

Tumwater School District
School Board Meeting Minutes
Tumwater School District
July 14, 2016

Board Members Present: Jay Wood, Bob Barclift, Rita Luce, Janine Ward, Kim Reykdal

Staff Members Present: John Bash, Laurie Wiedenmeyer, Tammie Jensen-Tabor, Chris Woods, Mel Murray, Tammie Jensen-Tabor, Kim Howard, Beth Scouller

President Jay Wood called the meeting to order at 7:00 p.m.

Agenda Discussion

- Superintendent John Bash that the executive session that was scheduled to be held at 6:00 p.m. to discuss property was cancelled.

Approval of Minutes

- **Rita Luce/Kim Reykdal, Moved/Seconded (M/S), to approve the minutes from the June 16, 2015 meeting as presented. The motion passed unanimously.**

Superintendent's Report

- Strategic Planning Update: John Bash shared the draft goals that were developed following the Strategic Planning Summit held in May:
 - Early Learning – by 2021, all Tumwater families will have access to high quality early learning services which help prepare students for kindergarten.
 - Whole Child – by 2021, a system of supports and interventions will be fully operational in each school to address social/emotional barriers to learning and success.
 - Choice/Flexibility – by 2021, expanded educational options will provide career and/or college pathways for all students to successfully graduate and achieve their post-secondary goals.
 - Academic Success – by 2021, each school will have academic intervention systems in place to identify and meet the unique learning needs of all students.
 - Community Engagement – by 2021, increased business and community partnerships will help students overcome barriers to learning and provide new community-based learning opportunities for students.
 - Operational/Fiscal Effectiveness – an annual analysis of fiscal and operational effectiveness will be conducted to identify and implement efficiencies and improvements necessary to achieve district goals.

Next Steps – July-Oct:

- goal teams will develop plans to include strategies and action plans
- strategic plan document draft for Board review

- school improvement planning process/parameters will be aligned with district goals
 - communication of the district goals with school/district leaders and at Tumwater U
 - development of a progress monitoring plan
 - communication planning – internal and external
 - development of annual review process
- 2016-17 Budget Planning Update: John reviewed the revenue and expenditure variances from 2015-16 to 2016-17. Discussion ensued regarding the fund balance. At this point, budget reductions have been identified for special education budget capacity, surplus special education staff, department budget reductions, 1.0 FTE reduction in student learning, and the elections budget reduced (no bond/levy election this school year). Budget enhancements were made in employee salaries/benefits, school resource officer #2, middle school counselor to assist with the transition of 6th graders to middle schools, elementary TOGETHER! Support, GRuB staffing, custodial time at PGS and preschool at New Market, graduation coach at BHHS, and .2 FTE music staff for hi-cap and elementary. The public hearing to discuss the preliminary budget for 2016-17 is set for July 22nd at 9:00 a.m. The budget is scheduled to be adopted at the August 11, 2016 board meeting.
- 6th Grade Transition to Middle School Update: Chris Woods shared the draft 6th grade transition timeline that is guiding the work as the move of 6th grade to the middle schools is quickly approaching. Visitations from 6th graders to the middle schools were held and 6th grade teachers were invited to come, as well. They have received a lot of positive feedback. Some staff attended at both middle schools. In September, Human Resources staff will gather certification data for 6th grade teachers and specialists. October and November we will work with both middle schools to draft master schedules for 2017. We will host the first community/parent transition information meeting and construction update. In December, positions will be posed and an initial survey of staff regarding plans to retire, resign, etc. January will follow the process outlined in the MOU with TEA to place 6th grade teachers and specialists into positions. February will initiate the process for remaining open positions. In March we will finalize master schedules and planning/implementation of logistics and transition support with middle schools. Parent orientation meetings for 5th and 6th grade parents will be held in April.
- Capital Projects Update: Mel Murray outlined the status of capital projects throughout the district. At Peter G. Schmidt Elementary, the move out went very well and he commended school and Buildings & Grounds staff. All the old buildings have now been demolished. New furniture is starting to be delivered next week. Paving will start the beginning of August.
- Superintendent Remarks: John Bash shared an update regarding community partnerships. An early learning network of people will be meeting August 31st, a planning meeting for a Tumwater community summit with the city is scheduled for August 2nd, and a regional policy summit in October. Tumwater Rotary gave a \$7,000 donation to TOGETHER! to support the Elementary Community School Program next year. Sea Mar Community Health Centers has a tentative plan to provide mental health staffing in our secondary schools next year in conjunction with our community schools model. The GRuB garden project is well underway and they are harvesting. John and Beth Scouller have been volunteering at Lakefair for Rotary this week. The Board workshop/meeting scheduled for July 22nd was discussed.

