels the middle school planning meetings are going really well.
- Jay Wood: John and Jay attended the Tumwater Chamber meeting last Tuesday where Mayor Kmet gave a state of the City report.

At 10:32 a.m., President Wood recessed the meeting for a short break. He announced that when the meeting reconvenes, it will be in closed session to hear an employee grievance which will start at 10:40 a.m. and end at 11:05 a.m. Following the grievance hearing, the Board will go into executive session to discuss collective bargaining pursuant to RCW 42.30.140(4)(b). It is estimated that executive session will last approximately 25 minutes. No action will be taken when the public meeting reconvenes. At 11:30 a.m., President Wood announced that executive session was still taking place

for approximately 30 additional minutes. The regular meeting reconvened at 11:59 a.m. With no further business coming before the Board, the meeting adjourned at 12:00 p.m.

Recorded by:  
Laurie C. Wiedenmeyer

Signed this 11<sup>th</sup> day of February, 2016.

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Board Member

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Board Secretary