

**Tumwater School District**  
**School Board Meeting Minutes**  
Support Services Facility  
August 27, 2015

Board Members Present: Jay Wood, Bob Barclift, Rita Luce, Janine Ward, Kim Reykdal

Staff Members Present: John Bash, Laurie Wiedenmeyer, Kim Howard, Chris Woods, Patty Kilmer, Shannon Leatherwood, Jon Wilcox, Nick Reykdal, Tara Richerson, Lisa Perreira, Tanya Greenfield, Bob Gibson, Kyle Grunenfeld, Ken Ames, Rhonda Morton, Mitch Thompson, Tammie Jensen-Tabor, Gayle Swartz, Mel Murray, Jeff Broome, Jennifer Gould, Steve Yale, Jeff Chase, Cathy McNamara, Dave Myers, Tammy Schultz

Members of the Public Present: Dave Perreira, Emily Grunenfelder, Isaiah, Luke, Elizabeth and Jonathan

President Jay Wood called the meeting to order at 8:30 a.m. He reviewed the process for public comment and suggestion cards.

- Introduction of New Building Administrators: John Bash shared that building administrators will be introducing their new administrators. THS Principal Jeff Broome introduced new Assistant Principal Lisa Perreira. TMS Principal Jon Wilcox introduced Nick Reykdal, new assistant principal. EOE Principal Patty Kilmer introduced Elliott Hedin as new Assistant Principal for East Olympia and Black Lake (this is a new role for Elliott). MTS Principal Shannon Leatherwood introduced new Assistant Principal Kyle Grunenfelder (he attended MTS and most recently taught there, too). BHHS Principal Dave Myers introduced Cathy McNamara as the new assistant principal (coming from her role as assistant principal at TMS).

### **Special Recognition**

- Public School Employees Stuff the Bus Event and TOGETHER! Back to Basics Immunization & Sports Physical Event: Kim Howard introduced Steve Yale who has been the coordinator of the Stuff the Bus event for the past three years. Jeff Chase is a bus driver and drives the bus in the 4<sup>th</sup> of July Parade, helps at each event and works the entire day. The Back to Basics event was the first one this year. The idea came from Jennifer Gould. She worked tirelessly on this event and coordinated all the details. Tanya Greenfield was the right hand working with Jennifer. On behalf of the Board, Janine Ward presented them with certificates of appreciation.

### **Approval of Minutes**

- **Rita Luce/Bob Barclift, Moved/Seconded (M.S.), to approve the minutes from the August 13, 2015 meeting as presented. The motion passed unanimously.**

### **Site Report from Support Services Supervisors**

- Buildings & Grounds: Ken Ames shared that staff have been busy getting the schools ready for September. He shared about the move of preschool to New Market and the added kindergarten

classrooms at MTS. They have been holding safety meetings and there is a new global standard for MSDS, so they have been working on updating the MSDS books at each site. Resource conservation has been a focus for the last several years. We've been doing well and maintaining the reductions that we have accomplished in the past.

- Food Services: Bob Gibson thanked Ken's crew for their work on refrigeration inspections and repairs. The last four years there have been quite a few required changes to menus – more fruits and vegetables for lunch, breakfast implementing offer vs. serve with requirement to have fruit or vegetables, reduced sodium, mandatory training for all food services employees for professional standards, changes to vending machines, ala carte sales and school nutrition policies. The number of lunches we served has gone down in the last two years by approximately 100 per day and breakfasts served are down approximately 11 per day. He is excited about a new menu system – Nutrislice. It has web access and mobile apps available.
- Transportation: Rhonda Morton reviewed that our average last year was transporting 5,222 students and 223 special education students per day. Our buses traveled over 1 million miles. She reviewed the process they are going to use to check the bus to make sure it's empty. A bus accident/incident report from last year was presented. The new online Transfinder system for building secretaries to search for a student. Also, a bus route finder – Infofinder I – has been implemented, where you can type in your address and it shows you where your bus stop is in comparison to your house, which schools you are zoned to attend and what time the bus comes.