Action Items

- 2nd Reading, Revisions to Policy 3416, Medications at School: **Janine Ward/Bob Barcliff, M.S., to approve the revisions as presented. The motion passed unanimously.**

Consent Agenda

- **Rita Luce/Kim Reykdal, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
 - Employment: Michelle Paul, 5th Grade Teacher, THE; Kaila Bell, Counselor, EOE; Vanessa Walter, Math Teacher, BMS, 1 yr. only; Tina Luther, 6th Grade Teacher, THE; Andrew Henderson, English Teacher, BHHS; Kari Morgan, CTE Business Ed/Marketing Teacher, BHHS; Jesse Perkinson, SPED Parapro, MTS, 1 yr. only; David Merrilees, Auto Svc. Tech Instructor, NMSC; Megan Anderson, 6th Grade Teacher, THE; Margaret Coffman, Sped EBD Teacher, TMS
 - Adjusted Employment: Hari Scott, 6th Grade Teacher, PGS; Mary Pilon, Sped EBD Teacher, BHHS; Jacqueline Avirzdys Wood, Sped Teacher, BHHS; Caylah Dargan, Sped Life Skills Teacher, BHHS; Kelly Rasmussen, 6th Grade Teacher, MTS; Tiersa Chaffin, ELL Parapro, Student Learning, 1 yr. only; Bob Nichols Sped Parapro, TMS, 1 yr. only; Natalie Fillippone, Parapro, PGS, 1 yr. only; Danika Werner, Parapro, PGS, 1 yr. only; Teresa Jordan, ESY Parapro, MTS; Sonja Cooper, ESY Parapro, MTS; Adelle Love, ESY Parapro, MTS; Cindy Buckwalter, ESY Parapro, MTS; Tina Meserve, ESY Parapro, MTS; Jordan Smith, System Administrator, NMSC/Technology; Mark Prosser, Swing Shift Custodian, NMSC; Denise Clayton, 4th Grade Teacher, EOE
 - Resignation: Mary Edmundson, Sub Custodian, B&G, effective at the end of the 2015/16 school year; Elaine Noffsinger, Sub Asst. Cook, Food Services, effective at the end of the 2015/16 school year; Rink Wezenberg, Sub Bus Driver, Transportation, effective at the end of the 2015/16 school year; Rhonda Morton, Supervisor of Transportation, effective July 8, 2016; Aaron Street, Teacher, BHHS, effective June 30, 2016 pending finding a suitable replacement; Sarah Moore, Sped Teacher, PGS, effective August 31, 2016 pending finding a suitable replacement; Kristin James, Teacher, TMS, effective July 6, 2016 pending finding a suitable replacement
 - Resignation Correction: Larissa Murtaugh, LPN, Special Services, effective May 27, 2016 (previously approved at April 28, 2016 board meeting as June 30, 2016)
 - Leaves: Jacqueline Zvirzdys Wood, Parapro, BHHS, unpaid other leave for the 2016/16 school year; Joseph Jordan, Warehouse/Skilled Grounds, B&G, unpaid personal leave starting August 1, 2016 returning August 15, 2016; Tina Vay, Bus Driver, Transportation, medical leave starting June 6, 2016 through the end of the 2015/16 school year, per doctor's statement
 - Co-Curricular: Peter Hammer, Summer School Teacher – Social Studies, THS; Kaitlyn Fraiser, Summer School Teacher – Math, THS
 - Salary Schedule: Approval of teacher substitute rate for the 2016/17 school year, schedule 94
 - Clock Hours: Approval of LMS: Learning Management Systems, session #55569, for 3 clock hours, taught by Tina Schmidt on September 21, 2016; approval of LMS: Learning Management Systems, session #55574, for 3 clock hours, taught by Tina Schmidt on October 18, 2016; approval of LMS: Learning Management Systems, session #55575, for 3 clock hours, taught by Tina Schmidt on November 17, 2016; approval of 6th Grade Materials PD, session #56654, for 6 clock hours, taught by David Parascand on August 15, 2016; approval of High School Make-up PD for MVP, session #56655, for 12 clock hours, taught by David Parascand on August 16 and 17, 2016; approval of Math Instructional Strategies – 6th Grade, session #56656, for 6 clock hours, taught by David Parascand on August 22, 2016; approval of Secondary Math Instructional Strategies –

