

**Tumwater School District
School Board Meeting Minutes**

District Office
June 18, 2015

Board Members Present: Jay Wood, Bob Barclift, Kim Reykdal, Rita Luce, Janine Ward

Staff Members Present: Mike Kirby, Elliott Hedin, Keith Rhodes, Andrew Schwebke, Tammie Jensen-Tabor, Laurie Wiedenmeyer, Mitch Thompson, Brenda Knowlton, Tim Voie, Marlyne Krass, Karen Rich

Members of the Public Present: Dara t'Sas

Board President Jay Wood called the meeting to order at 7:00 p.m.

Agenda Discussion

- Superintendent Mike Kirby stated that three items have been removed from the published agenda – Harassment/Intimidation/Bullying Report, Compensation Study Update, and no executive session will be needed.

It was announced that Andrew Schwebke just got his doctorate degree. Also, Roz Thompson and Jodi Schaefer just received their principal credentials.

Approval of Minutes

- **Janine Ward/Rita Luce, Moved/Seconded (M.S.), to approve the minutes from the May 28, 2015 meeting as presented. The motion passed unanimously.**

Program Reports

- Transition/Outdoor Education Report: Assistant principals Keith Rhodes and Elliott Hedin explained that this is a one-day event to start the transition of 6th grade students preparing to move to the middle schools. The location they have used the last two years is Camp Thunderbird on Summit Lake. Students from the elementary schools that feed to each middle school attend on separate days. The first year, there was 80% attendance. Last year it was 94.4% and this year 96%. They are very happy with the participation and results of the days. Elliott shared the kids were very excited to be there, had great attitudes and behavior, and there were amazing volunteers that helped make the day very successful.
- School Improvement Plans: Andrew stated that in the fall, each school develops a School Improvement Plan, and this is a review of their accomplishments over the year. He shared the foundation for improvement – excellent instruction for our students, informed by data (benchmarks, formative assessments, state tests, surveys, observations) with additional support (RTI). Some of the elementary highlights: short cycles (pick a specific skill kids are struggling with and practice that), intervention/enrichment blocks, PBIS. Secondary school highlights include: revised assessments due to a new set of standards, using additional time for interventions through core/flex (all secondary schools have this now), PBIS.

Business/Financial

- Capital Projects Report: Mel Murray outlined the status of projects throughout the district.
- Budget Update: Mitch reviewed the 2015-16 Preliminary Budget Summary for “Other Funds”. He reviewed the May fund summaries.

Consent Agenda

- Rita Luce/Janine Ward, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:
 - Employment: Jennifer Street, English Teacher, .4 one year only, THS; Kurt Kurtz, Construction Trades Instructor, NMSC; Cathy Langen, Primary Teacher, LRE; Jordan Smith, Temporary Network Technician 1, NMSC; Thatcher Wood, .6 Alt Ed Teacher, 1 year only, SO
 - Adjusted Employment: Jacqueline Collett, .8 Technology Specialist, MTS; Cassie Sutherland, Office Assistant, Special Services; Robert Nichols, SpEd Parapro, 1 year only, TMS; Deb Fausti, HiCap Teacher from 1 yr only to continuing, BLE; Sarabeth Delozier, Preschool Teacher, .5 from 1 year to continuing, SS; Michael Cousino, Tech Specialist additional .2 FTE, PGS; Candace Hanson-McClung, TOPA Admin Assistant, Financial Services; Jodi Giuntoli, SE Para, THS, 1 year only
 - Retirement: Jeanne Rett, Teacher, BMS, effective June 12, 2015
 - Resignation: Karen Brown, Speech Language Pathologist, Special Services, effective at the end of the 2014/15 school year; Susan Anderson, Assistant Principal, BHHS, effective June 30, 2015; Justin Olmstead, Parapro, PGS, effective June 12, 2015; Jackie Rhodes, Teacher, THE, effective at the end of the 2014/15 school year; Laurie Williams, Parapro, BHHS, resigning from the SpEd Parapro part of her current assignment, effective August 31, 2015; Marguerite Barrett, OA, BHHS, effective August 31, 2015; Wendy Eliason, SLP, Special Services, effective June 12, 2015; Arianne Johnston, Substitute Bus Parapro, Transportation, effective June 12, 2015; Wendy Potkonjak, Teacher, MTS, effective at the end of the 2014/15 school year
 - Leaves: Katherine Linich, Special Education Teacher, EOE, personal leave from .5 of her 1.0 assignment for the 2015/16 school year; DeeAnn Larsen, Parapro, LRE, unpaid medical leave starting April 24, 2015 through the end of the 2014/15 school year, per doctor’s statement; Ilona Root, Special Education Teacher, BHHS, FMLA leave starting May 8 2015 returning May 28, 2015, per doctor’s statement; Regon Unsoeld, Teacher, THS, personal leave starting June 8, 2015 through the end of the 2014/15 school year; James Johnson, Lead Mechanic, Transportation, FMLA leave starting May 11, 2015, returning May 26, 2015, per doctor’s statement
 - Co-Curricular: Zachary Suderman, THS, Secondary Preparation Stipend – 2nd semester; Jane Rizika, EOE, Elementary stipend – all school STEM activity; NMSC Summer School Stipends – Ralph Shultz, Auto Service Tech, Session 1; David Boos, Auto Service Tech, Session 1; Mark Emmons, Advanced Auto Service, Session 1; Kelly Sample, Intro to Auto Refinishing, Session 2; Andy Leiren, Computer Hardware/Networking, Sessions 1 & 2; Taresa Spencer, Professional Medical Careers, Sessions 1 & 2; Paula Dana, Commercial Graphics, Sessions 1 & 2; Stephanie Ryder, Pre-Vet Tech, Sessions 1 & 2; Jade Williams, Pre-Vet Tech, Sessions 1 & 2; Paul Poston-Barnes, Dean of Students, Session 1; Lance Ulrigg, Dean of Students, Session 2; Adam Shell, Robotics, Sessions 1 & 2; Caylah Dargan, Business Academy, Sessions 1 & 2; Kevin Powers, Digital Media Communications, Sessions 1 & 2; Matt Gordon, Construction Trades, Session 1; Dan McCracken, Construction Trades, Session 2; Jason Peetz, GRuB Program; Donald Peters, Criminal Justice, Session 1; Christen Peters, Criminal Justice, Session 2

