

Tumwater School District
School Board Meeting Minutes
Tumwater School District
June 16, 2016

Board Members Present: Jay Wood, Bob Barclift, Rita Luce, Janine Ward. Kim Reykdal was excused.

Staff Members Present: John Bash, Laurie Wiedenmeyer, Tammie Jensen-Tabor, Chris Woods, Mel Murray, Mitch Thompson, Beth Scouller, Jim Anderson, Dave Myers, Elliott Hedin, Keith Rhodes, Kyle Grunenfelder, Bob Gibson, Tammie Jensen-Tabor, Tim Voie, Dave Wegener, Tammy Schultz

Students Present: Bo Peradotto

President Jay Wood called the meeting to order at 7:00 p.m.

Agenda Discussion

- Superintendent John Bash stated that a 1st reading of revisions to policy 3416, Medication at School, has been added under Tab 2. The Consent Agenda includes a new extended fieldtrip request for BHHS DECA Officers to attend Leadership Camp in August. An executive session will be needed pursuant to RCW 42.30.110(1)(b) to discuss purchase of property and is expected to last approximately 30 minutes with no action being taken when the regular meeting reconvenes.

Public Comment

- Black Hills High School Principal Dave Myers introduced Jim Anderson, the new Assistant Principal for BHHS. Jim comes to us from Capital High School. Jim thanked the Board for the opportunity to join the Tumwater team. He introduced his wife Stephanie and children Owen, Miranda, Kira and Carson. John commented that as he has talked to folks at Olympia SD and they consider this a tremendous loss to their district for Jim to leave them. He has been their graduation specialist at Capital and we are excited to have him join our team. Tim Voie commented that he is excited to hear how his experience may benefit the Secondary Options program, as well.
- Tim Voie shared that teachers finished up a long school year today. He thanked the Board for attending the Secondary Options graduation the other night and for ratifying the contract that we have worked so hard for. Tim also thanked those that were on the district bargaining team.

Approval of Minutes

- **Rita Luce/Bob Barclift, Moved/Seconded (M.S.), to approve the minutes from the May 26, 2016 regular meeting and June 1, 2016 special meeting as presented. The motion passed unanimously.**

Superintendent's Report

- 2016-17 Preliminary Budget Presentation: Mitch Thompson gave an overview of the preliminary budget for 2016-17 as prioritized by the budget survey results. At the July Board meeting, John will give a budget presentation then the public hearing will be held on July 22nd. Mitch is anticipating the Board consider adopting the budget at the August 11, 2016 meeting.
- Outdoor Venture Report: Chris Woods introduced Elliott Hedin, Keith Rhodes and Kyle Grunenfelder. They have done the bulk of the work that it takes to provide this experience for our 6th graders. Keith shared that the day is for 6th graders to meet the students that they will be going to middle/high school with. Different activities include: hiking, compass course, low ropes course, field activities, middle school activities and a pep assembly. This year there was a strong presence of staff from the middle schools. Students were split into groups that included kids from each of the three schools. Elliott stated that at the end of the day they held a pep assembly. BMS Web Leaders (8th grade student leaders) did a great job leading part of that assembly. Parent volunteers were amazing this year. We had almost double the numbers from last year. What's next – at the end of next year both 5th and 6th grade will be moving to the middle schools. Considering factors – 5th & 6th grade transitioning to middle school, 5th grade transitions in the year following, and focus on the purpose of outdoor venture.
- Strategic Planning Update: John thanked Dana Anderson for his work following the summit. On May 13th we had over 100 stakeholders come join us for the summit. Themes that evolved when people dreamed about what we would look like in five years: early learning – access to and coordination of early learning experiences for all 3-5 year olds in Tumwater. Whole child – expanded social/emotional intervention systems and supports for students and families. Choice/flexibility – expanded educational options and alternative pathways to graduation to meet all learning needs. Academic success – curriculum, instruction and assessment systems meet the needs of all students, eliminating achievement gaps. Community engagement – increased business and community partnerships help address barriers to learning and provide new community-based learning opportunities. Ongoing goal to bring forward – operational and fiscal effectiveness. Potential mission for the SP – Building our Future One Student at a Time. Next steps – June/July - teams will be formed to develop smart goal statements for each theme and draft the strategies/initiatives for each goal. At the July 14th meeting the goals will be presented to the Board for review and input. In July-August 2016 – goal teams will develop strategies and action plans; a strategic plan document will be drafted for Board review; school improvement planning process/parameters will be aligned with district goals; and communication of district goals with school/district leaders will start at Tumwater U. In September-October we will work to develop a progress monitoring plan, communication planning – internal and external, development of annual review process. John thanked everyone for their work at the Summit.
- 1st Reading – Revisions to Policy 3416, Medication at School: Tammie Jensen-Tabor presented the draft revisions to this policy. This will be brought back to a future meeting for approval.