### **Superintendent's Report**

- Smarter Balanced Test Results: Tara Richerson shared that the scores give us a new baseline for school performance in English/language arts and mathematics. We are still reflecting on and learning about what the scores mean for our programs. She reviewed the ELA and mathematics results for our schools and showed that all grades outperformed the state at all grade levels and subjects. We did not experience the significant drop in scores that were predicted by the field test. The technology worked well and she thanked the technology staff, led by Dan Reich, who made the technology work so well. Some of the challenges we face – low participation rates by 11<sup>th</sup> grade students were the critical factor in moving high schools further into school improvement, students from low-income families and special education students experience the largest gaps in performance compared to their peers, and score reports have been much later than in previous years.
- Boards of Distinction Application Discussion: John reviewed a draft of the application and thanked the District Leadership Team for their input into this draft application. He asked Board members to review and comment. A final will be brought to the September 10<sup>th</sup> meeting for Board signatures.
- Superintendent Remarks: John shared that the DLT members are going to be attending/visiting each to the school's open houses/socials. Tumwater hosted the ESD 113 Board of Directors meeting last week. John and Chris shared a Tumwater SD update at the meeting. Tumwater U is September 1<sup>st</sup> at BHHS. John will send a reminder of the timeline. A GRUB meeting was held this week with Chris, Jeff, Dave, Tara, Mitch and two GRUB representatives to discuss what work will be done during the study year. We will bring City of Tumwater to the table now to look at what the respective responsibilities will be.

### **Consent Agenda**

- **Janine Ward/Kim Reykdal, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**

- Employment: Megan Moskwa, Primary Teacher, BLE; Wendi Weiks, ISS Parapro, THS; Megan Johnson, Sped Parapro, THE, 1 yo; Kerri Fuller, Sped Parapro, THE; Ian McKay, ELL Parapro, Student Learning, 1 yo; James Messer, Sub Custodian, B&G; Kally Ashby, Sub Asst Cook, FS; Tammy Hansen, Sub Asst Cook, FS; Rachel Coleman, Sub Asst Cook, FS; Eileen Selleck, 6<sup>th</sup> Grade, PGS; Rich Frazier, PE/Health, BMS, 1 yo; Brandon Frazier, Social Studies, THS; Debbie Daniels, Learning Asst, NMHS, 1 yo; Chelsea Paulsen, Sped Impact Parapro, THS
- Adjusted Employment: Tamara Thornton, Intermediate Teacher, PGS; Lisa Thomas, Sped Parapro, THE, 1 yo; Eric Green, Sped Parapro, THE, 1 yo; Adele Love, Sped Parapro, BMS; Mahona Sampson, Asst Cook, THS
- Resignation: Michael Moore, Parapro, BHHS, effective August 18, 2015; Mary Farrar, Dance/Drill Asst Coach, BHHS, effective August 24, 2015
- Retirement: Robert Cooksey, Teacher, TMS, effective August 31, 2015
- Leaves: Monica Granison, Admin Asst, Special Services, medical leave for August 7, 2015 through August 24, 2015 and FMLA leave for August 25 through October 5, 2015 pending doctor's statement
- Co-Curricular: Van Smiley, Asst Football Coach, TMS; David Claridge, Asst Football Coach, TMS; Donnielle Baumer, Asst Volleyball Coach, BHHS; Daniel Quillen, Asst Football Coach, TMS; Mary Pilon, Asst Swim Coach, BHHS; Scott Haury, Asst Football Coach, THS; Melissa Berrien, Asst Cheer Coach, BHHS
- Other: Approval of bargained TEA Salaries Academic Schedule for 2015-16 to reflect 3% state flow through; approval of Minimum Basic Education Requirements Compliance
- Clock Hours: Approval of TPEP Comprehensive Make Up Session, #53878, for 6.5 clock hours, taught by Roz Thompson on September 28, 2015; approval of the following "Tumwater U" classes on September 1, 2015
  - Cultural Competence: Addressing Race Relations in the 21<sup>st</sup> Century (morning session), session #53678, for 2 clock hours, taught by Caprice Hollins
  - Cultural Competence: Addressing Race Relations in the 21<sup>st</sup> Century (afternoon session), session #53679, for 2 clock hours, taught by Caprice Hollins
  - 7-12 STEM/NGSS Vision, session #53680, for 2 clock hours, taught by Melissa Stussy
  - Going Digital with Wonders, session #53681, for 2 clock hours, taught by Julie Nicol
  - Mathematics Vision Project – MVP, session #53682, for 2 clock hours, taught by Teresa DuBois
  - Working with Boys to End Violence Against Girls, session #53684, for 2 clock hours, taught by Todd Caffey
  - Differentiating for ELL and Other Students in K-5, session #53686, for 2 clock hours, taught by Cindy Partlow
  - Load Your Toolbox: Accessing the Resources of the IRIS Center, session #53689, for 2 clock hours, taught by Kimberle Schiff
  - Coaching: Getting to the Human Side of Data, session #53690, for 2 clock hours, taught by Tara Richerson
  - TSD Music Teachers, session #53691, for 2 clock hours, taught by Andrew Landowski
  - TSD Counselors, session #53693, for 2 clock hours, taught by Emily Weber and Seana Ditterline
  - Differentiating for ELL and Other Students in MS/HS, session #53694, for 1 clock hour, taught by Cindy Partlow
  - Google Tier 2 and 3, session #53695, for 2 clock hours, taught by Justin McKaughan
  - iPads as Instructional Tools, session #53704, for 1 clock hour, taught by Jonathan Fox
  - Success for our Youngest Writers, session #53710, for 1 clock hour, taught by Sally Bergquist
  - Use Data to Tell Your Story, session #53712, for 1 clock hour, taught by Tara Richerson

