

**Tumwater School District  
School Board Meeting Minutes**

District Office  
July 23, 2015

Board Members Present: Jay Wood, Bob Barclift, Rita Luce, Janine Ward, Kim Reykdal

Staff Members Present: John Bash, Laurie Wiedenmeyer, Mel Murray, Tara Richerson, Beth Scouller, Mitch Thompson

Members of the Public Present: Valarie Ripley

Board President Jay Wood called the meeting to order at 8:30 a.m.

**Approval of Agenda**

- John Bash outlined the addition of the donation to BHHS/THS Marching Band that was added to the Consent Agenda.

**Approval of Minutes**

- **Kim/Bob, Moved/Seconded (M.S.), to approve the minutes from the July 9, 2015 regular meeting and July 17, 2015 workshop minutes as presented. The motion passed unanimously.**

**Superintendent's Reports**

- Budget Update: Mitch Thompson provided a financial update through 2015 and reviewed enrollment for last five years. There was discussion regarding transportation and the fleet of buses. He presented a three-year comparison of revenues and expenditures.
- Budget Processing Update: Mitch Thompson shared that since the last Board meeting, the District received notification that Tumwater Hill Elementary is now eligible for all day kindergarten to be fully funded by the State. There are now two schools left that aren't funded – Black Lake Elementary and East Olympia Elementary.

Mitch reviewed the guiding principles/priorities as the budget for next school year is being prepared: invest in services and programs aligned with the strategic plan and ensure safe/effective operations to support all programs. Currently, 2015-16 budget additions include: restore instructional facilitators/intervention specialists, additional RN, additional counseling support at THS, THS paraeducator support, math/science set aside, and marching band assistant.

During this discussion with the Board, a member of the public in attendance spoke out regarding program issues. An overview of protocols for communicating with the Board, and the opportunity for public comment at the beginning of the meeting was given by Mr. Bash.

Mitch reviewed new revenues and expenditures expected in this next budget year. Collective bargaining will also play a role in where the funds are spent.

- **Superintendent's Transition Plan:** John reviewed his transition plan, which includes: building trust and developing relationships, review of the strategic plan, ongoing development of instructional programs and services, and maximizing operational efficiency and effectiveness. He will visit all schools in September and all classrooms in the district by January 2016. He plans to have meetings with students, parents, staff, community groups, leaders and educational partners. Regarding board/superintendent relations – he will provide a summary report in January of 2016 to include key findings, observations and next steps.
- **Superintendent's Remarks:** John displayed The Olympian's story about the Peter G. Schmidt remodel that was in the print edition yesterday. He commended Bob Barclift for 16 years of service to PGS and 30 to the District altogether.

Jay and John attended an event of the Tumwater Citizens for Better Education on July 16<sup>th</sup> – this was John's introduction meeting. Human Resources has been very busy hiring staff. A special thank you to the Board members for their help in the hiring of administrative positions.

The new staff luncheon is in August – an invite to Board members will be sent out. John gave an overview of the meetings he has attended and has scheduled over the next couple of weeks.

### **Consent Agenda**

- **Janine Ward/Rita Luce, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
  - **Employment:** Nick Reykdal, Assistant Principal, TMS; Evan Gudbranson, SPED Parapro, THS; Lindella Brasche, Hi Cap Teacher, BLE; Kimberly Clark, Hi Cap Teacher, 1 yr only, BLE, Whitney Hehemann, PE/Health Teacher, BMS; Tammy Schultz, Supervisor of Special Services; Lisa Perreira, Assistant Principal, THS
  - **Adjusted Employment:** Ti'eri Lino, SPED Parapro, THS; Michael Cousino, added .2 FTE Technology Specialist, THE; Amy Fulton, added .2 FTE English Teacher, BHHS; Carole Layton, added .2 FTE Social Studies, 1 yr. only, BHHS; Kyle Grunenfelder, Assistant Principal, MTS; Jordan Smith, Network Tech 1, DO – Technology
  - **Resignation:** Alicia Tisch, Learning Assistant, NMSC, effective July 17, 2015 (declining previously accepted position for 2015/16)
  - **Leaves:** Harold Banning, Maintenance, Support Services, FMLA leave starting July 21, 2015 returning October 22, 2015, per doctor's statement; Neil Tombleson, Custodian, PGS, FMLA leave starting July 13, 2015 returning to work in approximately 7 to 10 days, per doctor's statement
  - **Co-Curricular:** Katie Gates, Elementary Stipend – Safety Committee (14-15), PGS; Jessica Levine, Head Volleyball Coach, BHHS; James Corbin, Head Girls Soccer Coach, BHHS; Kristyn Ross, Assistant Volleyball Coach, BHHS; Edward Marson, Assistant Football Coach, BMS
  - **Clock Hours:** Approval of Bridges Math: New to TSD or New to Grade Level, session #53644, for 11 clock hours, taught by Janis Heigl on August 13-14, 2015; approval of BASIC Chromebook and Google Apps for Education, session #53431, for 3 clock hours, taught by Tina Schmidt and Justin McKaughan on June 19, 2015; approval of 7<sup>th</sup> Grade Social Studies Curriculum Training, session #53654, for 6 clock hours, taught by Steven Hannon and TCI Trainers on August 25, 2015; approval of 8<sup>th</sup> Grade Social Studies