- Superintendent Remarks: John thanked the two teachers that are in attendance tonight, Dave Wegener and Tim Voie, for coming to a Board meeting on the last day of school. John sent an email message to all staff today highlighting the year. People are what makes Tumwater a great place. He thanked the District Leadership Team for their work this year. As we look at budgeting for next year, we are going to have to prepare two budgets looking at the possibility of the levy cliff. John concluded by thanking the Board for selecting him a year ago to lead the District. He is honored to serve the Tumwater School District.

Action Items

- WIAA Resolution: **Janine Ward/Bob Barclift, M.S., to approve the resolution as presented. The motion passed unanimously.**
- Policy 6970, Naming of Schools and Facilities: **Bob Barclift/Janine Ward, M.S., to approve the policy as presented. The motion passed unanimously.**
- Policy 2020, Curriculum Development and Adoption: Chris Woods explained there are no changes to the policy as presented at the last meeting. They are working on changes to the procedure. **Janine Ward/Rita Luce, M.S., to approve revisions to Policy 2020 as presented. The motion passed unanimously.**
- Resolution 17-15-16, Accept the New THS PE Facility Contract as Complete: **Rita Luce/Bob Barclift, M.S., to adopt Resolution 17-15-16 as presented. The motion passed unanimously.**

Consent Agenda

- **Janine Ward/Bob Barclift, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
 - Employment: Victor Kores, Robotics/Visual Communications Teacher, THS; Linda Hicks-Green, Instructional Facilitator, MTS; Kirk Glock, PE/Health Teacher, BHHS; Kristen Maring, Tumwater Youth Farmers Program Manager & Teacher, THS; Cherie Andreassen, .4 ELL Teacher, Student Learning; Chris Vaccarro, Sub Custodian, B&G; Cynthia Christie, Sub Custodian, B&G; Lauren Chappell, Sub Custodian, B&G; Stephen Kern, Sub Bus Driver, Transportation; Jim Anderson, Assistant Principal, BHHS, effective July 1, 2016; Harrison Fry, .8 Theater/Drama Teacher, THS; Jewell Hemenway, Sped Teacher, 1 yr. only, EOE
 - Adjusted Employment: Nicole Boucher, Science Teacher, BMS; DJ Brimer, 6th Grade Teacher, PGS; Yolanda Grave de Peralta, .4 Spanish added, THS; Shane Dover, .6 PE added, MTS; Marcia Sizemore, .2 Science added, BHHS; Stephanie Hanson, Lead Custodian, THE; Kristen Crawford, Title/LAP Teacher, EOE; Kateri Neal, Sped Parapro, 1 yo, BLE; Lisa Hopkins, Sped Parapro, 1 yo, THE
 - Retirement: Jeannie Carroll, Bus Driver, Transportation, effective June 30, 2016
 - Resignation: Kristin Pettey, Teacher, EOE, effective June 16, 2016; Heidie Vaccaro, Teacher, BHHS, effective June 16, 2016; Tammy Greenwell, Teacher, THE, effective at the end of the 15/16 school year; Terilyn Schold, Parapro, ECLC, resigning from Fridays only, effective September 1, 2016; Teresa Jackson, Teacher, PGS, effective at the end of the 15/16 school year; Mark Emmons, Instructor, NMSC, effective July 26, 2016; Heather Wagner, Speech Language Pathologist, SS, effective August 15, 2016; resignation in lieu of not signing contract binder – Rebecka Morse, Occupational Therapist, SS
 - Correction: Barbara Gore, Parapro, PGS, should be retirement effective June 16, 2016, not resignation on the May 16, 2016 personnel report