- Trauma Informed Classrooms, session #53713, for 1 clock hour, taught by Barret Daniels and Mary Pilon
- Excel for Educators, session #53717, for 1 clock hour, taught by Corey Nunlist
- Hapara 101, session #53718, for 1 clock hour, taught by Tina Schmidt
- Digital Citizenship/Managing Devices, session #53719, for 1 clock hour, taught by Justin McKaughan
- NGSS and K-6 Classroom Connections, session #53722, for 1 clock hour, taught by Michelle Morrison
- NGSS and K-6 Classroom Connections, session #53723, for 1 clock hour, taught by Michelle Morrison
- Engineering 101 for K-2 Teachers, session #53731, for 1 clock hour, taught by Michelle Morrison
- Get Smart about Smarter Balanced, session #53732, for 1 clock hour, taught by Michelle Morrison
- Using Chromebooks for Effective Classroom Research for Grades 2-6, session #53733, for 1 clock hour, taught by Jane Rizika and Sara Glass
- College and Career Readiness in the Elementary School, session #53734, for 1 clock hour, taught by Claire State and Emily Weber
- Google Docs 101, session #53736, for 1 clock hour, taught by Heidi Seldomridge
- Differentiation/Accommodation for Special Learners in Regular Education, session #53737, for 1 clock hour, taught by Barret Daniels and Tammie Jensen-Tabor
- Online Assessment with Wonders, session #53739, for 1 clock hour, taught by Tina Schmidt
- Creating Videos in the Classroom, session #53740, for 1 clock hour, taught by Justin McKaughan
- Google Sheets 101, session #53747, for 1 clock hour, taught by Heidi Seldomridge
- Best Practices for Police and School Response to Critical Incidents, session #53748, for 1 clock hour, taught by Chuck Liska
- Love and Logic in Relation to TPEP, session #53749, for 1 clock hour, taught by Glenn Spinnie
- Introduction to Whole Brain Teaching, session #53750, for 1 clock hour, taught by Jessica Harper and Kerri Reed
- Stand Up to Learn, session #53751, for 1 clock hour, taught by Greg Bert
- Math Homework Wars! – What are the Answers?, session #53752, for 1 clock hour, taught by Zachary Suderman
- Paperless Possibilities, session #53753, for 1 clock hour, taught by Stacy Udo and Suzanne Hall
- Getting to Know Skyward, session #53756, for 1 clock hour, taught by Anitra Villanueva
- Getting to Know Skyward, session #53759, for 1 clock hour, taught by Anitra Villanueva
- eVal for Administrators, session #53760, for 1 clock hour, taught by Jeff Broome and Misty Hutson
- Engineering 101 for 3-6 Teachers, session #53761, for 1 clock hour, taught by Michelle Morrison
- Google Slides 101, session #53762, for 1 clock hour, taught by Heidi Seldomridge
- Whole Brain Teaching: Applications to Lesson Design and Instruction, session #53765, for 1 clock hour, taught by Jessica Harper and Kerri Reed
- Using the App Nearpod to Create Focused, Interactive and Engaging Presentations, session #53766, for 1 clock hour, taught by Cindy Tobeck
- Literacy Activities that Hook Students from Day 1, session #53768, for 1 clock hour, taught by Judy Fondaw