High School, session #56657, for 6 clock hours, taught by David Parascand on August 24, 2016; approval of Secondary Math Instructional Strategies – Middle School, session #56658, for 6 clock hours, taught by David Parascand on August 26, 2016; approval of Introduction to SpringBoard, session #56659, for 6 clock hours, taught by Kim Altman on August 15, 2016; approval of TPEP – Comprehensive Training for Teachers New to Tumwater, session #56660, for 6 clock hours, taught by Roz Thompson on August 23, 2016; approval of Tumwater U – Master Session #56651 – classes will be August 29 and 30, 2016 at BHHS; approval of Elementary ELA/Math Boot Camp, session #56669, for 6 clock hours, taught by Roz Thompson and Brian Hardcastle on August 22, 2016; approval of TPEP Training for Teachers New to Focused Evaluation, session #56691, for 3 clock hours, taught by Roz Thompson on August 30, 2016; date changes – Right Response Recertification, session #54640 for 7 clock hours, will be held on Aug. 11, 2016 (previously listed at August 9, 2016); Right Response Advanced Certification, session #54641 for 14 clock hours, will be held on Aug. 4-5, 2016 (previously listed as Aug. 10-11, 2016)

- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll voucher numbers 72804019-72804055 in the amount of \$5,184,440.45; General Fund voucher numbers 72209344-72209529 in the amount of \$1,477,061.03; Capital Project Fund voucher numbers 72011033-72011051 in the amount of \$2,822,567.53; ASB Fund voucher numbers 72440105-72440164 in the amount of \$93,035.02; and Private Purpose Trust voucher numbers 72700457-72700459 in the amount of \$910.20
- Contracts: Approval of contracts with Kraig X-Scapes, Megan's Nursing Instruction, Elevation Healthcare, Top Echelon Contracting, Inc., ProCare Therapy, Rainier School District, PSA Healthcare, Inc.
- Capital Projects Change Orders: #11 for PGS Replacement, #1 for LRE Replacement
- Extended Fieldtrip: Approval for THS Fine Arts to travel to Silverwood Theme Park June 2-4, 2017

Board Member Comments

- Janine Ward: Janine has enjoyed watching the changes at the Peter G. Schmidt Elementary campus and is very excited about the new building.
- Kim Reykdal: Kim echoed Janine's comments. She also expressed her appreciation to Mel and his team for all they are doing to manage the multiple projects going on in the district.
- Jay Wood: Jay mentioned that it will be interesting to see what State Superintendent of Public Instruct Randy Dorn's next move will be. He is possibly filing a lawsuit regarding using local funds to pay for teachers' salaries.

With no further business coming before the board, the meeting adjourned at 8:30 p.m.

Recorded by:
Laurie C. Wiedenmeyer

Signed this 11th day of August, 2016.

Board Member

Board Secretary