- Leaves: Lorena Miller, Bus Driver, Transportation, FMLA leave starting May 16, 2016 returning May 26, 2016, per doctor's statement; Janae Thorson, Teacher, MS, intermittent FMLA leave starting May 10, 2016 through the balance of the 15/16 school year, per doctor's statement; Paul Mueller, Custodian, BLE, FMLA leave starting June 28, 2016 returning July 8, 2016 per doctor's statement; James Johnson, Lead Mechanic, Transportation, FMLA leave starting May 2, 2016 returning May 11, 2016 per doctor's statement; Eric Green, Parapro, THE, personal leave starting May 17, 2016 through the end of the 15/16 school year; Kim Howard, Communications Coordinator, DO, FMLA leave, full days from May 31, 2016 through June 24, 2016, then half days from June 27, 2016 through July 8, 2016 per doctor's statement
- Co-Curricular: Paul Boston-Barnes, Dean of Students – Summer School, NMSC; Danielle Bentow, School Psychologist Intern, Special Services; John Glenn, Summer School Teacher – Science, THS; Christa Williamson, Summer School Teacher – ELA, THS
- Salary Schedules: approval of all salary schedules for 2016/17; approval of corrections to Salary Schedule 20
- Contracts: Approval of Superintendent Contract 2016-2019; approval to issue all contracts for the 2016/17 school year; approval of all 2015/16 summer school contracts; Applied Restoration, Inc. for BHHS targeted roof and wall repairs; America Disaster Services, Inc. for New Market Skills Center Preschool Classroom remodel; authorization to bid TMS renovations and additions; authorization to bid BMS renovations and additions; CRES113 for Traffic Safety Education; CRES113 for elementary math and science coaching; College Board for PSAT testing; CWU for student teaching experiences; Antioch University for student teaching experiences; Garden Courte Memory Care Community for NMSC Professional Medical Careers students to work with patients; Careerstaff Unlimited to provide special services; AMN Healthcare to provide special services; Washington State School for the Blind for teaching services; Nutrislice for menu and nutrition information; Washington State Healthcare Authority for billing services
- Capital Projects Change Orders: approval of change Order #10 for PGS replacement construction; approval of THE Change Order #1 new sidewalks project
- Clock Hours: approval of Math Professional Development K-12 new to TSD, session #55421, for 6.5 clock hours, taught by Bill Freely on August 18 & 19, 2016
- Surplus: approval to surplus items as listed in June 10, 2016 memo from Ken Ames (attached); approval to surplus items as listed in June 10, 2016 memo from Mel Murray (attached)
- Payroll & Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: General Fund voucher numbers 72209224-72209343 in the amount of \$467,327.85; Capital Projects Fund voucher numbers 72011006-72011032 in the amount of \$622,515.22; ASB Fund voucher numbers 72440063-72440104 in the amount of \$80,265.45; and Private Purpose Trust Fund voucher number 72700456 in the amount of \$279.50
- Extended Fieldtrip: approval of extended fieldtrip request for BHHS DECA Officers to Leadership Camp 8/13-15/2016

Business/Financial

- Financial Update/Fund Summary Report: Mitch Thompson reviewed the fund summary reports.
- Capital Projects Update: Mel Murray outlined the status of capital projects throughout the district. A lot of sites have moves starting next week.

Board Member Comments

- Janine Ward: Janine felt the groundbreaking at Littlerock was a lot of fun. It was nice to see the kids from the high school get all jazzed up and the kindergartners out there with their own little shovels. She expressed her thanks to the staff that came to the Board meeting tonight. Thank you to the administrators, especially the district office staff, and big thanks to Chris and John who in this first year we have passed a levy, constructed a new school, held a summit for strategic planning, initiated new student representatives to the board and negotiated more than one contract. Thank you for your time and leadership. Graduations were great.
- Bob Barclift: Bob also wanted to voice his appreciation to all the staff. As this year closes there have been some trying moments and staff members have done a great job of remembering that we are here for one purpose – the kids. Thank you to the district staff for their hard work.
- Rita Luce: Rita echoed what the others said. The graduations were great – she especially enjoyed Secondary Options.
- Jay Wood: Jay attended the Tumwater Citizens for Better Education meeting this week. They are working on the golf tournament this Saturday. Thanks to the folks that have been working hard to organize that event. He also attended Paul Smith’s retirement celebration.

Board member Bob Barclift excused himself from the regular meeting and executive session at this time. The meeting recessed for a short break at 8:12 p.m. The meeting reconvened into executive session at 8:21 p.m. pursuant to RCW 42.30.110(1)(b) to discuss property purchase. The regular meeting reconvened at 9:01 p.m. With no further business coming before the Board, the meeting adjourned at 9:04 p.m.

Recorded by:
Laurie C. Wiedenmeyer

Signed this 14th day of July, 2016.

Board Member

Board Secretary