- Other: Approval of the 2015-16 salary schedule; approval of Schedule 4, Construction Stipends, effective 2014-15 school year; approval of Salary Schedule 21 TOPA Office Professional, effective 6/1/2015
- Clock Hours: Approval of Summer Reading Experience, Staff Book Study of “What Connected Educators do Differently”, session #53432, for 4 clock hours, taught by Judy Fondaw on June 9, July 16, August 26 and September 29, 2015; approval of Developing Instructional Resources for Curriculum Symposiums, session #53522, for 15 clock hours, taught by Justin McKaughan on various dates in June 2015; approval of Best Practices in Teaching Mathematics Grades K-5 Seminar, session #53563, for 14 clock hours, taught by Teacher Development Group on August 24-25, 2015; approval of Mathematically Productive Engagement 6-23, session #53564, for 21 clock hours, taught by Teachers Development Group on August 25-27, 2015; approval of ELA Summit Grades 7-12, session #53556, for 12 clock hours, taught by Holli Hanson on August 25-26, 2015; approval of Supplemental Math Training, session #53583, for 21 clock hours, taught by David Parascand on Jun 16-18, 2015; approval of Middle School Supplemental Math Training, session #53584, for 21 clock hours, taught by David Parascand on June 24-26, 2015
- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: General Fund voucher number 72205567-72205823 in the amount of \$803,091.62; Capital Projects Fund voucher numbers 72010516-72010541 in the amount of \$358,281.71; ASB Fund voucher numbers 72439184-72439259 in the amount of \$116,905.09; and Private Purpose Trust voucher number 72700419 in the amount of \$713.97.

Action Items

- Extended Fieldtrip Request – BHHS CTE Leadership Camp to Packwood, WA August 20-22, 2015: Brenda Knowlton presented this item. **Janine Ward/Kim Reykdal, M.S., to approve the fieldtrip request as presented. The motion passed unanimously.**
- Approval of Revisions to Policy 2410, High School Graduation Requirements: Andrew Schwebke presented this item. **Bob Barclift/Kim Reykdal, M.S., to approve revisions to Policy 2410, High School Graduation Requirements, as presented. The motion passed unanimously.**
- Interlocal Agreement with Puget Sound Joint Purchasing Cooperative: Mitch Thompson presented this item. **Janine Ward/Rita Luce, M.S., to approve the Puget Sound Joint Purchasing Cooperative as presented. The motion passed unanimously.**

Other Business

- Extended Fieldtrip Report: Mike Kirby presented a report of extended fieldtrips for the 2014-15 school year. It was requested that follow-up information be provided to show much of each trip was funded by the school versus how much was raised by students going out to the community for fundraisers, sponsorships, etc.

Board of Directors Business

- July Board Workshop: Board members reviewed the draft agenda and requested that “Budget” be added as a topic.
- Board Self-Assessment for 2014-15: Board members will complete the self-assessment by July 9, 2015.

Board Comments

- Rita Luce: Rita attended the retirement celebration for Janis Korte. She was impressed to see how many retired staff members came to wish Janis well.
- Janine Ward: Janine will not be at the July 9th meeting. She felt that graduations were wonderful. The PGS groundbreaking was so much fun; she loved seeing the involvement from community members and also that Peter G. Schmidt, Jr., was able to attend.
- Kim Reykdal: Kim won't be at July 9th meeting. She volunteered at her daughter's 3rd grade fieldtrip to Tumwater Historical Park. The kids were great and well-behaved. Kim attended the BHHS trade show and volunteer fair a couple of weeks ago. She was impressed to see the kids take such ownership in their 'businesses'.
- Bob Barclift: Bob also thought the PGS groundbreaking was great. It was wonderful that so many former staff members came to participate.
- Jay Wood: Jay attended the Chamber of Commerce meeting on Tuesday. He also went to the TCBE meeting as they prepare for the big golf tournament is this weekend. He voiced his appreciation for all of their work to help the school district.

Jay thanked Mike Kirby for his work the past five years and commented that the District is in a better place than five years ago.

With no further business coming before the Board, the meeting adjourned at 8:10 p.m.

Recorded by:
Laurie C. Wiedenmeyer

Signed this 9th day of July, 2015.

Board Member

Board Secretary