Curriculum Training, session #53653, for 6 clock hours, taught by Leeann Mueller and Pearson Trainers on August 18, 2015.

- *Payroll & Voucher Totals:* The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll voucher numbers 72803598-72803631 in the amount of \$3,858,968.34; General Fund voucher numbers 72206003-72206202 in the amount of \$1,305,560.19; Capital Projects Fund voucher numbers 72010565-72010579 in the amount of \$153,505.27; ASB Fund voucher numbers 72439340-72439357 in the amount of \$9,997.73; and Private Purpose Trust voucher numbers 72700421-72700422 in the amount of \$969.30.
- *Contract with Outside Vendor:* *Approval of the contract with University of Puget Sound*
- *Acceptance of Donation:* Acceptance of donation in the approximate amount of \$2,000 for the purchase of new plumes for the BHHS/THS marching band.

### **Action Items**

- **Resolution 25-14-15, Certifying the Littlerock Elementary Replacement Project will Not Create or Aggravate Racial Imbalance; Resolution 26-14-15, Signature Authority for the Littlerock Elementary Replacement Project; and Resolution 27-14-15, Approval of Educational Specifications for the Littlerock Elementary Replacement Project: Janine Ward/Bob Barclift, M.S., to approve resolutions 25-14-15, 26-14-15, and 27-14-15 regarding the Littlerock Replacement Project. The motion passed unanimously.**

### **Board Comments**

- **Rita Luce:** Rita feels like the process for hiring has gone very smoothly, the people involved are enthusiastic and looking to fit the needs of that particular school. She enjoyed being a part of it.
- **Janine Ward:** Janine thanked John for the transition plan he prepared, she likes the superintendent's report on the agenda, and congratulated him on being the newest resident of the City of Tumwater.
- **Jay Wood:** Jay attended a Chamber of Commerce meeting on Tuesday where Tumwater's Chief of Police presented. They are starting a citizens' committee in the fall and are looking to set up a volunteer program. The Fire Chief was there, too, and reported they are trying to get four new firefighters to expand their force due to the annexation. City Manager John Doan also gave an update on the city.
- **Bob Barclift:** Bob shared that Tumwater police department's new K-9 is being funded by monies raised by officers from various fundraisers. He asked a question regarding the 4<sup>th</sup> of July and stated that it appeared there were a lot of fireworks going off on the BHHS property. Asked if we had any problems or anybody have any information? Janine responded that a couple of years ago Butch (retired Buildings & Grounds Supervisor) made sure that gates were all locked and there were signs regarding no fireworks allowed. John asked at the maintenance facility and was told we keep the gates closed, but the schools in more remote locations tend to be targeted because there are fewer eyes to see what's happening.
- **Kim Reykdal:** Kim thanked John and Mitch for the connections and ability to collaborate with neighboring districts. She appreciated the budget presentation this morning.

The meeting recessed at 9:34 a.m. and reconvened into Executive Session at 9:44 a.m. pursuant to RCW 42.30.140(4)(b) to discuss collective bargaining. The regular meeting reconvened at 10:30 a.m. With no further business coming before the Board, the meeting adjourned at 10:31 a.m.

Recorded by:  
Laurie C. Wiedenmeyer

Signed this 13<sup>th</sup> day of August, 2015.

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Board Member

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Board Secretary