- Cyber Bullying – What Kids are Doing Online and Options for Staff Response, session #53772, for 1 clock hour, taught by Alison Perkins
- Using Math Tasks to Promote the Mathematical Practice Standards, session #53773, for 1 clock hour, taught by David Parascand
- Focus Skills and Vocab Strategies: Grades 2-6, session #53774, for 2 clock hours, taught by Jennifer Clark and Wyndi Prouse
- Wonders: K-1, session #53775, for 1 clock hour, taught by Danae Peirce
- Wonders: 2-3, session #53776, for 1 clock hour, taught by Beckie Reed and Jennifer Clark
- Wonders: 4-5, session #53777, for 1 clock hour, taught by Jennifer Clark and Wyndi Prouse
- Phonics Templating and Word Work for Grades K-2, session #53778, for 1 clock hour, taught by Beckie Reed and Danae Peirce
- Hapara 101, session #53779, for 1 clock hour, taught by Tina Schmidt
- Online Assessment with Wonders, session #53780, for 1 clock hour, taught by Tina Schmidt
- EBSCO Online Resources for Grades 7-12, session #53844, for 1 clock hour, taught by Debra Ann Nickerson, George Dragich and Stacy Udo
- TSD Teacher Librarians Planning Session, session #53845, for 1 clock hour, taught by Roz Thompson
- TSD World Language Teachers Planning Session, session #53846, for 1 clock hour, taught by Roz Thompson
- TSD PE Teachers Planning Session, session #53847, for 1 clock hour, taught by Roz Thompson
- iManagement, session #53848, for 1 clock hour, taught by Keith Rhodes and Kyle Grunenfelder
- K-6 Counselors, session #53879, for 1 clock hour, taught by Sidney Reid
- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll voucher numbers 72700423-72803649 in the amount of \$3,682,534.45; General Fund voucher numbers 72206330-72206486 in the amount of \$1,937,929.35; Capital Projects Fund voucher numbers 72010612-72010613 in the amount of \$600,581.75; ASB Fund voucher numbers 72206439-72439379 in the amount of \$6,251.57; and Private Purpose Trust fund in the amount of \$700.00.
- Contract Approval: Approval of the following contracts – Elevation Healthcare for Speech Language Pathologists, ProCare Therapy for Occupational Therapist, Tacoma Public Schools for Hearing Impaired Education Services, Clover Park School District for Transitional Services, and JERA Networks for NMSC Network Assistance.

### **Business/Financial Services**

- Capital Projects Update: Mel Murray outlined the status of projects throughout the district.
- Budget Fund Summary Update: Mitch reviewed the July fund summary reports.

### **Action Items**

- Resolution 01-15-16, 2015-16 School Year Budget Adoption: **Kim Reykdal/Bob Barclift, M.S., to approve Resolution 01-15-16 as presented. The motion passed unanimously.**
- Revisions to Policy 4040, Public Access to District Records: **Bob Barclift/Rita Luce, M.S. to approve the revisions to Policy 4040, Community Relations, Public Access to District Records as presented. The motion passed unanimously.**

**Board Member Comments**

- Kim Reykdal: Kim attended the Stuff the Bus event and was very happy to see so many students involved as well as volunteers. She appreciates all the efforts of everyone involved.

There was a brief conversation regarding school supplies lists and the added cost to families for those items.

- Jay Wood: Jay attended the new employees' luncheon the other day.
- Janine Ward: Janine thanked John for introducing the new administrators this morning. She appreciated them taking time out of their days to come to the meeting. She reviewed the list of classes that will be given at Tumwater U and is really impressed. Janine has been watching the building happening on our different campuses. Several members of the community have asked for one last chance to walk through PGS before it is demolished next year.

With no further business coming before the Board, the meeting adjourned at 10:26 a.m.

Recorded by:  
Laurie C. Wiedenmeyer

Signed this 10<sup>th</sup> day of September, 2015.

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Board Member

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Board Secretary